



TOWN OF WEYMOUTH TUFTS LIBRARY CONSTRUCTION

DECEMBER 4, 2017 | RFS # WEY 18 LIB 01



Hill International



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Hill International

December 4, 2017

Ms. Adele Cullinane
Procurement Officer / Contract Administrator
Town of Weymouth
75 Middle Street
Weymouth, MA 02189

Hill International, Inc.
330 Congress Street, 6th Floor
Boston, MA 02210
T: 617-778-0900
www.hillintl.com

**Subject: Town of Weymouth | Owner Project Management Services
Tufts Library Construction RFS # WEY 18 LIB 01**

Dear Ms. Cullinane:

Hill International, Inc. (Hill) is pleased to submit our qualifications to provide owner's project management (OPM) services to oversee the construction of the new Tufts Library for the Town of Weymouth. Hill offers first-hand experience delivering public library projects in Massachusetts and across the U.S. Specifically, we offer:

Public Library Project Experience. Our team's experience includes work for Needham Public Library, several branches of the New York Public Library, the Washington, DC Public Library and the award winning Cambridge Public Library expansion. We have also worked on cutting edge libraries and media centers in over ten MSBA-funded public school projects and are well-versed in the Massachusetts public procurement process.

A Focus on Weymouth. We will listen closely to Weymouth to identify and properly articulate the multitude of challenges and objectives to be addressed to help ensure a successful library project. We will work to develop the information and options necessary for you to make informed decisions that will result in a tailor-made, optimal solution for the Town. Our work on the Needham Public Library involved a complex stakeholder engagement process to properly align stakeholder needs with community resources. The result of this robust process was a responsive and award-winning "hot spot" for community interaction and information exchange.

Key Personnel. Our team is led by Project Director **Paul Kalous, AIA, MCPPO**. Paul has supported several library projects in K-12 schools and universities and is currently serving as project director for Weymouth's Maria Weston Chapman Middle School Project. Paul is supported by Design Manager **Emily Sarazin, EIT, LEED AP, MCPPO** who will also serve as our sustainability representative for the project. Construction Manager/Project Representative **Jim Devol, LEED AP** will oversee the cost estimating, value engineering, procurement and construction management tasks for the project. Jim is our in-house resource for expertise with the Massachusetts Board of Library Commissioners (MBLC) and the Massachusetts Public Library Construction Program (MPLCP). He is currently serving as Chairman of the Town of Swansea Library Building Construction Committee. Punctuating our in-house staff is one of the nation's foremost library planning consultants, **Anders Dahlgren** who has planned over 5.5 million SF of library space, in Massachusetts and across the country. He is the author of *Public Library Space Needs a Planning Outline* that is used as a guideline by the MBLC. Anders is available as a resource to Weymouth for this exciting project.

We are excited for the opportunity to team with you on this transformational project and ask that you please contact me at 617-778-0821 or at josephnaughton@hillintl.com as I am eager to answer any questions.

Sincerely,

Joseph Naughton, AIA, LEED AP, MCPPO
Senior Vice President



REQUIRED INFORMATION

- a. We acknowledge receipt of addendum #1 issued on 11/29/2017.
- b. We have received and read the RFS and take no exceptions at this time.
- c. We have received and read the standard contract in section 104 and take no exceptions at this time.
- d. Hill complies with the minimum requirements identified in Article 5. **Paul Kalous, AIA, MCPPO** will serve as Project Director. He has more than 26 years of experience in the construction and supervision of construction and design of public libraries and/or K-12 public schools in Massachusetts. He is a registered architect (#9327) in the Commonwealth of Massachusetts, and a MA Certified Public Procurement Official (February 2, 2007/ recertified June 1, 2016). His MCPPO certification is included as an attachment to this cover letter.
- e. Hill International, Inc. is a publicly traded company listed on the New York Stock Exchange (NYSE: HIL), and is headquartered in Philadelphia, Pennsylvania. Hill employs more than 3,000 professionals and support personnel in local offices around the world, each of whom are committed to providing the highest caliber of service to our clients.
- f. Joseph Naughton, Senior Vice President is authorized to negotiate and execute the Standard Contract on behalf of Hill. Signature below:

- g. Details of our point of contact for this pursuit are below:

Name	Joseph Naughton
Title	Senior Vice President
Email	josephnaughton@hillintl.com
Address	330 Congress St., 6th Floor Boston, MA 02210
Telephone	617-778-0821

MCPPO CERTIFICATION



SELECTION CRITERIA

Minimum Qualifications

PAUL KALOUS, AIA, MCPPO

Project Director

☒

Certified in the massachusetts Certified Public Purchasing Officer Program
Paul obtained his initial MCPPO certification in 2013. He was recertified in 2016.

☒

Registered by the Commonwealth as an Architect
Paul is a registered architect (#9327) with the Commonwealth of Massachusetts.

☒

At Least Five Years Experience
Paul has more than 26 years of experience in the construction and supervision of construction and design of public libraries and/or k-12 public schools in Massachusetts.

Evaluation Criteria

1. RELEVANT EXPERIENCE AND RESULTS

1.1 Past Performance of the Respondent

DOCUMENTED PERFORMANCE

Hill has extensive experience with libraries, managing more than \$3 billion of library projects worldwide for facilities that house over 65 million volumes. Hill has provided construction services for national collections, university systems, local libraries and children’s libraries, with spaces for research and learning, special collection storage and digital collection maintenance. We understand the opportunities and challenges of library development and offer the best practices of our experience. Examples of Hill’s world-class library projects include the following:

Project	Services	Value	Scope of Work
Brooklyn Public Library Brooklyn, NY	Construction Management	\$15 million	New 200-seat auditorium and entrance plaza.
Kingsbridge Library, Bronx, NY	Construction Management	\$17.7 million	New 12,625 SF library with sustainable roof garden and access to electronic information.
Queens Central Library Children’s Library & Central Library Renovation Jamaica, NY	Construction Management	\$20 million	New two-story, 14,000 SF children’s library with new 1,800 SF central mechanical plant.
Sojourner Truth Library New Paltz, NY	Construction Management	\$14.3 million	Phased renovation with flexible, modular work spaces and access to state-of-the-art technical services and reference support.
Dracut High School, Dracut, MA	Project Management	\$60 million	Renovation and addition to Dracut High School, which included a new library.

Texas A&M University System Central Texas Multipurpose and Library Classroom Killeen, TX	Project Management	\$23 million	New 130,000 SF, four-story building with community meeting rooms, cyber cafe, small group work rooms and large makerspaces.
UMass Amherst, South College Academic Facility, Amherst, MA	Project Management	\$65 million	Renovation and addition that included the construction of the loading dock and underground 150 ft service corridor for the W.E.B. DuBois Library.
James A. Michener Regional Library Quakertown, PA	Project Management	\$4 million	Design and construction of new regional library to provide range of services, including children's areas, cyber cafe and community meeting room.
East Bridgewater Junior Senior High School, East Bridgewater, MA	Project Management	\$77 million	Construction of a new grades 7-12 school, including a library.
Bordentown Library Renovation/Expansion Bordentown, NJ	Construction Management	\$2.4 million	Renovations to 3,930 SF, two-floor brick building and a 10,400 SF two-floor addition, with life safety upgrades, HVAC systems, electrical and data network updates.
Natick High School, Natick, MA	Project Management	\$78.5 million	Construction of a new three-story, 255,000 SF school, including a library.
Schomburg Center for Research in Black Culture New York, NY	Construction Management	\$8.2 million	Renovation to a national research library, to provide new curtain wall, gallery space, research and collection space and replacement of heating /cooling systems.
Washington Township Schools Washington Township, NJ	Construction Management	\$55 million	Renovation and new construction program for all 14 buildings of the school district.

Our Boston office has managed a total of 131 projects with zero accidents/safety violations. Details including dollar value, number and percentage completed on time and number and outcome of legal actions are included in our Application Form. Detailed descriptions of a handful of these projects are included below.



BROOKLYN PUBLIC LIBRARY, BROOKLYN, NY

■ **Total Project Value:** \$15 million

■ **Completion Date:** 2008

The project scope for the Brooklyn Central Public Library New Auditorium and Entrance Plaza was to demolish the existing plaza and store the granite stone for re-use in the completed Plaza. An existing space under the

Plaza was completely renovated to construct a new 200-seat auditorium. New and re-routed building utilities, fire alarms and sprinkler systems were included in the auditorium construction. During the pre-construction phase, Hill provided constructability reviews and cost estimates and value engineering. Our team worked with the owner and design team to optimize the schedule to address constructability issues for occupied buildings. Particular concerns were fire safety and ADA access to the building at all times. Hill's cost estimators developed an independent cost estimate to verify construction issues and market demands that reflected current bidding trends. Hill assisted the design team in reviewing the overall design to increase value for the owner.

During the construction phase, Hill had an on-site full time manager and inspectors to supervise and coordinate the work and meet quality standards and schedule demands. Hill also retained safety, hazmat and controlled inspection subconsultants to maintain total control over contractor compliance with the provisions of the contract documents and City requirements.

During close-out, Hill conducted punchlist inspections with library staff, the DDC and architect to verify completion of all contract work and the start-up of building equipment for owner operation. Hill followed the punchlists to completion prior to recommending final acceptance by the library. Hill also coordinated start-up of building equipment and training of library staff in the operation and maintenance of all equipment.

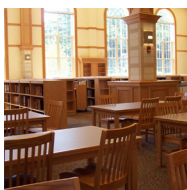


DRACUT HIGH SCHOOL, DRACUT, MA

■ **Total Project Value:** \$60 million

■ **Completion Date:** 2015

Hill provided owner's project management services for this \$60 million High School renovation and addition project. The project included the reconstruction of the iconic vaulted roof gymnasium to a new library/media center. The new library includes meeting spaces as well as an area for large group seminar. This was a multi-phased project with two major year-long phases, each of which had multiple sub-phases. Each phase included both new construction and renovated areas. The work was performed in an occupied building, requiring close coordination between the OPM, contractor and faculty to protect the learning environment.



