

TOWN COUNCIL MINUTES
BUDGET/MANAGEMENT COMMITTEE MEETING
TOWN COUNCIL CHAMBERS
APRIL 30, 2012 - MONDAY

Present: Kenneth DiFazio, Chairman
Patrick O'Connor, Vice Chairman
Arthur Mathews, Councilor
Michael Molisse, Councilor
Michael Smart, Councilor

Also Present: Richard Swanson, Town Auditor
Cindy DePina, Human Resources Director
Jeff Bina, Director of DPW
Dave Tower, Business Manager

Recording Secretary: Ann Flynn Dickinson

Budget/Management Chairman Kenneth DiFazio called the Budget/Management Committee Meeting to order at 6:45.

12-075 Appointment of Assistant Town Clerk – Lee Hultin

Chairman DiFazio invited Lee Hultin to the table. Chairman DiFazio announced that advertised position was placed on the town website with 31 applying for the position. Out of the 31 applicants Cindy DePina forwarded five names as recommendations for the next step which was to set up two interviews. Out of the five applicants, 2 interviews were scheduled and the search was arrowed down to Lisa.

Ms. Hultin introduced herself and stated she is the mother of four children and a lifelong resident of Weymouth. Ms. Hultin began her career back in 2000 as Assistant to the Council. In 2003 she became Assistant to the Mayor for two Administrations. This position for Assistant Town Clerk became available and she felt her experience would be a good fit that would benefit the department.

Council President Mathews requested Ms. Hultin elaborate on her experience with munis. She has been responsible for establishing the budget for the Mayor's office, accounts payables and receivables. Ms. Hultin has additional experience with the billing of Southfield through munis. Ms. Hultin feels strongly that her experience at the department level and working with munis makes her comfortable in knowing what to do.

Councilor Molisse asked if Ms. Hultin had been helping out at the office and is familiar with the state system to see what precinct residents are in.

Ms. Hultin stated she knows absentee ballots and vitals at the Clerk's Office and has excellent customer service skills.

Chairman DiFazio wanted to state for the record this is a replacement of a position and not an addition and confirmed that Ms. Hultin would begin on Monday.

Motion was made by Vice Chairman O'Connor and seconded by Councilor Smart to refer measure 12 075 Appointment of Assistant Town Clerk – Lee Hultin for favorable action. Motion passes unanimously.

12-042 O-Department of Public Works

Chairman DiFazio invited Mr. Bina and Mr. Tower to the table.

Mr. Bina stated that the DPW budget is level funded from the 2012 budget—the supplemental budget, step increases, and contractual increases in trash are all inclusive. In 2012 they added two personnel.

Chairman DiFazio asked that Mr. Bina review the organization chart.

Council President Mathews requested he also review the vacant positions and comparative staffing levels.

Mr. Tower said he prepared the organizational chart and would be easier for him to describe. As they lost people to retirement or when moved on the department stopped funding to hit their budget levels.

In 1995 there were 95 total positions, in FY11-FY12 there were 83 positions, and currently the department is maintaining 87 positions. The DPW is starting to grow back to its baseline to the 2007 levels.

It was noted that all of the departments have been combined, except for the operations of the Water Treatment Plant and the Sewer Department where employees are dedicated to pump stations.

They started on the administration side with the principal clerk. It was noted that the department services residents and sends the billing out. They have consolidated the front office, there are 7 employees total and all are responsible for answering phones.

The Department is not automated and the primary responsibility is to answer the customers. Through the Council an additional Crew Chief was added and an additional Crew Chief was added on the sewer side. Mr. Tower noted that there is an Active Union Rep. in the Water Dept. acting as Crew Chief and John Barker who shares Vehicle and Maintenance. One additional Crew Chief was added at the Water Treatment. Chairman DiFazio asked if John Barker was the fifth Crew Chief since only four were previously mentioned.

Mr. Tower responded that yes that would be considered the fifth position. The second page of the Organizational Chart outlines the Crew Chiefs. Page three is Water Treatment and Crew Chiefs.

Chairman DiFazio asked what is the role of the DPW Administrator.

Mr. Tower responded that the administrator is responsible for all calls, billing, scheduling and all administrative duties.

