



Weymouth

PUBLIC SCHOOLS

Weymouth School Committee

Humanities Center & Zoom

August 18, 2022

MEETING MINUTES

(approved 9/15/22)

Members In Attendance: Dr. John Sullivan, Chair; Tracey Nardone, Vice Chair; Carrie Palazzo, Secretary; Kathy Curran

Members Absent: Rebecca Sherlock-Shangraw; Steve Buccigross; Mayor Hedlund

Also Present: Robert Wargo, Superintendent; Brian Smith, Assistant Superintendent; Melanie Curtin, Assistant Superintendent

The Meeting Began at 6:53pm.

Mrs. Nardone moved to enter into executive session;

- a. Pursuant to M.G.L. c. 30A, s. 21(a)(3) To discuss strategy with respect to collective bargaining negotiations: SEIU, Local 888 Cafeteria Workers

Motion seconded by Ms. Palazzo. Roll call vote. Passed unanimously.

The Meeting was called to order at 7:05pm

The chair informed that the meeting is being recorded and available on WETC.

Chair Sullivan led in the Pledge of Allegiance.

A moment of silence was observed for Terry Barker, longtime WPS food service worker who passed away.

Consent Agenda:

The Consent agenda included:

- Warrant 04-2023 in the amount of \$253,400.35. Dated 7/25/22
- Warrant 06-2023 in the amount of \$402,240.38. Dated 8/8/22

- Regular Minutes: 7/14/22
- Meeting of the Whole: 7/14/22
- Budget Sub-Committee: 8/10/22

Motion by Mrs. Nardone to accept the consent agenda. Seconded by Ms. Palazzo. Motion passed unanimously.

Public Comment

-Kim Ferreira, 105 Charles Dierch

Expressed her support for raising the ESY pay rates to be competitive and attract current WPS to work during the summer. She also conveyed her appreciation for staff and stressed the importance of special education compliance.

Report of the Superintendent:

Superintendent Wargo shared that DESE/DPH Covid health guidance has changed. The district will not be testing nor distributing tests and masks will only be required to be worn in health offices. Masks are not are required but welcome if families choose to wear them.

Administrator retreat was held on 8/12 & 8/13; The 3E's and actionable steps was highlighted. There are 23 new administrators, 17 promoted from w/in the district. New Educators was held this week and out of 45 new educators, a 1/3 are from district positions.

Opening Day for all staff is September 1, 2022 at Chapman from 8-3.

First Day of School:

Grade 1-12 students	September 6, 2022
Kindergarten students	September 8, 2022
PreKindergarten students	September 12, 2022

The Superintendent expressed his appreciation for Stacey Ware and Deni Strozewski for their great work at the Family Engagement Center as well as to all ESY, EL, and Q5, maintenance/custodial, food service and transportation staff.

It was clarified that needed furniture that was stored during Covid is being utilized in the classrooms.

NEW BUSINESS

a. SEIU Local 888 MOU-Cafeteria Workers (action requested)

Ms. Curran shared that it was a pleasure working with the cafeteria workers. The contract is for 3 years, 7/1/22-6/30/25 and costs \$250K which is funded through the food service revolving account.

Motion by Mrs. Nardone to accept the cafeteria workers MOU. Seconded by Ms. Palazzo. Roll call vote, motion passed unanimously.

b. Fees (action requested)

ESY Rates:

Assistant Superintendent Smith shared the ESY (Extended School Year) rates that occur outside the regular school day. Rates will be retroactive to July 1, 2022.

Motion by Mrs. Nardone and seconded by Ms. Palazzo to accept the ESY rates. Motion passed unanimously.

Thanks and appreciation was expressed to the summer staff.

Substitute Rates:

Assistant Superintendent Smith shared that the substitute rates were piloted during Covid and that the increases are financially sustainable. Rates are posted on the website:

<https://www.weymouthschools.org/district/budget-sub-committee/pages/agendas-and-documents> Effective date for rates is 9/1/22.

An open house for substitutes will be held by the Human Resources department.