NATICK HIGH SCHOOL, NATICK, MA

■ **Total Project Value:** \$78.5 million

■ **Completion Date:** 2013

Hill provided owner's project management to the Town of Natick for the construction of a new \$78.5 million high school. Hill used the MSBA Model School program to expedite the feasibility and design phases. These phases were completed in about six months, which is half the time of a conventional process. Design and procurement phases were also expedited. The project was bid nearly a year ahead of the original schedule, resulting in \$10 million in savings compared to original estimates, which enabled the Town to move forward on other projects. The project is well-known as one of the highest returns on investment for an MSBA-funded project.

The three-story, 255,000-SF building has a design enrollment of 1,300 students in grades nine through twelve and includes football and soccer fields, and a library. The library/media center is an impressive 6,700 SF, oak panelled, two-level space that imparts a sense of importance to reading and academic achievement. The school has been awarded LEED Silver Certification by the U.S. Green Building Council.



QUEENS CENTRAL LIBRARY CHILDREN'S LIBRARY DISCOVER CENTER AND CENTRAL LIBRARY RENOVATION JAMAICA, NY

■ **Total Project Value:** \$20 million

■ **Completion Date:** 2011

The Children's Library Discovery Center (CLDC) and Central Library renovation included the construction of a new two-story, 14,000 SF children's library with 16 foot ceilings next to Queens Library's Central Library in Jamaica. The center includes hands-on, participatory exhibits and discovery labs for kids between the ages of 3 and 12, and replaced the library's small children's room that dated back to the 1960s. The renovation included staff areas, as well as the construction of a new 1,800 SF central mechanical plant. Upon completion of the new central plant, the existing central mechanical plant equipment was removed to make room for a new standby generator and related equipment. Once the Children's Reading Room was relocated to the new building, the existing public areas adjacent to the new building were renovated.

Hill provided pre-construction services, including constructability review, final estimate, scheduling, bidding, construction services and close-out for the renovation. The library serves Queens' population of more than 2.2 million, including one of the largest immigrant populations in the country.



EAST BRIDGEWATER HIGH SCHOOL, EAST BRIDGEWATER, MA

■ **Total Project Value:** \$77 million

■ **Completion Date:** 2014

The new grade 7-12 School accommodates 950 students, and includes a multi-media library. The classically designed 5,000 SF library creates an aura of importance to reading, literacy and academics. The media center is positioned to allow public access to its community meeting rooms and maker space during off hours.

Hill assisted the Town of East Bridgewater in the public outreach to obtain approval for the project by town residents at the town meeting. In addition, Hill saved the Town \$450,000 by developing a Town Maintenance and Capital Planning Package that resulted in 1.68 additional points by the MSBA, worth an additional \$450,000 reimbursement. During construction a further \$366,000 was saved in value engineering the concession stand for the Athletic Facilities.

■ WORKING RELATIONSHIPS

Our Boston-based Hill team is proud of the working relationships we have garnered and maintained throughout the Commonwealth as a result of our collaborative approach to project management. We are honored to have continuing relationships with public agencies such as MSBA, UMass Building Authority, DCAMM and Massport

and communities including Webster, Revere, Lexington, Brookline and most importantly, Weymouth, where we are working with the Town on the Maria Weston Chapman Middle School project. These relationships will be very beneficial to the Town of Weymouth as the project design and construction process advances.

2. KNOWLEDGE OF CODES, PROCUREMENT AND SUSTAINABILITY

2.1 Massachusetts State Building Code and Other Codes

The Hill team is comprised of licensed architects, engineers, planners and builders who are all well-versed in the latest Massachusetts Building Codes and Regulations. As registered architects, Paul Kalous, AIA and Joe Naughton, AIA remain current on MA Codes and Regulations through AIA, CSI and NCARB continuing education coursework. They have presented before numerous regulatory boards and committees in the Commonwealth of Massachusetts, further enhancing our knowledge of applicable codes and regulations. This depth of expertise will help our team verify that the project meets the relevant building codes and requirements prior to construction, which will help the project steer clear of potential delays and costs, and maximize the overall quality of the project.

All of our new school projects constructed in Massachusetts are fully compliant with the requirements of the Americans with Disabilities Act and the Massachusetts Architectural Access Board (MAAB). We have also managed K-12 renovation projects where a variance had been granted by MAAB due to special site conditions.

2.2 Construction Procurement Laws, Regulations, Policies and Procedures

Our core team members **Joe Naughton, Paul Kalous and Emily Sarazin** are all Massachusetts Certified Public Procurement Officials (MCPPO). An additional nine MCPPO certified personnel are available to support the assignment, as needed. In total, Hill has completed more than 30 projects under Commonwealth of Massachusetts public procurement requirements. Our knowledge will help ensure Weymouth's new library project adheres to state requirements and we will keep the work progressing smoothly. We also routinely utilize Chapter 7 for designer selection, Chapter 30 for horizontal construction and Chapter 30B for real property procurement. Our knowledge of the Chapter 7 Designer Selection requirements will be applied immediately to craft a Request for Services for the selection of an architect for the new Tufts Library design.

2.3 U.S. Green Building Council's LEED and LEED-S

Hill views sustainability as an inherent and pervasive component of the building process. We have successfully managed LEED-certified projects, ranging from Certified to Platinum. Our proposed team members have worked on more than 10 public projects that are LEED-certified, including East Bridgewater Jr/Sr High School, Natick High School, Southeastern Regional Vocational Technical High School and Everett High School, each with a cutting edge library/media center component. Paul and Joe worked on the award winning Town of Needham's Public Library which achieved LEED Silver status, prior to joining Hill. Joe, Emily and Jim are all skilled with the LEED process including LEED-S V4, which is the metric required by all MSBA funded projects. We are ready to advance the goals for sustainability articulated by Weymouth and will help assure the measures adopted are understood by the Town prior to construction and after completion. As OPM, we will oversee the design team's coordination and follow-through of the LEED and LEED-S paperwork including adherence to the LEED v4. Additionally, we make sure this process is completed with the building committee's awareness of capital

cost, value, functionality and operating costs. Understanding the cost of including a green feature versus the eventual payback is important and we confirm you have this information.

Hill takes an integrated approach to sustainable projects, and will work closely with Weymouth to evaluate and establish sustainability goals early in the planning process to avoid unnecessary costs and delays. Paul, Emily and Jim will work closely with the design team and the project cost estimating consultants to provide comprehensive tools to enable evaluation of the project's potential for LEED certification levels, with an eye toward maximizing incentive points, 3.5% if possible, and the related grant to Weymouth through the Green Library Incentives Program.

Our in-house cost estimating team was one of the first to incorporate published green building cost data with its own extensive internal historic project database. With this data, Hill can the tools to quickly surmise a project's certification potential by identifying the "low hanging fruit" at the concept level, then providing the information necessary to consider cost and scheduling scenarios. These are usually organized into: **1.** elements that are easily incorporated into the design ("yes"); **2.** probable or low-cost elements to incorporate ("maybe"); and **3.** elements to discard ("no") according to the LEED V4 scorecard. The process allows us to see the status of our LEED certification level, and make desired adjustments as the project evolves.

2.4 Life Cycle Cost Analysis, Cost Estimating and Value Engineering

Preserving value and function while finding savings through more effective systems and materials and less labor intensive construction methods allows us to optimize the final design. Below are examples of how we have created value to the owner by implementing life cycle cost analysis and value engineering:

- 1 Lexington Estabrook Elementary School.** At the Estabrook Elementary School, we compared a number of HVAC systems to find a balance between cost and comfort in the classrooms. The options compared were direct-expansion air conditioning; fourpipe fan coil; active chilled beams; and displacement air. We compared the capital costs, operating costs, maintenance costs, degradation costs and decommissioning costs of all four alternatives using a present value calculation for each. Based on the data provided, the owner chose the displacement air system due in part to its favorable up-front costs, its relatively low comparative operating and maintenance costs, and its demonstrated level of indoor air comfort control. In Weymouth, we anticipate that an HVAC system that addresses indoor air quality, comfort and relative humidity will be key to the proper selection of a system. We also know that it is possible to mix and match different systems depending on the specific needs of your new library programs. For example, in the collections zone, maintenance of a constant relative humidity is critical to preservation. In the maker spaces, high power consumption and occasional odor control requires both heat dissipation and higher air change specifications. In the reading areas, where there is low foot traffic and sound generation levels, a quiet climate control system will help avoid background noise production. We will facilitate the selection of an HVAC system based on a comprehensive process that will yield a responsive, tailored solution.
- 2 Park Avenue Elementary School.** Hill worked with the project team to create a number of value-added refinements, including an idea aimed at creating a building orientation and site construction plan to minimize cut and fill operations, saving \$250,000 in site costs. The Hill team also suggested implementing a unique door hardware and electronic access control system to enhance the Town's

district-wide security system, saving both capital costs to the job due to a larger town-wide procurement program, and maintenance costs due to a less expensive sole-source maintenance contract for the town. In addition, the team proposed and worked with National Grid to find an alternative route for a high-capacity gas line to feed the project, saving more than \$100,000. We anticipate similar cost saving exercises and results for the Town of Weymouth due to Weymouth's interest in siting the lowest floor of the building higher than current elevation with a potential exterior amphitheater, multiple construction projects occurring simultaneously in town, and anticipated utility company rebates for energy control measures.

- 3 Revere Police/Fire Station.** Prior to Hill joining the project team, the foundation design approach was to conduct a complete 10' deep removal of unsuitable soil below the building footprint and restore with structural fill upon which spread footings would be placed followed by a slab on grade. Our team inquired if the owner would consider an alternate plan in which rammed aggregate piers could be used to improve the bearing capacity of the existing soil for column loads and utilize a structural slab at the first floor to compensate for potential under-slab settlement between the column lines. The owner agreed to this approach which resulted in a savings to the project of over \$277,000. Weymouth has expressed an interest in utilizing Weymouth stone on the new Tufts Library as was used on the original structure. Part of our value management and life cycle cost analysis for this project will be to identify and test exterior cladding options to find the best fit for Weymouth. Options will likely range from contemporary compatible composites to new stone cut from the old quarry. We will facilitate the Town's decision making to strike the optimal balance between short term and long term costs, durability and aesthetic value for all materials and systems selections.

