

## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

#### Progress Made Carrying Out Action Plan (Program Year Accomplishments: Table 1)

- Public Infrastructure Improvements (Non Barrier Removal): In FY 17-18, the Town funded water and sewer work at King's Cove (low/mod income area) in CT 4228, BG 4, where 45.71% of the residents are l/m income. Bids have been submitted for construction. Accomplishments will be reported in FY 18-19. However, for FY 17-18 accomplishments are reported for water and sewer work at Carlson Cove, a low/mod income area in CT 4225, BG 4, where 56.33% of the residents are lowmod income (690 residents benefit).
- Public Facility Improvements - Barrier Removal: The Town funded barrier removal at an intersection as part of a traffic signal system upgrade. Barrier removal will benefit 14,663 seniors and severely disabled adults throughout the town through reconstruction of 8 pedestrian ramps and detectable warning pads.
- Services for Seniors: The Town exceeded annual goal for seniors, as it served 2407 unduplicated seniors through two Dpt. of Elder Services programs (transportation of seniors to events; and a volunteer management program [offering courses, and services relating to social activities, education, and more]).
- Services for Homeless: The Town met its annual goal for serving the homeless through sub-recipient Father Bill's/Mainspring (200 unduplicated residents).
- Single Family Housing Rehabilitation The Town met its goals housing rehabilitation through its loan program that provides zero interest, deferred loans to income eligible homeowners for eligible home improvements (e.g., heater or roof replacements, window installation, barrier removal). The Town improved eight residential units.

#### Progress Made Carrying Out Strategic Plan (Five Year Accomplishments: Table 2)

- Other Low Mod Income Residents - the goal here was to serve other low mod persons that aren't reflected in other categories but no potential sub-recipients came forward to apply for funding although a domestic violence prevention group had indicated initial interest during the five year planning process.

- Public Facility Improvements - Non-Barrier Removal- The Town has exceeded five year goals after tallying accomplishments achieved in this third year (FY 17-18) the five year plan having benefitted 690 with completion of Carlson Cove.
- Public Infrastructure Improvements - The five year goal was already exceed in this category with no project funded in FY 17-18.
- Public Facility Improvements- Barrier Removal - Work at Broad & Washington to remove barriers at an intersection will remove barriers to seniors and disabled. Work will begin Spring 2019 (14,662 residents). On completion, the five year goal will have been exceeded.
- Public Housing Modernization - There are insufficient CDBG funds to fund all projects; no funding was provided for WHA projects.
- Services for Children- No funding provided due to fund shortables. However, funding has been provided for an activity benefiting children of low/mod income households in FY 18-19.
- Services for Seniors - With accomplishments tallied for FY 17-18, the Town exceeded its five year goals for seniors (139%).
- Services for Homeless - With accomplishments in FY 17-18 tallied, the Town is on target meet its five year goals and has achieved more than 60% the such goals.
- Single Family Housing Rehab - With accomplishments tallied for FY 17-18, the Town has met 72% of its five year goal, and at this rate will exceed its five year goal as there are two more years left in the five year plan.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Other Low/Mod Income Residents	Non-Housing Community Development		Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	90	0	0.00%			

Other Low/Mod Income Residents	Non-Housing Community Development		Rental units rehabilitated	Household Housing Unit	0	6				
Other Low/Mod Income Residents	Non-Housing Community Development		Homeowner Housing Rehabilitated	Household Housing Unit	0	0				
Other Low/Mod Income Residents	Non-Housing Community Development		Other	Other	0	0				
Public Facility Improvements - Non-Barrier Removal	Non-Housing Community Development	CDBG: \$350000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2375	3762	158.40%	240	690	287.50%
Public Facility Improvements-Barrier Removal	Non-Housing Community Development	CDBG: \$28000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	12134	0	0.00%	14663	0	0.00%
Public Housing Modernization	Public Housing		Homeowner Housing Rehabilitated	Household Housing Unit	0	0		0	0	
Public Housing Modernization	Public Housing		Other	Other	0	0				
Public Infrastructure Improvements	Non-Housing Community Development		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	4000	4450	111.25%			

Services for Children	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	90	0	0.00%			
Services for Seniors	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5600	7831	139.84%	1850	2407	130.11%
Services for the Homeless	Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
Services for the Homeless	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	1000	603	60.30%	200	200	100.00%
Services for the Homeless	Homeless	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0				
Services for the Homeless	Homeless	CDBG: \$	Homelessness Prevention	Persons Assisted	0	0				
Single Family Housing Rehabilitation	Affordable Housing	CDBG: \$	Rental units rehabilitated	Household Housing Unit	0	2		0		
Single Family Housing Rehabilitation	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	25	18	72.00%	6	8	133.33%
Single Family Housing Rehabilitation	Affordable Housing	CDBG: \$	Housing for Homeless added	Household Housing Unit	0	0		0	0	

Single Family Housing Rehabilitation	Affordable Housing	CDBG: \$	Housing for People with HIV/AIDS added	Household Housing Unit	0	0		0	0	
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**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The Town is committed to using CDBG funds over the five year period from 2015-2019 to address myriad priority needs to the best of its abilities given diminishing CDBG funds of the years. These priority needs include ones for public facility improvements involving barrier removal; public infrastructure improvements such as local park improvements and water and sewer or other infrastructure improvements; public services to benefit seniors, children of low and moderate income families, and homeless persons; and single family housing rehabilitation.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	4,333
Black or African American	81
Asian	30
American Indian or American Native	6
Native Hawaiian or Other Pacific Islander	2
<b>Total</b>	<b>4,452</b>
Hispanic	52
Not Hispanic	4,400

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

These are the numbers of residents served by race and ethnic data. The numbers include the totals reported for all activities by which race and ethnic data is required to be reported; public service activities (like Father Bill's/Mainspring, and the Department of Elder Services) and housing rehabilitation projects funded through the CDBG program.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	799,161	622,179
HOME	HOME		
HOPWA	HOPWA		
ESG	ESG		
Other	Other		

Table 3 - Resources Made Available

### Narrative

The expected resources consisted of the CDBG funds for FY17-18 (\$631,683) and prior year CDBG funding (\$167,484.06) totaling \$799,161.06.

CDBG funds expended in FY 2017-2018 totaled \$622,178.77.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

Table 4 – Identify the geographic distribution and location of investments

### Narrative

The expenditure of CDBG funds took place throughout the Town. Funds for public services, for example, were not limited to nor targeted to any specific geographic area (e.g., transportation services for seniors were available to all seniors from Weymouth regardless of where they resided). Such services benefitted residents town wide (e.g., seniors reside throughout the Town). Likewise, CDBG funds used for housing rehabilitation through the Town's housing rehabilitation loan program, providing zero-interest, deferred payment loans to income eligible homeowners for improvements to housing (e.g., water heater replacement, window replacement, new roof) were provided on a town-wide basis.

Conversely, one activity funded in FY 2017-2018 were based on HUD's area basis eligibility national objective (King's Cove Water and Sewer). This activity will benefit residents in Census Tract 4228, Block Group 4, where 45.71% or 240 of the residents are low or moderate income.

Another activity, funded in a prior fiscal year (FY 2016-2017) that was COMPLETED in FY 2017-2018, also benefited residents based on the area basis national objective. This activity, Carlson Cove Water and Sewer Improvement Project, has been reported as completed in this CAPER for FY 2017-2018. The

project benefitted resident in Census Tract 4225, Block Group 4, where 56.33% or 690 of the residents are low or moderate income.



## **Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The Town has always urged that, where available, sub-recipients provide funding sources for their CDBG funded projects from other sources such as departmental funds, private donations, state funds, etc. to support the CDBG funded project. Leveraged funds show that there is a cooperative effort and joint investment in meeting the priority needs of the residents of the Town.

One example of leveraging funds is that the Town provides CDBG funds for a portion of the salary of the Transportation Administrator at the Town's Department of Elder Services. The DES also provides funds for this position through non-CDBG sources (i.e., state funds). Another example is that one of our own staff member's responsibilities include overseeing administratively CDBG-funded infrastructure improvement projects but NONE of her salary is paid through CDBG - instead her salary is paid by the Town. The use of Town funds therefore supplement the use of CDBG funds in this way.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	6	8
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>6</b>	<b>8</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The Town of Weymouth had not set goals regarding rental assistance, new unit production, or unit acquisition but did set a goal of eight units for housing rehabilitation through the loan program, providing zero interest, deferred loans to income eligible homeowners or tenants.

We have exceeded goals relative to rehab of existing units. Funding shortages always limit the ability to set goals so several categories above have no goals designated.

**Discuss how these outcomes will impact future annual action plans.**

Our housing rehab program continues to grow as a result of our achievements in prior years and in FY 2017-2018.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	7	0
Low-income	3	0
Moderate-income	5	0
<b>Total</b>	<b>15</b>	<b>0</b>

**Table 7 – Number of Households Served**

**Narrative Information**

The aforementioned data on the number of extremely low-income, low-income, and moderate income persons reflect total persons served through the Town of Weymouth's housing rehabilitation program.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Progress in this area has been accomplished, thanks to a mental health clinician; a nurse; and a case manager who work with the homeless population in the CoC, who are part of an outreach team to visit known areas of human habitation and local soup kitchens at least twice a month. This team provides unsheltered individuals with small items (socks, toiletries, blankets) in order to build relationships. This team has been successful in their efforts to encourage unsheltered individuals to enter shelter and in some cases, permanent housing. For many years, the CoC approach has been to build relationships with unsheltered individuals; encourage them to enter shelter; keep the threshold expectations for accessing shelter to a minimum (especially in the winter months); and move them directly to Housing First permanent housing whenever such resources are available. This practice has resulted in continued declines in the street population.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

