

Minutes of the Board of Licensing Commissioners for their meeting held virtually on Thursday, June 4, 2020 via WebEx

Attendance (present): Chairperson Kathleen A. Deree, Town Clerk; Jeffrey E. Richards, Director of Municipal Licenses & Inspections, Clerk; Daniel McCormack, Director of Public Health; Fire Chief Keith Stark; Police Chief Richard Fuller; Solicitor Joseph Callanan; Fire Deputy Chief Thomas Still (absent): Officer Sean Murphy

Mr. Richards called the meeting to order at 2:00 PM, stating the meeting would be held virtually over the phone.

DISCUSSION ON OUTDOOR SEATING REGULATIONS FOR POURING ESTABLISHMENTS & COMMON VICTUALLER LICENSES

Mr. Richards stated a document was distributed for review. He asked if everyone was okay with it being issued.

Mr. Richards asked if anyone from the public wished to speak. Mr. Ray Jennings, Union Brewhouse, 550 Washington Street, noted that he was present.

Attorney Callanan noted that the vote must be done by a roll call vote where it was virtual.

Mr. Richards made a MOTION of approval of the COVID Guidelines for Pouring Establishments, Common Victualler Licensees and Farmer Brewers Licensees through October 31, 2020. ROLL CALL VOTE: Jeff Richards, AYE; Chief Stark, AYE; Dan McCormack, AYE; Chief Fuller, AYE. The motion was UNANIMOUSLY VOTED. Chairperson Deree said the MOTION passed.

NEXT MEETING

Mr. Richards stated the next meeting would be held on Tuesday, June 30, 2020 at 2 PM. He made a MOTION of approval. ROLL CALL VOTE: Jeff Richards, AYE; Chief Stark, AYE; Dan McCormack, AYE; Chief Fuller, AYE. The motion was UNANIMOUSLY VOTED. Chairperson Deree said the MOTION passed.

ADJOURNMENT

Mr. Richards made a MOTION to adjourn at 2:05 PM. ROLL CALL VOTE: Jeff Richards, AYE; Chief Stark, AYE; Dan McCormack, AYE; Chief Fuller, AYE. The motion was UNANIMOUSLY VOTED. Chairperson Deree said the MOTION passed.

Respectfully submitted,

Lisa VanWinkle
Recording Secretary

BOARD OF LICENSING COMMISSIONERS

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Approved:

Date:

Jeffrey E. Richards, C.B.O., Clerk, Director of Municipal Licenses & Inspections