■ COST ESTIMATING

Hill's in-house estimating capacity includes all sitework, architectural, structural, plumbing, fire protection, mechanical, electrical, security, communications and furniture and equipment components. Our standard estimating and cost management services include master budget setup, conceptual budget estimates and detailed quantity takeoff estimates for each of the design phases including one at schematic design, two in design development and two in construction documents. We also provide project work schedules, constructability reviews, value engineering and change order reviews, long lead item identification and control systems. All of this information is condensed, so Weymouth will be able to make timely, informed decisions.

2.5 MBLC Practices and MPLCP Grant-Funded Projects

Our team is familiar with MBLC procedures. Specifically, Jim currently serves as the chairman of the Library Building committee in his hometown of Swansea, MA, giving him valuable insights into the Tufts Library's operational challenges and the MBLC's design and funding processes. Additionally, library planning expert Anders has authored several books regarding library design, which have been used by the MBLC as a guide.

3. PROJECT UNDERSTANDING AND APPROACH

In July 2017, the MBLC awarded a \$12,085,184 Provisional Construction Grant to the Town of Weymouth for a new main public library to replace the existing Tufts Library. This project will demolish the existing library and rebuild at the same site. Provisional funding was awarded through the MPLCP, which will finance more than 40% of the construction cost. In October 2017 the Weymouth Town Council approved the borrowing for the cost of the entire project in the sum of \$33,061,309 under Chapter 44 7 (6) of the Massachusetts General Laws.

Members of our team attended the pre-proposal meeting and site visit on November 21st. The information collected at this meeting, paired with our team's review of other written materials and plans found on the internet, informed us of the following:

- The Tufts Library was constructed in 1965 and was considered a cutting edge modern design at the time. More than 50 years later, the building has outlived its useful life and no longer functions effectively in a world where libraries need to be community centered learning and information centers.
- The existing Tufts Library is outdated and has neither the space nor technology infrastructure to keep pace with the growing demand for services from the community. Apart from basic accessibility concerns, the existing building contains hazardous materials such as asbestos and has substantial repair and renovation needs, including an updated HVAC system, new roof, elevator and information technology infrastructure. Due to the prohibitive costs of renovation, Weymouth welcomes the MPLCP grant as an opportunity to provide the community with a modern 21st-century library building.

A preliminary design of the project has been completed. While the programming portion of the project includes many of the desired elements, the design itself may need some revision to meet Weymouth's specific needs. The following are priorities in the new design:

- An expanded children's services department with programming spaces for multiple age groups.
- A suite of community meeting rooms allowing for after-hours use.
- Special gathering spaces for children and young adults.
- A digital media lab for makerspace activities such as audio-visual and computer modeling.
- An expanded infrastructure of public computers, PACs and wireless internet.
- Open reading areas equipped with comfortable seating and outdoor views.
- Numerous study rooms equipped with "smart" technology.
- A local history center to display and preserve the library's nationally significant collection.
- An outdoor amphitheater for performance-based programs and passive recreation.

As we learned during the pre-proposal meeting, the Town has expressed a strong interest in lifting the building out of the ground to allow for grade level access from Broad Street. This would also eliminate the low-light sub-grade basement spaces that are currently dedicated as the Children's area. We also learned that the new building should provide a transition from the historic residential buildings on Broad Street to the commercial and dense residential developments on Washington Street.

The library overlooks Weston Park and a Children's play area, two spaces that will be upgraded to complement the new building. The new building will provide up to 150 parking spaces. The Weymouth Landing area has hundreds of new living units being planned and constructed. The new Tufts Library will be a dynamic amenity serving this growing neighborhood and community.

Construction plans for the new Tufts Library include obtaining the U.S. Green Building Council's LEED certification. MBLC projects that achieve LEED certification are eligible for additional grant funds through the state's Green Library Incentives Program to offset the cost of incorporating environmentally friendly and energy efficient materials in public library design. LEED-certified libraries receive incentives totaling 2 to 3.5% of their community's total construction grant award. It is our understanding that there is support for re-using materials from the existing building, particularly the Weymouth stone. Undoubtedly, the use of this stone would add valuable LEED points. We will study the potential to clean and reset existing stone, as well as the potential to utilize new stone cut from the old quarry. This material is readily available and would count as a locally sourced material. Our team will help Weymouth determine the best path forward.

Hill understands that public libraries today are held to a higher standard than they were during the time the original Tufts library was built. Libraries today are designed as multifunctional spaces that form an integral part of the community. As OPM, we will help ensure the new library meets the demands of the 21st Century.

The Tufts library is already serving as an extension of the K-12 programs, offering a growing children's program. The developmental advantages of your current and future programs have the potential to enhance the lives of children in the community. Expanded meeting rooms will engage an increasing number of Town residents, helping to develop a sense of belonging for new and existing residents. Makerspaces make it possible for children to explore their curiosity and engage in active learning. Our team will work with the Town to meet your vision and goals, helping ensure the new Tufts library is built to meet the community's evolving needs and offering a space that will accommodate and inspire your residents for years to come.

3.1 Management Approach

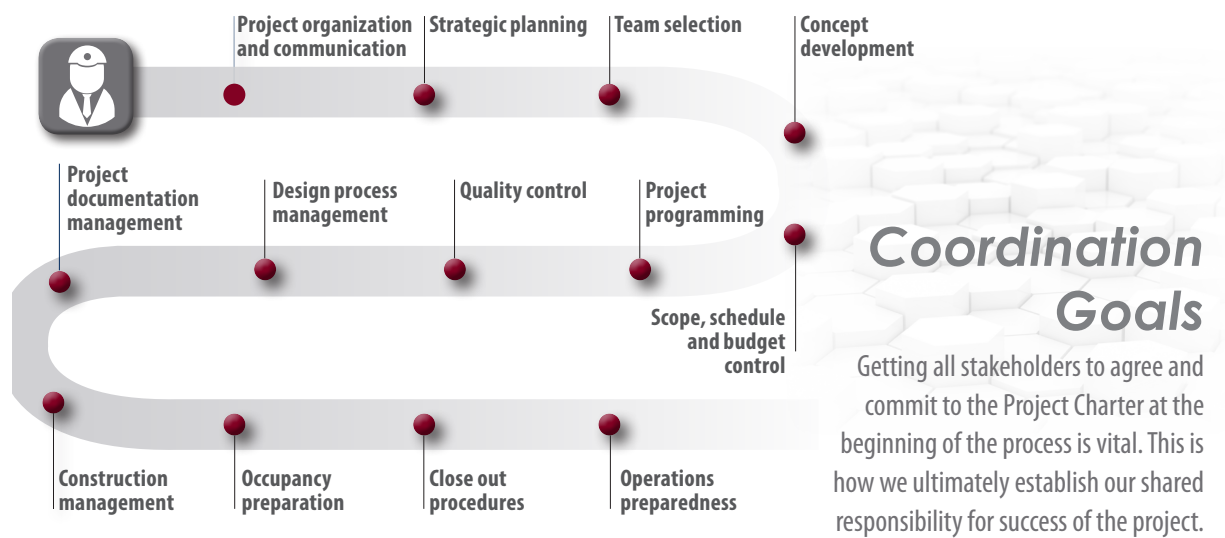
Our team will focus on achieving the goals established by the Town and the Tufts Library Construction Committee (LCC) to provide an optimal solution for the new library. Our team has the capability to provide experienced qualified professional leadership through project completion, details of which can be found on our Application Form. Our management approach is based on providing the Town with the following:

Personalized Services | It is our goal to provide personalized services to our clients, regardless of project size. One of our greatest strengths is listening to your needs. Based on our conversations, our team will facilitate the design and construction process to get you the building you want on-time and on-budget. With an employee base of 3,000, Hill has the depth of resources to manage any construction project in-house.

Depth of Experience | Hill has managed multiple public community related projects in Massachusetts and throughout the U.S., as well as libraries for multiple University and public school clients. Our management approach helps confirm all challenges, risks and objectives are addressed from the beginning of the project through close-out. Our experience has shown us that as public libraries have evolved over the years, the attention to detail required to deliver them successfully has increased dramatically. When Weymouth selects the Hill team, you will have our full attention. Our core team, made up of Paul, Emily and Jim, is uniquely

qualified to provide superior OPM services to the Town of Weymouth on a day-to-day basis. In addition, we understand that the support of local resources and subject matter experts can greatly enhance the key team. With this in mind, we have designated a team of specialists to punctuate our core team capacity. These include Frank Murphy providing cost estimating, Mark McDowell providing scheduling, Rick Anderson providing MEP Reviews, and Anders Dahlgren, who will serve as our subject matter expert on library planning. Anders has planned over 5 million SF of public library space, including the award-winning Cambridge Public Library, designed by William Rawn Associates. He will be available to assist with peer review of any programmatic, spatial, or technical topics. Our balance of core and specialty experience will position Weymouth for success on the construction of the new Tufts Library.

Project Charter | At the outset of every project, our team works with stakeholders to establish a project charter that serves as the agreed-upon reference for the project’s goals. This charter acts as a benchmark to be looked upon as the project progresses, helping ensure the initial course is being upheld, and offering a singular platform to document formal adjustments.



The project charter, along with all other documentation and information, will be available online in a project management portal created specifically for the project. Secure access will be granted to all stakeholders so that all project documents and information can be viewed easily from a computer or mobile device. The project management portal is constantly updated by the project team, offering dissemination of information in a time-saving way.