This is accomplished through the operation of "Fr. Bill's Place" emergency shelter on Broad Street in Quincy. Fr. Bill's Place provides emergency shelter to an average of 105 individuals per night. The shelter also has bathing facilities and provides meals to its guests, in addition to a host of services including skill-building, job training, job search, basic health services, and case management. The shelter was the first in the state to pilot a regional triage system, involving coordination among all CoC partners that assessed every homeless family and matched them to appropriate local shelter. It will continue to promote state systems reform. The CoC plan also includes advocating for and developing permanent supportive housing for disabled chronically-homeless families using CoC and other resources. As for transitional housing, the CoC made the decision in 2012 to eliminate its one and only transitional housing project in favor of reallocating those funds for the creation of permanent housing for chronically homeless and other disabled participants. This reallocation aligned with the strategic plan goals of the CoC 10-Year Plan to End Chronic Homelessness and its Housing First approach.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The Commonwealth of Mass has a mandate to provide shelter to all eligible families with children under the age of 18. If screened eligible for Emergency Assistance (EA), the guidelines prohibit denying admission. EA also prohibits separating families. Families are screened for eligibility by DHCD staff at the local welfare offices who must comply with these requirements to keep families intact. When DHCD makes placement into shelter, the EA family shelter providers, by contract, must be able to accommodate all family members, including teenage boys and/or any other male household members. Shelter providers also must assist families with re-housing and are not to propose housing options that would separate or deny admission to some household members. The CoC's current efforts to combat homelessness among veterans are as follows: Fr. Bills & MainSpring (FBMS) leads the CoC efforts to combat veterans' homelessness, collaborating with VA Health Care for Homeless Veterans, MA Dept of Veterans' Services, and other CoC partners. FBMS has a Veterans Track: vets needing shelter or prevention are immediately assessed and assisted by specially trained staff. The Vets Track team meets regularly to improve services. It also systematically reviews the homeless vets list from HMIS to plan housing placement. FBMS veterans services include: (1) shelter, transitional housing, SSVF, and VASH case management (VA), HVRP employment services (DOL), and peer-to-peer outreach. It has 325 PSH units with a veterans' preference and 14 designated vet units, including an SRO Mod Rehab project in Quincy. The veterans' strategy is consistent with CoC strategic goals, including the 10- Year plan to end chronic homelessness and efforts to reduce family homelessness: (1) There is a priority to re-house chronic (CH) vets and there are CoC funded PSH units with both CH and vets priority; (2) FBMS assists the VA to outreach and enroll CH vets in VASH. (3) FBMS has VA-funded shelter beds for vet families; (4) vet families are fast-tracked for re-housing. In the future the CoC will continue to build out the Veterans' Track aligned with the federal strategy and with the new MA plan to end veterans homelessness. The CoC's current efforts to address the youth homeless population are as follows: The CoC addresses the youth homeless population through its Young Adult (YA) Coalition convened through the South Shore Network. The YA Coalition brings together 20+ partners. The YA Coalition identifies youth needs, plans strategies, improves service delivery, and conducts coordinated case management. Initiatives include: creation of a Youth Protocol at Father Bill's Place (flexible shelter hours and semi-private sleeping area for youth 18-24 who are in school or employed); pilot HPRP program to re-house young adults; School on Wheel educational and tutoring services and supplies to homeless and at risk youth including college bound students; and Bridgewater State University full scholarship for homeless youth. The YA Coalition tracks HMIS data and the increasing number of homeless youth. The CoC priority for this population is housing, which is consistent with the CoC strategic goal of Housing First. FBMS also takes part in the young adult committee of the MA Housing & Shelter Alliance in order to involve the CoC in statewide advocacy and planning for youth. Regarding discharges, we have advocated for a zero tolerance policy for inappropriate discharges by state agencies. Efforts have been enhanced by area homeless providers by building collaborations and/or relationships with housing courts; and meeting with the local Sheriff's office to ensure appropriate discharge planning with the State's Department of Corrections.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to**

**permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

We help low-income families and individuals avoid becoming homeless through a plethora of programs, including community center programs (GED courses; skill-building; and job training programs which increase employment options); options to utilize one of the city's food pantries, which allows more income to go towards housing; and we also work closely with the city's designated anti-poverty agency (QCAP) to provide homelessness prevention services through the Emergency Solutions Grant.

Foster Care (Youth Aging Out): DCF is the state agency providing Foster Care and is responsible for ensuring compliance with its policy that youth not be routinely discharged into homelessness. DCF uses the PAYA Life Skills Curriculum to prepare youth for self-sufficiency, provides written 'Notice of Intent to Discharge' to each foster care youth 18+ and establishes a Transition Plan with each youth which identifies available resources, steps to meet targeted goals, the individual(s) responsible to assist, and the appropriate discharge housing arrangements.

Health Care: At the CoC level, Father Bills & MainSpring (FBMS) as the CoC's support entity, tracks discharges from hospitals and substance abuse programs to shelter, and reports this data to the CoC and ultimately to the ICHH. We also utilize Manet Community Health Center, which provides health care for low and moderate income families and individuals.

Mental Health: At the CoC level, FBMS tracks discharges from mental health facilities and shares data with the CoC and the ICHH. Local DMH representatives work with FBMS to prevent discharges from DMH facilities to shelters.

Corrections Facilities At the CoC level, FBMS tracks local discharges. DOC compliance is good. Discharges from local jails are a concern, and the CoC Leadership Council has reached out to the county sheriffs for better discharge diversion.

Those who are receiving assistance from public or private agencies that address housing, health, social services, employment, education or youth needs. Members of our CoC's Board on Homelessness meet on a regular basis and share information with each other and with public and private agencies regarding individuals receiving assistance in these areas. Between membership on the state's Interagency Council on Homelessness, the South Shore Network to End Homelessness, or any number of committees on which our members participate, we work with these agencies and with each other to ensure that anyone receiving assistance from any of these sources is adequately housed. Homelessness prevention is achieved among this population through information and resource sharing.



## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The Town has long supported addressing the needs of its public housing residents through significant CDBG funding of various projects throughout the years including installation of an emergency generator at J. Crehan Senior Housing (2014); siding replacement at Pleasantville Family Housing (2011), and many years of partially funding the salary of the Residential Services Coordinator, a public housing employee who assists with intake of public housing residents, and coordination of services for residents including services relating to home health care aides, personal care attendants, visiting nurses, homemakers, access to health care clinics, self sufficiency seminars and more. Due to funding shortages, the position is no longer supported through CDBG.

The DPCD also assists the PHA with preparation of environmental reviews for the projects of the PHA requiring completion of such reviews.

The DPCD is prepared moving forward to consider additional applications for CDBG funds that may be submitted by the PHA for eligible capital improvements at its five housing complexes for seniors and the disabled and for families.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The Town has long supported activities that benefit public housing residents including public services and physical improvements to the five housing developments operated by the Weymouth Housing Authority. CDBG staff have also personally addressed public housing residents at meetings relative to CDBG activities that would benefit such residents.

As an example of encouraging involvement in the management of PHA, the DPCD obtained active involvement from PHA residents in a proposal for an activity, later cancelled due to shifting priorities, to install a security camera system at Lakeview Manor Family Housing. The planning process involved strong resident involvement.

### **Actions taken to provide assistance to troubled PHAs**

The Weymouth Housing Authority is not a troubled PHA.



## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The Town is taking the steps that it can to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing. However, one must realize that actions that may impact favorably on barrier removal are hampered by the fact that the Town is, according to its Master Plan, considered to be substantially built out.

The HPP will provides strategies that the Town could use to achieve its housing production goals within a scheduled time frame. Strategies include the identification of:

1. Zoning districts or geographic areas in which the Town could modify current regulations for the purposes of creating sustainable, affordable housing. Modifications could allow for increased density, accessory apartments or upper story residential units in commercial districts if deemed appropriate for the Town;
2. Specific sites for which the Town would encourage the creation of appropriate housing development;
3. Residential or mixed-use developments, such as, infill development, cluster developments, adaptive re-use, transit-oriented housing, mixed-use development, and/or inclusionary zoning;
4. Town owned parcels that could be used to develop affordable housing.

## **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The Town has taken action to address obstacles to meeting the needs of the underserved. Such actions include:

- Assisting with social services through provision of CDBG and other funds to meet the a wide range of needs of the low and moderate income populations (e.g., youth, seniors, homeless, and the disabled), through CDBG funds and/or other public funds, if available;
- Improving public facilities that benefit low and moderate income residents such as barrier removal to enable access by severely disabled persons and seniors (one such project involves improvements at an intersection to include reconstruction of eight pedestrian ramps and the installation of detectable warning pads and funds from CDBG will cover costs associated with barrier removal only).
- Makes improvements to public infrastructure in low and moderate income Target Areas;
- Monitors sub-recipients to ensure compliance with Agreements executed with the Town and and compliance with applicable HUD regulations;
- Ensures compliance with the Fair Housing Plan (2014-2019) to affirmatively further fair housing

in Weymouth (e.g., increasing knowledge about the fair housing law; increasing capacity to advance fair housing); and

- Offers training to sub-recipients as needed to ensure compliance with Agreement terms and applicable HUD regulations in the proper provision of funded activities.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The Town takes actions to reduce lead-based paint hazards.

HUD regulations governing lead based paint hazards are found at 24 CFR 91.215(i). They require that grantees include in their performance reports (CAPERs) a description of any actions to address such hazards and to increase access to housing without such hazards. The plan to address such hazards must be consistent with the extent of lead based hazards and be integrated into housing policies and programs. The Town addresses lead-based paint (LBP) hazards, and strives to increase access to housing without such hazards, in the following ways:

#### Review of LBP Data

Overall, the Town works with a number of partners to address lead-based paint hazards and to increase access to housing without lead-based paint hazards. The Town reviews lead based paint data available through the MA Childhood Lead Paint Prevention Program to stay informed as to lead-based paint screening and incidents in Weymouth. The following statistics are drawn from the 2016 Childhood Lead Screening Progress Report.

If a child's blood lead level is great than or equal to 5 micrograms per deciliter of blood the child needs intervention, according to the Report. This level indicates that a child has a higher exposure than does 97.5% of children nationally (Center for Disease Control and Prevention [CDC]). The CDC states that, "No safe blood lead level in children has been identified. Even low levels of lead in blood have been shown to affect IQ, ability to pay attention, and academic achievement."

The Report indicates that 75% of children in Weymouth have been screened for lead (25% have not). Lead paint was banned in 1978. Prior to this time, many households had dangerous levels of lead. The percentage of homes in Massachusetts built before 1978 is 71%, while the percentage of such homes in Weymouth is slightly higher (75%).

If a test shows that there is greater than 5 micrograms per deciliter of blood through a test called a capillary test, a follow up test (called a veneous test) must be taken to confirm the capillary test. In 2016, in Weymouth, 32 children did not have the follow-up test.

#### Enforcement of the Sanitary Code

The Town also addresses lead-based paint hazards through rigorous enforcement of the State Sanitary

Code. The Weymouth Health Department enforces the code. A staff member in the Health Department has been certified as a Lead Determinator by the Massachusetts Department of Public Health. Upon a citizen request regarding children under the age of six, he will visit the home of the individual making the request and perform a lead determination. If the presence of lead is detected in the home, the staff member will enforce the State Sanitary Code as it pertains to the Lead Law.