Council President Mathews asked if we still do not have an Assistant Water & Sewer Superintendent.

Mr. Tower responded that is correct. A staff member handles the water-side and DPW is handling the sewer- side. This is not a funded position to be filled at this time.

On the second page facilities are outlined on the organizational chart. It was noted that under the Highway Department, there are three vacant positions in the process of being filled. Under the Parks & Trees there was one promotion of a foreman to Crew Chief. Under Vehicle maintenance all positions are filled. Under Maintenance the painter position is split so in the summer he is utilized for all mowing. The carpenter position is currently being filled. There are two custodians, spending most of their time with Police and the remaining time with the DPW. The Electrician position is split between Water and Sewer.

Councilor Smart asked what was the split between the share for DPW and Sewer?

Mr. Tower noted that is for the Custodian repairs and maintenance for Police and Fire. The split is a 60/40 union position which is paid for by the DPW.

Auditor Swanson asked what "HEO" represents.

Mr. Tower replied that HEO stands for Heavy Equipment Operator, which requires a CDL and Hoisting license for foreman crew chiefs.

There are currently open positions, and their hopes are that in FY13 all positions will be filled.

It was stated that operations at Great Pond run 24/7. The first shift treatment plant are run by plant operators and they have a full compliment of staff except for a facilities manager, second shift runs remotely.

The department is down to three people as of now-- a Foreman and two Meter Installers. They book seven or eight appointments a day to change out meter readers and meters are walked and read.

Water distribution-- there is one W3 maintenance man to be filled in the next fiscal year.

The DPW employs an emergency crew five days a week to do pressure tests and changes in an emergency.

They have an inspector who inspects new services and a marker man that marks for dig safe, in addition to a back flow inspector.

It was noted that in the Sewer Dept. the foreman is currently out on workman's comp and the position cannot be filled. There is a Draftsman Inspector who goes out to inspect new sewer connections.

Chairman DiFazio asked if, on the third page, the staff listed under Water Treatment report to the Water Treatment Plant?

Mr. Tower responded that they all punch the clock behind the police station. Meter readers check out of the Administrative Office. There are three staff members in the Meter Room, there is a storage garage behind the Treatment Plant, where they house the inventory –this is where the staff report.

Chairman DiFazio requested Mr. Tower go back to page 2. He asked if the only staff that work on the parks are Park & Tree employees?

Mr. Bina responded yes, in conjunction with roadside maintenance.

Chairman DiFazio asked if in the summer time the help expands?

Mr. Bina answered in the affirmative, depending on how much remains in the budget.

Chairman DiFazio asked if Mr. Bina and Mr. Tower were currently talking to the Mayor with respect to field maintenance.

Council President Mathews commented that with all the fields in town there are 5 employees to maintain. We have a few employees at best where other towns have their own specific Park Departments and we are spread very thin.

Chairman DiFazio commented that people need jobs. We have the vacancies and the monies and he questioned why the positions are not filled.

Mr. Bina responded that they had a few promotions and a few retirements and it was a matter of timing and process. The replacements are in the works.

Chairman DiFazio asked that Auditor Swanson review the questions that he had for the DPW.

Auditor Swanson proceeded to Letter B: The total budget for Expenditures is 1.7% higher than FY12 revised budget, which indicates level funding. Are all salary step

increases and other types of salary changes included in the budget? What manpower level does the budget support?

Mr. Tower confirmed that there are thirty-eight fully funded employees in the budget.

Auditor Swanson also asked is it budgeted for all step increases? It was confirmed.

Auditor Swanson went onto Letter C: Salaries under “Street, Sidewalk and Storm drain” are shown as 26.8% higher compared to the 2012 projection of \$306,691. However, when compared to the 2012 revised budget they are 1.9% lower.

Mr. Tower responded that FY12 includes supplemental budget measure 11-124, funding of 2 previously cut positions. FY13 is reflective of lower steps paid to new employees.

Auditor Swanson asked if these projected salaries are accurate since they are \$90,000 lower than the FY12 revised budget?

Mr. Tower responded yes (2012 Projection is FY12 original budget plus FY11 encumbrances, without measure number 11-124).

Auditor Swanson also asked if most other percentage changes in the MUNIS reports are calculated on the 2013 budget compared to the revised FY12 budget.