Stakeholder Management | Another benefit to the Town is our team’s ability to manage multiple stakeholders. Time saving examples of our stakeholder collaboration include managing schedule reductions, cost control, effective dispute resolution and optimal cost saving energy efficient designs. In the past, these factors have helped our clients save time and money, both during and after the building is constructed. Energy conscious design can lead to dramatic savings in costs over the life of the building.

Design Reviews | During schematic design, design development and construction documents phases, our team will work with the Town and LCC to help ensure all of their programming needs are incorporated into the design. This effort will include a thorough review to confirm that all of the library project space needs are met. It will also include a value management component, offering Weymouth options to make incremental refinements to the design to help ensure it is precisely tuned to the specific needs of the community. Nationally recognized Library Planner, and author of *Public Library Space Needs: A Planning Outline*, Anders Dahlgren is available to review plans for functionality and appropriateness.

Project Controls Expertise | As the project progresses, cost estimates will be prepared by two independent cost estimators to help ensure project estimates are accurate and complete. Hill will also develop a critical path project schedule to show the timeline for the entire project. Our in-house resources have many years of estimating and scheduling experience in multiple formats. Estimates and schedules will be updated regularly to verify the project stays on-time and on-budget.

Prequalification and Bidding | Our team will work with the project team to assure a comprehensive bid set is developed during the design phase. We will also manage a contractor prequalification process to enhance bidder interest, which will result in a robust list of bidders committed to delivering a high level of quality for your project. The process will aim to achieve good competition and the best price possible for Weymouth.

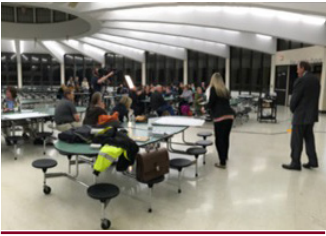
Construction Management | After the bids are received, we will oversee the construction process to verify the work is accomplished according to proper procedures. This includes oversight of the construction schedule and budget, as well as a focus on superior construction quality control. Our responsibility is to confirm the job is completed on-time, within budget and at the highest quality possible. As the project nears completion, our team will manage the commissioning and start-up of the various building systems to confirm everything is working as planned prior to occupancy.

Furniture, Fixtures and Equipment, Technology and Moving | When the building is complete, installation of quality furniture, fixtures and equipment (FF&E) is the next critical step. We will work with the project team to procure the FF&E package and oversee proper installation prior to Weymouth occupancy. Similarly, we will help ensure the technology systems proposed for the building are properly specified, procured, installed and fully functional prior to occupancy. Finally, we will work with the Weymouth Public Library system to manage the move-out of the existing building, to a temporary home, and into the new Library upon completion.

■ MBLC PROCEDURES

Our team is familiar with MBLC procedures. Specifically, Jim currently serves as the chairman of the Library Building committee in his hometown of Swansea, MA, giving him valuable insights into the Tufts Library's operational challenges and the MLBC's design and funding processes. Additionally, library planning expert Anders has authored several books regarding library design, which have been used by the MBLC as a guide. We will use this knowledge to provide the best representation to Weymouth while protecting taxpayer investment.

■ COMMUNITY INFORMATION



Town of Weymouth Public Meeting for
Middle School Project

The entire Weymouth community is a key stakeholder for this project. Our project approach always incorporates the community into the project plan by providing a public forum for the collection and dissemination of important information. Throughout the project we will hold informational meetings, as needed, to address concerns and inform the community of upcoming plans. Hill can also provide website and social media designs to “get the word out” to the community at large. From our experience, we have found that involving the community at the earliest stage of a project bolsters credibility and builds support for the project. It also reduces the circulation of incorrect information regarding the project. We have begun this process in Weymouth for the Maria Weston Chapman Middle School project and would love to work with you on the outreach for the new Tufts Library.

4. PROJECT TEAM/COMMITMENTS/AVAILABILITY

4.1 Key Personnel



🔑 PROJECT DIRECTOR

Paul Kalous, AIA, MCPPO

🔑 DESIGN MANAGER

Emily Sarazin
EIT, LEED AP, MCPPO

🔑 CONSTRUCTION MANAGER/ PROJECT REPRESENTATIVE

Jim Devol, LEED AP

RESOURCES

Library Planner
Anders Dahlgren
Library Planning Associates, Inc.

Scheduler
Mark McDowell, RA, CCM

MEP Review/Archives
Climate Control Specialist
Rick Anderson

Estimator
Frank Murphy, MRICS



🔑 Project Director **Paul Kalous** has more than 26 years of experience in the construction, engineering and architectural design industries. His areas of expertise include project and construction management, procurement, architecture and cost estimating. Paul's projects comprise libraries, educational buildings and residential buildings. **Time Commitment:** As needed, estimated 50%

Reference

Terry Warner, Director of Library Administration, UMass Amherst |
Tel: 413-577-1596 | Email: twarner@library.umass.edu

RELEVANT EXPERIENCE

Town of Dracut, Dracut High School, Dracut, MA, Project Director

Under an owner's project management services project, Paul was responsible for project direction during the \$60 million phased renovation and expansion of a high school to accommodate 1,250 students. The project includes the conversion of the previous barrel vaulted roof gymnasium to a new library and media center.

Town of East Bridgewater, East Bridgewater High School, East Bridgewater, MA, Owner's Project Manager

On behalf of the owner, Paul provided project direction during the \$77 million construction of a 213,584 SF high school for grades 7 through 12, associated site works and a new wastewater treatment plant. The new building includes a dramatic wood paneled library/media center that recalls the 19th century. The project was constructed south of and adjacent to the existing high school on its baseball and soccer fields. When the new school was completed, the existing high school was demolished and removed. The former school site was then restored with athletic fields and an accessible path linking the new school to Central Street. The project achieved LEED Silver certification.

Natick Public Schools, Natick High School, Natick, MA, Project Director

Paul provided client and project management services during the construction of a 254,000 SF model high school designed to accommodate 1,300 students. The new building includes a dramatic wood paneled library/media center that recalls the 19th century. The project achieved LEED Silver certification.

UMass Amherst, South College Academic Facility, Amherst, MA, Project Director



Paul provided project management services for this \$65 million historical renovation and addition project. The building includes the loading dock and 150 service corridor that is the link from the 29-story W.E.B. DuBois Library to Hicks Way. This service corridor handles all of the material management, utilities and off-hour access to the library for library staff. Paul managed the design and construction for this critical library infrastructure, the logistics to maintain material handling to this building during the construction, as well as leadership in getting a steam line included in preparation for replacement of the current 60 year old service. The materials handling logistics for this building not only includes printed materials, but also technology, furniture, food service and garbage disposal/recycling that for a large tower that utilized by thousands of staff and students 24 hours per day, 5 days a week and 12 hours per day on weekends, is significant.



🔑 Design Manager, **Emily Sarazin** has 10 years of experience providing project management services in the construction industry. Specializing in civil projects, Emily understands the various components of design, scheduling, cost analysis and document control from inception to completion. **Time Commitment:** 100% available, estimated 50%

Reference

Mark Barrett, Project Manager, Lexington Public Facilities | Tel: 781-274-8980 |
Email: mbarrett@lexingtonma.gov

RELEVANT EXPERIENCE

Town of Lexington, Jonas Clarke Middle School Additions, Lexington, MA, Project Manager

Emily is providing management services to the City of Lexington in support of additions to Jonas Clarke Middle School to accommodate student growth. Additions comprise nine new classrooms, including two for science, one for each general education class and space to support the English Language Learner Program, the Individual Learning Program, the Developmental Learning Program as well as the engineering, art and drama programs. The renovations will also create a new exterior traffic flow plan and a patio area for students waiting for buses.

City of Peabody, Accelerated Repair Program, Peabody, MA, Project Manager

Emily provided management services in support of the Accelerated Repair Program, an ongoing repair initiative developed by the Massachusetts School Building Authority (MSBA). This program primarily facilitates the repair and/or replacement of roofs, windows, and/or boilers with the potential to include additional systems as may be determined by the MSBA contingent upon available funding and capacity in the capital pipeline. The Program also focuses on the preservation of existing assets by performing energy-efficient and cost-saving upgrades, which resulted in direct operational savings for school districts.

Town of Lexington, Diamond Middle School Addition, Lexington, MA, Project Manager

Emily is providing project management services to the City of Lexington in support of additions to Diamond Middle School. To address increasing student enrollment, the renovation plans for the 131,000 SF school helped to maximize space, including the redesign of storage areas to expand existing classrooms. The renovations also included exterior work to create a new traffic pattern outside of the school.

Construction Management Company, Various Projects, Ottawa, ON, Canada, Assistant Project Manager

Emily was responsible for creating scopes of work and assisting with the subcontractor tendering process for all divisions. She helped implement a value engineering process to meet budget specifications by minimizing costs; reviewed change orders and held meetings with the trades to dispute change claims; and discussed inclusions and exclusions in their contracts. Emily played a key role in providing LEED platinum documentation, including monthly inspection reports, ESC plan, IAQ plan and photos. She liaised between the trade, engineer and owner to discuss solutions to site issues, and met with foremen of each subcontractor on-site to establish three week look-ahead schedules to coordinate between trades as well as track overall progress. *(Experience prior to joining Hill)*



🔑 Construction Manager/Project Representative **Jim Devol** has more than 33 years of experience in construction management. His experience includes residential and commercial buildings, higher education and K-12, healthcare facilities and governmental buildings. **Time Commitment:** 100% available

Reference

John McAuliffe, Town of Swansea Administrator | Tel: 508-678-2981 | Email: jmcauliffe@town.swansea.ma.us

RELEVANT EXPERIENCE

Town of Swansea, Library Building Committee, Chairman

Jim joined the Swansea Library Building Committee in 2015, motivated to help “give back” to a community resource that has for many years offered him and his family a sanctuary for learning. He was voted chairman due in part to his knowledge of construction, leadership skills and dedication to giving all parties an opportunity to voice their opinion. As a result of Jim’s leadership, the Committee hired a project manager and an architect, and was successful in getting the votes required to add Swansea to the MBLC funding list. His experience in this role has deepened Jim’s understanding of the challenges unique to public libraries. This knowledge will prove an exceptional resource to the Town of Weymouth on the construction of the new Tufts Library.