The DPCD may become aware of an instance concerning lead-based paint in a rental unit in any number of ways, including from a call from a physician, contact from a parent, or from other sources. At this point, the DPCD may order a landlord to obtain a certificate of compliance regarding lead paint and will have to complete the necessary steps to de-lead the house. If a child is suspected of having lead poisoning the Department will refer the parent and child to the child's pediatrician.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

Actions to reduce numbers of poverty level families:

- Provide transportation services to senior citizens to shopping, meal sites, and doctor's appointments;
- Offer affordable courses, workshops and other programs to senior citizens;
- Provide funding for homeless case management including housing search assistance (FBMS);
- Assist income eligible homeowners with funding for maintaining their housing; and
- Improve infrastructure in low and moderate income Target Areas in Weymouth.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The Town takes numerous actions to develop its institutional structure in order to enhance the strengths of services offered to low and moderate income residents. Central to efforts to develop the Town's institutional structure is the need to continually enhance inter-departmental cooperation in the delivery of services. This means that there must be coordination between both public and private housing and social service agencies. The Town also recognizes that the importance of early identification of the needs of residents - especially those of low and moderate income residents so that situations are not exacerbated by delays in service delivery. Therefore, actions to develop institutional structure in the Town include:

*Cooperation:* Town agencies cooperate with one another to serve residents efficiently. For example: a senior citizen asks the Fire Department for a ride to a routine medical appointment; the call is referred to the Department of Elder Services that has a transportation program for seniors.

*Early Identification of Needs:* The Town identifies needs early to enhance service delivery. For instance, once it becomes known that a homeless person is living outside (e.g., in a Town park), Town policy is to notify the Outreach Team of Father Bill's/Mainspring. A team representative "engages with the homeless person within 72 hours of learning about the person."

*Training:* The Town conducts training of existing and perspective sub-recipients. For example, the Town conducts individual technical workshops with CDBG applicants during the RFP process to review CDBG requirements and potential eligibility of and need for the proposed program.

*Monitoring:* The Town monitors CDBG-funded sub-recipients to ensure that CDBG funds are used in accordance both with the Sub-Recipient Agreement and with HUD regulations.

*Hiring of a Grant Writer:* The Town hired a grant writer to seek and obtain funds for all Town departments. The position helps to reduce funding gaps relative to town services.

*Leveraging Funds:* The Town requires all CDBG sub-recipients to leverage federal with non-federal dollars if available (for example, sub-recipients may use their own funds, state or private funds).

Hiring of full time rather than part time Housing Coordinator for implementation of housing programs including rehabilitation loan program within DPCD.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The Town enhances coordination among public and private housing agencies and social service agencies. As discussed above, the Town considers its efforts to support inter-departmental cooperation as central to its efforts to develop the institutional structure of the Town.

One example of the enhancement of coordination among service providers is the Mayor's Task Force on Homelessness. The Task Force assists homeless persons who have taken shelter in Town parks. The Task Force consists of representatives from various Town departments (e.g., Police Department, Parks, Parks and Recreation, Conservation, Planning, Health) and from non-profit homeless service providers (Father Bill's/Mainspring). This cooperative assemblage agencies and departments helps to more efficient address homeless needs through establishment of a protocol requiring Town employee to notify a designated Outreach Team regarding homeless persons living in parks. The Team then "engages with the homeless person within 72 hours of learning about the person."

Another example of the enhancement of coordination of service agencies is illustrated by the Weymouth Housing Authority (WHA). The Residential Service Coordinator at the WHA offers referrals to many area social services including home health aids, credit and budget workshops, crisis intervention and mediation relating to tenant conflicts, self sufficiency seminars, and more. Additionally, the WHA encourages the involvement in WHA management in addressing residents' concerns through tenant based organizations at each of the five housing complexes. These organizations meet regularly with a WHA representative. Also, the WHA has a Residential Advisory Board with two members from each of the developments that meets quarterly to discuss policies and resident needs. The WHA also works with agencies like health providers and the Police Department to address issues and assist residents.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

In order to help overcome the effects of impediments to fair housing identified in the Town's analysis of impediments the Town developed the South Shore HOME Consortium Regional Five Year Fair Housing Plan (FHP) in August of 2014. Under the plan, the Town:

1. Works with local and regional partners and enhancing coordination of existing partnerships (e.g., Boston Center for Independent Living; Commonwealth Executive Office of Housing and Community Development; Fair Housing of Greater Boston; HUD Fair Housing Accessibility First); and
2. Works with the South Shore HOME Consortium Fair Housing Advisory Committee to:
  - Assist the SSHC with implementation of the FHP;
  - Assist municipal officials on how to address related fair housing issues that require regional or local action; and
  - Advise municipal officials with the identification and implementation of related local policies and practices that will ensure that all citizens have equal access to the housing of their choice.

## CR-40 - Monitoring 91.220 and 91.230

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The Town executes an Agreement with every CDBG sub-recipient that includes provision regarding performance monitoring (and states that such monitoring will be performed annually in accordance with the Town's established *Sub-Recipient Monitoring Policy*).

The monitoring standards and procedures are detailed and a summary is provided below. To ensure consistency in the conducting of monitoring, the Town follows the steps set out in the policy and uses standard forms it developed to conduct monitoring and follow up.

1. The Town submits to sub-recipient notice of upcoming monitoring two weeks in advance that includes a description of the types of documents to be examined, scope of monitoring to be conducted, and specification of sub-recipient staff who should be present during monitoring (e.g., CFO; program manager);
2. The Town utilizes a complete monitoring checklist to conduct monitoring to ensure compliance with applicable regulations or laws for various activity areas, standards to be met, and documents required including standards pertaining to national objectives, activity eligibility, budget and invoicing, schedule for work progress, recordkeeping, confidentiality, financial management and more.
3. The Town submits to the sub-recipient within 21 days of monitoring a monitoring report identifying findings (if any), a description of each finding and the regulation that is the basis of each finding, and the date by which remedial action regarding the finding(s) is due (the report also states that failure to take corrective action as required may result in termination of the sub-recipient Agreement, which itself states that non-compliance with CDBG requirements may result in termination of the Agreement or non-payment).

As for monitoring business outreach, the Town developed standards including: securing a copy of the State Office of Minority and Women Business Assistance (SOMWBA) Certified Minority and Women Directory; accepting only MBE/WBE firms approved by SOMWBA; striving to develop a bid that includes a goal of not less than ten percent (10%) and not less than five percent (5%) of the total bid price to be spent on Minority Business Enterprises and Women Business Enterprises, respectively, by urging that the general contractor contact numerous subcontractors of services/supplies in the SOMWBA Directory; requiring that if the general contractor is successful in securing either specified percentage the general contractor completes and submits a Schedule for Participation by Minorities and Women Business Enterprise and instructs each participating Minority/ Women Owned Business complete a Letter of Intent to participate; and requiring that if the general contractor, after contacting SOMWBA approved firms in the trades or materials categories, is not able to secure at least ten percent (10%) Minority

Business Participation and five percent (5%) Women Business Participation, the general contractor complete and submit Contractor Request for an Extension, and complete and submit Information on Unsuccessful MBE/WBE Contact, and Prior to awarding a contract.

### **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The Town complied with its *Citizen Participation Plan*, developed pursuant to HUD regulations at 24 CFR 91.105, that pertains to, among other things, public notice and the opportunity to comment on CAPERs, Annual Action Plans, and Five Year Plans.

Regarding the public comment period for the CAPER, the Town provided 30 days (rather than the 15 days required in the regulations and under its Citizen Participation Plan). The comment period was published in the *Weymouth News* on Wednesday, September 12, 2018 and the comment period ran from September 12, 2018 to October 11, 2018.

No comments were submitted by the public.

### **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

There have been no changes in the program objectives.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**





**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

There have been no changes in the program objectives.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## **Attachment**

### **FY17 CAPER Checklist, PR26, Public Notice**

**REGION ONE -BOSTON**  
**2017 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) COMPLETENESS**  
**CHECKLIST FOR ENTITLEMENTS**

Grantee: <u>Town of Weymouth</u>	Program year: <u>2017-2018</u>
Reviewed by: _____	Date: _____
Programs covered by the report: <input checked="" type="checkbox"/> CDBG <input type="checkbox"/> CDBG-Section 108 <input type="checkbox"/> HOME <input type="checkbox"/> ESG <input type="checkbox"/> HOPWA <input type="checkbox"/> HTF	
Date CAPER due:	
Date CAPER received (see timestamp below "Status" on CR-00):	

**IDIS Reports for CAPER Review:** For additional assistance in completing a CAPER review, CPD staff may want to use the PR03, PR23, PR26, PR33 and PR91. *If the jurisdiction is a HTF subgrantee, use the PR108 and PR109 reports.* Updated instructions on how to review the PR26 Report may be found in the *Troubleshooting Guide for the PR26 CDBG Financial Summary Report* distributed to all field offices. The guide may also be accessed at <https://www.hudexchange.info/resource/2652/updated-instructions-completing-cdbg-financial-summary-report-pr26/>.

**Consortia CAPERS:** All consortia grantees – lead and member communities – are responsible for submitting their own CAPERS. Consortia CAPERS are not connected in the system. Each member can create their own separately.

**System Troubleshooting Guide:** This checklist contains an IDIS CAPER troubleshooting guide with information on current screen and download issues. For example, supplemental and attached information provided by the grantee may not download into the Word document. Reviewers using a Word download should also check the referenced screen to pull up and review attached supplemental information. For a complete e-Con Planning Suite troubleshooting guide, access it at: <https://www.hudexchange.info/resources/documents/Troubleshooting-Guide-Consolidated-Plan-Template-in-IDIS.pdf>.

**Section 3: Date grantee submitted Section 3 report in SPEARS** \_\_\_\_\_

**CONCLUSION AND RECOMMENDATION:** Based on my review of this report, in accordance with all applicable regulations, I find this report to be:

- ☐ Satisfactory
- ☐ Unsatisfactory

Comments: Type comments here.