Mr. Tower stated that the supplemental budget included two new positions a Crew Chief and a W3 maintenance person. The Crew Chief position was moved down to Park & Tree while the W3 was entered under Street & Sidewalk. When all is said and done there is enough to fund this position in the FY12 budget

Chairman DiFazio remarked when you budgeted 388 are you assuming you will get a supplemental budget?

Mr. Tower stated no, as they put the budget together one of the two bodies remains in the department for a full year and they are the lesser paid employee—the Crew Chief was moved to Park & Tree.

CFO McKinney commented on the expenses-- they are comparing FY13 to the original FY12, this is why you are seeing revised figures.

Chairman DiFazio asked CFO McKinney why he considered the supplemental budget a one-time expense.

CFO McKinney responded that is how the revenue was to be classified as one-time revenue.

Councilor Hackett said this is the state’s way of trying to say they gave us more money this year than last year.

Auditor Swanson went onto the letter D: What type of training and for what position will the \$5,000 pay for in Management and Administration?

Mr. Tower responded that is for promotional and safety training which was started this year to encourage them to get CDL and hoisting licenses.

Auditor Swanson went on to the Letter E: In Management and Administration what position is budgeted for the Shift Differential/Meals?

Mr. Tower responded that there is a \$10 shift differential-- one of the janitors obtains meal allowances for union employees.

Auditor Swanson went on to the letter F: What was the basis incorporated for calculating overtime of \$42,500 under Street, Sidewalk and Storm drain?

Mr. Tower responded that is prior years actual used for storm events, street sweeping, line painting, etc.

Auditor Swanson asked if the DPW gets a portion of it back.

Mr. Tower responded with about 75%.

CFO McKinney commented that those monies will be put into DPW Misc. Revenue

Auditor Swanson went onto the Letter G: Why are Operating Supplies increasing by 100%? Are bids received for supplies?

Mr. Tower responded that bids and/or quotes for over \$5,000-additional monies needed for drainage improvements.

Auditor Swanson went onto the letter H: Please provide a list of all contracts (vendor, amount and service dates) that support the \$5,215,000 in Refuse Collection and Removal? What components of the Refuse Collection and Removal are under a multi-town contract?

Mr. Towers broke it down as follows Capital Waste \$2.9m, Semass \$2m, Waste Condo \$200K, Hazardous Waste \$100k.

Auditor Swanson went onto the Letter I: Building Maintenance is budgeted at \$199,800 which is the same as FY12. Was the impact of possible inflation factored in for next year?

Mr. Tower confirmed that this was factored in, they presented their budget and were asked to keep them at certain levels. Anything to do with repairs/maintenance is a priority and they try to make it up in other areas.

Auditor Swanson went onto Letter J: Are there contracts for Gas & Diesel Fuel and with whom? What is the price per gallon price for gas in the FY13 budget?

Mr. Tower's response was Purchase of the State Contract prices-- \$3.10 to \$3.66/gal.

Councilor Hackett inquired what dept utilize the gas out of this.

Mr. Tower responded that the entire town uses the gas.

Councilor Hackett asked if police cruisers, school, fire, housing, council on the aging are all fueled through the DPW and paid for out of this line item? Small school vans too?

Mr. Tower answered in the affirmative that it is all paid for out of this line item. It was part of the net school spending.

Auditor Swanson asked that they explain the internal controls in place to monitor usage by authorized employees.

Mr. Bina explained that all vehicles have assigned gas keys and are monitored monthly with video cameras installed on the pumps.

Auditor Swanson Letter K: Are there contracts for Mechanical Parts and with whom and for how much?

Mr. Tower stated that they go out for bid on the Crown Victorias. They will usually give the town a price with a percentage off of the list.

Auditor Swanson went onto the letter L: What is the line item Prk/Con/Ma for \$40,000?

Mr. Bina said Park Construction and Maintenance-funds loam, mulch, playground fiber, small tools, fertilizer, irrigation equipment anything needed to maintain parks and playgrounds.

Chairman DiFazio questioned the \$40,000 for the entire town?

Mr. Bina responded yes.

Chairman DiFazio asked about town grounds that are maintained—if there are any school yards included?