University of Rhode Island (URI), New Engineering Building, Kingston, RI, Project Manager

Jim is serving as Project Manager for the New Engineering Building for the University of Rhode Island. The new 195,000 SF facility will replace five existing engineering buildings on URI’s main Kingston campus, all of which opened in the late 1950s and early 1960s. The building will be home to seven of the university’s eight engineering programs, including biomedical, chemical, civil, computer, electrical, industrial and systems and mechanical engineering.

State of Rhode Island, Rhode Island Veterans Home, Bristol, RI, Lead Estimator

Jim led the estimating efforts on the new 252,000 SF Rhode Island Veteran’s Home in Bristol. Jim evaluated the Architect’s estimates, lead the estimating efforts for the new facility and provided detailed Value Management options worth over \$3.4 million in order to reduce project costs. *(Experience prior to joining Hill)*

Brown University & Rhode Island Nursing Education Center, South Street Landing, Providence, RI, Lead Estimator

Jim served as lead estimator on these two complicated fit-out projects. He offered an understanding of the specific needs of the client, and of the complication of working in a renovated industrial building. *(Experience prior to joining Hill)*

In addition, prior to joining Hill, Jim served as an Owner’s Project Manager/Construction Manager on more than 20 projects in the Commonwealth of Massachusetts.

5. FIRM QUALIFICATIONS/CAPACITY

5.1 Capacity and Skills

Locally, Hill has more than 250 resources available, as-needed, in the New England region to support the Town of Weymouth Tufts Library project. The table below provides a breakdown of our firm-wide professional staff by discipline.

Accountants	60	Environmental Engineers	18	Project Managers	622
Acoustical Engineer	1	Estimators	130	QA/QC	94
Administration	307	Geologists/GIS Specialists	5	Safety/Health Engineers	37
Architects	158	Hydrologists	4	Sanitary Engineers	3
Chemical Engineers	9	Industrial Engineers	9	Schedulers	117
Civil Engineers	253	Interior Designers	5	Security Specialists	5
Claims Analysts	21	Landscape Architects	11	Specifications Engineers	3
Communication Engineers	24	Mechanical Engineers	107	Structural Engineers	23
Computer Specialists	82	Nuclear Engineer	1	Surveyors	40
Construction Inspectors	205	Operations/Maintenance	23	Technician	30
Construction Managers	203	Planners: Urban/Regional	5	Transportation Engineers	14
Contract Administrators	108	Procurement Specialists	11	Other	156
Electrical Engineers	112	Project Controls	86	Total	3,102

5.2 Current and Projected Workload

Our Boston team's current and projected workload for projects estimated to cost \$1.5 million or more includes:

DESIGN PHASE	Town of Brookline, Brookline High School Town of Weymouth, Maria Weston Chapman Middle School OPM Town of Braintree, Renovations to East Middle School University of Rhode Island, New College of Engineering Building
CONSTRUCTION PHASE	UMass Lowell Renovations to Pasteur Hall Town of Lexington, Clarke Middle School Town of Lexington, Diamond Middle School UMass Dartmouth, School of Marine Science and Technology Building Northeastern University, ISEC Pedestrian Crossing; Carter Field; and Squashbusters
CLOSEOUT PHASE	City of Quincy, School Boiler Replacement Projects Auburn Public Schools, Pakachoag School Roof Replacement City of Gardner, School Window and Boiler Replacement City of Revere, Hill Elementary School Town of Webster, Park Avenue Elementary School UMass Amherst, South College Academic Facility and Design Building

5.3 Financial Stability

Hill International, Inc. and Subsidiaries Consolidated Balance Sheet *(in thousands, except per share data)*

	December 31,	
	2016	2015
Assets		
Cash and cash equivalents	\$ 25,637	\$ 24,089
Cash—restricted	4,312	4,435
Accounts receivable, less allowance for doubtful accounts of \$71,082 and \$60,535	164,554	187,553
Accounts receivable—affiliates	5,712	5,205
Prepaid expenses and other current assets	7,751	7,030
Income taxes receivable	4,061	3,187
Current assets held for sale	54,144	60,092
Total current assets	266,171	291,591
Property and equipment, net	16,787	18,981
Cash—restricted, net of current portion	313	259
Retainage receivable	17,225	2,638
Acquired intangibles, net	6,747	9,773
Goodwill	50,665	49,739
Investments	3,581	8,378
Deferred income tax assets	2,197	4,602
Other assets	4,224	6,177
Non-current assets held for sale	33,298	36,608
Total assets	\$ 401,208	\$ 428,746
Liabilities and Stockholders' Equity		
Current maturities of notes payable and long-term debt	1,983	4,357
Accounts payable and accrued expenses	83,992	89,336
Income taxes payable	5,315	8,983
Deferred revenue	12,943	9,866
Other current liabilities	8,168	3,009
Current liabilities held for sale	27,703	27,497
Total current liabilities	140,104	143,048
Notes payable and long-term debt, net of current maturities	142,120	140,626
Retainage payable	961	1,929
Deferred income taxes	535	988
Deferred revenue	12,691	9,921
Other liabilities	9,732	7,792
Non-current liabilities held for sale	4,679	6,403
Total liabilities	310,822	310,707
Commitments and contingencies		
Stockholders' equity:		
Preferred stock, \$0.0001 par value; 1,000 shares authorized, none issued	—	—
Common stock, \$0.0001 par value; 100,000 shares authorized, 58,835 shares and 58,335 shares issued at December 31, 2016 and 2015, respectively	6	6
Additional paid-in capital	190,355	188,869
Retained earnings (deficit)	(17,623)	1,205
Accumulated other comprehensive loss	(54,327)	(46,866)
	118,411	143,214
Less treasury stock of 6,977 shares and 6,743 shares at December 31, 2016 and December 31, 2015, respectively	(30,041)	(29,245)
Hill International, Inc. share of equity	88,370	113,969
Noncontrolling interests	2,016	4,070
Total equity	90,386	118,039
Total liabilities and stockholders' equity	\$ 401,208	\$ 428,746

Income Statement *(in thousands, except for (loss) earnings per share data)*

	Years Ended December 31,				
	2016	2015	2014	2013	2012
Income Statement Data:					
Consulting fee revenue	\$ 434,147	\$ 467,877	\$ 428,827	\$ 392,602	\$ 312,232
Reimbursable expenses	86,700	84,699	58,927	59,915	60,049
Total revenue	520,847	552,576	487,754	452,517	372,281
Cost of services	272,243	288,845	263,806	244,003	192,592
Reimbursable expenses	86,700	84,699	58,927	59,915	60,049
Total direct expenses	358,943	373,544	322,733	303,918	252,641
Gross profit	161,904	179,032	165,021	148,599	119,640
Selling, general and administrative expenses	162,721	159,691	142,079	126,072	171,013
Share of loss of equity method affiliates	37	237	—	—	—
Operating (loss) profit	(854)	19,104	22,942	22,527	(51,373)
Interest and related financing fees, net	694	2,026	1,564	1,841	2,353
(Loss) earnings before income taxes	(1,548)	17,078	21,378	20,686	(53,726)
Income tax expense	6,068	6,465	7,512	4,558	12,388
(Loss) earnings from continuing operations	(7,616)	10,613	13,866	16,128	(66,114)
Loss from discontinued operations	(11,076)	(2,874)	(18,713)	(10,644)	(8,780)
Net (loss) earnings	(18,692)	7,739	(4,847)	5,484	(74,894)
Less: net earnings—noncontrolling interests	136	808	1,301	1,922	1,872
Net (loss) earnings attributable to Hill International, Inc.	\$ (18,828)	\$ 6,931	\$ (6,148)	\$ 3,562	\$ (76,766)
Basic (loss) earnings per common share from continuing operations	\$ (0.15)	\$ 0.20	\$ 0.28	\$ 0.36	\$ (1.76)
Basic (loss) per common share from discontinued operations	(0.21)	(0.06)	(0.42)	(0.27)	(0.23)
Basic (loss) earnings per common share—Hill International, Inc.	\$ (0.36)	\$ 0.14	\$ (0.14)	\$ 0.09	\$ (1.99)
Basic weighted average common shares outstanding	51,724	50,874	44,370	39,098	38,500
Diluted (loss) earnings per common share from continuing operations	\$ (0.15)	\$ 0.20	\$ 0.28	\$ 0.36	\$ (1.76)
Diluted (loss) per common share from discontinued operations	(0.21)	(0.06)	(0.42)	(0.27)	(0.23)
Diluted (loss) earnings per common share—Hill International, Inc.	\$ (0.36)	\$ 0.14	\$ (0.14)	\$ 0.09	\$ (1.99)
Diluted weighted average common shares outstanding	51,724	51,311	44,370	39,322	38,500

6. REQUIRED FORMS

6.1 Respondent Application Form 105

A completed Application Form is included on the following pages.

6.2 Required Certifications

Completed and executed certifications are included on the following pages.