<b>SIGNED:</b>	
Reviewer: _____	Date: _____
Program Manager: _____	Date: _____

CPD Director: _____		Date: _____	
	Yes	No	Comments/Verification
<b>Citizen Participation 91.105(d)(2), 91.115(d) – CR-00 or CR-40</b>			
Is there evidence the 15-day comment period for citizens was provided?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Legal ad and minutes uploaded in CAPER
Is there a summary of comments received?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None received
<b>CR-05: Goals &amp; Outcomes 91.520(a) &amp; 91.520(d)</b>			
Did the report provide an assessment of progress in carrying out its strategic plan and Action Plan (including the HTF allocation plan)? (91.520(a))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Pages 1-3
Did the report provide an assessment of how the use of funds, particularly CDBG, addressed the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified? (91.520(d))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 4
Notes: The grantee should cite specific examples from the two tables on CR-05 to highlight specific accomplishments and, if applicable, explain why progress was not made toward meeting specific goals, objectives, and proposed outcomes. Additional content can also be provided by the grantee as uploaded document to the CR-05 screen. Reviewers should note-These uploads will not appear in the downloaded word report.			
<b>CR-10: Racial &amp; Ethnic Composition of Families Assisted</b>			
Did the grantee provide the racial/ethnic data for accomplishments? (91.520(a))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 5
Notes: This table is read-only and cannot be edited. Information in the table is from activity accomplishment data entered by the grantee during the program year into IDIS. ESG Specific: Accomplishments associated with ESG projects are recorded in the Homeless Management Information System (HMIS) and are not recorded in IDIS. ESG recipients will report this data in the eCart tool which grantees will attach to the CR-00 screen.			
<b>CR-15: Resources and Investments</b>			
For each target area, the system will carry forward the planned percentages of allocation from the Action Plan. If no target areas are identified in the Strategic Plan or the HTF allocation plan (for HTF grantees) does the narrative discuss the geographic distribution and location of investments? (91.520(a))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Narrative describes geographic distribution – Page 6
Is there a description of how any publicly owned land or property located within the jurisdiction was used to address the needs identified in the plan? (91.520(a))	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No land or property is used in this manner
Did the grantee explain how federal funds leveraged additional resources (private, state, and local funds)? (91.520(a))	<input type="checkbox"/>	<input type="checkbox"/>	Page 7
Is there a description of how HOME and ESG matching requirements were satisfied? (91.520(a))	<input type="checkbox"/>	<input type="checkbox"/>	NA- Quincy CAPER covers this
<b>Fiscal Year Summary – HOME Match (HUD 40107-A Report)</b>			
1. Excess match from prior Federal fiscal year. This should be the amount of carry-over from the previous year's match report. (Line 5 from prior year report)	<input type="checkbox"/>	<input type="checkbox"/>	Quincy CAPER

	Yes	No	Comments/Verification
2. Match contributed during current Federal fiscal year. This should be the total listed from the Match Contribution table on this screen. (Sum of column 9)	<input type="checkbox"/>	<input type="checkbox"/>	<b>Quincy CAPER</b>
3. Total match available for current Federal fiscal year (Line 1 + Line 2). System calculated.	<input type="checkbox"/>	<input type="checkbox"/>	
4. Match liability for current Federal fiscal year. This should be the same amount as that listed on the PR33 Home Match Liability Report under the column Match Liability Amount for the current fiscal year.	<input type="checkbox"/>	<input type="checkbox"/>	
5 Excess match carried over to next Federal fiscal year (Line 3- Line 4). System calculated	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Match Contribution for the Federal Fiscal Year</b>			
Is the PJ's method of identifying the project understandable in case CPD needed to review this information? <i>If the project is HOME –funded, it is recommended to use the IDIS activity number as the project number. For match projects that are not HOME-funded, a numbering system that includes the prefix "NON" should be recommended.</i>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Quincy CAPER</b>
Do the dates the match was contributed fall within the correct Federal Fiscal Year for this reporting period (Column 2)?	<input type="checkbox"/>	<input type="checkbox"/>	
<b>HOME Program Income</b>			
Verify amount received during reporting period by using the PR09 Report	<input type="checkbox"/>	<input type="checkbox"/>	<b>Quincy CAPER</b>
Verify the total amount expended during reporting period by using the PR07 Report.	<input type="checkbox"/>	<input type="checkbox"/>	
Verify the amount expended for TBRA by using the PR05 or PR07 Report.	<input type="checkbox"/>	<input type="checkbox"/>	
Verify the balance on hand at end of reporting period by using the PR09 Report.	<input type="checkbox"/>	<input type="checkbox"/>	
<p><i>Notes: Expenditure data on CR-15 screen is generated by IDIS based on drawdowns completed during program year. Drawdowns made after the CAPER is generated will not appear on this screen. The grantee may update values in both columns to reflect draws made after the CAPER is begun.</i></p> <p><i>HOME-specific: Section 220(a) of the HOME Statute requires participating jurisdictions (PJs) to make matching contributions based on the amount of HOME funds disbursed from the PJ's HOME Investment Trust Fund during the <u>Federal fiscal year</u>. Consequently, PJs must report matching contributions based on the Federal fiscal year, NOT the PJ's program year. The amount reported is based on the Federal fiscal year immediately preceding the end of the PJ's program year. For example, if the last day of a PJ's program year is March 31, 2015, the timeframe for reporting match would be October 1, 2013 through September 30, 2014. If the last day of a PJ's program year is September 30, 2015, the timeframe for reporting match would be October 1, 2014 through September 30, 2015. The IDIS PR33 Report identifies the PJ's matching liability amount for each Federal fiscal year.</i></p>			
<b>CR-20: Affordable Housing</b>			
Did the grantee provide the actual number of households provided affordable housing units in the	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b>Page 8</b>

	Yes	No	Comments/Verification
program year? Use the PR-03 and PR23 reports to assist in the review.			
<p><i>Note: This table contains information entered by the grantee into the Action Plan. The table only includes the grantee's goals for the number of homeless, non-homeless, and special needs households to be provided affordable housing within the program year using funds made available to the jurisdiction as specified in their Annual Action Plan on screen AP-55 – Affordable Housing. For the purpose of this section, the term "affordable housing" is defined in the HOME regulations at 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership and in the HTF regulations at 24 CFR 93.302 for rental housing and 24 CFR 93.304 for homeownership. The numbers reported for actual should be consistent with the accomplishments reported at the Activity level in IDIS. Several reports, including the PR23 – Summary of Accomplishments for CDBG and HOME, can help the jurisdiction determine the actual number of ELI, LI, and MI renter and owner households that were provided affordable housing units during the program year. The grantee should be asked to revise the numbers in its Annual Action Plan, if the one-year goal field includes numbers that do not meet the definition of "affordable housing" as defined in the HOME regulations at 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership and in the HTF regulations at 24 CFR 93.302 for rental housing and 24 CFR 93.304 for homeownership. Other housing units assisted that do not meet the definition of "affordable housing" in the HOME regulations at 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership and in the HTF regulations at 24 CFR 93.302 for rental housing and 24 CFR 93.304 for homeownership may be discussed separately. These estimates should not include the provision of emergency shelter, transitional shelter, or social services.</i></p>			
Did the grantee provide the actual number of households supported?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 5
<p><i>Note: This table lists the goals and actual number of affordable housing units produced in the program year for each type of housing assistance (rental assistance, production of new units, rehabilitation of existing units, and acquisition of existing units). The One-Year Goal field is system-generated based on the information from screen AP-55 – Affordable Housing in the Annual Action Plan. The numbers reported in the Actual field should be consistent with the accomplishments reported at the Activity level in IDIS. Several reports, including the PR23 – Summary of Accomplishments for CDBG &amp; HOME, can help the jurisdiction determine the actual counts for the program year. Grantees can adjust these values to correct actual numbers. For the purpose of this section, the term "affordable housing" is defined in the HOME regulations at 24 CFT 92.252 for rental housing and 24 CFR 92.254 for homeownership and in the HTF regulations at 24 CFR 93.302 for rental housing and 24 CFR 93.304 for homeownership.</i></p>			
Did the grantee discuss the difference between goals & outcomes and any problems encountered in meeting these goals? 91.520	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 9
Did the grantee discuss how these outcomes will impact future annual Action Plans?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 9
Did the grantee provide the actual number of households provided affordable housing with both CDBG, HOME and HTF funds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 9
The number of extremely low -income renter households?	<input type="checkbox"/>	<input type="checkbox"/>	2017 CAPER screens do not divide by renters and owners
The number of extremely low- income owner households?	<input type="checkbox"/>	<input type="checkbox"/>	2017 CAPER screens do not divide by renters and owners

	Yes	No	Comments/Verification
The number of low income renter households?	<input type="checkbox"/>	<input type="checkbox"/>	2017 CAPER screens do not divide by renters and owners
The number of low income owner households?	<input type="checkbox"/>	<input type="checkbox"/>	2017 CAPER screens do not divide by renters and owners
The number of moderate income renter households?	<input type="checkbox"/>	<input type="checkbox"/>	2017 CAPER screens do not divide by renters and owners
The number of moderate income owner households?	<input type="checkbox"/>	<input type="checkbox"/>	2017 CAPER screens do not divide by renters and owners
The number of middle income persons served?	<input type="checkbox"/>	<input type="checkbox"/>	2017 CAPER does not include this question.
The number of homeless persons served?	<input type="checkbox"/>	<input type="checkbox"/>	
Is the number of owner and renter households assisted meet the Section 215 definition of affordable housing included?	<input type="checkbox"/>	<input type="checkbox"/>	
<p><i>Note: This table should display the number of persons assisted at each income level who received housing assistance during the program year. The numbers reported for actual based on accomplishments entered into IDIS at the activity level. Incorrect numbers may be the result of accomplishments entered after the CAPER was created. Several reports, including the PR23 – Summary of Accomplishments, can help the jurisdiction determine the actual counts for the number of households that were provided affordable housing units during the program year. Grantees can adjust these values in the system to correct actual numbers. Compare the number of ELI, LI, MI, and homeless households provided affordable housing with narrative for the strategic plan goals summary screen SP-45 to determine progress in meeting the strategic plan goal. For the purpose of this section, the term “affordable housing” for all program accomplishments is defined in the HOME regulations at 24 CFT 92.252 for rental housing and 24 CFR 92.254 for homeownership and in the HTF regulations at 24 CFR 93.302 for rental housing and 24 CFR 93.304 for homeownership.</i></p> <p><i>. Other housing units assisted that do not meet the definition of “affordable housing” in the HOME regulations at 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership and in the HTF regulations at 24 CFR 93.302 for rental housing and 24 CFR 93.304 for homeownership, may be discussed separately. These estimates should not include the provision of emergency shelter, transitional shelter, or social services.</i></p>			
Did the grantee provide additional narrative regarding the information provided by these tables? Is there an evaluation of progress in meeting its specific objective of providing affordable housing assistance during the reporting period? Each type of owner and renter household should be discussed (ELI, LI, Mod, MI, Homeless)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 9
Is there a summary of the efforts to address “worst case needs”, and progress in meeting the needs of persons with disabilities? Worst-case housing needs are defined as low-income renter households who pay more than half of their income for rent, live in seriously substandard housing, which includes homeless people, or have been involuntarily displaced.	<input type="checkbox"/>	<input type="checkbox"/>	2017 CAPER does not include this question



