



Weymouth

PUBLIC SCHOOLS

Weymouth School Committee

February 3, 2022

Meeting of the Whole Minutes

(approved 2/17/22)

Members In Attendance: Dr. John Sullivan, Chair; Tracey Nardone, Vice Chair; Carrie Palazzo, Secretary; Kathy Curran; Rebecca Sherlock-Shangraw; Steve Buccigross

Members Absent: Mayor Hedlund

Also Present: Robert Wargo, Superintendent; Brian Smith, Assistant Superintendent; Melanie Curtin, Assistant Superintendent

The Meeting Came to Order At 5:41PM.

Committee and Superintendent Roles & Responsibilities

The Chair reviewed current policies (attached to these minutes) to outline expectations of School Committee and Superintendent responsibilities.

Policies highlighted under Committee Authority included:

- School Year Calendar-minimum requirements of days in session, holidays & vacations, in service days, and parent conferences.
 - Major changes in school opening/closing times (not weather or covid related)
 - Approve School Improvement Plans
 - Readings and public comment before adopting policy-typical however not required.
- When 6 members are present $\frac{2}{3}$ vote (4 members) = majority and 5 members when 7 are present.
- Policy versus practice versus regulation was mentioned
 - Committee can abolish a position created that has been unfulfilled
 - Committee sets criteria for collective bargaining in line with state
 - Committee with advice from the Superintendent will establish levels of compensation for each position
 - Committee appoints and sets salary with Superintendent's recommendation for:

- Assistant/Associate/Deputy Superintendent
- School Business Administrator
- School Education Administrator
- School Physician
- School Nurse
- Supervisor of Attendance (SRO), required to have by MGL & CMR law and regulations
- Committee approves regulations of standards of conduct for staff and student handbook
- Superintendent will use judgment if other (athletic) handbooks need Committee approval
- Committee will rely on professional staff for design and implementation of instructional programs (ELL, literacy curriculum programming)
- Committee approves program of studies
- Committee approves overnight and out of state field trips
- School Zones will be designated by the Superintendent and approved by the Committee
- Committee opts in or out of school choice

Committee responsibilities were reviewed.

- Committee will not officially approve regulations except as required by state law or when strong community attitudes, or possible student or staff reaction, make it necessary or advisable for regulation to have the Committee's advance approval was highlighted.
- Approval of all contracts by roll call vote
- Communications between itself and staff should be conducted through the Superintendent

Superintendent Authority was summarized.

- Committee shall give the chief administrator full responsibility for discharging professional duties and hold them responsible for acceptable results.
- As long as the Superintendent operated within the guidelines of policy adopted by the Committee, he/she may issue regulations without prior Committee approval unless Committee action required by law, or the Committee specifically asked that certain types of regulations be given Committee approval...

Superintendent Responsibilities were reviewed.

- The Superintendent will assist the Committee in reaching sound judgements and establishing policies, and will place before the Committee all relevant facts, information, and reports necessary to keep the Committee adequately informed of situations or business at hand
- In development of regulations, the Superintendent may involve at the planning stage those who would be affected by the regulations...He/she will inform the Committee of the such counsel in presenting pertinent reports of regulations and in presenting regulations for Committee approval

Agendas will be closed at noon on Monday and supplementary agenda will be closed at noon on Wednesday prior to school committee meetings. Agendas with supporting

materials will be given to Members 3 days prior. More discussion will be had if this time frame is reasonable.

It was shared that the Superintendent runs the district and the Committee provides direction.

Committee and Superintendent Communication

The chair thought it fair to clarify for the Superintendent Chain of Communication.

Replies to correspondence received by the Superintendent from members will be disseminated to all members with the inquiring members' name redacted.

Emergency and after hours communication was talked over. It was suggested to talk about emergency communication at the next safety meeting.

To be more informed weekly meetings with the Superintendent were mentioned.

Receiving useful and helpful data points regarding guidance, school adjustment counselor visits, as well as vandalism and violence were talked over. The Chair expressed hope in talking and listening further.

The Superintendent will use his professional discretion on what information needs to be communicated to the Committee.

Public Meeting Broadcast Criteria

Consistency with recording and broadcasting meetings, not only school committee meetings was had.

It was suggested to have recordings available on the website or WETC. Time frame for video availability was also mentioned.

Presentation Requests

Reports and presentations with visuals were discussed.

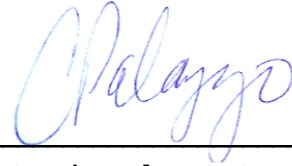
It was requested to have an evening school recap presentation in the spring and again before registration.

Meeting ended at 6:59pm on the motion of Mrs. Nardone and seconded by Dr. Sherlock-Shangraw. Motion passed unanimously.

Documents attached:

- School Committee/Superintendent Authority & Responsibility

Respectfully Submitted,



Carrie Palazzo, Secretary