

***Town of Weymouth
Massachusetts***

Robert L. Hedlund
Mayor

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MINUTES

Library Construction Committee

March 6, 2018, 6:00 PM
John F. McCulloch Building
McElroy Meeting Room
182 Green Street
Weymouth, MA 02191

Members Present: Nicholas Bulens (Chair), Robert MacLean (Vice Chair), Ted Langill, George Berg, Rebecca Barbara, Dennis Corcoran, Jennifer Barrett Siegal, John MacLeod, TJ Lacey, Mark Jennings, Matthew Tallow, Cathy Torrey

Members Absent: Diana Flemer

Also Present: Paul Kalous, Hill International

Recording Secretary: Janet P. Murrary

Mr. Bulens called the meeting to order at 6:00pm.

1. Review of the Interview process

Mr. Bulens reviewed the procedures for the committee's interviews of Design Team Candidates. Each firm was sent four interview questions and have been instructed to prepare a presentation in response to these questions. The committee has also prepared an additional five questions that will be asked verbally to all finalists following their presentations. Each interview will be timed by the Chair, and no interview will exceed 40 minutes. Committee members have been provided with scorecards to score each firm based on its response to the nine interview questions.

2. Interview #1 for Designer Services: Tappé Associates (40 min.)

Presenters:

- Charlie Hay, Project Executive/Managing Principal
- Chris Blessen, Project Manager/Principal
- Jeff Hoover, Library Planning Director/Principal

- Shannon Wray, Interior Designer
- Jenn Littlefield, Construction Administrator

Tappé presented their plan referencing their PowerPoint presentation: “Re-Imagining the Tufts Library.”

The following questions were asked.

Do you agree to the Terms and Conditions and Contract furnished in RFP Addendum with no exception?

Do you foresee any issues of your firm having the capacity to be fully engaged in our project?

Describe a strategy or concept to achieve the program, stay on budget and complete the design on schedule without sacrificing quality and how tradeoffs would be presented so decisions can be made.

Please address your team’s strategies for preserving and displaying historic documents and artifacts. What do you see as the challenges for this project to make them both secure and accessible?

What expectations do you have of the Library Building Committee to achieve the goals of the project charter? Are there any objectives in the charter that are a concern?

3. Interview #2 for Designer Services: Finegold Alexander Architects (40 min.)

Presenters:

- James Alexander, Principal-in-Charge
- Ellen Anselone, Project Manager
- Tony Hsiao, Design Principal
- Lianne Vivilecchia, Interior Designer
- Edward Marshall, Landscape Architect

Feingold presented their plan referencing their PowerPoint presentation: “Tufts Public Library.”

The following questions were asked.

Do you agree to the Terms and Conditions and Contract furnished in RFP Addendum with no exception?

Do you foresee any issues of your firm having the capacity to be fully engaged in our project?

Describe a strategy or concept to achieve the program, stay on budget and complete the design on schedule without sacrificing quality and how tradeoffs would be presented so decisions can be made.

Please address your team's strategies for preserving and displaying historic documents and artifacts. What do you see as the challenges for this project to make them both secure and accessible?

What expectations do you have of the Library Building Committee to achieve the goals of the project charter? Are there any objectives in the charter that are a concern?

4. Subcommittee Assignments

Mr. Bulens announced subcommittee memberships. Mr. Bulens explained that in the context of the Library Construction Committee, a "subcommittee" means a working group of six members or fewer, which does not constitute a quorum for deliberation.

Library Transition Subcommittee

1. George Berg
2. Dennis Corcoran
3. Ted Langill
4. Robert MacLean
5. John MacLeod

Community Relations Subcommittee

1. Jennifer Barrett Siegal
2. Nicholas Bulens
3. Diana Flemer
4. Mark Jennings
5. Robert MacLean
6. Matthew Tallon

Fundraising Subcommittee

1. Rebecca Barbara
2. TJ Lacey
3. Robert MacLean
4. Cathy Torrey

5. Next Meeting Date

The next meeting will be March 7, 2018 to complete the designer interview process and selection.

6. Adjournment

Ms. Torrey made a motion to adjourn at 8:00 pm and was seconded by TJ Lacey. UNANIMOUSLY VOTED.

Approved:



Nicholas Bulens, Chair

4/19/18
Date