	Yes	No	Comments/Verification
The needs of persons with disability do not include beds in nursing homes or other service-centered facilities.			
Did the grantee describe other actions taken to foster and maintain affordable housing? 91.220(k); 91.520(a). This info may also be on the CR-50 screen.	<input type="checkbox"/>	<input type="checkbox"/>	NA
States Only: Did the state include the coordination of LIHTC with the development of affordable housing? 91.320(j); 92.520(a). This info may also be on the CR-50 screen.	<input type="checkbox"/>	<input type="checkbox"/>	NA
<b>CR-25: Homeless and Other Special Needs</b>			
Does the report the grantee's progress in reaching out to homeless persons, especially unsheltered persons, and assessing their individual needs? 91.520(c)(1)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 10
Address the emergency shelter and transitional housing needs of homeless persons? 91.520(c)(2)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 10
Address helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 11
(a) Likely to become homeless after being discharged from publicly funded institutions and systems of care, such as health care facilities, correction programs, mental health facilities, foster care and other youth facilities? (91.520(c)(4)(ii))	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
(b) Receiving assistance from public or private agencies that address housing, health, social services, employment, education or youth needs? 91.520(c)(4)(ii). The grantee should explain how the jurisdiction is implementing a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Address helping homeless persons, especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth, make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experienced homelessness, facilitating access for homeless individuals and families to affordable units, and preventing individuals and families who were recently homeless from becoming homeless again? 91.520(c)(3)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 12



	Yes	No	Comments/Verification
<b>CR-30: Public Housing</b>			
Did the grantee identify actions taken to address the needs of public housing? 91.520(a)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 14
Did the grantee identify actions taken to encourage public housing residents to become more involved in management and participate in homeownership? 91.520(a)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 14
If grantee has a troubled PHA, did it identify actions to provide assistance to this PHA?	<input type="checkbox"/>	<input type="checkbox"/>	NA
<b>CR-35: Other Actions</b>			
Did the grantee describe actions taken to remove or improve the negative effects of public policies that serve as barriers to affordable housing, such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 16
Did the grantee identify actions taken to address obstacles to meeting underserved needs? 91.220(k); 91.320(j)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 16
Did the grantee identify actions taken to reduce lead-based paint hazards? 91.220(k); 91.320(j)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 17
Did the grantee identify actions taken to reduce the number of poverty-level families? 91.220(k); 91.320(j)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 18
Did the grantee identify actions taken to develop institutional structure? 91.220(k); 91.320(j)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 18
Did the grantee identify actions taken to enhance coordination between public and private housing and social service agencies? 91.220(k); 91.320(j)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 19
Did the grantee identify actions taken to overcome the effects of any impediments identified in the grantee's analysis of impediments to fair housing choice or AFH? 91.520(a)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 19
<b>CR-40: Monitoring</b>			
Did the grantee describe the standards and procedures used to monitor activities and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and comprehensive planning requirements? This should include all CPD funds received: CDBG (including Section 108, if applicable), HOME, HTF, ESG & HOPWA.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 21
Did the grantee describe efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports, including	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Page 22

	Yes	No	Comments/Verification
minorities, non-English speaking persons and persons with disabilities? 91.520(a)?			
<b>CR-45: CDBG Grantees</b>			
Did the grantee specify the nature of, and reasons for, any changes in the grantee's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences? 91.520(d)	<input type="checkbox"/>	<input type="checkbox"/>	NA- no changes
Does the grantee have an existing Section 108 guaranteed loan?	<input type="checkbox"/>	<input type="checkbox"/>	NA
If yes, did the grantee report accomplishments and program income on any open activities during the last year?			
Does the grantee have any open Brownfields Economic Development Initiative (BEDI) grants?	<input type="checkbox"/>	<input type="checkbox"/>	NA
If yes, did the grantee describe grant accomplishments and program outcomes during the last year?	<input type="checkbox"/>	<input type="checkbox"/>	NA
<b>NOTE: Section 108 recipients and BEDI grantees should describe program accomplishments and outcomes following instructions for Section 108 reporting contained in Chapters 8 and 9 of the IDIS Online for CDBG Entitlement Communities Training Manual at: <a href="https://www.hudexchange.info/resource/2685/idis-online-for-cdbg-entitlement-communities-training-manual/">https://www.hudexchange.info/resource/2685/idis-online-for-cdbg-entitlement-communities-training-manual/</a>. Review IDIS PR03 Report to determine extent to which extremely low-income, low-income, and moderate-income served by each activity where information on income by family is required to determine the eligibility of the activity. 91.520(d) Review jurisdictions with a HUD-approved neighborhood revitalization strategy to determine progress against benchmarks for the program year.</b>			
<b>CR-50: HOME Grantees</b>			
Did the grantee include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations, including:	<input type="checkbox"/>	<input type="checkbox"/>	Quincy CAPER
A list of projects that should have been inspected on-site this program year based upon the schedule in §92.504(d)?	<input type="checkbox"/>	<input type="checkbox"/>	
An indication of which of these were inspected and a summary of issues that were detected during the inspection?	<input type="checkbox"/>	<input type="checkbox"/>	
A description of how it will remedy the situation for those properties that were not inspected?	<input type="checkbox"/>	<input type="checkbox"/>	
Did the grantee provide an assessment of the jurisdiction's affirmative marketing actions for HOME units and programs? §92.351(a)	<input type="checkbox"/>	<input type="checkbox"/>	
Did the grantee provide data on the amount and use of program income for projects? This response should include the number of projects and owner and tenant characteristics in the projects?	<input type="checkbox"/>	<input type="checkbox"/>	
Did the grantee describe other actions taken to foster and maintain affordable housing? 91.220(k); 91.520(a). This info may also be on the CR-20 screen.	<input type="checkbox"/>	<input type="checkbox"/>	

	Yes	No	Comments/Verification
States Only: Did the state include the coordination of LIHTC with the development of affordable housing? 91.320(j); 92.520(a). This info may also be on the CR-20 screen.	<input type="checkbox"/>	<input type="checkbox"/>	
<b>CR-55: HOPWA Grantees</b>			
Did the jurisdiction provide the actual numbers of households receiving HOPWA assistance for each eligible type of housing assistance?	<input type="checkbox"/>	<input type="checkbox"/>	NA
<i>Note: The table on CR-55 lists the one year goals and actual number of households receiving HOPWA assistance for each eligible type of housing assistance. The One-Year Goal Field is based on the information entered on the AP-70 screen (HOPWA Goals) in the Action Plan. The IDIS accomplishments screens are going through design changes and grantee have not been reporting correctly in these data fields. In this screen, the numbers reported must be manually entered for actual should be consistent with the accomplishment data reported in the jurisdictions HOPWA Paper CAPER.</i>			
<b>CR-56: HTF Grantees/Subgrantee – This screen will be released October 2017. It will apply to CAPERs beginning with FY2018 action plans.</b>			
Did the jurisdiction describe the HTF program's accomplishments and the extent to which the jurisdiction complied with its approved HTF Allocation Plan and the requirements of 24 CFR part 93?	<input type="checkbox"/>	<input type="checkbox"/>	NA
Data on emergency transfers requested under 24 CFR 5.2005(e) and 24 CFR 92.359, pertaining to victims of domestic violence, dating violence, sexual assault, or stalking, including data on the outcomes of such requests? (New VAWA Rule: Reporting requirements became effective May 15, 2017.)	<input type="checkbox"/>	<input type="checkbox"/>	
Did the grantee describe other actions taken to foster and maintain affordable housing? §91.320(j) and §91.220(k); 91.520(a). This info may also be on the CR-20 screen.	<input type="checkbox"/>	<input type="checkbox"/>	
States Only: Did the state include the coordination of LIHTC with the development of affordable housing? 91.320(j); 92.520(a). This info may also be on the CR-20 screen.	<input type="checkbox"/>	<input type="checkbox"/>	
<b>CR-60: ESG Grantees</b>			
Did the grantee complete all of the required ESG recipient and subrecipient information? 91.520(g)	<input type="checkbox"/>	<input type="checkbox"/>	
<i>Note: This information can be confirmed in each grantee/PJ profile.</i>			
<b>CR-65: ESG Persons Assisted</b>			
<i>Starting with their 2017 CAPER submissions, ESG recipients will report accomplishments on persons assisted through ESG-funded projects using the ESG CAPER template in Sage HMIS. The information in Sage HMIS replaces all data previously collected on screen CR-65. Recipients should leave all tables on screen CR-65 blank.</i>			
<i>To access the ESG CAPER, log in to Sage HMIS (<a href="https://www.sagehmis.info/">https://www.sagehmis.info/</a>), and scroll down to the "CAPER current status" section. If your CAPER is not listed, you may need to increase the number of entries shown (default is 10).</i>			

	Yes	No	Comments/Verification
<i>To open the submission, click on the purple text in the "Link to Submission" column. Check the "HUD – CPD Field Office Review" screen to view the cumulative data.</i>			
Did the recipient submit an ESG CAPER for the correct time period in Sage HMIS?	<input type="checkbox"/>	<input type="checkbox"/>	<b>NA</b>
Were all projects able to upload CSV files?	<input type="checkbox"/>	<input type="checkbox"/>	
Does the cumulative information seem reasonable given the type of programs the recipient funded with ESG? Ex: If they fund outreach, accomplishments should be reported under street outreach.	<input type="checkbox"/>	<input type="checkbox"/>	
Once the review was complete, did you change the status to "complete" and hit "save"?	<input type="checkbox"/>	<input type="checkbox"/>	
<b>CR-70: ESG Assistance Provided</b>			
Did the jurisdiction report on shelter utilization rates for ESG expenditures? 91.520(g)	<input type="checkbox"/>	<input type="checkbox"/>	<b>NA</b>
Did the jurisdiction report on project outcomes data measured under the performance standards developed in consultation with the CoC(s) that were established in the recipient's action plan (screen AP-90)?	<input type="checkbox"/>	<input type="checkbox"/>	
<b>CR-75: ESG Expenditures</b>			
Did the jurisdiction report the dollar amount from each of the three most recent fiscal year allocations that were expended during the recipient's program year for each ESG component, as well as match sources?	<input type="checkbox"/>	<input type="checkbox"/>	<b>NA</b>
<i>Note: CPD Reps should review this table in IDIS. Totals in tables 11e and 11g in the MS Word download currently exclude the 'Street outreach' values in table 11d from the total calculation.</i>			

**FINANCIAL ANALYSIS:**

To ensure the integrity of the CAPER, a comprehensive review of both programmatic and financial analysis should be performed. The financial review evaluates the fiscal integrity and financial capacity of the grantee and can be used as a part of the Annual Community Assessment. This section examines the financial data for accuracy, necessity, and compliance with Federal cost principles and agency. Deficiencies found during the financial analysis do not affect the determination as to whether or not the CAPER is satisfactory; however, any violations in the following regulatory requirements could result in a monitoring finding.