Mr. Bina responded no. At the Libby School they cut the grass, but do not fertilize that field. The Mayor is looking at different alternatives.

Councilor Smart asked if Gifford Park is a field they maintain. He noted that he often sees cars parked on the field-- there were a dozen cars on the field on this past Sunday.

Mr. Bina suggested barriers or heavy fines for people who do not read the signs. One of the items they are looking at with the Mayor is field security.

Councilor Smart stated he personally spoke to the person who drove through the swing sets out onto the field, but they either rent or lease, were not a Weymouth Resident and they could care less.

Council President Mathews recommended that Mr. Doyle and Mr. Swanson draft a letter to the people who are pulling the field permits and give them one written warning or else they lose privilege of using fields.

Chairman DiFazio asked Mr. Bina about Central School behind the Allerton House.

Mr. Bina stated that the DPW maintain the fields, little league and soccer plays a role. The DPW mows the lawn and there is an irrigation system installed that the town pays for.

Councilor Hackett asked if there is irrigation at Riley and does it work?

Mr. Bina states there is not an irrigation system at Riley.

Chairman DiFazio asked if the parents do most of the work at Riley.

Mr. Bina confirmed that they mow the grass and at times, the parents will do a quick cutting on their own.

Auditor Swanson went onto the letter M: What organization receives the \$450,000 for Street Lights? Is the price fixed and for how many years?

Mr. Tower states that National Grid has the agreement to rent the streetlights and that particular part of the contract is up in March.

Auditor Swanson went onto the Letter N: In Snow and Ice Control there is \$73,143 for Overtime. Is this for employees or contractors?

Mr. Tower states that is strictly the DPW employees.

Auditor Swanson went onto the letter P: Is salt under contract and for how many tons for FY13? Will the new salt shed be completed for FY13 and what is the capacity?

Mr. Tower noted that the salt is through a joint regional bid and they are hoping to have it up and in play by this time next year. The hope is that by stockpiling it will pay for itself.

Councilor Smart asked if there were any environmental concerns with storing this salt.

Mr. Bina states no because it is covered and there is no runoff.

Auditor Swanson went on to the Letter Q: In The line items Electricity, Gas Heat and Building Maintenance FY13 is it budgeted at the same level as FY12. Is it reasonable to assume a zero price increase when there is inflation and a higher cost of doing business? Auditor Swanson had already received a response to the Letter Q which was minimum funded budget – prioritize repairs and maintenance to meet budget total.

Auditor Swanson went onto the Letter R: In the salary detail what is the \$10,580 Tree Stipend under Parks and Playgrounds Maintenance? Auditor Swanson had previously received an answer to the Letter R of Tree stipend, \$2/hr meals, out of grade work CDL stipend, etc.

Auditor Swanson went onto the Letter S: In the salary detail what is the \$9,000 Mechanical Stipend under vehicle Maintenance?

Mr. Tower responded that Union Contract 5 @ \$1,800.

Auditor Swanson went onto the Letter T: Overall the FY13 budget for DPW increased by \$157,288 which is level funded.

Councilor Smart asked if they could review the mitigation list and provide a level of need and include sewer equipment, and park equipment which should be replaced, he noted that many items have been on that list since about 2004 and 2005.

Chairman DiFazio announced that he would like to go back to agenda item **12 052 – Sewer Enterprise Fund Annual Appropriation.**

Mr. Tower noted that the FY13 budget is slightly over \$14m, the FY12 was \$13.7m-with an approximately \$13,000 increase. The primary reason for the increase is MWRA fees they just topped \$10m. They have realized some savings in salaries and debt services. That is the reason for the Primary increase in sewer everything else is pretty much funded.

Council President Mathews asked what was the increase to the Town of Weymouth from the MWRA this year?

Mr. Tower responded that it was \$400,000.

Council President Mathews noted for the record that this equates to 3.4 percent increase, he feels it important that the public is aware that the MWRA is still increasing their rates.

Mr. Tower stated that he knows that CFO McKinney and the Mayor are not proposing any increases in the water and sewer budget..

Auditor Swanson went on to letter B: The total budget is 2.4% or \$325,161 higher than the FY12 revised budget, which indicates level funding. Are all salary step increases and other types of salary changes included within the budget? What manpower level does the budget support?

