

WEYMOUTH PLANNING BOARD
McCulloch Building, Whipple Center Conference Room
February 19, 2008

PRESENT: Walter Flynn, Vice Chairman
Sandra Williams, Clerk
Mary Akoury,

NOT PRESENT: Paul Hurley, Chairman

ALSO PRESENT: Rod Fuqua, Principal Planner/Dept. Planning & Community Development
Adele Cullinane, Procurement Officer

Chairman Flynn called the February 19, 2008 meeting of the Planning Board to order at 7:30 and noted that Mr. Hurley and Mr. Hawkins were absent.

CAPITAL IMPROVEMENT PLAN

Elder Services

Ms. Susan Barnes, Director of Elder Services reported on the vehicles. Ms. Barnes stated that she is pleased to report that we can remove a 16 passenger lift bus from the CIP. A 2005 grant from DOT has allowed them to purchase a new van. Elder Services needs 20% funding for the new bus which is a transportation line item. The other vehicles are in good shape. Last three or four vehicles were donations from Weymouth Rotary, Electro Switch and Friends of the Council on Aging. Chairman Flynn stated that the CIP lists a request for a passenger van to replace the 2002 Dodge Caravan. Is this still a request? Ms. Barnes stated this request can be moved up a year. Mr. Fuqua mentioned that moving this request for a van up a year will make a total of three vans being requested in FY10. Ms. Barnes stated that is correct.

Youth And Family Services

Teen Center

Ms. Kathy Collins, Supervisor of the Youth and Family Services at the Teen Center requested a new roof on the Teen Center. Ms. Collins stated that a host of problems are arising from a leak in the roof. Two windows in the back of the Teen Center are rotting out due to the leak in the roof. The windows will need to be replaced this year.

Mr. Mike Gallagher, Interim Director of Youth and Family Services stated that the envelope of the Teen Center needs improvement. Mr. Gallagher spoke with Mr. Jeff Richards and he reported that the building needs a new roof. The roof can be patched up for another 10 years, but considering the damage being done to the interior of the building due to the leak it is now a priority for FY08.

Mr. Fuqua reported that he spoke with Mr. Richards and the staff recommendation is to direct this request to the Steering Committee. Have them do an analysis on the roof and determine

when the new roof is needed. Chairman Flynn asked if the building meets the criterion for a historic building and could possibly seek CPC funding for the new roof. Mr. Fuqua stated that the building is probably circa 1920, but to investigate age of building with the historic commission and consider CPC funds. Chairman Flynn stated that it could be considered a locally historic structure and there are not many historic projects on the horizon at CPC.

Wessagusset Field Improvement

Mr. Gallagher reported that the improvements are waiting for warmer weather.

McCulloch Building

Mr. Gallagher reported that the hallway, kitchen and gymnasium need air conditioning. The issue with the McCulloch Building is power supply. Mr. Gallagher reported that there is a leak in the roof of the building causing the gym floor to begin to buckle. It is reported that the previous Administration wanted to add a wing onto the Whipple Center. Mr. Gallagher suggested the board could investigate the issue. Mr. Fuqua stated that the staff recommends CSC look at the roof, air conditioning, and leak in gym as a bigger package. Discussion of lack of power for air conditioning ensued. Ms. Williams asked if the High School Vocational Department could work on the air conditioning. Mr. Fuqua stated that they can do a/c in homes not buildings. Mr. Gallagher stated that the real challenge is the power supply in the building. Mr. Fuqua stated that Mr. Richards feels that serious work will need to be done to the power supply to make a new air conditioning system work.

Parks And Recreation

Mr. Fuqua reported that Weymouth Recreation has a 15 passenger van. They received the old Elder Services' vehicles.

Information Technology

Network Disaster Recovery

Mr. Gallagher reported on the Network Disaster Recovery for the current Munis server. Plan is to expand and make different. Mr. Gallagher will come before the board next year with a new proposal after he does a costs and feasibility study. Mr. Gallagher would like to push more electronics and less paper.