	Yes	No	Comments/Verification
<b>CAPER Financial Analysis</b>			
<b>CDBG Entitlement Grantee:</b> (PR26) – <i>Note use the PR26 Troubleshooting Guide to verify calculations are correct, particularly in regard to PI and SI for both annual allocations and Section 108 loan guarantees.</i>			
Was the 70% low/mod overall spending requirements for CDBG met? (PR26 Report)	<input type="checkbox"/>	<input type="checkbox"/>	<b>PR26</b>
If this is a multi-year certification, review period covered.	<input type="checkbox"/>	<input type="checkbox"/>	<b>FY17-18 is 3<sup>rd</sup> year of three year period</b>
Has the grantee exceeded the 20% administrative cap for CDBG?	<input type="checkbox"/>	<input type="checkbox"/>	<b>PR26</b>
Has the grantee exceeded the 15% public service cap for CDBG?	<input type="checkbox"/>	<input type="checkbox"/>	<b>PR26</b>
<b>Grant-based admin cap:</b> Run a <b>PR26 CDBG Activity Summary by Selected Grant</b> report for 2015 and 2017. Has the grantee exceeded the 20% grant-based administrative cap?	<input type="checkbox"/>	<input type="checkbox"/>	
<b>HOME PJ:</b> (PR 22, PR25, PR49, PR27)			
Has the PJ exceeded the 10% administrative cap for HOME?	<input type="checkbox"/>	<input type="checkbox"/>	<b>Quincy CAPER</b>
Has the PJ met the 15% CHDO set-aside for HOME?	<input type="checkbox"/>	<input type="checkbox"/>	
Has the PJ met its 24-month HOME commitment requirement? (Does not apply to deadlines that occur in 2017- 2019).	<input type="checkbox"/>	<input type="checkbox"/>	
Has the PJ met its five-year HOME expenditure requirement? (Does not apply to FY 2015 grant and later).	<input type="checkbox"/>	<input type="checkbox"/>	
<b>HTF Grantee:</b> (PR 108 and PR109) If a jurisdiction has received HTF funds, this section should be reviewed.			
Has the grantee exceeded the 10% administrative cap for HTF?	<input type="checkbox"/>	<input type="checkbox"/>	<b>NA</b>
Has the grantee met its 24-month HTF commitment requirement?	<input type="checkbox"/>	<input type="checkbox"/>	
Has the grantee met its five year HTF expenditure requirement?	<input type="checkbox"/>	<input type="checkbox"/>	

	Yes	No	Comments/Verification
Has the grantee met its HTF activity spending requirements? (Minimum 80 percent for rental housing, maximum of 10 percent for homeownership housing) 24 CFR 93.200(a)(1)	<input type="checkbox"/>	<input type="checkbox"/>	
Has the grantee met its HTF income targeting requirements per 24 CFR 93.250?	<input type="checkbox"/>	<input type="checkbox"/>	
Has the grantee exceeded the 1/3% operating cost cap for HTF, per 24 CFR 93.200?	<input type="checkbox"/>	<input type="checkbox"/>	
<b>HOPWA Grantee: (paper APR CAPER)</b>			
<i>Note: Use the paper APR CAPER until the IDIS accomplishment screen is fully functional.</i>			
Has the grantee exceeded the 3% administrative cap for HOPWA or the 7% administrative cap by project sponsors under HOPWA?	<input type="checkbox"/>	<input type="checkbox"/>	NA
Did the jurisdiction describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements?	<input type="checkbox"/>	<input type="checkbox"/>	
<b>ESG Grantee: (PR91, PR93)</b>			
Has the jurisdiction exceeded the 7.5% administrative cap for ESG?	<input type="checkbox"/>	<input type="checkbox"/>	NA
Does the amount of ESG funds for street outreach and emergency shelter activities exceed the greater of 60% of the jurisdiction's fiscal year ESG grant or the amount of FY2010 ESG funds committed for homeless assistance activities?	<input type="checkbox"/>	<input type="checkbox"/>	
Is the jurisdiction on track to meet the 24-month expenditure deadlines? (See the ESG Operating Instructions for guidance about possible corrective actions when the expenditure deadline has not been met.)	<input type="checkbox"/>	<input type="checkbox"/>	



CAPER Troubleshooting Guide: This chart outlines known system issues and the interim solution.			
Screen	Table Name	System issue	Interim Solution
CAPER Set-up for Consortia	Setting up CAPERS for Consortia members	How Consortia members set up CAPERS in the system.	All consortia grantees - lead and participating - are responsible for setting up and submitting their own CAPERS. CAPERS are not connected in the system and each member can generate their own separately.
CR-25	First 2 textboxes	Inserted objects (including text boxes, JPEGs, and tables) on this screen do not appear in MS Word download for the first two textboxes.	Please manually add the text in the MS Word download document before making it available for public comment. When the plan is submitted for review, the Field Office will be able to view the inserted objects when reviewing the screen.
CR-30	First 2 textboxes	Inserted objects (including text boxes, JPEGs, and tables) on this screen do not appear in MS Word download for the first two textboxes.	Please manually add the text in the MS Word download document before making it available for public comment. When the plan is submitted for review, the Field Office will be able to view the inserted objects when reviewing the screen.
CR-35	First 6 textboxes	Inserted objects (including text boxes, JPEGs, and tables) on this screen do not appear in MS Word download for the first six textboxes.	Please manually add the text in the MS Word download document before making it available for public comment. When the plan is submitted for review, the Field Office will be able to view the inserted objects when reviewing the screen.
CR-35	Second and third textboxes	The on-screen label for the 2nd text box is incorrectly repeated as the label for the 3rd text box. The label for the 3rd text box should be "Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)."	Please respond to the meeting underserved needs questions in the second text box and answer the lead-based paint question in the third text box. The correct label for the third text box appears in the MS Word download document.
CR-40	First textbox	Inserted objects (including text boxes, JPEGs, and tables) on this screen do not appear in MS Word download for the first textbox.	Please manually add the text in the MS Word download document before making it available for public comment. When the plan is submitted for review, the Field Office will be able to view the inserted objects when reviewing the screen.
CR-50	Second and third textboxes	Inserted objects (including text boxes, JPEGs, and tables) on this screen do not appear in MS Word download for the second and third textboxes.	Please manually add the text in the MS Word download document before making it available for public comment. When the plan is submitted for review, the Field Office will be able to view the inserted objects when reviewing the screen.

Screen	Table Name	System Issue	Interim Solution
CR-60	ESG Recipient Information	Unable to add a subrecipient to the subrecipient list.	If the subrecipient list available through CR-60 does not include a particular subrecipient, it is because the entity was not included on any of the jurisdiction's funded ESG activities in IDIS. However, jurisdictions may go back to the IDIS funding screens to add an ESG subrecipient to an activity if that activity still has funds available. After the subrecipient has been added, it will automatically appear in the selection list generated on screen CR-60 and can be selected by the jurisdiction completing the CAPER. The instructions for setting up subrecipients are located in Section 6.2 of the IDIS Guide for ESG and be accessed at: <a href="https://www.hudexchange.info/resource/1857/using-idis-online-for-the-emergency-solutions-grants-esg-program/">https://www.hudexchange.info/resource/1857/using-idis-online-for-the-emergency-solutions-grants-esg-program/</a> . If the user is unable to add an ESG subrecipient to an activity because the funds for that activity have been fully drawn, the jurisdiction should submit an AAQ to the HUD Exchange for assistance.
CR-75	Other Grant Expenditures	Totals in tables 11e and 11g in the MS Word download currently exclude the 'Street outreach' values in table 11d from the total calculation	Please manually add the text in the MS Word document before making it available for public comment. When the plan is submitted for review, the Field Office will be able to view the screens where users have entered responses.





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Integrated Disbursement and Information System  
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**ART I: SUMMARY OF CDBG RESOURCES**

1 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
2 ENTITLEMENT GRANT	531,683.00
3 SURPLUS URBAN RENEWAL	0.00
4 SECTION 108 GUARANTEED LOAN FUNDS	0.00
5 CURRENT YEAR PROGRAM INCOME	44,155.36
6 CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR S. TYPE)	0.00
7 FUNDS RETURNED TO THE LENDING CREDIT	33,001.29
8 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
9 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
10 TOTAL AVAILABLE (SUM, LINES 1-9)	702,84.00

**ART II: SUMMARY OF CDBG EXPENDITURES**

1 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	506,677.43
2 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
3 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 - LINE 10)	506,677.43
4 DISBURSEMENTS FOR PLANNING/ADMINISTRATION	115,506.34
5 DISBURSED IN IDES FOR SECTION 108 REPAYMENTS	0.00
6 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
7 TOTAL EXPENDITURES (SUM, LINES 11-14)	622,183.77
8 UNEXPENDED BALANCE (LINE 08 - LINE 15)	80,660.23

**ART III: LOW/MOD BENEFIT THIS REPORTING PERIOD**

1 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
2 EXPENDED FOR LOW/MOD MULTIFAMILY HOUSING	0.00
3 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	493,583.21
4 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
5 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	493,583.21
6 PERCENT LOW/MOD CREDIT (LINE 21 / LINE 11)	57.44%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

1 PROGRAM YEARS (PY) COVERED IN CERTIFICATION	PY PY PY
2 COMPUTED ANNUAL EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
3 ANNUAL EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
4 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 23 / LINE 24)	0.00%

**ART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

1 DISBURSED IN IDES FOR PUBLIC SERVICES	90,167.77
2 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
3 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
4 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
5 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 + LINE 29 + LINE 30)	90,167.77
6 ENTITLEMENT GRANT	531,683.00
7 PRIOR YEAR PROGRAM INCOME	25,536.55
8 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
9 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	657,211.55
10 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31 / LINE 35)	5.76%

**ART V: PLANNING AND ADMINISTRATION (PA) CAP**

1 DISBURSED IN IDES FOR PLANNING/ADMINISTRATION	115,506.34
2 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
3 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
4 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
5 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 + LINE 39 + LINE 40)	115,506.34
6 ENTITLEMENT GRANT	531,683.00
7 CURRENT YEAR PROGRAM INCOME	44,155.36
8 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
9 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	675,839.46
10 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41 / LINE 45)	17.03%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Fiscal Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	12	674	924 Bridge Street - Multi Family Rental Unit Rehab - NWSOMA	14B	LMI	\$6,712.00
2016	7	675	406 Main Street - Multi Family Rental Unit Rehab - NWSOMA	14B	LMI	\$2,790.00
2016	12	701	25 North Street - Heaters	14B	LMI	\$3,249.22
				14B	Matrix Code	\$12,909.22
Subtotal						\$12,909.22