Mr. Tower responded 11 fully funded and 11 split 50/50 with Water Department.

Auditor Swanson went onto letter C: What drives the increase in rate revenue of \$200,161? Mr. Tower confirmed that in FY 11 \$12.5m + 1st full year of 7/1/2011 rate increase.

Mr. Tower stated that the last increase was on the sewer side on 7/1 and as for any rate increase they are still waiting to bill them.

Auditor Swanson went onto letter D: Kindly review the lien process and how \$875,000 was derived for liens added. Approximately how many customers and percentage of the total pool does this line item represent?

Mr. Tower added that liens are an added part of the rate structure. Any bills that go unpaid for a fiscal year will be moved over to the tax side and will attach the property. Anything that is not collected through regular efforts goes over to the tax side as a lien and is collected through the tax property. That has shown a slight increase over the past few years. The budget is at \$875,000 for FY13 and they feel that is a pretty good estimate.

Auditor Swanson Letter E what is the \$190,000 in Sewer Mitigation and is that LNR? This represents the prior year actual without SSTTDC YTD \$223k, FY11 \$132+970, FY10 \$253K.

Mr. Tower stated this is not from LNR-it is computed historically for what they anticipate ie: the hospital addition and approximately 750 homes that have yet to be tied into the water and sewer.

Chairman DiFazio questioned that this funding is not from LNR? He further asked if they anticipate any monies from LNR during FY13 and where would it be?

Mr. Tower stated no it is not budgeted -- any use of LNR funds falls right to retained earnings. It would be back before the Council for any use of those funds. If they budget it to balance the budget it would be basically utilizing that as revenue just to hit the base budget.

Councilor Hackett asked why the May 2011 payment of the \$970,000 shows up in the 2011 actual sewer mitigation fund?

Mr. Tower explained that is why it is so high, the payment rolled and they anticipated being in front of Council sometime in the future for a later project.

Council President Mathews confirmed that as of today the town has still not received the connection hookup fee from LNR.

Mr. Tower confirmed that statement noting that the first payment should be received within the next thirty days.

Council President Mathews noted that if Southfield has free cash they should be paying their bills to the Town of Weymouth-a new homeowner would have to pay that fee up front.

Councilor Smart said that since Southfield they has free cash, they could transfer the monies to the enterprise funds.

Councilor Hackett stated that Tri Town has additional flexibility as they have a combined fund which includes the water and sewer fund. They are not separate, and they have greater flexibility with their receipts. Why they can't budget their hookups-- it is arguable that DOR would allow them to do that.

Chairman DiFazio asked if the fee under the MOA 7%, have not been paid as of yet.

It was noted that the water mitigation fees were paid up front. The MOA specifically stated they would pay their mitigation fees in advance and connection fees up front. Two of the three components/structure of payment from them have been met and the third is still under discussion.

Council President Mathews asked if they have given any thought to the allocation of the 970,000 from the old trunk line that is going to receive the sewage from the Naval Air Base. It does not have the capacity for what LNR and Tri-Town will be requesting. The capacity just may not be there. He asked that they keep this in mind before allocating the \$970,000 towards something else.

Chairman DiFazio asked if we haven't already made sure as a town that the lines can handle what we have committed to them?

Mr. Bina responded they did a projection of a 20 year flow. They did account for that at the Naval Air Base and are currently looking at the system again.

Auditor Swanson went on to letter H: What is the \$15,000 for Sundry Expense?

Mr. Bina responded that this represents office supplies which includes postage, paper envelopes, enough to send out 80,000 bills per year.

Auditor Swanson went on to the letter I: Under sewer collection, salaries there is a decrease of 2.5% and overtime increases by 12.5%. Is the staffing down by one employee and is more overtime expected to cover? It is the same staffing level lower starting pay grade for new employees.

Mr. Tower also added that staffing levels have been maintained --as for the overtime they are trying to get it up to the level of past years. In the sewer department the staff works every weekend, they work holidays and he is trying to ensure that they have enough coverage when needed.

Auditor Swanson went on to the Letter L: How was the \$75,000 in ST-Meters calculated and what does it represent? Is this money for new meters?

Mr. Tower stated that those are new meters in the town of Weymouth of which they do about 1,500 meters a year.

