

***Town of Weymouth
Massachusetts***

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MINUTES

Library Construction Committee

October 4, 2018

John F. McCulloch Building

Mary McElroy Meeting Room

182 Green Street

Weymouth, MA 02191

RECEIVED
TOWN OF WEYMOUTH
TOWN CLERK'S OFFICE
2018 NOV 14 AM 10:1

Members Present: Nicholas Bulens (Chair), Robert MacLean (Vice Chair), Rebecca Barbara, Diana Flemer, Mark Jennings, Maureen Kiely, John MacLeod, Cathy Torrey

Members Absent: Jennifer Barrett Siegal, George Berg, Dennis Corcoran, Ted Langill, Matthew Tallow

Also Present: Mary Mahoney, Hill International

Recording Secretary: Janet P. Murray

Mr. Bulens called the meeting to order at 6:30 pm. He welcomed new committee member and District Two Councilor Maureen Kiely. Ms. Kiely is filling the seat of District Two Councilor Michael Smart, who was serving as interim representative of the Town Council until a new District Two Councilor was appointed.

1. Prequalification Committee Report

Ms. Mahoney reviewed the project timeline. She noted that a Request for Qualifications was released to general contractors and subcontractors in July 2018. As of the deadline, August 1, 2018, 95 submission were received.

She stated that the Prequalification Committee has reviewed all submissions and established a list of prequalified contractors and subcontractors. Reference and background checks were completed.

She recommended that there be no appeal process for any submissions that were not prequalified as this would adversely affect the project timeline. She noted that of the 95 submissions received, 87 were prequalified to

submit bids. Those not prequalified were either too small or not appropriate for the project.

Mr. MacLeod, a member of the Prequalification Committee, noted that CTA Construction Company had been prequalified but was inadvertently left off the list. Ms. Mahoney confirmed that CTA Construction Company should be listed.

Ms. Mahoney stated that there are 14 subtrade classifications. She reviewed how subtrade bidding differed from the general bid process. Subtrades submit their bids first. These are called filed sub-bids. The general contractors then receive a list of all filed sub-bids received by the Town, and the general contractors choose which sub-bids to include as part of their general bid for the project.

A motion was made by Mr. MacLean to approve the list of prequalified contractors and subcontractors with the addition of CTA Construction Company as recommended by the Prequalification Committee and was seconded by Ms. Torrey. The motion passed UNANIMOUSLY.

2. Project Schedule Update

Ms. Mahoney stated that Tappé has advanced the construction documents (CDs) to 80-85% completion. At 75%, the CDs were submitted to the Massachusetts Board of Library Commissioners (MBLC). The MBLC has given comments, but no significant changes to the plans are required.

Ms. Mahoney reported that phase one of moving the Tufts Library has begun. There will be two additional phases to move materials to their temporary locations.

3. Community Comments and Committee Feedback

Mr. MacLean made a motion to take agenda item #4 out of order and was seconded by Ms. Torrey. The motion passed UNANIMOUSLY.

Pat Bogan of Queen Anne's Gate expressed excitement about the coming changes. She asked if all four (4) libraries will be closed. Mr. MacLean stated that for the month of November, all the libraries will be closed. He added that the library's digital collections are always available.

Ms. Bogan asked about picking up holds. Mr. MacLean stated that if a library patron wants to place a hold for pick-up, the default library will come up as the Thayer Library in Braintree during the month of November. He added that other local libraries can be listed as the preferred pick-up location.

Ms. Flemer reminded library patrons that their Weymouth library card is honored at libraries across the South Shore. Mr. MacLean added that these libraries have been notified of the Town's plans and are agreeable to being helpful during this time of transition.

4. Subcommittee Reports

Mr. MacLean stated that zero bids were received for a temporary location for the library. He stated that Tufts Library's collection and staff will be spread across the three (3) branch libraries. The Fogg Library in Columbian Square (1 Columbian Street) will house the children's department and will be referred to as Fogg Library for Kids. The Pratt Library (1400 Pleasant Street) will be home to New Books, Adult Fiction, and Teen Collections and will be referred to as Tufts @ Pratt Library. The North Library (220 North Street) will house Adult Nonfiction, Magazines, DVDs, and Audiobooks.

Existing collections at the branch libraries will be placed in storage. The first phase of moving and storage has begun. There will be two more phases.

All libraries will be closed for the month of November. The Thayer Library in Braintree has agreed to be available for hold pick-ups. The book drops in Weymouth will remain open, and the Mayor has permanently eliminated overdue fines.

The last day Tufts Library will be open is Saturday November 3, 2018 but will be open on November 6, 2018 for election purposes only. The library closings schedule is as follows:

Pratt Library:	Closed as of September 28, 2018
Fogg Library:	Closed as of October 12, 2018
North Library:	Closed as of October 12, 2018
Tufts Library:	Closed as of November 5, 2018 but will be open for the November-6th elections.

For next year's election in November 2019, a precinct will likely be made available at the Murphy School, although this has not been finalized.

Tufts @ Pratt Library and Fogg Library for Kids are scheduled to reopen on December 1, 2018. The North library is scheduled to reopen on December 3, 2018.

Mr. MacLean stated that he and Ms. Torrey discussed the library changes on the Phyllis Show.

5. Next Meeting

Mr. Bulens stated that the 2nd Monday of November is a holiday, so he will be polling the committee for dates. He asked committee members to keep the 2nd and 4th Monday of each month available for meetings.

Mr. MacLean asked if the meeting time will change. Mr. Bulens stated that at this point, the time will remain the same.

Ms. Mahoney asked if the Committee could meet on October 29, 2018 for an update on the bids. Mr. Bulens stated that he will poll the committee members about this date. He added that the committee will tentatively be scheduled to meet on October 29, 2018.

6. Adjournment

Mr. MacLean made a motion to adjourn at 7:15 pm and was seconded by Ms. Flemer. UNANIMOUSLY VOTED.

Approved:



Nicholas Bulens, Chair

10/29/18
Date