

**TOWN COUNCIL MINUTES**  
**Budget/Management Committee**  
**Town Hall Council Chambers**  
**April 17, 2012-Monday**

Present: Kenneth DiFazio, Chairman  
Arthur Mathews, Council President  
Michael Molisse, Councilor  
Michael Smart, Councilor

Also Present: William McKinney, Chief Financial Office  
Richard Swanson, Town Auditor  
Kathy Deree, Town Clerk  
Michael Gallagher, Director of Administrative &  
Community Service

Not Present: Patrick O'Connor, Vice Chairman

Recording Secretary: Mary Barker

Chairman DiFazio called the Budget/Management Committee Meeting to order at 7:15 PM.

**Reserve Fund Transfer-Building Maintenance**

Mr. Gallagher requested on behalf of the Mayor a reserve fund transfer of \$33,138 to fund building maintenance costs for the balance of the fiscal year. He provided a spreadsheet breakdown of the estimated costs, which include maintenance and the cameral surveillance system. There was a brief discussion whether CPC funding can be utilized and the current and proposed plans for the property. Auditor Swanson noted that he reviewed the reserve fund and there are adequate funds to support the request.

A MOTION was made by Councilor Mathews to forward this item to the full Town Council with a recommendation for favorable action and was seconded by Councilor Smart. UNANIMOUSLY VOTED 4/0

At 7:23 PM, there being no further business, a MOTION was made by Councilor Mathews to adjourn the Budget/Management Committee meeting and was seconded by Councilor Smart. UNANIMOUSLY VOTED.

Respectfully submitted by Mary Barker as Recording Secretary

Approved by Kenneth DiFazio Chairman of Budget/Management Committee