105 RESPONDENT APPLICATION FORM

OWNER'S PROJECT MANAGER APPLICATION FORM						
1. Project name/location for which firm is filing: Owner's Project Management Services for Tufts Library Construction/Weymouth, MA						
1a. RFS Number: WEY 18 LIB 01						
2a. Respondent, firm (or joint-venture) - name and address of primary office to perform the work: Hill International, Inc. 330 Congress Street, 6 th Floor Boston, MA 00210			2b. Name and address of other participating offices of the prime applicant, if different from item 2a: N/A			
2c. Date present and predecessor firms were established: 2013 – Hill International, Inc. (100% acquisition of CPI)			2d. Name and address of parent company, if any: N/A			
2e. Federal ID #: 20-0953973			2f. Name of proposed project director: Paul Kalous, AIA, MCPPO			
3. Number of personnel from prime firm included in question #2 above by discipline. (Count each person only once, by primary function - average number employed throughout the preceding 6-month period. Indicate both the total number in each discipline.):						
Admin. Personnel	4	Cost Estimators	2	Other	Civil Engr.	1
Architects	2	Electrical Engrs.	0		Project Managers	13
Acoustical Engrs.	0	Environmental Engrs.	0		Mgmt Consult	1
Civil Engrs.	1	Licensed Site Profs.	0		Hist. Preservation	1
Code Specialists	0	Mechanical Engrs.	0		Other	3
Construction	9					
					<u>37</u>	
Total Personnel						
4. Has this Joint-Venture previously worked together? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A						

5. List **ONLY** those prime and sub-consultant personnel identified as key personnel in your response to the RFS. This information should be presented below in the form of an organizational chart modified to fit the firm's proposed management approach. Include name of firm and name of the person:



PROJECT DIRECTOR

Paul Kalous, AIA, MCPPO

DESIGN MANAGER

Emily Sarazin
EIT, LEED AP, MCPPO

**CONSTRUCTION
MANAGER/**

PROJECT REPRESENTATIVE

Jim Devol, LEED AP

RESOURCES

Library Planner

Anders Dahlgren
Library Planning Associates, Inc.

MEP Review/Archives
Climate Control Specialist
Rick Anderson

Scheduler

Mark McDowell, RA, CCM

Estimator

Frank Murphy, MRICS

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Weymouth, Massachusetts

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6. Brief resume for key personnel <u>only</u> as indicated in the RFS. Resumes should be consistent with the persons listed on the organizational chart in question #5 above. Additional sheets should be provided only as required for the number of key personnel, and they must be in the format provided. By including a firm as a subconsultant, the prime applicant certifies that the listed firm has agreed to work on this project, should the team be selected.	
a. Name and title within firm: Paul Kalous, AIA, MCPPO / Program Director	a. Name and title within firm: Emily Sarazin, EIT, LEED AP / Project Manager
b. Project assignment: Project Director	b. Project assignment: Project Manager
c. Name and address of office in which individual identified in 6a resides: Hill International, Inc. 330 Congress Street, 6 th Floor, Boston, MA 00210	c. Name and address of office in which individual identified in 6a resides: Hill International, Inc. 330 Congress Street, 6 th Floor, Boston, MA 00210
d. Years of experience: With this firm: <u>11</u> With other firms: <u>17</u>	d. Years of experience: With this firm: <u>2</u> With other firms: <u>5</u>
e. Education: degree(s)/year/specialization Master of Architecture/1988/ Urban Design BS/ 1982/ Construction Administration	e. Education: degree(s) /year/specialization BS/ 2010/ Civil Engineering Technology
f. Date of MCCPO certification: 11/15/2013 (recertification)	f. Date of MCCPO certification: 12/15/2015
g. Applicable registrations and certifications: • American Institute of Architects • Registered Architect, MA #9327 • MCPPO Certified for the MSBA	g. Applicable registrations and certifications: • OSHA, 10-hour Construction • LEED Accredited Professional • Engineer-in-Training, Pennsylvania • Massachusetts Certified Public Purchasing Official • Certified Construction Manager
h. Current work assignments and availability for this project: • Town Braintree East Middle School Repair and Renovation Project • Town of Lexington Diamond Middle School Addition • Town of Lexington Clarke Middle School • Atlantis Charter School Study Phase <i>Will be available as needed%, Expected need is 50%</i>	h. Current work assignments and availability for this project: • Town of Lexington, Jonas Clark Middle School Additions <i>Will be available 100%, Expected need is 50% during design and 100% during construction</i>
i. Other experience and qualification relevant to the proposed project (identify firm by which employed, if not current firm): • Southeastern Regional School District, Vocational Technical High School • UMass Amherst, South College Academic Facility, Amherst, MA • Natick High School, Natick, MA • Town of Dracut, Renovation and Addition to High School, Dracut, MA • Boxford Community Library, Boxford, MA • Town of Lexington, Estabrook Elementary School, Lexington, MA • Town of East Bridgewater, East Bridgewater High School • Needham Library (experience completed prior to joining Hill)	i. Other experience and qualification relevant to the proposed project (identify firm by which employed , if not current firm): • City of Peabody, Accelerated Repair Program, Peabody, MA • Town of Lexington, Diamond Middle School Addition, Lexington, MA • Town of Lexington, Harrington Elementary School, Lexington, MA • Town of Lexington, Bowman Elementary School, Lexington, MA • Town of Lexington, Bridge Elementary School, Lexington, MA • Town of Lexington, FISKE Elementary School, Lexington, MA

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a. Name and title within firm: Jim Devol, LEED AP / Project Manger	a. Name and title within firm: Mark McDowell, RA, CCM / Senior Consultant
b. Project assignment: Project Representative – Manager Construction	b. Project assignment: Scheduling
c. Name and address of office in which individual identified in 6a resides: Hill International, Inc. 330 Congress Street, 6 th Floor, Boston, MA 00210	c. Name and address of office in which individual identified in 6a resides: Hill International, Inc. 330 Congress Street, 6 th Floor, Boston, MA 00210
d. Years of experience: With this firm: <u>1</u> With other firms: <u>32</u>	d. Years of experience: With this firm: <u>15</u> With other firms: <u>17</u>
e. Education: degree(s)/year/specialization BS/ 1980/ History	e. Education: degree(s) /year/specialization Masters/2001 / Construction Manager BA / 1997/ Architecture
f. Date of MCCPO certification:	f. Date of MCCPO certification:
g. Applicable registrations and certifications: • LEED Accredited Professional	g. Applicable registrations and certifications: • Registered Architect, Connecticut • Registered Architect, Massachusetts • Certified Construction Manager
h. Current work assignments and availability for this project: • University of Rhode Island, New Engineering Building, Kingston, RI <i>Will be available 100%, Expected need is 20%</i>	h. Current work assignments and availability for this project: • Brooklyn College Performing Arts Center, New York, NY • Northeastern University, Interdisciplinary Science and Engineering Complex, Boston, MA • University of Massachusetts, Boston Renovations, Boston, MA <i>Will be available 50%, Expected need is 10%</i>
i. Other experience and qualification relevant to the proposed project (identify firm by which employed, if not current firm): • Chairman of the Town of Swansea Library Building Construction Committee	i. Other experience and qualification relevant to the proposed project (identify firm by which employed , if not current firm): • Manhattan Community Districts 1,2,5 Garage, New York, NY • University of Massachusetts Building Authority, Integrated Design Building, Amherst, MA • Dormitory Authority of the State of New York, Advanced Science Research Center/City College of New York, NY

a. Name and title within firm: Frank Murphy, MRICS / Senior Estimator	a. Name and title within firm: Rick Anderson / Program Manager
b. Project assignment: Estimating	b. Project assignment: MEP Review/ Archives Climate Control Specialist
c. Name and address of office in which individual identified in 6a resides: Hill International, Inc. One Penn Plaza, Suite 3415, New York, NY 10119	c. Name and address of office in which individual identified in 6a resides: Hill International, Inc. 330 Congress Street, 6 th Floor, Boston, MA 00210
d. Years of experience: With this firm: <u>4</u> With other firms: <u>19</u>	d. Years of experience: With this firm: <u>3</u> With other firms: <u>40</u>

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e. Education: degree(s)/year/specialization MS/ 1992 / Construction Management Diploma / 1986/ Construction Economics	e. Education: degree(s) /year/specialization BA / 1974/ Education
f. Date of MCCPO certification:	f. Date of MCCPO certification:
g. Applicable registrations and certifications: • Member of Royal Institution of Chartered Surveyors	g. Applicable registrations and certifications:
h. Current work assignments and availability for this project: • University of Connecticut, On-Call Estimating, Storrs, CT • U.S. General Services Administration, Jacob K. Javits Federal Building Backfill and Renovation, New York, NY • Bank of New York Corporate Headquarters, New York, NY <i>Will be available 50%, Expected need is 10%</i>	h. Current work assignments and availability for this project: • University of Massachusetts Building Authority, School of Marine Science and Technology, New Bedford, MA <i>Will be available 50%, Expected need is 5%</i>
i. Other experience and qualification relevant to the proposed project (identify firm by which employed, if not current firm): • Northeastern University, Interdisciplinary Science and Engineering Complex, Boston, MA • University of Massachusetts Building Authority, Integrated Design Building, Amherst, MA • University of Massachusetts Building Authority, Lowell North Quad Infrastructure Renewal Project, Lowell, MA • City of New York, Brooklyn College Performing Arts Center, Brooklyn, NY	i. Other experience and qualification relevant to the proposed project (identify firm by which employed , if not current firm): • East Bridgewater High School, East Bridgewater, MA • Dracut High School Renovations, Dracut, MA • University at Albany, State University of New York, College of Nanoscale Science and Engineering NanoFab Extension, Albany, NY • Middlesex Community College, Chaman Hall Upgrades, Middletown, CT

a. Name and title within firm: Anders Dahlgren / Consultant
b. Project assignment: Library Planner
c. Name and address of office in which individual identified in 6a resides: Library Planning Associates, Inc. P.O. Box 406, Normal, IL 61761
d. Years of experience: With this firm: _____ 33 _____ With other firms: _____ 3 _____
e. Education: degree(s)/year/specialization Masters of Science in Library Science, 1977, University of Illinois
f. Date of MCCPO certification: N/A
g. Applicable registrations and certifications: N/A

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h.	Current work assignments and availability for this project: <ul style="list-style-type: none"> Library, Natrona County Library System (Casper, WY) <i>Will be available as needed%, Expected need is 10%</i>
i.	Other experience and qualification relevant to the proposed project (identify firm by which employed, if not current firm): The below projects were completed as part of Library Planning Associates, Inc. Fayetteville Public Library, Fayetteville, AR; Pioneer Library System, Norman, OK; Wauwatosa Public Library, Wauwatosa, WI; Cleveland Park Branch, DC Public Library, Washington, DC; Irvin Young Memorial Library, Whitewater, WI