Motion by Mrs. Nardone to accept the new substitute rates as of 9/1/22. Seconded by Ms. Palazzo. Motion carried.

c. Job Descriptions (action requested)

In an effort to better the work being done and changes happening with administrative staff, roles and responsibilities have been evaluated. Executive Assistants are pay grade M.

Executive Assistant-Finance & Operations

Position will report to Assistant Superintendent Smith.

Motion by Mrs. Nardone and seconded by Ms. Palazzo to accept the Executive Assistant, Finance and Operations job description. Motion carried.

Executive Assistant -Teaching & Learning

The position will report Assistant Superintendent Curtin and Executive Director Bransfield.

Motion by Mrs. Nardone and seconded by Ms. Palazzo to accept the Executive Assistant, Teaching and Learning job description. Motion carried.

Executive Assistant-Front Desk/Human Resources

Position reports to Executive Director Foley and Executive to Superintendent (typo of Secretary will be corrected)

Motion by Mrs. Nardone and seconded by Ms. Palazzo to accept the Executive Assistant, Front Desk/Human Resources job description with edits. Motion carried.

d. Discussion Job Description-Senior Data & Assessment Analyst

The work of the data department which used to be three is now divided amongst 2 data analysts. The position is part of the Grade R grid.

The senior data & assessment analyst description will be placed on the next meeting agenda for action.

e. Budget Sub-Committee Report (action requested)

Chair Sullivan summarized the meeting of 8/10/22. Topics included:

- New budget subcommittee Chair-Steve Buccigross
- FY2021 closeout
- No findings on FY2022 internal audit
- Class of 2022 set up accounts for student activity funds
- Free meals program will continue-Families are encouraged to still fill out application as they may be eligible for other programs
- ESY & Sub rate increase
- Non Union COLA tabled until next budget sub meeting

Motion by Mrs. Nardone to accept the report of the budget sub committee. SEconded by Ms. Palazzo. Motion passed.

OLD BUSINESS

a. Updates and Status of Chapman Middle School Opening 2022 - Assistant Superintendent Melanie Curtin

Assistant Superintendent Curtin shared what a success the Ribbon cutting celebration was and that the punch list is currently being worked on and on schedule for 9/1/22. The administrative team has moved into their offices and are setting up. The school will seek feedback from students on what to put in the time capsule.

Chapman Project Updates

The committee reiterated the success of the ribbon cutting and expressed their excitement for the building and opening.

The back canopy will cover students as the vacate vans.

b. Update and Status of Abigail Adams - Assistant Superintendent Brian Smith

Assistant Superintendent Smith advised that the fleet of vans has moved to Abigail, and the transportation department will be moving over in the near future. The design firm of McKinnell

McKinnell & Taylor Inc has been selected and opening is scheduled for fall of 2023. Monthly walkthroughs continue.

A sub committee has been formed and Ms. Palazzo is the chair. Volunteers of families, special education families, and ethnic group families are being sought to serve on the subcommittee. Please email john.sullivan@weymouthschools.org if interested in. Meeting is planned for 9/13/22.

Announcements:

Please check the website for school start times and dates. Happy Back to School.

Next School Committee Meeting:

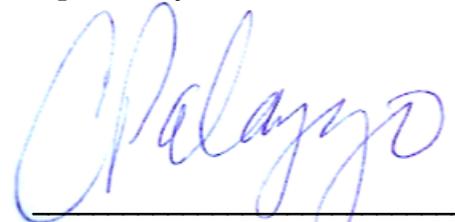
Regular Meeting: Thursday, September 15, 2022 - 7:00pm

The Meeting adjourned at 7:43pm on the motion of Mrs. Nardone, seconded by Dr. Sherlock-Shangraw. Motion passed unanimously.

Documents Attached to These Minutes:

- ESY Rates
- Substitute Rates
- Job Description-Finance & Operations
- Job Description-Teach & Learning
- Job Description-Front Desk/HR
- Job Description-Senior Data Analyst

Respectfully Submitted,



Carrie Palazzo
Secretary