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Fiscal Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	11	671	6087018	Carlson Cove - Drainage Improvements	031	LMA	\$76.00
2016	11	671	6087019	Carlson Cove - Drainage Improvements	031	LMA	\$97,500.00
2016	11	671	6087020	Carlson Cove - Drainage Improvements	031	LMA	\$45,326.06
2016	11	671	6087021	Carlson Cove - Drainage Improvements	031	LMA	\$9,376.00
2016	11	671	6087022	Carlson Cove - Drainage Improvements	031	LMA	\$7,170.23
					031	Matrix Code	\$159,630.29
2017	4	686	6105538	Homeless Services - Case Management	031	LMI	\$7,407.12
2017	4	686	6105539	Homeless Services - Case Management	031	LMI	167.05
2017	4	686	6113944	Homeless Services - Case Management	031	LMI	\$6,462.14
2017	4	686	6147731	Homeless Services - Case Management	031	LMI	\$7,559.12
2017	4	686	6170107	Homeless Services - Case Management	031	LMI	\$6,460.51
					031	Matrix Code	\$28,000.00
2017	2	684	6087038	DES Transportation	05A	LMI	\$3,160.96
2017	2	684	6114168	DES Transportation	05A	LMI	\$3,160.96
2017	2	684	6147730	DES Transportation	05A	LMI	\$3,160.96
2017	2	684	6170513	DES Transportation	05A	LMI	\$3,160.96
2017	3	685	6087038	DES Activities Coordinator	05A	LMI	\$0,287.31
2017	3	685	6105568	DES Activities Coordinator	05A	LMI	125.00
2017	3	685	6114168	DES Activities Coordinator	05A	LMI	\$0,457.31
2017	3	685	6147730	DES Activities Coordinator	05A	LMI	\$0,457.31
2017	3	685	6170520	DES Activities Coordinator	05A	LMI	\$0,457.31
					05A	Matrix Code	\$62,457.77
2016	9	670	607445	284 Acute Street	14A	LMI	\$40,757.00
2016	9	670	6087056	284 Acute Street	14A	LMI	\$14,753.00
2016	9	670	6087057	284 Acute Street	14A	LMI	\$1,753.00
2016	9	670	6087058	284 Acute Street	14A	LMI	\$4,533.00
2016	9	682	6087059	18 Lillian Road	14A	LMI	\$1,753.00
2016	9	682	6089938	18 Lillian Road	14A	LMI	\$297.05
2016	9	682	6123374	18 Lillian Road	14A	LMI	\$5.00
2016	9	682	6174054	18 Lillian Road	14A	LMI	\$144.30
2016	9	682	6174016	18 Lillian Road	14A	LMI	\$37,711.00
2016	9	682	6174017	18 Lillian Road	14A	LMI	\$475.00
2016	10	673	6067346	36 Leslie Avenue - Single Family Rental Unit Rehab - NWSOMA	14A	LMI	\$1,245.00
2016	10	673	6067347	36 Leslie Avenue - Single Family Rental Unit Rehab - NWSOMA	14A	LMI	\$2,400.00
2017	5	700	6128241	57 Winsor Rd. SF Rehab 2017	14A	LMI	\$8,300.00
2017	5	700	6141354	57 Winsor Rd. SF Rehab 2017	14A	LMI	\$175.00
2017	5	700	6126581	27 Bicknell Rd. SF Rehab 2017	14A	LMI	\$525.00
2017	5	700	6138930	27 Bicknell Rd. SF Rehab 2017	14A	LMI	\$176.00
2017	5	700	6144482	27 Bicknell Rd. SF Rehab 2017	14A	LMI	\$20,972.00



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Inn Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
117	4	701	6144490	27 Bicknell Rd. SFH Rehab 2017	14A	LMI	\$1,111.45
117	4	701	6153176	27 Bicknell Rd. SFH Rehab 2017	14A	LMI	\$580.00
117	4	711	6129086	30 Paris St. SFH Rehab 2017	14A	LMI	\$1,308.12
117	4	711	6129708	30 Paris St. SFH Rehab 2017	14A	LMI	\$745.00
117	4	711	6108683	30 Paris St. SFH Rehab 2017	14A	LMI	\$1,143.00
117	4	711	6174272	36 Paris St. SFH Rehab 2017	14A	LMI	\$3,663.00
117	4	711	6175152	36 Paris St. SFH Rehab 2017	14A	LMI	\$350.00
117	4	711	6175156	36 Paris St. SFH Rehab 2017	14A	LMI	\$24,300.00
117	5	712	6155386	23 Vega St. SFH Rehab 2017	14A	LMI	\$400.00
117	5	712	6156223	28 Vega St. SFH Rehab 2017	14A	LMI	\$875.00
117	5	712	6156228	18 Pine Street	14A	LMI	\$493.00
117	10	689	6137068	714 Main St. SFH Rehab 2017 WENHOUTH	14A	MF	\$21,842.00
							<b>Matrix Code</b>
							<b>\$204,593.02</b>
117	3	691	6089748	Rehab Admin.	14H	LMI	\$300.00
117	3	691	6089710	Rehab Admin.	14H	LMI	\$300.00
117	3	691	6089912	Rehab Admin.	14H	LMI	\$300.00
117	3	691	6091116	Rehab Admin.	14H	LMI	\$3,600.00
117	3	691	6118716	Rehab Admin.	14H	LMI	\$1,900.00
117	3	691	6127167	Rehab Admin.	14H	LMI	\$2,400.00
117	3	691	6128013	Rehab Admin.	14H	LMI	\$900.00
117	3	691	6129635	Rehab Admin.	14H	LMI	\$3,222.67
117	3	691	6131992	Rehab Admin.	14H	LMI	\$1,655.00
117	3	691	6142036	Rehab Admin.	14H	LMI	\$600.00
117	3	691	6142038	Rehab Admin.	14H	LMI	\$600.00
117	3	691	6147721	Rehab Admin.	14H	LMI	\$665.00
117	3	691	6150699	Rehab Admin.	14H	LMI	\$760.00
117	3	691	6151018	Rehab Admin.	14H	LMI	\$1,336.00
117	3	691	6151693	Rehab Admin.	14H	LMI	\$1,140.00
117	3	691	6151671	Rehab Admin.	14H	LMI	\$1,140.00
117	3	691	6151676	Rehab Admin.	14H	LMI	\$1,140.00
117	3	691	6151681	Rehab Admin.	14H	LMI	\$1,140.00
117	3	691	6160061	Rehab Admin.	14H	LMI	\$2,590.00
117	3	691	6160652	Rehab Admin.	14H	LMI	\$1,300.00
117	3	691	6165734	Rehab Admin.	14H	LMI	\$2,625.66
							<b>Matrix Code</b>
							<b>\$39,014.13</b>
<b>Total</b>							<b>\$493,683.21</b>

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Inn Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
117	4	686	6069938	Homeless Services - Case Management	03T	LHC	\$7,482.12
117	4	686	6105530	Homeless Services - Case Management	03T	LHC	\$47.00
117	4	686	6109974	Homeless Services - Case Management	03T	LHC	\$6,462.16
117	4	686	6147741	Homeless Services - Case Management	03T	LHC	\$7,538.17
117	4	686	6170197	Homeless Services - Case Management	03T	LHC	\$6,459.57
							<b>Matrix Code</b>
							<b>\$28,000.00</b>
117	2	684	6080038	DES Transportation	05A	LHC	\$3,100.00
117	2	684	6114768	DES Transportation	05A	LHC	\$3,100.00
117	2	684	6147758	DES Transportation	05A	LHC	\$5,160.85
117	2	684	6170198	DES Transportation	05A	LHC	\$5,146.33
117	3	685	6080038	DES Activities Coordinator	05A	LHC	\$3,207.31
117	3	685	6105568	DES Activities Coordinator	05A	LHC	\$250.00
117	3	685	6144168	DES Activities Coordinator	05A	LHC	\$3,157.31
117	3	685	6147739	DES Activities Coordinator	05A	LHC	\$3,157.31
117	3	685	6170520	DES Activities Coordinator	05A	LHC	\$3,157.31



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Jan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
					NSA	Matrix Code	\$62,457.77
Total							\$90,457.77

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Jan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	1	691	0067000	CANCELED	21A		\$47.00
2017	1	691	0068021	CANCELED	21A		\$84.00
2017	1	691	0069938	CANCELED	21A		\$20,158.48
2017	1	691	0091622	CANCELED	21A		\$8,671.66
2017	1	694	5107466	CANCELED	21A		(\$4,955.95)
2017	1	694	5107467	CANCELED	21A		(\$65,106.75)
2017	1	697	5108941	2017 General Admin REVISED	21A		\$30,004.28
2017	1	697	5122159	2017 General Admin REVISED	21A		\$47.00
2017	1	697	6129885	2017 General Admin REVISED	21A		\$20,177.41
2017	1	697	6131971	2017 General Admin REVISED	21A		\$420.00
2017	1	697	6136575	2017 General Admin REVISED	21A		\$1,113.40
2017	1	697	6136734	2017 General Admin REVISED	21A		\$27,184.50
2017	1	697	6140115	2017 General Admin REVISED	21A		\$640.50
2017	1	697	6140344	2017 General Admin REVISED	21A		\$207.53
2017	1	697	6140673	2017 General Admin REVISED	21A		\$76.00
2017	1	697	6140921	2017 General Admin REVISED	21A		\$375.00
2017	1	697	6141261	2017 General Admin REVISED	21A		\$25,756.04
Total							\$115,506.34

AD#13722826

Weymouth News 9/12, 9/19, 9/26/18

**CDBG PROGRAM  
LEGAL NOTICE  
Public Hearing  
Performance Report  
FY17 & Substantial  
Amendment to FY18  
Annual Plan**

The Town of Weymouth will hold a public hearing on: (1) a substantial amendment to the Community Development Block Grant FY18-19 Annual Plan and (2) the Consolidated Annual Performance & Evaluation Report (performance report) for CDBG for FY 2017.

The CDBG program is an annual entitlement grant from the US Dept. of Housing and Urban Development that benefits low and moderate income residents in housing, economic, and community development. The Annual Plan describes activities to be funded and fund amounts and is due each May to HUD. The performance report describes funds spent each year and accomplishments and is due each October to HUD.

**Substantial Amendment to  
FY2018 Annual Plan**

The Town proposes a substantial amendment to the FY18-19 Annual Plan to cancel \$200,000 in CDBG funds for street and sidewalk improvements at Cain and Lafayette Street and instead use such funds for King Avenue sidewalk improvements. DPW will use Town funds to pay for the Cain and Lafayette project, CDBG funds may then be used for King Avenue.

will be made by funding sub-recipients concerning the performance report and by the Dpt. of Public Works on the substantial amendment. The public may offer comments at the hearing to be held Wednesday, September 26 at:

6:00 PM  
McCulloch Building,  
Room 12 (Art/Conference  
Room),  
182 Green Street  
Weymouth, MA

**Public Comment Period**

The public has a 30 day comment period on the substantial amendment and the Performance Report both available from the Town at the address below or on the Town website under CDBG program section of the Department of Planning and Community Development. The comment period is from September 12 to October 11, 2018. Written comments must be submitted by 4:30 P.M. to: Town Hall, DP&CD, 3rd Floor, 75 Middle Street, Weymouth, MA 02189, Attn: Jody Leinen.