7a. Past Performance: List all completed projects, in excess of \$1.5 million, for which the prime applicant has performed, or has entered into a contract to perform, owner's project management services for all public agencies within the Commonwealth within the past 10 years. <i>*Below is a list of projects done out of our New England based office.</i>									
a. Project name and location, and project director	b. Brief description of project and services (include reference to areas of similar experience)	c. Project dollar value (\$)	d. Completion date (actual or estimate)	e. On-time (Yes or No)	f. Original construction contract value (\$)	g. Change orders	h. No. of accidents and safety violations	i. Dollar value of any safety fines (\$)	j. No. and outcome of legal actions
(1) Rumney Marsh Academy, Revere, MA, David Billings	OPM for planning, design & const. of new middle school.	\$32.6 million	09/2008	Yes	\$24,584,000	\$2,203,473 (incl. owner scope additions)	0	0	0
(2) Paul Revere School, Revere, MA, Joe Naughton	OPM for elementary school.	\$17.4 million	09/2010	Yes	\$12,744,400	\$747,200 (incl. owner scope additions)	0	0	0
(3) Revere Police Fire Station, Revere, MA, Joe Naughton	OPM for planning, design and construction of new Police HQ and Fire Station.	\$20.4 million	06/2008	Yes	\$16.4 million	\$648,000 (incl. owner scope additions)	0	0	0
(4) Howe-Manning School, Middleton, MA, David Billings	OPM for planning, design, and construction of a new school.	\$31 million, final \$25 million	12/2011	Yes	\$17.9 Million	\$1.2 million (incl. owner scope additions)	0	0	0
(5) Everett High School, Everett, MA, Paul Kalous	OPM for new high school. Project involved dismissal of architect and re-bidding.	\$82 million	09/2007	Yes	\$63,956,850	\$2,240,554 (incl. owner scope additions)	0	0	0
(6) Abby Kelley Foster Charter Public School Worcester, MA, Paul Kalous	OPM for conversion of an industrial building for use as new high school	\$17 million	09/2009	Yes	\$15.5 Million	\$1.5 million (incl. owner scope additions)	0	0	0

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(7) Green Repair Program, Braintree, MA, Joe Naughton	OPM for roof and window replacements at 5 Schools	\$3.35 million	11/2011	Yes	\$2.6 Million	2.6%	0	0	0
(8) Natick High, Natick, MA, David Billings	OPM for planning, design & construction of new school	\$89 million	08/2013	Yes	\$63 million	\$2.1 million (incl. owner scope additions)	0	0	0
(9) Tri-County Regional Vocational Technical HS, Paul Kalous	OPM for new science labs	\$1.8 million	09/2013	Yes	\$942,000	\$3,370	0	0	0
(10) Southeastern Regional Vocational Tech High School, Joe Naughton	OPM for the addition and renovation of the Regional Technical HS	\$33 million	9/2013	Yes	\$27.2 million	\$889,809 (incl. owner scope additions)	0	0	0
(11) East Bridgewater Jr/Sr High, East Bridgewater, MA, Simon Tempest	OPM for planning, design and construction of a new model high school	\$77 million	10/2014	Yes	\$61 million	\$2.3 million (incl. owner scope additions)	0	0	0
(12) Estabrook Elementary School, Lexington, MA, Paul Kalous	OPM for the new Estabrook Elementary School	\$41 million	12/2014	Yes	\$32.7 million	\$955,000 (incl. owner scope additions)	0	0	0
(13) Melrose High School, Melrose, MA, Paul Kalous	OPM for new science labs	\$6.2 million	09/2013	Yes	\$3.5 million	\$189,000	0	0	0

7b. Past Performance: Provide the following information for those completed projects listed above in question #7a for which the prime applicant has performed, or has entered into a contract to perform owner’s project management services for all public agencies within the Commonwealth within the past 10 years. <i>*Below is a list of projects done out of our New England based office.</i>						
a. Project name and location, and project director	b. Original project budget	c. Final project budget	d. If different, provide reason(s) for variance	e. Original project completion date	e. Actual project completion on-time (Yes or No)	f. If different, provide reason(s) for variance.
(1) Rumney Marsh Academy, Revere, MA, David Billings	\$32.6 million	\$32.6 million		09/2008	Yes	
(2) Paul Revere School, Revere, MA, Joe Naughton	\$17.4 million	\$17.4 million		09/2010	Yes	
(3) Revere Police Headquarters and Fire Station, Revere, MA, Joe Naughton	\$20.4 million	\$20.4 million		06/2008	Yes	

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(4)	Howe-Manning School, Middleton, MA, David Billings	\$31 million	\$25.2 million	Bid day savings	12/2011	Yes	
(5)	Everett High School, Everett, MA, Paul Kalous	\$82 million	\$82 million		09/2007	Yes	
(6)	Natick High School, Natick, MA, David Billings	\$89 million	\$78.5 million	Bid day savings	08/2013	Yes	
(7)	Tri-County Regional Vocational Technical HS, Paul Kalous	\$1.8 million	\$1.4 million		09/2013	Yes	
(8)	Southeastern Regional Vocational Technical High School, Joe Naughton	\$33 million	\$33 million		12/2013	Yes (completed 3 months early)	
(9)	East Bridgewater Jr/Sr High, East Bridgewater, MA, Simon Tempest	\$77 million	\$77 million		10/2014	Yes	
(10)	Estabrook Elementary School, Lexington, MA Paul Kalous	\$40.8 million	\$39.9 million		12/2014	Yes	
(11)	Melrose High School, Melrose, MA, Paul Kalous	\$6.4 million	\$5 million		09/2013	Yes	

8. Capacity: Identify all current/ongoing work by prime applicant, joint-venture members or subconsultants. Identify project participants and highlight any work involving the project participants identified in the response. <i>*Below is a list of projects done out of our New England based office.</i>								
a. Project name and location, and project director	b. Brief description of project and services (include reference to areas of similar experience)	c. Original project budget	d. Current project budget	e. Project completion date	f. Current forecast completion date on-time (Yes or No)	g. Original construction contract value (\$)	h. Number and dollar value of change orders (\$)	i. Number and dollar value of claims (\$)
(1) HS Roof Replacement, Leicester, MA, Paul Kalous	OPM for roof replacement for Leicester High School	\$2.5 million	\$1.7 million	12/2016	Yes (Close-out)	\$1.4 million	TBD	0
(2) Gardner Accelerated Repair, Gardner, MA, Paul Kalous	OPM: window and boiler repair with potential to include additional systems	\$4 million	\$3 million	9/2016	Yes (Close-out)	\$2.5 million	-\$36,000 credit	0

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(3) Accelerated Repair, Peabody, MA, Emily Traversi	OPM for roof/window replacement-58,000 SF roof	\$4 million	\$4.3 million	12/2016	Yes	\$3.8 million	\$42,426 credit	0
(4) Design Building, UMass Amherst, David Billings	OPM for new 85,000 SF academic building for School of Architecture	\$52 million	\$52 million	3/2017	Yes	\$37 million	\$1.8 million	0
(5) Atlantis Charter School, Fall River, MA, Paul Kalous	OPM for the design and construction for a new Charter School in Fall River	\$36 million	\$36 million	4/2018	Yes	\$26.5 million	TBD	0
(6) Diamond Middle School, Lexington, MA, Paul Kalous	OPM for the addition of middle school project.	\$44.9 million	\$44.9 million	2018	TBD August 2018	\$34 million	TBD	0
(7) Jonas Clarke Middle School, Lexington, MA, Paul Kalous	OPM for the addition of middle school project.	\$21.6 million	\$21.6 million	8/2017	TBD August 2017	\$16 million	TBD	0

<p>References: Provide the following information for completed and current projects listed above in questions# 7 and 8 for which the prime applicant has performed, or has entered into a contract to perform, Owner's Project Management Services for all public agencies within the Commonwealth within the past 10 years.</p> <p><i>*Below is a list of projects done out of our New England based office.</i></p>					
a. Project name and location, and project director	b. Client's name, address and phone number, including name of contact person	a. Project name and location, and project director	b. Client's name, address and phone number, including name of contact person	a. Project name and location, and project director	b. Client's name, address and phone number, including name of contact person
(1) Revere Public Schools and Facilities Revere, MA David Billings	Paul Dakin, Spt Revere Public Schools, 101 School St, Revere, MA 02151 Tel: 781-286-8226	(5) Webster Public Schools, Webster, MA David Billings	Ted Avlas, Assistant to the Superint Business Webster Public Schools 41 East Main Street, Webster, MA 01570 Tel: 508-943-0104	(9) Southeastern Regional Vocational Technical HS, South Easton, MA Joe Naughton	Luis Lopes, Ed.S., Supt. 250 Foundry Street South Easton, MA 02375 Tel: 508-230-1213

