**LOCAL EMERGENCY PLANNING COMMITTEE**

**April 1, 2014**

**McCulloch Building**

**MINUTES**

**PRESENT:** John Mulveyhill, Chairman

 Matt Brennan

 Mary Heinrichs

 Joan Cooper-Zach

 Chris Grazioso

 Daniel McCormack

 Bob Vanasse

 Jonathan Tose

 Tom Slattery

 David Phillips

 Kenan Connell

 Mike Gallagher

 Mike Shanahan, WETC

**RECORDING SECRETARY**: Christine Callbeck

Chairman Mulveyhill called the Local Emergency Planning Committee meeting to order at 9:00am.

**MINUTES**

Ms. Savoy made a MOTION to APPROVE minutes of November 12, 2013. Mr. Vanesse SECONDED the MOTION. Mr. Tose stated he would like the minutes amended to reflect one change regarding the bomb threat at WHS; nothing was changed, WHS was just made aware of Fire Departments procedures in the event of a bomb threat. It was UNANIMOUSLY VOTED.

Tom Slattery - abstained from vote.

**REVIEW OF 2013 DRILL/VIDEO**

Ms. Heinrichs showed her final version of the drill; copies of the video are available for all LEPC members. Currently WETC is waiting for Technip to sign off; then the video and WETC will broadcast next week.

**HAZARDOUS MATERIALS**

Mr. Brennan stated there have been no hazardous material incidents to report.

**OTHER BUSINESS**

South Shore Hospital - Ms. Cooper Zach reported on the Vulnerability Assessment:

* Weather
* Technologies
* Mass casualty

These three items are South Shore Hospital's biggest vulnerabilities

Ms. Cooper-Zach reported on Drill Planning at South Shore Hospital:

* Active shooter - in hospital; working on updating policy and procedures on how to respond to active shooter in hospital - drill will be held at hospital - a notice will be posted outside the hospital to advise citizens - Officer Phillips stated he has 10 officers participating in the drill; hopes to learn from this drill. Mr. Gallagher asked what are we doing to communicate the drill is happening to the community? Mr. Gallagher suggested putting info up on website at the very last minute to advise community in addition to the sign boards; Chairman Mulveyhill stated he will get three (3) sign boards for event.
* Radiation
* Public health
* MDV with radiation

**NEXT ANNUAL DRILL**

Chairman Mulveyhill suggested (this was discussed by both Chairman Mulveyhill and Mike Gallagher) most appropriate to do a tabletop multiple scenarios on multiple days at new training EOC center at Police Station.

* Operating
* Training
* Staffing

Mr. Gallagher stated he would like to do this exercise before hurricane season.

**WEYOUTH HIGH SCHOOL EMERGENCY SHELTER**

Mr. Brennan/Mr. McCormack harder energy source adaptation initiative; grant fund for school systems March 6, 2014. Mr. Gallagher sheltering pets legislation is pending; when legislation gets passed the town won't have an option. Chairman Mulveyhill stated might need to get Mike Parker and Dan McCormack and discuss. Mr. McCormack stated he already has a draft plan and needs to sit and finalize. Mr. Gallagher asked do you need a subcommittee or can you finalize at LEPC. Mr. McCormack stated can finalize at subcommittee and with school representatives. Mr. Gallagher asked Mr. McCormack to coordinate and make meeting happen. Mr. Tose stated don’t forget there is still the issue of a generator at WHS. Mr. Slattery stated two years ago this committee made the decision not to use WHS as primary emergency shelter. Mr. Slattery stated as a regional shelter WHS cannot accommodate these people. Ms. Cooper-Zach stated we need to figure out local shelter planning. Chairman Mulveyhill stated the order is WHS, Adams, and Chapman. Now its use Abigail Adams first per Mayor Kay. Ms. Cooper-Zach asked Chairman Mulveyhill to get a copy of the Massachusetts map for nursing homes. Chairman Mulveyhill stated he will request the map.

**NEXT MEETING**

The next meeting of the LEPC will be held on May 6, 2014 at 9:00am at McCulloch Building.

**ADJOURNMENT**

Mr. Gallagher made a MOTION to ADJOURN at 9:50AM. Mr. McCormack SECONDED the MOTION. It was UNANIMOUSLY VOTED.

Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Mulveyhill, Chairman

Dated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_