



Town of Weymouth
Scholarship Fund Committee
TOWN HALL, 75 MIDDLE ST., WEYMOUTH, MA 02189
(781) 335-2000



MINUTES
Meeting February 6, 2024

The Town of Weymouth Scholarship Fund Committee met on February 6, 2024 at 7:00 PM at Tufts Library in meeting room 133.

CALL TO ORDER: The Meeting was held at Tufts Library in Meeting Room 133 and was called to order at 7:02 pm by Chairperson Virginia Snell

Members present: Ginny Snell, Annmarie Rush, Jaimie Lane, Alicia Lyons, Maryellen Devine, Michael Grafton, Sheri Eldridge, and Matthew Tierney (arrived 7:28)

Members absent: Cindy Page,

ACCEPTANCE OF MINUTES: Annmarie Rush made a motion to accept and Jaimie Lane seconded the motion. The minutes were approved by all in attendance.

CHAIRPERSON'S REPORT: Ginny Snell

- **Excise Mailing:** Printing being done now. Cost estimate will exceed what is left in our budget but the Town Hall approved it. Both Brochures and donation envelopes will go out.
- **FAQ for Town Website:** Review of the FAQ to make sure changes made sense, especially what candidates are chosen by.
- **New Date for Donna Shea recognition:**
 - tabled for March meeting

TREASURER'S REPORT: Michael Grafton

- **Account Update:** *The current balance does not include the payouts. Uptick in donations in both December and January. Received many sponsor payments earlier than normal.*
- *Motion to approve the treasurer's report was made by Alicia Lyons and seconded by Sheri Eldridge. All voted to approve*
- **Budget Update:** *Budget has been used but Town Hall approved overage for the excise mailing.*



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SUB-COMMITTEE REPORTS:

- **Corresponding Secretary** (Sheri Eldridge)
 - *Sending out letters and documenting what was sent. Last batch was sent out at the end of January. Received more yesterday but the letters have not been done yet.*
- **Sponsor Liaison** (Annmarie Rush)
 - *Spoke to all sponsors.*
 - *Last year issues with a couple of sponsors who wanted to give money to specific recipients. Handled separately. Ginny and Annemarie worked on a document for sponsors explaining how we give out scholarships and the selection committee process.*
 - *Document was sent out to all sponsors and they have not received any feedback.*
 - *Phone call with potential sponsor yesterday asking if it was too late to donate.*
 - *Try our hardest to match recipients to scholarships (if they have criteria) but it not we still award it*
 -
- **Award Selection** (Cindy Page)
 - *Absent*
- **Publicity and Recognition** (Matt Tierney)
 - *Spoke at a Town Council meeting last night on 2/5/24*
 - *Was filmed by WETC and then today Matt was contacted by WETC to film a PSA in front of Weymouth High School next week.*
 - *Over 550 subscribers to FB page.*
- **Town Website Support** (Jaimie Lane)
 - *Nothing at this time*
- **Scholarship Applicants Coordinator** (Michael Grafton and Jaimie Lane)
 - *Trying to get in touch with Cindy to find out about cover sheets to get that part going and enter in their information.*
- **Nominating Committee 2024** (Matt Tierney and Cindy Page)
 - *Nothing at this time*



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OLD BUSINESS: NONE

NEW BUSINESS:

- **Collection of student information - update on SSNs:**
 - When requesting checks recipients need to provide their SSN in past years. Jaimie asked Town Hall if we could get rid of that requirement and they believe we can get rid of SSN but will confirm with Jaimie

FUTURE MEETING DATE:

3/12/24 (confirmed for room 231), 4/9/24, 4/23/24
-Ceremony May 28, 2024

ADJOURNMENT: A motion to adjourn was made by Annmarie Rush and seconded by Matt Tierney All members present voted in favor to adjourn at 8:13