

## Online Advantage For Members







### Who can register for this type of account?

- Employee, spouse or eligible dependent who receives benefits.

### What will I be able to do?

- Access your personal plan information, make address changes, view status of claims, and review Explanation of Benefits document.

### Creating Your Account

1. Navigate to our secure website at <https://www.assurantemployeebenefits.com/>.
2. At the home page, in the left navigation pane, select "Register Now".
3. Complete and submit required information to initiate your registration. You will receive an email from [onlineadvantage@assurant.com](mailto:onlineadvantage@assurant.com) to verify your email address.
4. Click the link provided in your email verification and you will receive additional screens to complete your account registration. 
5. Select "Member" role and click 
6. Enter information in the following required fields:
  - Member ID
  - Date of birth (primary member) 
7. Click 
8. Enter your phone number.
9. Enter your desired User ID and password.
10. Select 3 security questions and enter answers.
11. Select boxes to agree to User Agreement and Electronic Business Agreement. 
12. Click 
13. Receive confirmation page.

Online Advantage Login

User ID

Password

#### Tips

**Member ID:** This could be your Social Security Number. If you are unsure of your member ID, please contact your employer.

**User ID:** Your User ID must have 8 to 30 characters with no spaces or special characters.

**Password:** Your password must have at least 8 characters, including at least one number, one lowercase letter, and one uppercase letter (no spaces). Password cannot have more than one pair of repeating characters and cannot be the same as your User ID.

#### Note

You should be able to log in with your newly created User ID and password once your request is processed. If there is a delay in processing your request, you will receive an email within 10 minutes of submitting your information advising you that you may now access your account.

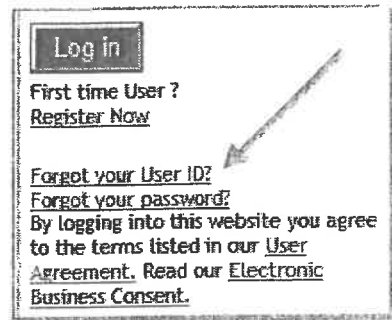
Insurance products are underwritten by Union Security Insurance Company (USIC) (Kansas City, MO) and administered by Sun Life Assurance Company of Canada (SLOC) (Wellesley Hills, MA) in all states except New York. Prepaid dental products are provided by USIC and are administered by SLOC, and are provided by prepaid dental companies affiliated with SLOC in certain states except New York. Prepaid dental companies are Denticare of Alabama, Inc., United Dental Care of Arizona, Inc., UDC Dental California, Inc., United Dental Care of Colorado, Inc., Union Security DentalCare of Georgia, Inc., United Dental Care of Michigan, Inc., United Dental Care of Missouri, Inc., Union Security DentalCare of New Jersey, Inc., United Dental Care of New Mexico, Inc., UDC Ohio, Inc., United Dental Care of Texas, Inc., and United Dental Care of Utah, Inc. In New York, insurance products and prepaid dental products are underwritten or provided by Union Security Life Insurance Company of New York (Fayetteville, NY) and administered by Sun Life and Health Insurance Company (U.S.) (Lansing, MI). Group Hospital Confinement Indemnity "Gap" or Supplemental Medical Expense "Gap" insurance is underwritten by Fidelity Security Life Insurance Company (Kansas City, MO) and is administered by SLOC.

© 2016 Sun Life Assurance Company of Canada, Wellesley Hills, MA 02481. All rights reserved. Sun Life Financial and the globe symbol are registered trademarks of Sun Life Assurance Company of Canada. Visit us at [www.sunlife.com/us](http://www.sunlife.com/us).

KC5033C(10/2016)

## Forgot Your User ID?

1. Navigate to our secure website at <https://www.assurantemployeebenefits.com/>.
2. At the home page, in the left navigation pane, select "Forgot your User ID?" at the login page.
3. Enter the email address associated with your User ID and submit your request.
4. You will receive an email which contains your registered User ID.



## Forgot Your Password?

1. Navigate to our secure website at <https://www.assurantemployeebenefits.com/>.
2. At the home page, in the left navigation pane, select "Forgot your password?" at the login page.
3. Enter your User ID and submit your request.
4. You will receive an email that contains a link to reset your password.
5. Enter a new password using the following criteria:
  - Contains at least 8 characters and includes at least one number, one lowercase letter and one uppercase letter;
  - No spaces;
  - No more than one pair of repeating characters; and
  - Cannot be the same as your User ID.
6. At a minimum, answer 2 of 3 security questions correctly.
  - If you are unable to correctly answer the questions, please contact us at 800.733.7879, ext. 7600 for assistance.

### Need assistance?

Call 800.733.7879, x7600 or e-mail [onlineadvantage@assurant.com](mailto:onlineadvantage@assurant.com) for help with any Online Advantage question.