

**PLANNING BOARD
RECORD OF MINUTES AND PROCEEDINGS
February 26, 2008**

The Planning Board of the Town of Weymouth held a public meeting on Tuesday, February 26, 2008, at 5:00pm at McCulloch Building, Whipple Center Conference Room, 182 Green Street, Weymouth, MA

Present: Walter Flynn, Vice Chairperson
Sandra Williams, Clerk
Mary Akoury
Frank Hawkins
Not Present: Paul Hurley
Staff: Rod Fuqua, Principal Planner
Adele Cullinane, Procurement Officer
Recording Secretary: Janet Murray

Walter Flynn called the meeting to order at 5:00 pm.

Capital Improvement Plan - Review and Finalization

Purchase of weed harvester is out, no staff to man it. \$26,000 is available for the lease for summer of 2008. This amount includes the operator. The town will look to consider regional purchase with towns such as Braintree.

The various line items for work to be at Station 2 have been condensed into one line item.

GSI flyover does not show because it cost \$7500. As this is less than \$25,000 it does not need to be approved by the Board.

In the future concept plans will go before the Construction Steering Committee (CSC). A notice will go out to the departments in July informing them of this new process.

Evaluate 2008 and 2009 requests and rank their importance. The ranking is as follows:

- Rating 1 identifies projects for priority funding. The priority is based on the critical nature of the request for public safety, emergency, legal or structural condition reasons.
- Rating 2 identifies projects for funding if funds are available. Generally these items are routine maintenance items that have reached a point of concern or they are projects that may be funded in whole or part by available grant funds.
- Rating 3 identifies projects that are of a routine or regular maintenance nature. Some are items that are on an annual cycle for upgrade. Other requests require maintenance on a greater periodic timeframe.
- Rating 4 identifies projects that provide a new service or facility. Other projects may be a significant upgrade of an existing new service or facility.
- Rating 5 identifies projects that require more review and detail. This rating is a recommendation that the project be considered unscheduled until such time as project review is complete.

Items to be reviewed and finalized are those requested for FY 2008 and FY 2009.

Building, Grounds, and Equipment

Administration and Community Services

- Item 2 was rated a 2. The roof is leaking but there may be an option to repair the roof to allow a one year delay. Mr. Flynn suggested that the potential of historic value be researched. Mr. Fuqua stated that he did not think the building qualified as historical. It was noted that the windows may also need to be replaced.
- Item 3 has been completed and needs to be removed from this list.
- Items 1 and 4 should be combined and submitted to the Construction Steering Committee.

Fire

- Item 7 was flagged by the fire chief but is unscheduled.

Library

- Item 8 was rated a 5.

Information Technology

- Item 10 was rated a 1. This is a request for a back-up to duplicate the MUNIS system. There is a second component regarding investigating recovery system. A full comprehensive review should be completed.
- Item 11 was moved to FY 09 but would be considered sooner if grant money becomes available. Mr. Flynn suggested that further discussion be done through a Communication Committee perform a comprehensive review; should be coordinated through town wide planning.
- Item 12 was rated a 3.

Planning

- Item 17 was rated a 3. This is for an audible pedestrian signal at the intersection of Broad and Washington Street. There is a signal at this intersection but it needs to be replaced as the underground conduits cannot be upgraded.

Police

- Item 21 was moved to FY 10

Public Works

- Item 23 was rated 3.
- Item 24 was rated 3. It is scheduled to use Host Community Agreement (HCA) funds when they come available.
- Item 26 was rated 3. Community Development Block Grant funding (CDBG) will be used.
- Item 27 was rated 2. CDBG funding will be used.

- Item 28 had a rating of 3 but this was removed. The item is unscheduled. Mr. Fuqua asked if the Park Department needs to use this for storage. He noted that the retaining wall definitely needs to be repaired.
- Item 33 was rated 2.
- Item 34 was rated 2.
- Item 35 was rated 2.
- Item 36 was rated 3. This is for inspection of infiltration. Mitigation money and funds from the MWRA may be available. This funding will not come from Free Cash.
- Item 37 was rate 3.
- Item 38 was rated 3.
- Item 39 was rated 2.
- Item 40 was rated 3.

School Building and Grounds

- Item 51 was rated 1. It was noted that the Environmental Protection Agency (EPA) is involved with this project as there is asbestos involved. There are public safety and legal issues involved.

VEHICLES

Administration and Community Services

- Item 2 was moved from FY 09 to FY 10.
- Item 7 was moved from FY 09 and FY 10. There was a question as to what this is needed for. Mr. Fuqua stated that it is used for transporting equipment and towing the canoes.
- Item 8 is in the process of being received.

Fire Department

- Item 10 was rated 2.
- Item 11 was moved to FY 10 and FY 11.
- Item 12 was moved to FY 09.
- Item 13 was moved to FY 10. The mileage was not available.

Police Department

- Item 15 was rated 2 for FY 08 and a 3 for FY 09. The Board recommends maintaining the six (6) vehicles per year replacement program.

Public Works – Central Maintenance, Water and Sewer

- Item 20 was moved to FY 10.
- Item 21 was rated a 1. There was considerable debate as to the rating of this item. It is the most used piece of equipment; current vehicles are more than 20 years old. The one ton dump trucks are vital to keep streets open specifically during snow emergencies.
- Item 22 was rated a 3.
- Item 28 was rated a 3.

- Item 29 was not rated as it was unclear what the department priority is. This backhoe would be used to do drainage work.
- Item 31 was rated 3 for the FY 08 request and the FY 09 request was moved to FY 10.
- Item 32 was rated 3. The FY 08 request was moved to FY 09 and the FY 09 request was moved to FY 10.
- Item 33 was rated a 3.
- Item 34 was rated a 3. The FY 08 request was moved to FY 09 and the FY 09 request was moved to FY 10.
- Item 35 was moved to FY 10.
- Item 36 was rated a 3.
- Item 37 was rated a 3.
- Item 38 was moved to FY10.
- Item 39 was rated a 3.
- Item 40 was rated a 3.
- It was suggested that items 36 through 40 be reviewed for possible purchase from the Enterprise Funds.

School

- Item 42 was rated a 2.
- Item 43 was discussed at length. There was considerable debate as to whether this request should be rated a 1 or 2. Mrs. Akoury and Mr. Hawkins rated it a 1 and Mr. Flynn and Ms. Williams rated it a 2. Mrs. Akoury expressed great concern that this is a safety issue.
- Item 44 was rated a 3.

Adjournment

At 6:30 pm, there being no further business, a MOTION was made by Mr. Hawkins to adjourn and was seconded by Ms. Williams, and UNANIMOUSLY VOTED.

Walter Flynn, Vice-Chairperson

Date