

***Town of Weymouth
Massachusetts***

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MINUTES

Library Construction Committee

January 8, 2018, 6:00 pm
Town Hall Council Chambers, Second Floor
75 Middle Street
Weymouth, MA 02189

Members Present: Nicholas Bulens (Chair), Robert MacLean (Vice Chair), Cathy Torrey, George Berg, Rebecca Barbara, Diana Flemer, Matthew Tallon, Dennis Corcoran, John MacLeod, TJ Lacey, Ted Langill, Mark Jennings

Absent: Jennifer Barrett Siegal

Recording Secretary: Janet P. Murray

Mr. Bulens called the meeting to order at 6:00 pm.

1. Approval of Meeting Minutes: December 11, 2017

A motion was made by Ms. Flemer to accept the minutes of December 11, 2017 as written. The motion was seconded by Mr. Berg and UNANIMOUSLY VOTED.

2. Review of Interview Process

Mr. Bulens reviewed the procedures for the committee's interviews of potential Owner's Project Managers (OPM). Each firm was sent nine interview questions and have been instructed to prepare a presentation in response to these questions. Each interview will be timed by the Chair, and no interview will exceed 60 minutes. Committee members have been provided with scorecards to score each firm based on its response to the nine interview questions. After each interview, members should complete and submit their scorecards to Mr. Langill, who will tally the cumulative scores.

3. Interview #1 for OPM Services 6:15 pm: Hill International of Boston, MA

Joe Naughton, Senior Vice President, introduced the project team:

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- Paul Kalous, Project Director
- Allyson Toner, Design Manager
- Jim Devol, Construction Manager/Project Representative

A booklet, “Town of Weymouth Tufts Library Construction, January 8, 2018 Presentation,” was distributed to the committee.

The project team walked the committee through the booklet, which answered the nine questions that the committee had posed to each finalist.

Ms. Flemer asked the Hill team if they had the capacity to serve as the OPM for the library project, given that they were already the OPM for the Town’s school building project for the Chapman Middle School.

Mr. Naughton stated that they have assigned a different team to the library project, except for Mr. Kalous, who is also the project manager for the Chapman project.

There was discussion regarding “swing space” for the programs, inventory, and historical items that are currently at the library.

Mr. Delov asked the committee about its biggest worries for the project. Several items were mentioned:

1. Design process time frame
2. Bond schedule
3. What will become of the library’s inventory?
4. Keeping up with changing technology

4. Interview #2 for OPM Services 7:30 pm: Colliers International of Boston, MA

Mel Overmoyer, Managing Director, introduced himself and the project team:

- Ken Guyette, Project Director
- Phil Palumbo, Project Manager

A flyer, “Town of Weymouth, Tufts Library Construction Project, Owner’s Project Management Services,” was distributed to the committee.

The project team answered the nine questions that the committee had posed to each finalist.

5. Interview #3 for OPM Services 8:45 pm: NV5 Consultants of Watertown, MA

Bill Cuniff, Project Director, introduced himself and the project team:

- Steve Moore, Principal-in-charge

- Rob Griffin, Project Representative
- Maria McKenna, Cost Estimator
- Mike Morrissey, MEP

A packet of PowerPoint slides was distributed to the committee.

The project team walked the committee through the slides, which answered the nine questions that the committee had posed to each finalist.

6. OPM Selection

Mr. Langill read the cumulative score for each finalist:

- Hill International 502
- Colliers International 443
- NV5 Consultants 421

The committee members discussed the candidates.

A motion was made by Mr. Berg to recommend Hill International for a contract award for OPM services and was seconded by Ms. Flemer and was UNANIMOUSLY VOTED.

7. Next Meeting Date

The next will be held January 22, 2018 at 7:00 pm in the Tufts Library.

Adjournment

Ms. Torrey made a motion to adjourn at 10:10 pm and was seconded by Mr. Tallon and UNANIMOUSLY VOTED.

Approved:



 Nicholas Bulens, Chair

01/22/2018
 Date