Auditor Swanson went onto the Letter M: What is the \$20,000 line item "Coll Rep"? Collection System repairs and maintenance, grease and root treatment chemicals, etc.

These are abbreviations for collection system repairs.

Auditor Swanson moved onto Item O: Please walk the Committee through the Allocation worksheet explaining how the factors were determined for each Cost Center.

Mr. Tower replied that they are directs and indirects through the water sewer enterprise fund. They help fund directs and indirects through the Engineering Department. It was noted that workman's compensation is reimbursed to the general fund for whom ever is out for out of pocket costs. As far as retirement, they support through a percentage process. Debt service costs are made up of directs and indirects.

12 053 Sewer Retained Earnings-Sewer Department Vehicles

Motion was made by Councilor Smart and seconded by Councilor Molisse to forward measure 12 053 Sewer Retained Earnings-Sewer Department Vehicles to the full Town Council with favorable action.

Mr. Tower stated that these two vehicles are specific to the Sewer Department as they are both on the CIP list for new vehicles. They lost two vehicles in total for the last two years.

12 054 Sewer Retained Earnings-Wetland Replication

Mr. Tower explained the need to raise and appropriate the funding as additional funds are needed to complete this. They are looking to go out to bid.

12 055 Sewer Capital Projects Transfer Unexpended Balances to Capital Project Residuals

This measure is requested to collapse those funds. Currently there is \$204,000 and they are looking to collapse and put into residual funds.

Auditor Swanson asked Letter B: The total budget is 4.8% or \$437,459 higher than FY12 revised budget, which indicates level funding. Are all salary step increases and other types of salary changes included within the budget? What manpower level does the budget support?

Mr. Tower responded 27 fully funded plus 11 split 50/50 with sewer.

Auditor Swanson Letter C: What drives the increase in Rate revenue of \$337,459? Prior year actual –fluctuates with demand FY13 budgeted at 8.7m FY 11-\$9m, FY10 \$8.4m.

Mr. Tower stated that prior years actuals are budgeted-- fy10 was 8.4 m.

Auditor Swanson moved onto Letter D: Kindly explain the “Fees” of \$137,730 – What type of fees?

Mr. Tower noted that these are for Water Dept billings other than rate use--fire line charges anything that has backflow device and to complete service repairs.

Auditor Swanson moved onto Letter E: What is driving the \$100,000 or 25% bump in liens added? Approximately how many customers and percentage of the total pool does this line item represent?

Mr. Tower stated that Prior Year actual FY13 \$500K, FY11 \$600K, FY10 \$500K.

Auditor Swanson went onto the Letter F: Kindly explain the I/P Rate and I/P Liens budgeted for \$57,000?

Mr. Tower said that is interest and penalties on late payments FY 11 \$73K, FY 10 \$61K. This just an estimate based on history.

Auditor Swanson moved onto the Letter G: What will the \$10,000 in Other Professional buy for services? Legal fees (bid issues, lawsuits, procurement)

Mr. Tower replied that is used for any type of legal fees, membership and association dues and fees.

Auditor Swanson moved onto the Letter H: What does the Sundry expense of \$40,000 represent?

Mr. Tower responded the 40,000 is a combination of office supplies and postage.

Auditor Swanson moved onto the Letter I: Explain what WTR/ASSESS is for a budget of \$14,500?

Mr. Tower said this is a state mandated fee which is an annual assessment, MASS DEP Safe Water Drinking Act annual assessment based on finish water production.

Auditor Swanson moved onto the Letter J: In the line items Electricity, Gas Heat, Equipment and Vehicle Maintenance FY13 is budgeted at the same level as FY12. Was inflation considered?

Mr. Tower replied that this line item is adequately budgeted with provision for fluctuations and rates.

Auditor Swanson moved onto the Letter K: Please discuss the \$170,000 budgeted for WTR and ENG Testing in regards to what is done for the money?

This encompasses water quality sampling, compliance testing and reporting, special engineering services for regulatory permitting and reporting, SCADA upgrades and warranties, special lab equipment maintenance.

Mr. Tower stated that the department has weekly and monthly quarterly sampling schedules. This is a new regulatory compliance.

