

Town of Weymouth
Community Preservation Committee

Funding Proposal

In November, 2005 the voters of Weymouth accepted the provisions of Massachusetts Law, Chapter 44B, the Community Preservation Act (CPA). The Act allows for the acquisition, creation and preservation of open space; for the acquisition, preservation, rehabilitation and restoration of historic resources; for the acquisition, creation, preservation and support of community housing; and for the acquisition, creation and preservation of land for recreational use.

The Act directs that a Community Preservation Committee (CPC) be established. The Committee recommends to the Mayor and Town Council projects and funding for community preservation that have a public benefit. CPA funds may not be used for normal maintenance.

Applicants are encouraged to be creative and to submit projects that will benefit the community, that traditionally may not receive financial support from local funding sources, and that have the potential to gain partial funding from state, federal and/or private sources.

Initially, Funding proposals should include as much detail as possible. No proposal will be rejected because the submission lacks sufficient detail; submitters will be contacted by a CPC representative who will assist the submitter in obtaining needed data/information. Proposals should include:

1. Project Goals: What are the goals of the project?
2. Community Need: Why needed? Does the project address needs identified in any Town plans?
3. Community Support: What is the nature and level of support for the project? Attach letters of support and any petitions.
4. Timelines and Permits: What is the schedule for the project? Critical milestones? What permits are needed?
5. Success Factors: How will the success of the project be measured? Be specific.
6. Budget: What is the total budget (for 6 years if appropriate) for the project and how will CPA funds be spent? Clearly identify all expenditure items. Distinguish between hard and soft costs and contingencies. Provide quotes, independent appraisals and cost estimates whenever possible.
7. Other Funding: What additional funding sources are available, committed or under consideration? Include commitment letters, if available. Describe attempts to secure other funding for the project.
8. If ongoing maintenance is required for the project, how much will it cost and how will it be funded?
9. Documentation: Provide photographs, plot plans, maps, deeds, purchase and sale agreements, options, feasibility reports, zoning and environmental compliance, approvals required, etc.
10. Implementation: Who will be responsible for implementation? Project manager and his/her experience?

Please submit the completed funding proposal to:

Community Preservation Committee
c/o Department of Planning and Community Development
3rd Floor, Town Hall
75 Middle Street
Weymouth, Massachusetts 02189



Community Preservation Committee

Funding Proposal

Date: _____

Submitted by: _____

Address: _____

Telephone: _____

E-mail Addr: _____

- Open Space
- Historic Resources
- Community Housing
- Recreation

Town Official (Council/Board/Committee/Commission/Authority/Etc) (If applicable)

Project Name: _____

Description (Provide as much detail as possible; include cost estimates; attach available data/information):

Applicants are encouraged to be creative, consider projects that will benefit the community and may not receive financial support from traditional sources.

How does this proposal help to preserve Weymouth's character and/or meet the needs of its residents?

If this proposal is expected to extend over several years, provide cost estimates for each year.

Fiscal Year	Cost Estimate	CPC Funds Requested	Other Funding Sources
2008			
2009			
2010			
2011			
2012			
2013			
Total			

Submit completed forms to:

Community Preservation Committee
 c/o Department of Planning and Community Development
 3rd Floor, Town Hall
 75 Middle Street
 Weymouth, Massachusetts 02189

Town of Weymouth
Community Preservation Committee
Funding Proposal Tracking Sheet



Project Name: _____

Project Number: _____ Point of Contact: _____

Date Received by Planning Department: _____

Date Copies Provided to CPC Members: _____

Action: Referred to: Open Space Subcommittee Date: _____
 Historic Resources Subcommittee
 Community Housing Subcommittee
 Recreation Subcommittee

Date Returned to CPC for Action: _____

CPC Action: Approve Recommended Funding: \$ _____
 Deny
 Table

Date Information Forwarded to Capital Planning Committee: _____

Date Proposal Submitted to CFO/Mayor/Town Council: _____

Town of Weymouth
Community Preservation Committee
Receipt for Submitted Proposal



Received from _____, a proposal for a project
named _____, on the _____
day of _____, 200 ____.