AD#137274989  
Weymouth News 9/12/18

**To Place A  
Call Da**

1st Hrg  
Had to  
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Hrg. missed  
website  
notice  
posting  
requirement

**CDBG PROGRAM  
LEGAL NOTICE  
TOWN OF  
WEYMOUTH**



**Public Hearing -  
Substantial Amendment  
to FY18 Annual Action  
Plan & FY17  
Performance Report**

The Town of Weymouth will hold a public hearing on: (1) a substantial amendment to the Community Development Block Grant FY18 Annual Plan and (2) the draft Consolidated Annual Performance & Evaluation Report (performance report) for CDBG for FY17. The draft CAPER (performance report) and substantial amendment are posted on the Town website under the Department of Planning and Community Development.

The CDBG program is an annual entitlement grant from the US Dept. of Housing and Urban Development that benefits low and moderate income residents in housing, economic, and community development. The Annual Plan describes activities to be funded and fund amounts and is due each May to HUD. The performance report describes funds spent each year and accomplishments and is due each October to HUD.

The Town is proposing a substantial amendment to the FY18 Annual Action Plan to cancel \$200,000 in CDBG funds for street and sidewalk improvements at Cain and Lafayette Street and instead use such funds to make sidewalk improvements on King Avenue.

**Public Hearing**  
October 18, 2018  
6:00 P.M.  
Weymouth Town Hall  
75 Middle Street  
Weymouth, MA 02189  
3rd Floor Conference Room

At the hearing, the Town will present an overview of the aforementioned substantial amendment, and performance by the Town under the FY 17-18 CDBG program. Public comments may be submitted either in writing or orally at the hearing.

AD#13732218  
Weymouth News 10/3/18

## Section 3 Rpt - 2017-2018 Weymouth

Department of Planning and  
Community Development

Robert J. Luongo  
Director of Planning and  
Community Development  
email: rluongo@weymouth.ma.us  
(781) 340-5015

*Town of Weymouth  
Massachusetts*



Robert L. Hedlund  
Mayor

75 Middle Street  
Weymouth, MA 02189

[www.weymouth.ma.us](http://www.weymouth.ma.us)

August 24, 2018

U.S. Department of Housing & Urban Development  
Lois Gaetz, CPD Representative  
Thomas P. O'Neil, Jr. Federal Building  
10 Causeway Street  
Boston, MA 02222-1092

SUBJECT: Section 3 Summary Report - HUD FORM 60002  
Town of Weymouth, MA  
Reporting Period - July 1, 2017 - June 30, 2018

Dear Ms. Gaetz,

Please find the Section 3 Summary Report - HUD FORM 60002 for the Town of Weymouth for the  
Reporting Period - July 1, 2017 to June 30, 2018 enclosed.

Sincerely,

Kate S. Marshall  
Community Development Planner  
Town of Weymouth

ENC





**Part II: Contracts Awarded**

**1. Construction Contracts:**

A. Total dollar amount of all contracts awarded on the project:	\$ 378,000.00
B. Total dollar amount of contracts awarded to Section 3 businesses	\$ 0
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	0 %
D. Total number of Section 3 businesses receiving contracts	0

**2. Non-Construction Contracts:**

A. Total dollar amount of all non construction contracts awarded on the project/activity	\$ 90,401.00
B. Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$ 0
C. Percentage of the total dollar amount that was awarded to Section 3 businesses	0 %
D. Total number of Section 3 businesses receiving non-construction contracts	0

**Part III: Summary**

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply.)

- ☐ Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contacts with community organizations and public or private agencies operating within the metropolitan area (or non-metropolitan county) in which the Section 3 covered program or project is located, or similar methods.
- ☐ Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
- ☐ Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
- ☐ Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
- ☒ Other; describe below.

See attached

Public reporting burden for this collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

Section 3 of the Housing and Urban Development Act of 1968, as amended, 42 U.S.C. 1701n, mandates that the Department ensure that employment and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. The regulations are found at 24 CFR Part 135. The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress, and by recipients as a self-monitoring tool. This data is entered into a data base and will be analyzed and distributed. The collection of information involves recipients receiving Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 808(j)(6) of the Fair Housing Act and Section 316 of the HCD Act of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.

Form HUD-60002, Section 3 Summary Report, Economic Opportunities for Low- and Very Low-Income Persons.

**Instructions:** This form is to be used to report annual accomplishments regarding employment and other economic opportunities provided to low- and very low-income persons under Section 3 of the Housing and Urban Development Act of 1958. The Section 3 regulations apply to any *public and Indian Housing programs* that receive: (1) development assistance pursuant to Section 6 of the U.S. Housing Act of 1937; (2) operating assistance pursuant to Section 9 of the U.S. Housing Act of 1937; or (3) modernization grants pursuant to Section 14 of the U.S. Housing Act of 1937 and to recipients of housing and community development assistance in excess of \$200,000 expended for: (1) housing rehabilitation (including renovation and abatement of lead-based paint hazards); (2) housing construction; or (3) other public construction projects; and to contracts and subcontracts in excess of \$100,000 awarded in connection with the Section 3 covered activity.

Form HUD-60002 has three parts which are to be completed for all programs covered by Section 3. Part I relates to employment and training. The recipient has the option to determine numerical employment/training goals either on the basis of the number of hours worked by new hires (columns B, D, E and F) or the number of new hires utilized on the Section 3 covered project (columns B, C and F). Part II of the form relates to contracting, and Part III summarizes recipient's efforts to comply with Section 3.

Recipient is of contractors subject to Section 3 and a recipient must maintain appropriate documentation to establish that HUD financial assistance for housing and community development programs were directed toward low- and very low-income persons.<sup>1</sup> A recipient of Section 3 covered assistance shall submit two copies of this report to the local HUD Field Office. Where the program providing assistance requires an annual performance report, this Section 3 report is to be submitted at the same time the program performance report is submitted. Where an annual performance report is not required, this Section 3 report is to be submitted by January 10 and, if the project ends before December 31, within 10 days of project completion. Only Prime Recipients are required to report to HUD. The report must include accomplishments of all recipients and their Section 3 covered contractors and subcontractors.

HUD Field Office: Enter the Field Office name forwarding the Section 3 report.

1. Recipient: Enter the name and address of the recipient submitting this report.
2. Federal Certification: Enter the number that appears on the award form (with dashes). The award may be a grant, cooperative agreement or contract.
3. Dollar Amount of Award: Enter the dollar amount, rounded to nearest whole dollar, received by the recipient.
- 4 & 5. Contact Person/Phone: Enter the name and telephone number of the person with knowledge of the award and the recipient's implementation of Section 3.
6. Reporting Period: Indicate the time period (month and year) the report covers.
7. Data Report Submitted: Enter the appropriate code.

Submit two (2) copies of this report to file to the HUD Field Office of Fair Housing and Equal Opportunity, Program Operations and Compliance Center, Region, at the same time the performance report is submitted to the program office. For those programs where such a report is not required, the Section 3 report is submitted by January 10. Include only contracts executed during the reporting period specified in Item 6. PHAs/HAs are to report all contracts/subcontracts.

<sup>1</sup> The terms "low-income persons" and "very low-income persons" have the same meanings given the terms in section 2(b)(2) of the United States Housing Act of 1937. Low-income persons mean families (including single persons) whose incomes do not exceed 80 per centum of the median income for the area, as determined by the Secretary, with adjustments for

8. Program Code: Enter the appropriate program code as listed at the bottom of the page.

9. Program Name: Enter the name of the HUD Program corresponding with the "Program Code" in number 8.

**Part I: Employment and Training Opportunities**

**Column A:** Contains various job categories. Professionals are defined as people who have special knowledge of an occupation (i.e., supervisors, architects, surveyors, planners, and computer programmers). For construction positions, list each trade and provide data in columns B through F for each trade where persons were employed. The category of "Other" includes occupations such as service workers.

**Column B:** Enter the number of new hires for each category of workers identified in Column A in connection with this award. New Hire refers to a person who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

**Column C:** Enter the number of Section 3 new hires for each category of workers identified in Column A in connection with this award. Section 3 new hire refers to a Section 3 resident who is not on the contractor's or recipient's payroll for employment at the time of selection for the Section 3 covered award or at the time of receipt of Section 3 covered assistance.

**Column D:** Enter the percentage of all the staff hours of new hires (Section 3 residents) in connection with this award.

**Column E:** Enter the percentage of the total staff hours worked by Section 3 employees and business (including new hires) connected with this award. Include staff hours for part-time and full-time positions.

**Column F:** Enter the number of Section 3 residents that were employed and trained in connection with this award.

**Part II: Contract Opportunities**

**Block 1: Construction Contracts**

Item A: Enter the total dollar amount of all contracts awarded on the project/program.

Item B: Enter the total dollar amount of contracts connected with the project/program that were awarded to Section 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

Item D: Enter the number of Section 3 businesses receiving awards.

**Block 2: Non-Construction Contracts**

Item A: Enter the total dollar amount of all contracts awarded on the project/program.

Item B: Enter the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

Item C: Enter the percentage of the total dollar amount of contracts connected with this project/program awarded to Section 3 businesses.

Item D: Enter the number of Section 3 businesses receiving awards.

**Part III: Summary of Efforts - Self-explanatory**

smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 80 per centum of the median for the area on the basis of the Secretary's findings such that variations are necessary because of prevailing levels of construction costs or unusually high- or low-income families. Very low-income persons mean low-income families (including single persons) whose incomes do not exceed 50 per centum of the median family income for the area, as determined by the Secretary with adjustments for smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 50 per centum of the median for the area on the basis of the Secretary's findings that such variations are necessary because of unusually high or low family incomes.

The Town of Weymouth's Community Development Block Grant Program has made efforts to direct the employment and other economic opportunities generated by HUD funding for Housing and Community Development programs, to the greatest extent feasible, toward low and very low income persons through its Section 3 Program. The town has implemented procedures to notify Section 3 residents and businesses concerning any training, employment and contracting opportunities generated by Section 3 assistance. The town's efforts include incorporating a Section 3 Clause into all solicitations including publicly advertised invitations to bid, construction bid manuals and contract documents. For the reporting period, July 1, 2017 - June 30, 2018, the town's CDBG Program pursued three public services and two projects which culminated into two construction contracts resulting in no new hires or training opportunities. The Town was unsuccessful in meeting the numerical goals set forth in 24 CFR Part 135.38; specifically 30% of new hires should be Section 3 residents, 10% of the construction contract should be Section 3 businesses and 3% of non-construction contracts should be awarded for Section 3 business concerns. The town will continue its efforts to positively impact local residents through the Section 3 Program.