Auditor Swanson moved onto the Letter L: What is SLDG/MANA and why is it increasing to \$150,000 or 10%?

This is for water treatment plant residuals – lagoons (3 @ Great Pond, 2 @ AJB) -- bidding this May.

Council President Mathews said he was of the mindset that that \$1.2 m was allocated to identifying some areas in Weymouth where several streets that have significant water pressure issues would be addressed.

Mr. Bina states they are looking at the systems where water pressure is limited.

Councilor Michael Smart asked is that something that they keep track of.

Mr. Bina responded that they do a water /computer analysis and that is what they are looking at now.

Mr. Tower also added when looking at the big picture it is the whole system that gets affected by it.

Council President Mathews said he doesn't know how Councilor Smart's precinct does and maybe they need a water tower as there are going to be water pressure issues.

Vice President O'Connor states he agrees with Councilor Hackett and he just did something in preparation for this. What is the possibly of the DPW being so understaffed at this time, putting payment for a certain amount to the general fund and if they are lucky there are no emergency circumstances that we can allocate those funds towards. Is there potential to do that on a new water treatment plant to put on the Town of Weymouth

Mr. Tower stated that they are already working on a lot of work inside the water system that had been put on the backburner. These funds are captured in retained earnings, this is an exceptional retained earnings fund and won't see that again going forward.

Vice President O'Connor stated we are not going to go to specific projects-- the time line is set for certain projects already.

12-057 Water Retained Earnings-Water Main Improvements

Mr. Tower noted this measure is for the purpose of water maintenance-- in two weeks this will go out to bid. These are areas again that go back to hydraulic monitoring, to concentrate on route 18 and looking at another analysis.

12-058 Water Retained Earnings – Water Department Vehicles

Mr. Tower noted that these are two vehicles on capital improvement plan and a 550 service vehicle-it is time for an upgrade as one of the 9950s is no longer working. They do anything to salvage any and all parts.

12-056 Water Enterprise Fund Annual Appropriation

This Measure will include the next three items:

Mr. Bina stated that there is a steel frame with corrosion throughout. Kids have broken into it and they want to secure it.

12-059 Water Reserve Fund-Iron Hill Building Repairs

Mr. Bina went into detail about the work that needs to be done at Iron Hill in order to get it to the EPA satisfactory requirements.

12-060 Water Reserve Fund-Radio Frequency Upgrades for PRV's

Mr. Tower requests to use reserve fund for upgrading their radio frequency-- currently the PRV's date back to the late 90's. They would like to cancel the land lines and go to radio frequency.

Chairman DiFazio asked what does PRV stands for.

Mr. Bina replied that PRV stands for Pressure Reducing Valves.

Council President Mathews stated this measure and the next measure are not required to have public hearings, he asked if they are time sensitive and require action before June.

Mr. Tower confirmed that they were hoping for the reserve fund transfers to go quickly to go out of the current year operating budget. They would like to get the money and obviously the radio frequency is a project they would like to get off the ground.

Council President Mathews asked of the Chairman if he wishes to consider taking action on these measures tonight instead of waiting two more months.

Chairman DiFazio replied that after this expense it will leave them with another \$160,000.

Vice President O'Connor makes a motion to refer **12 059 Water Reserve Fund-Iron Hill Building Repairs** to the full Town Council and seconded by Councilor Smart for favorable action, unanimously voted.

12-060 Water Reserve Fund-Radio Frequency Upgrades for PRV's

Vice President O'Connor made a motion to refer 12 060 Water Reserve Fund-Radio Frequency Upgrades for PRV's and seconded by Councilor Molisse to the full Town Council with favorable action, unanimously voted.

12-061 Water Reserve Fund Transfer-Water Treatment Plant Filter Media Replacement

Vice President O'Connor made a motion to refer 12 061 Water Reserve Fund Transfer-Water Treatment Plant Filter Media Replacement and seconded by Councilor Molisse to the full Town Council for favorable action, unanimously voted.

With no further business Vice President O'Connor made a MOITON to ADJOURN the meeting and was seconded by Councilor Molisse at 9:00 p.m. VOTED UNANIMOUSLY.

Respectfully submitted by Ann Flynn Dickinson, Recording Secretary

Approved by Councilor Kenneth DiFazio as chair of Budget/Management