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(2) Middleton Elementary Middleton, MA David Billings	Frank Fitzgerald, Chair Middleton SBC, Town of Middleton 28 Middleton Road, Boxford, MA 01921 Tel: 978-774-7015	(6) Dracut Senior High School Dracut, MA Paul Kalous	Steven Stone, Superintendent Dracut Public Schools, 2063 Lakeview Avenue, Dracut, MA 01826 Tel: 978-957-2660	(10) Abby Kelley Foster Charter Public Worcester, MA Paul Kalous	Dianne Bonaventura, Business Manager, 10 New Bond Street, Worcester, MA 01606 Tel: 508-355-0405
(3) Everett High School Everett, MA Paul Kalous	Maureen DiPierro, Everett School Commission, City of Everett, 484 Broadway, Everett, MA 02149 Tel: 617-394-2449	(7) Groton Dunstable Green Repair Project Groton, MA Joseph Reilly	Jared Stanton, Director of Business and Finance, Groton-Dunstable Regional Schools 145 Main Street, Groton MA, 01450 Tel: 978-448-5505 x205	(11) Marlborough Green Repair Marlborough, MA Paul Kalous	John L. Ghiloni, Public Facilities Director Marlborough Schools, 85 Sawin St, Marlborough, MA 01752 Tel: 508-460-3521
(4) Natick High School Natick, MA David Billings	Dr. Peter Sanchioni, Superintendent, Natick Public Schools, 13 East Central Street Natick, MA 01760 Tel: 508-647-6500	(8) East Bridgewater Junior/Senior High School East Bridgewater, MA, Paul Kalous	David Floeck, Chair East Bridgewater SBC, Town Hall, 175 Central Street, East Bridgewater, MA 02333 Tel: 508-269-2766	(12) Estabrook Elementary School Paul Kalous	Pat Goddard, Director Public Facilities, Town of Lexington 201 Bedford St, Lexington, MA 02420 Tel: 781-274-8958
(13) Tri-County Regional Vocational Technical HS, Paul Kalous	Stephen Dockray, Spt, Tri-County Regional Voc. Tech. HS, 147 Pond St, Franklin, MA 02038 Tel: 508-528-5400	(14) Science Lab Initiative Melrose, MA Paul Kalous	Denise M. Gaffey, Director and City Planner, City of Melrose 562 Main St, Melrose, MA 02176 Tel: 781-979-4190	(15) Design Building UMass Amherst Amherst, MA David Billings	Burt Ewart Senior Project Manager, UMBA, 225 Franklin Street, Boston, MA 02110 Tel: 413-577-0128

- 9b. Use this space to provide any additional information or description of resources supporting the qualifications of your firm and that of your subconsultants. If needed, up to three, double-sided 8 ½" x 11" supplementary sheets will be accepted. **Applicants are required to respond specifically in this section to the areas of experience requested.**

For more than 40 years Hill has provided OPM services to both private sector and public sector clients. We will function as an extension to the Owner, as a resource to assist in the delivery of the middle school with the anticipated quality, expected cost, and delineated schedule.

10. I hereby certify that the undersigned is an Authorized Signatory of the prime firm and is a Principal or Officer of said firm. The information contained in this application is true, accurate, and sworn to by the undersigned under the pains and penalties of perjury.

The Undersigned further certifies that he/she has read and accepts the Town of Weymouth IFB Terms and Conditions for Supplies and Services, as appended to Section 104 (Standard Contract Form) of the RFS documents.

Submitted by
(Signature)



Printed Name and Title

Joseph A. Naughton, LEED AP, MCPPO
Senior Vice President

Date 12/04/2017

END OF SECTION

TOWN OF WEYMOUTH – REQUEST FOR OPM SERVICES FOR TUFTS LIBRARY CONSTRUCTION (RFS# WEY 18 LIB 01)

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**STATEMENT OF MANAGEMENT
FOR CONTRACTS OVER \$100,000**

In accordance with M.G.L. Chapter 30, Section 39R, the undersigned successful bidder states that its system of internal accounting controls and that of its subsidiaries reasonably assure (1) that transactions are executed in accordance with management's general and specific authorization; (2) that transactions are recorded as necessary to permit preparation of financial statements in conformity with generally accepted accounting principles, and to maintain accountability for assets; (3) that access to assets is permitted only in accordance with management's general or specific authorization, and (4) that the recorded accountability for assets is compared with the existing assets at reasonable intervals and appropriate action was taken with respect to any difference.

Executed this 30 day of November, 2017

On behalf of Hill International, Inc.
(Name of Successful Bidder)

2005 Market Street, 17th Floor, Philadelphia, PA 19103
(Address of Successful Bidder)

John Fanelli, III, CPA, Consultant to the Interim Chief Financial Officer
(Name and Title of Person Signing Statement)

By: 
(Signature)

CERTIFIED PUBLIC ACCOUNTANT STATEMENT

In accordance with M.G.L. 30, Section 39R I, John Fanelli, III, CPA
a certified public accountant, state that I have examined the above Statement of Management on internal accounting controls, and that in my opinion (1) the representations of management are consistent with the result of management's evaluation of the system of internal accounting controls; and (2) that such representations of management are, in addition, reasonable with respect to transactions and assets in amounts which would be material when measured in relation to the above referenced successful bidder's financial statements.


(Signature)

Hill International, Inc.

2005 Market Street, 17th Floor, Philadelphia, PA 19103

215-309-7906

(Business name, address and telephone number)

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**CERTIFICATE OF AUTHORITY
(FOR CORPORATIONS ONLY)**

INSTRUCTIONS: Complete this form and sign and date where indicated below.

I hereby certify that I, the undersigned, am the duly elected Clerk/Secretary of
Hill International, Inc.

(Full Name of Corporation)

I hereby certify that the following individual, Joseph A. Naughton

(Full Name of Officer Signing Contract for Corporation)

is the duly elected Senior Vice President of said Corporation.
(Title of Officer)

I hereby certify that on 15 day of January, 2015
(Date Must Be On or Before Date Officer Signed Contract)

at a duly authorized meeting of the Board of Directors of said corporation, at which a quorum was present,
it was voted that

Joseph A. Naughton Senior Vice President
(Full Name of Officer) (Title of Officer)

of this corporation be and hereby is authorized to make, enter into, execute, and deliver contracts and
bonds in the name and on behalf of said corporation, and affix its Corporate Seal thereto, and such
execution of any contract of obligation in this corporation's name and on its behalf, with or without the
Corporate Seal, shall be valid and binding upon this corporation; and that the above vote has not been
amended or rescinded and remains in full force and effect as of the date set forth below.

ATTEST:

Signature: 
(Executive Vice President & General Counsel)

Name: William H. Dengler, Jr.
(Full Name of Clerk or Secretary)

Date: 11/30/2017
(Date Must Be On or Before Date Officer Signed Contract)



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NON-COLLUSION FORM AND TAX COMPLIANCE CERTIFICATION

INSTRUCTIONS: Complete each part of this two-part form and sign and date where indicated below.

1. NON-COLLUSION FORM

I, the undersigned, hereby certify under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person.

As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

Signature:

(Authorized Signer Submitting Bid/Proposal)

Name of Business or Entity:

Hill International, Inc.

Date:

12/04/2017

2. TAX COMPLIANCE CERTIFICATION

Pursuant to M.G.L. c. 62C, §49A, I certify under the penalties of perjury that, to the best of my knowledge and belief, I am in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support, as well as paid all contributions and payments in lieu of contributions pursuant to MGL 151A, §19A(b).

Signature:

(Authorized Signer Submitting Bid/Proposal)

Name of Business or Entity:

Hill International, Inc.

Tax Identification Number:

20-0953973

Date:

12/04/2017

TOWN OF WEYMOUTH – REQUEST FOR OPM SERVICES FOR TUFTS LIBRARY CONSTRUCTION (RFS# WEY 18 LIB 01)

Weymouth, Massachusetts

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VENDOR CERTIFICATION

The vendor certifies that it has provided the Town of Weymouth with an accurate tax identification number (TIN). In the event that the Town is fined by the IRS for an incorrect TIN provided by the vendor, the vendor agrees to reimburse the Town for the amount of the fine.

20-0953973

TIN

Signature

Joseph A. Naughton

Printed Name of Authorized Signer

Hill International, Inc.

Name of Business or Entity

12/04/2017

Date

TOWN OF WEYMOUTH – REQUEST FOR OPM SERVICES FOR TUFTS LIBRARY CONSTRUCTION (RFS# WEY 18 LIB 01)

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CERTIFICATE OF GOOD STANDING

TO: Respondents

FROM: Town of Weymouth Procurement Department

RE: CERTIFICATE OF GOOD STANDING

The Awarded Respondent must comply with the Town of Weymouth's request for a current Certificate of Good Standing or a Certificate of Registration (foreign corporations only).

If the Respondent requires information on how to obtain a Certificate of Good Standing or a Certificate of Registration (foreign corporations only) from the Commonwealth of Massachusetts, please contact the Massachusetts Secretary of State's Office at (617) 727-2850 (Press #1) located at One (1) Ashburton Place, 17th Floor, Boston, Massachusetts, 02133.

If your organization is incorporated outside of Massachusetts and therefore is a "foreign corporation," but is registered to do business in Massachusetts, please comply with the Town's request for the Certificate of Registration from the Commonwealth of Massachusetts.

If your organization is a foreign corporation, but is not registered to do business in Massachusetts, please provide a Certificate of Good Standing from your organization's state of incorporation.

Please note that without the above certificate(s), the Town of Weymouth cannot execute a contract.

IMPORTANT NOTICE

Requests for Certificates of Good Standing by mail may take a substantial amount of time. A certificate may be obtained immediately in person at the Secretary's Office at the address above. Also, at this time, the Secretary's Office may not have your current annual report recorded. If this is the case, and you are therefore unable to obtain a Certificate of Good Standing, please forward a copy of your annual report filing fee check with your signed contracts. Please forward your original Certificate of Good Standing to the Procurement Department upon receipt.

END OF SECTION



The Commonwealth of Massachusetts
Secretary of the Commonwealth
State House, Boston, Massachusetts 02133

William Francis Galvin
Secretary of the
Commonwealth

Date: January 10, 2017

To Whom It May Concern :

I hereby certify that according to the records of this office,

HILL INTERNATIONAL, INC.

a corporation organized under the laws of

DELAWARE

on **April 02, 2004** was qualified to do business in this Commonwealth on

October 06, 2008 under the provisions of the General Laws, and I further certify that said corporation is still qualified to do business in this Commonwealth.

I also certify that said corporation is not delinquent in the filing of any annual reports required to date.



In testimony of which,
I have hereunto affixed the
Great Seal of the Commonwealth
on the date first above written.

William Francis Galvin

Secretary of the Commonwealth

Certificate Number: 17010153310

Verify this Certificate at: <http://corp.sec.state.ma.us/CorpWeb/Certificates/Verify.aspx>

Processed by: