

**TOWN COUNCIL MINUTES
BUDGET/MANAGEMENT COMMITTEE
Town Hall Council Chambers
May 24, 2007**

Present: Kenneth J. DiFazio, Chairperson
 Sue Kay
 Paul J. Leary
 Michael Molisse
 Patrick O'Connor

Also Present: Jane Hackett, Chief of Staff
 James Wilson, Chief Financial Officer

Recording Secretary: Janet Murray

Chairperson DiFazio called the Budget/Management Committee meeting to order at 6:30pm.

07 041 Authorization for Use of Overlay Account Funds - \$175,433.49

Councilor Kay asked if the assessors had signed off on this measure. Mr. Wilson confirmed that they had.

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION to the full Town Council and was seconded by Councilor Leary and UNANIMOUSLY VOTED.

07 042 Authorization for use of Stabilization Account - \$217,661.00

Mr. Wilson stated that the Stabilization Fund will have a balance of \$925,000 by the end of the fiscal year.

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 042 to the full Town Council and was seconded by Councilor Leary and UNANIMOUSLY VOTED.

07 043 Operating Measure-Operation for Use/Sale of Town Owned property - \$2,000,000.00

This measure involves the sale of the Fulton School, Grange Hall, and 1389 Main Street.

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 043 to the full Town Council and was seconded by Councilor Leary

Councilor Kay asked what happens if the properties don't sell for the amounts listed. Mr. Wilson stated that there are other properties that have been approved for sale; Lindberg Avenue, East Street, Randolph Ave, and Eisenhower Street. These additional properties will act as back up if any of the three listed in the measure do not sell. The date for the auction is set for July 19, 2007.

The MOTION was UNANIMOUSLY VOTED.

07 044 Operating Measure-General Fund Appropriation Request - FY08 Annual Budget

Mr. Wilson stated that \$126,420,995 is the bottom line amount for the FY 08 annual budget.

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 044 to the full Town Council and was seconded by Councilor Leary and UNANIMOUSLY VOTED.

07 044A Town Council - \$299,688.32

Mr. Wilson noted that the amount stated needs to match the amount in the budget book which is \$299,689.

Councilor O'Connor asked about the existence of stipends.

Councilor Kay noted that occasionally there are needs that this stipend covers.

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 044A to the full Town Council and was seconded by Councilor Leary and UNANIMOUSLY VOTED.

07 044B Mayor's Office - \$1,029,980.29

Councilor DiFazio read the amount as \$1,029,980.

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 044B to the full Town Council and was seconded by Councilor Leary and UNANIMOUSLY VOTED.

07 044C Reserve Fund - \$404,940.00

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 044C to the full Town Council and was seconded by Councilor Molisse.

Councilor Kay asked if this is the same amount as last year. Mr. Wilson confirmed that it is the same amount as last year.

The MOTION was UNANIMOUSLY VOTED.

07 044D Municipal Finance - \$1,860,950.07

Councilor DiFazio read the amount as \$1,860,950.

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 044D to the full Town Council and was seconded by Councilor Molisse and UNANIMOUSLY VOTED.

07 044E Town Solicitor - \$321,925.89

Councilor DiFazio read the amount as \$321,926.

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 044E to the full Town Council and was seconded by Councilor Molisse and UNANIMOUSLY VOTED.

07 044F Information Services - \$759,477.70

Councilor DiFazio read the amount as \$759,477.

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 044F to the full Town Council and was seconded by Councilor Molisse.

Councilor Kay asked if the need for consultants was reviewed. Ms. Hackett noted that there are no vacant positions in the FY 08 budget yet there is still a need for computer consultants.

Ms. Hackett stated that there are no positions to be filled. She also stated that it was not cost effective to hire an individual to handle the internet. She noted that the town receives an outstanding rate from the current provider.

Mr. Wilson stated that there is a reduction in the salary due to the passing of Mr. Smith. This position will not be filled.

The MOTION was UNANIMOUSLY VOTED.

07 044G Town Clerk - \$352,382.35

Councilor DiFazio read the amount as \$352,382.

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 044G to the full Town Council and was seconded by Councilor Molisse and UNANIMOUSLY VOTED.

07 044H Human Resources - \$234,311.70

Councilor DiFazio read the amount as \$234,312.

Councilor Kay asked if the benchmark study conducted on the position of auditor was forwarded to Administration. Ms. Hackett stated that she had received it.

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 044H to the full Town Council and was seconded by Councilor Molisse and UNANIMOUSLY VOTED.

07 044I Planning and Community Development - \$423,251.24

Councilor DiFazio read the amount as \$423,251.

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 044I to the full Town Council and was seconded by Councilor Molisse and UNANIMOUSLY VOTED.

07 044J Police - \$10,171,838.13

Councilor DiFazio read the amount as \$10,171,838.

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 044J to the full Town Council and was seconded by Councilor Leary and PASSED 4-0-1 with Councilor Molisse abstaining.

07 044K Fire - \$8,146,519.28

Councilor DiFazio read the amount as \$8,146,519.

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 044K to the full Town Council and was seconded by Councilor Molisse and UNANIMOUSLY VOTED.

07 044L Licensing and Inspections - \$552,576.56

Councilor DiFazio read the amount as \$552,577.

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 044L to the full Town Council and was seconded by Councilor Molisse and UNANIMOUSLY VOTED.

07 044M Department of Public Works - \$8,804,729.00

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 044M to the full Town Council and was seconded by Councilor O'Connor and PASSED 4-0-1 with Councilor Molisse abstaining.

07 044N Health - \$463,433.00

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 044N to the full Town Council and was seconded by Councilor Molisse and UNANIMOUSLY VOTED.

07 044O Library - \$1,125,911.24

Councilor DiFazio read the amount as \$1,125,911.

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 044O to the full Town Council and was seconded by Councilor Molisse and UNANIMOUSLY VOTED.

07 044P Administrative and Community Services - \$1,570,780.00

Councilor DiFazio read the amount as \$1,570,779.

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 044P to the full Town Council and was seconded by Councilor Molisse and UNANIMOUSLY VOTED.

07 044Q Debt Service - \$8,333,551.00

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 044Q to the full Town Council and was seconded by Councilor Molisse and UNANIMOUSLY VOTED.

07 044R Pensions & Benefits - \$19,118,702.00

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 044R to the full Town Council and was seconded by Councilor Molisse and UNANIMOUSLY VOTED.

07 044S State & County Assessments - \$5,879,979.00

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 044S to the full Town Council and was seconded by Councilor Molisse and UNANIMOUSLY VOTED.

07 044T School Department - \$55,966,070.00

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 044T to the full Town Council and was seconded by Councilor Molisse

Councilor Kay asked if this was the amount prior to the supplemental budget. Mr. Wilson stated that it was.

The MOTION was UNANIMOUSLY VOTED.

07 044U Overlay for Abatements - \$600,000.00

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 044U to the full Town Council and was seconded by Councilor Molisse and UNANIMOUSLY VOTED.

07 044V Waterways Fund - \$80,000.00

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 044V to the full Town Council and was seconded by Councilor Molisse and UNANIMOUSLY VOTED.

07 045 Donation Accounts-Annual Authorization to Receive/Expend

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 045 to the full Town Council and was seconded by Councilor Molisse and was UNANIMOUSLY VOTED.

07 046 Revolving Accounts Annual Authorization to Receive/Expend

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 046 to the full Town Council and was seconded by Councilor Molisse and was UNANIMOUSLY VOTED.

07 047 Operating Measure/Sewer Enterprise Fund Appropriation Order - \$13,573,262

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 047 to the full Town Council and was seconded by Councilor Molisse

Councilor Kay asked if this measure would cover FY 08 in the water and sewer rates. Mr. Wilson stated that four years ago a multiyear program was instituted. He stated that FY 08 is the last year.

The MOTION was UNANIMOUSLY VOTED.

07 048 Sewer Enterprise Fund Residual Account - \$57,680.60

Councilor DiFazio read the amount as \$57,680.

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 048 to the full Town Council and was seconded by Councilor Molisse and was UNANIMOUSLY VOTED.

07 050 Bond Request for Sewer I/I

This is a request for \$1,200,000.

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 050 to the full Town Council and was seconded by Councilor Molisse and was UNANIMOUSLY VOTED.

07 051 Water Enterprise Fund Annual Appropriation - \$7,291,467.00

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 051 to the full Town Council and was seconded by Councilor Molisse

Councilor Kay asked if there were discounts for seniors. Mr. Wilson stated that there were. The discount is in the amount of \$100.

The MOTION was UNANIMOUSLY VOTED.

Ms. Hackett clarified that the discount is actually \$25.

07 052 Water Enterprise Fund Residual Account - \$133,193.38

A MOTION was made by Councilor Molisse to recommend FAVORABLE ACTION on item number 07 052 to the full Town Council and was seconded by Councilor Kay and was UNANIMOUSLY VOTED.