Radio System Upgrade

Mr. Gallagher reported that he is working with Ken Harrison via Homeland Security and a collaborative amongst towns that harbor boarder. The Fire Department's radios are on their last legs. Chairman Flynn stated that this committee raised this issue 3 or 4 years ago. Never have they spoken of joint communications. Perfect example of needing joint communications is the Sacred Heart Church fire a few years ago. This board feels that the town should come together and purchase one system together. Mr. Gallagher agreed, this is a hot button. Ms. Akoury asked Mr. Gallagher if he is a key person in this negotiation now. Mr. Gallagher said yes. Ms. Akoury stated that the absence of a key person in the past was the problem. Chairman Flynn stated that the police and fire need to agree on a single dispatch. Mr. Gallagher stated that he is working on

a central database. Currently the police and fire are on the same software and that is a step closer to getting them together. The mayor is aware of this issue.

GIS Flyover

Mr. Gallagher reported that the US Geological survey is funded through the budget this year and will be done in the spring.

Computer Hardware Replacement Cycle

Mr. Gallagher reported that Alteris is the software to do inventory for the systems in town. Mr. Gallagher stated that he needs to put together a true replacement schedule and prioritize. The town doesn't throw away anything. Technology ages rapidly.

School Information Technology

Mr. Gallagher spoke with Dave about this issue. When they built the new High School they received a new computer lab. That equipment is now dated. By FY10 those computer labs will be old.

Photocopiers

Mr. Gallagher stated that photocopiers get used and abused in the school system. Don't know the answer.

Hamilton & Murphy – Wiring at Schools

Mr. Gallagher reported that the Hamilton and Murphy Schools are not part of the fiber infrastructure. They are on a T1. Mr. Gallagher is looking at ways to fix via the town and Southfield. Mr. Gallagher stated that he is currently working on cost of maintaining fiber and what to do when repairs are needed. He plans to evaluate the fiber value for the town.

Town Clerk

Mr. Fuqua reported that a copy of a letter on LHS letterhead was sent to him regarding the Town Voter Tally System. As of July 2008 the company no longer supports the system. It is Munis based software that they are not working on any more. As of this July 2008 the Town Clerk's office will be counting ballots by hand. There is a new system available; the cost is \$10,500 for the software and one laptop dedicated to the software. An additional \$250 per election cost to tally the votes. This tally cost is cheaper than the license fee. Mr. Gallagher reported that the way the election works is each precinct has a memory card to collect the votes. At the end of the day the cards are put into the server that records the tallies. The current system is about 15 years old. The new system would be robust and non-proprietary. It is still a paper ballot with cards that read the ballot. Mr. Fuqua stated that Mr. Wilson said this needs to go through CIP because it is a computer item. This needs to be on the budget in order to purchase by July 2008. Mr. Fuqua stated that this item is for Mr. Wilson and Mr. Fryer to work out.

MINUTES

Mr. Fuqua will ask Rita to e-mail the November 13, 2007 minutes to the board.

OTHER BUSINESS

Mr. Fuqua stated that Mr. Clarke would like the board to consider meeting next week to discuss 40R. Discussion ensued regarding member availability. It was decided to meet on Wednesday, February 27, 2008 at 7:00PM at Town Hall. Ms. Akoury stated that she hopes that Mr. Hurley and Mr. Hawkins can be in attendance to discuss 40R.

General discussion ensued regarding the replacement for lost members.

Mr. Fuqua advised board that they need to discuss rating on projects. A separate meeting was set up to rate projects.

NEXT MEETINGS

The board will meet on Tuesday, February 26, 2008 at 5:00PM at the Whipple Center to rate the projects.

The board will meet on Wednesday, February 27, 2008 at 7:00PM at Town Hall to discuss 40R.

ADJOURNMENT

At 8:40PM, there being no further business, a MOTION was made by Ms. Akoury to ADJOURN and was SECONDED by Ms. Williams. UNANIMOUSLY VOTED.

Respectfully submitted,

Christine Callbeck
Recording Secretary

Approved by:

Dated: _____