Received by _____
(Signature)

Town of Weymouth
Community Preservation Committee
Project Selection Criteria

General Criteria

- Projects that are eligible for Community Preservation Act (CPA) funding according to the requirements described in the CPA legislation.
- Projects that are consistent with the Town of Weymouth Master Plan, Open Space and Recreation Plan, Capital Improvement Plan, Historic Preservation Plan, the Five Year Consolidated Plan and other planning documents that have received wide scrutiny and input.
- Projects that demonstrate a public benefit.
- Projects that meet the needs cited in the Community Preservation Committee (CPC) Needs Study.
- Projects that leverage other public and private resources to the greatest extent possible.
- Projects that serve a significant number of residents.
- Projects that are sensitive to their location with regards to other resources and are highly accessible.
- Projects that serve more than one CPA purpose (especially in linking open space, recreation and community housing).
- Projects that are practical and feasible and can be implemented expeditiously and within budget.
- Projects that produce an advantageous cost/benefit value.
- Projects that preserve or utilize currently owned town assets.
- Projects that receive endorsements by other municipal boards or departments.
- Projects that are free of deed, Zoning and regulation issues.

Category Specific Criteria

Open Space Proposals

- The project permanently protects important wildlife habitat, including areas that are of local significance.
- The project contains a variety of habitats with a diversity of geologic features and types of vegetation.
- The project contains a habitat type that is in danger of vanishing or is threatened or an endangered species of plant or animal.
- The project provides opportunities for passive recreation.
- The project protects or enhances wildlife corridors, promotes connectivity of habitat or prevents fragmentation of habitats.
- The project provides connections with existing trails or potential trail linkages.
- The project preserves scenic views and enhances scenic roads.
- The project protects drinking water quality and quantity.

Open Space Proposals (Continued)

- The project provides flood control/storage.
- The project preserves important surface water bodies, including wetlands, vernal pools or riparian zones.
- The project preserves the Town's unique environmental character and natural resources.
- The project protects aquifer recharge areas for existing and future water supply.
- The project preserves strategic tracts of undeveloped land.
- The project provides a buffer zone to existing conservation land or wetland area.
- The project is suitable for a community garden or farming program.
- The project provides or increases public access to the shoreline.

Historic Preservation Proposals

- The project preserves, enhances, restores and/or rehabilitates historic, cultural and/or architectural resources and/or artifacts of significance, especially those that are threatened.
- The project protects, preserves, enhances or restores and /or rehabilitates town owned properties of historical significance.
- The project protects, preserves, enhances, restores and/or rehabilitates the historic function of an historic property or site.
- The project is on the National Register, the State Historic Register, within one of the Town's Historic Districts, on the Town's Demolition Delay List or is eligible for placement on one of those lists.
- The project demonstrates the ability to provide permanent protections for the longevity of the historic resource.
- The project recognizes, preserves or enhances the historic heritage of the Town.
- The project complies with the U. S. Secretary of the Interior's Standards for Rehabilitation, which are the ten basic principles created to help preserve the distinctive character of a historic building and its site, while allowing the reasonable change to meet new needs.

Community Housing Proposals

- The project contributes to the 10% goal for affordable housing or the affordable housing land area calculation.
- The project promotes housing that is harmonious in design and scale with the surrounding neighborhood.
- The project intermingles affordable and market rate housing that exceeds state requirements for percentage of affordable units.
- The project ensures long-term affordability (agreement in perpetuity preferred.)
- The project meets local housing needs among low and moderate income families or individuals while promoting diversity.

Community Housing Proposals (Continued)

- The project gives priority to local residents.
- The project provides for handicapped accessibility.
- The project promotes a walkable community by locating near public transportation, services and employment centers.
- The project provides for needed senior housing.
- The project secures the greatest number of affordable units that comply with the needs of the disabled.
- The project provides for affordable home ownership.

Recreation Proposals

- The project supports both active and passive recreational uses.
- The project expands the range of recreational opportunities available to residents of all ages.
- The project maximizes the use of land already owned by the Town.
- The project promotes opportunities to expand or connect existing trail systems.
- The project develops new playing fields and/or playgrounds.
- The project promotes increased indoor recreational programs and activities for all ages.
- The project supports the specific recreational uses deemed inadequate or nonexistent in the Town.
- The project provides and/or restores neighborhood based park and recreation areas.