07 053 Water Enterprise Fund Bond Authorization for Water Treatment Plant Design and Construction - \$5,000,000.00

Councilor DiFazio stated that this is a request in addition to the previously requested \$35 million.

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 053 to the full Town Council and was seconded by Councilor Molisse and was UNANIMOUSLY VOTED.

07 054 - Great Pond Water Treatment Plant De-Commissioning Borrowing Request - \$2,600,000.00

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 054 to the full Town Council and was seconded by Councilor Molisse and was UNANIMOUSLY VOTED.

07 055 Community Preservation Committee (CPC) FY08 Budget Request - \$1,035,262

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 055 to the full Town Council and was seconded by Councilor Molisse and was UNANIMOUSLY VOTED.

07 055A Community Preservation Committee Salary-Administrative Costs - \$35,000.00

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 055A to the full Town Council and was seconded by Councilor Molisse.

Mr. Wilson stated that this is to pay for staff who work on Community Preservation Committee issues and who attend the meetings.

The MOTION was UNANIMOUSLY VOTED.

07 055B Community Preservation Committee Recording Secretary-Administrative Costs - \$3,750.00

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 055B to the full Town Council and was seconded by Councilor Molisse and was UNANIMOUSLY VOTED.

07 055C Community Preservation Committee Reserve Fund - \$251,026.00

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 055C to the full Town Council and was seconded by Councilor Molisse and was UNANIMOUSLY VOTED.

07 055D Community Preservation Committee Miscellaneous Expenses-Administrative Costs - \$13,013.00

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 055D to the full Town Council and was seconded by Councilor Molisse and was UNANIMOUSLY VOTED.

07 055E Community Preservation Committee Reserve Fund-Open Space/Herring Run Pool Project - \$123,473.00

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 055E to the full Town Council and was seconded by Councilor Molisse and was UNANIMOUSLY VOTED.

07 055F Community Preservation Committee Reserve Fund-Community Housing - \$103,527.00

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 055F to the full Town Council and was seconded by Councilor Molisse and was UNANIMOUSLY VOTED.

07 055G Community Preservation Committee—Historic Resources-Fogg Library Expenditure \$382,000.00

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 055G to the full Town Council and was seconded by Councilor Molisse and was UNANIMOUSLY VOTED.

07 055H Community Preservation Committee-Recreation Expenses- Herring Run Pool Expenditure \$123,473.00

Councilor Kay asked questioned why there are two items regarding this project. Mr. Wilson stated that half of the money is coming from the Open Space account.

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 055H to the full Town Council and was seconded by Councilor Molisse and was UNANIMOUSLY VOTED.

07 056 Community Preservation Committee-Wessagusett Field Improvements - \$141,000.00

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 056 to the full Town Council and was seconded by Councilor Molisse and was UNANIMOUSLY VOTED.

07 057 Community Preservation Committee-Recreation Pavilion - \$66,000.00

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 057 to the full Town Council and was seconded by Councilor Molisse and was UNANIMOUSLY VOTED.

07 058 Community Preservation Committee-Abigail Adams Birthplace - \$12,000.00

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 058 to the full Town Council and was seconded by Councilor Molisse and was UNANIMOUSLY VOTED.

07 059 Community Preservation Committee-Elmwood/Reed Cemetery Improvements - \$12,000.00

This measure is to pay for a needs assessment.

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION on item number 07 055 to the full Town Council and was seconded by Councilor Molisse.

Councilor Leary asked what the current status of this situation is. Ms. Hackett stated that this is for preservation efforts. It is a needs assessment. Mr. Wilson noted that maintenance is not an allowable expense under the CPC.

The MOTION was UNANIMOUSLY VOTED.

Capital Improvement Plan

The Capital Improvement Plan was submitted on 3/2/07.

A MOTION was made by Councilor Kay to ACCEPT the Capital Improvement Plan as presented and report back to the full Town Council and was seconded by Councilor Molisse and UNANIMOUSLY VOTED.

Next Budget/Management Meeting

Councilor DiFazio stated that there will be a Budget/Management meeting next Thursday, 5/31/07. The main topic of the agenda will be Legion Field. The Mayor will be invited to attend this meeting.

Adjournment

At 7:30pm, there being no further business, A MOTION was made by Councilor Kay to ADJOURN and was seconded by Councilor Leary and UNANIMOUSLY VOTED.

Approved by: _____
Kenneth J. DiFazio, Chairperson