



How to Commend a Police Department Employee

Public acknowledgement of a job well done is a positive reinforcement for officer morale, and an important part of the relationship between police and the community they serve. If you experienced a positive interaction with a Police Employee and would like to commend an officer or employee please let the department know.

It is best to contact that employee's supervisor as soon after the event as possible. You may make the commendation, however, at any time to any supervisor. You may contact the Weymouth Police Department 24 hours a day and speak with a supervisor.

781-335-1212

Your commendation will be recorded by the supervisor. The employee will be immediately advised and a letter of commendation may be permanently recorded in his/her personnel file. The supervisor will also request that you submit a written commendation.



Who would you like to commend: _____ Agency _____ Officer/Employee

Your Name: _____ D.O.B. _____

Residence Address: _____

Business Address if applicable: _____

Town/City: _____ State: _____ Zip: _____

Telephone [Home] _____ [Cell] _____

Nature of Commendation: _____

OFFICER/CIVILIAN EMPLOYEE COMMENDING

Name: _____ Rank _____ Badge# _____

Description [If name unknown or cruiser number] _____

WITNESS/WITNESSES

Name of Witness: _____ Telephone: _____

Address: _____

Name of Witness: _____ Telephone: _____

Address: _____

Name of Witness: _____ Telephone: _____

Address: _____

