

Town of Weymouth
75 Middle Street
Weymouth, MA 02189
(781) 340-5012
www.weymouth.ma.us



WOODEN TOKEN PROGRAM VENDOR AGREEMENT

This form is an acknowledgement and agreement by _____
(VENDOR)

that he/she/they will participate in the Weymouth Farmers Market's Wooden Token Program, and that he/she/they will follow all rules and regulations of the program, as set and administered by the Weymouth Farmers Market (hereinafter referred to as "WFM") and the Weymouth Food Pantry (hereinafter referred to as "FOOD PANTRY"). **All WFM vendors are required to participate in the Wooden Token Program.**

The Wooden Token Program will operate as follows:

- Shoppers may swipe an EBT or debit/credit card for the purchase of wooden tokens at the Market Manager's table. Tokens valued at \$2.50 per piece will be given for EBT purchases (hereinafter referred to as "EBT tokens"). Tokens valued at \$5.00 per piece will be given for debit/credit purchases (hereinafter referred to as "DEBIT tokens").
- DEBIT tokens may be used for the purchase of any market item at the WFM.
- EBT tokens may be used only for the purchase SNAP-eligible food items at the WFM. "SNAP-eligible food items" are defined by the United State Department of Agriculture's Food and Nutrition Service. These items generally include fruits, vegetables, meat, poultry, fish, breads, baked goods, preserves, snack foods, dairy products, and non-alcoholic beverages. A list of SNAP-eligible food items and ineligible items is available here: www.fns.usda.gov/snap/eligible-food-items.
- VENDOR may redeem SNAP tokens and DEBIT tokens with WFM staff at the Market Manager's table. WFM staff will verify the number and value of the tokens, and WFM staff will report this number and value to the FOOD PANTRY.
- Payments for redeemed tokens will be provided in the form of a printed check made payable to the VENDOR. Payments will be delivered to the VENDOR at the next

occurrence of the WFM or will be mailed to the VENDOR no later than ten (10) business days following the redemption of tokens.

- **The FOOD PANTRY will deduct a processing fee equal to 2.5% of the value of all DEBIT tokens redeemed by the VENDOR. No fee shall be assessed for the value of SNAP tokens.**

By signing this form, the VENDOR agrees to the following:

- VENDOR agrees to accept Debit tokens for the purchase of any market item;
- VENDOR agrees to accept EBT tokens only for the purchase of SNAP-eligible food items;
- VENDOR agrees to clearly display prices of all SNAP-eligible food items;
- VENDOR agrees not to charge tax for the sale of any SNAP-eligible food item purchased with EBT tokens;
- VENDOR agrees not to exchange EBT tokens for cash, nor provide change back to shoppers for purchases made with EBT tokens;
- VENDOR agrees that in the event of a mixed sale, where some products are SNAP-eligible food items and others are not, VENDOR will separate the SNAP-eligible food items from the ineligible items and accept payment for the grouped items separately; and
- VENDOR takes full responsibility for any employees and/or agents who may represent the VENDOR at the WFM and will ensure that he/she/they are informed regarding the Wooden Token Program's rules and regulations.

Checks for redeemed tokens will be made payable to:

VENDOR's Payee Name

Payments may be mailed to:

VENDOR's Mailing Address FOR CHECKS

City

Zip

In the event that the FOOD PANTRY deems it necessary to contact the VENDOR to ensure proper payment for tokens, the VENDOR may be contacted at:

Contact Phone

Contact Email

Signed, acknowledged, and agreed by:

Print Name

Signature

Date