**LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**

**June 19, 2012, 9:00AM**

**McCulloch Building, Conference Room**

**182 Green Street, Weymouth, Ma 02191**

**MINUTES**

**Draft**

**PRESENT:** John Mulveyhill, Chairman

 Charlotte Jenkins

 Matthew Brennan

 Jonathan Tose

 Bob Vanasse

 Joan Cooper-Zack

 Eugene Duffy

 Jeff Bina

 Mary Heinrichs

 John Baskin

 Theresa Skinner

**RECORDING SECRETARY**: Christine Callbeck

Chairman Mulveyhill called the Local Emergency Planning Committee meeting to order at 9:00am.

**MINUTES**

Ms. Heinrichs made a MOTION to APPROVE the minutes of April 24, 2012. Mr. Gallagher SECONDED the MOTION. It was UNANIMOUSLY VOTED.

**OLD BUSINESS**

ANNUAL DRILL

Chairman Mulveyhill stated that the LEPC Annual Drill Sub Committee is moving along rapidly on the plans for the Annual Drill along with Kevin Mont from Fallon. Main focus will be on EOC and public information piece. Drill will be held August 16, 2012.

REVIEW OF HAZARDOUS MATERIALS

Mr. Brennan stated there was an un-reportable incident at 74 Sea Street; the Fire Department cleaned it up the scene the incident was closed and there was no further action.

Ms. Cooper-Zach stated there was an incident in Halifax with a professor that killed himself with a nerve agent. South Shore Hospital did a mini-drill because of this incident; everyone was quarantined at the site. The main concern was that South Shore Hospital wasn’t notified of the incident. Ms. Cooper-Zach stated the Massachusetts De-com Unit had a lack of following the plan. Mr. Tose asked if Jordan Hospital was notified of the death via nerve agent. Ms. Cooper-Zach stated no.

**OTHER BUSINESS**

Service Plan Zone Project

Chairman Mulveyhill stated the Service Plan Zone Project is not complete; he is working on it and will get it done to be in compliance with state law.

Evacuation and Shelter Class for People with Disabilities

Chairman Mulveyhill stated he attended a class run through the Eunice Shriver Foundation on Evacuation and Shelter Training for People with Disabilities. The class was 4 and 1/2 hours presented by Nancy Shea; part 2 will be held in September 2012. Chairman Mulveyhill stated he would love to see people with disabilities attend this class. The class was run by Homeland Security.

Fire Drills

Ms. Theresa Skinner, Director of SEPAC, Weymouth

Ms. Skinner stated that it would be helpful for town agencies to work together on the best way to present fire drills to students with disabilities. Students on the autistic spectrum tend to become desensitized to loud noises and uniforms. It would be good for emergency personnel to come into the school and see how these students communicate in order to better serve them. This would benefit people both ways; see how students and staff work and let emergency personnel show how they work. Chairman Mulveyhill stated that Dave Phillips is now the training officer for the Police Department; Keith Stark is training for Fire Department. Mr. Tose asked are the students intergraded into the population at the schools. Ms. Skinner stated yes most students are, but some are not. Mr. Tose stated that the location of the special needs classrooms needs to be updates each year with the Police and Fire Departments.

Regional Conference Critical Infra-Structure Weather Issues

Ms. Cooper-Zach stated that the conference was regarding how the hospital surged from around 200 patients up to 1,200 in one day because of 25 tornadoes in the area. A lot of lessons were learned from this conference.

Southfield Road Race

Mr. Eugene Duffy from South Shore Hospital stated that Southfield has a 5K Road Race scheduled for this coming Thursday. Because of the weather concern (temperatures in high 90's) and fact that 1,000 runners have signed up for the event the hospital is asking event officials to add more emergency personnel to the event. The event was scheduled to have only one ambulance at finish line now is being asked to have two ambulances and three water stations. Mr. Duffy stated it is good to be vigilant. There will be another six ambulances at the hospital. Mr. Tose suggested spotters on the course in case people "go down" on course. Mr. Gallagher stated that Police and Fire Departments are aware of the event.

Levels of Haz Mat (handout)

Ms. Cooper-Zach stated that currently if there was an incident in Weymouth the Decon Unit assigned to respond to the incident first would be Waltham then Brookline then Bridgewater. Ms. Cooper-Zach would like to have this changed so that Bridgewater is the first town to respond. According to MEMA, Ms. Cooper-Zach needs to bring this suggestion up to the LEPC board and request that Bridgewater become first response not Waltham and Brookline. Chairman Mulveyhill stated there is a joint group that is updating this listing. Mr. Gallagher stated the LEPC manual should show the proposed steps of procedures to make a change.

July 4th Town Events

Chairman Mulveyhill stated the fireworks will be held on July 3, 2012; there will not be a parade this year.

Smart Boards

Mr. Gallagher stated they are up and working; specific personnel will be trained how to use them soon. Mr. Tose suggested inviting Chief and Deputy.

Sign Board

Chairman Mulveyhill stated that the sign board in front of DPW is getting a lot of use this year.

New Telephone System

Mr. Gallagher stated a new telephone system replacing every phone system in the town this summer will be linked together with a two-way paging system; also E-911 system is a new project.

**NEXT MEETING**

The next meeting of the LEPC will be held in September 2012, date to be announced.

**ADJOURNMENT**

There being no further business at 9:50AM Mr. Gallagher made a MOTION to ADJOURN. Ms. Jenkins SECONDED the MOTION. It was UNANIMOUSLY VOTED.

Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Mulveyhill, Chairman

Dated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_