



Town of Weymouth
Scholarship Fund Committee
TOWN HALL, 75 MIDDLE ST., WEYMOUTH, MA 02189
(781) 335-2000



Minutes
Meeting March 15, 2022

The Town of Weymouth Scholarship Fund Committee will meet on March 15, 2022 at 7:00 PM. Due to the covid-19 pandemic, the Scholarship Fund Committee Meetings are being held via zoom until further notice.

CALL TO ORDER: @ 7:05

- In attendance: Jaimie Lane, Ginny Snell, Annmarie Rush, Alicia Lyons, Michael Grafton, Caitlin McInnes, Donna Shea (arrived at 7:25)
- Late arrivals: Mathew Tierney
- Not in attendance: Tracey Nardone

ACCEPTANCE OF MINUTES: February 15, 2022

- Motion to approve the minutes was made by Jaimie Lane and seconded by Alicia Lyons. All in favor:
 - Jaimie Lane: yes
 - Ginny Snell: yes
 - Annmarie Rush: yes
 - Michael Grafton: Yes
 - Alicia Lyons: yes
 - Matt Tierney: Yes
 - Caitlin McInnes: yes
 - Donna Shea: not present
 - Tracey Nardone: not present

CHAIRPERSON'S REPORT: Ginny Snell

- Open Meeting law Forms-Due to Chair by Friday, March 25, 2022
 - Need certificate from everyone once done.
 - Caitlin, Jaimie, and Alicia will attend March 22 at 3:00pm
- Makanui 2019 scholarship update
 - Spoke to Treasurer Conlan about reimbursement to our account



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- However, person has until November to claim their scholarship so in November we will revisit trying to have the money sent back to our account.
- April meeting-virtual
 - Need to offer hybrid do we want to tackle that?
 - Group decides to remain virtual for rest of this year

TREASURER'S REPORT: Michael Grafton

- February
 - Donations: \$ 5,460.00
 - Interest Income: \$ 65.18
 - \$ 5,525.18
- Disbursements are completed for the 2021 scholarships
- Total Deposits: \$74,383.64 since July 2021
- Expecting approximately \$8000 more from sponsors to come in
- Motion to accept the Treasurer Report was made by Caitlin McInnes and seconded by Annmarie Rush. All in favor:
 - Jaimie Lane: yes
 - Ginny Snell: yes
 - Annmarie Rush: yes
 - Michael Grafton: Yes
 - Alicia Lyons: yes
 - Matt Tierney: Yes
 - Caitlin McInnes: yes
 - Donna Shea: not present
 - Tracey Nardone: not present

SUB-COMMITTEE REPORTS:

- **Budget Sub-Committee** (Ginny Snell, Michael Grafton, and Jaimie Lane)-
 - Ginny petitioned to town hall for increased budget.
 - Went over approximately \$600 and town has approved that cost coverage
 - Set a time to discuss budget for 2022-2023
- **Award Selection Committee Report** (Donna Shea)-



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- Up to 77 applicants
- Over 30 more picked up today
- We will be over 100 but not an exceptionally high amount of applicants
- Many applicants going to state schools vs. the higher priced schools
- Today was the deadline. Donna will continue to pick up a few more times but likely a low applicant year
- All applications have been in the town hall lock box
- Amount of money to be awarded this year:
 - Approximately \$74,000- \$80,000 will be awarded (not counting the Pizzi renewal scholarships)
- **Sponsor Liaison Sub-Committee** (Annmarie Rush) -
 - Working on contacting the various sponsors who have not sent money in yet.
 - Garden club spoken and Stonebridge homes: spoke to 2 weeks ago and said they were sending checks
 - Not heard from but tried to contact:
 - Electros witch, McKean, Koehane, Quincy Credit Union, Christmas, Weymouth Club, Concannon, Town Taxi, Lions Club, Eagles (gave \$500, owe \$500- might just do one \$500 scholarship)
 - Most usually make donations by May 1st
 - Eagles not
- **Corresponding Secretary Report** (Alicia Lyons)-
 - Annmarie asks about Dunn scholarship, we have not heard about renewing their scholarship (gave \$1000 but did not indicate it would be a memorial scholarship).
 - Alicia sent a letter over a month ago.
 - Mullen family scholarship was contacted to let them know it would be \$1000 to continue their scholarship annually.
 - Mailings are up to date otherwise
- **Data Management Sub-Committee** (Jaimie Lane)-
 - Today is the deadline for scholarship submission
 - Notice to webmaster being sent to put up the notice on the website instead of the pdf application
- **Scholarship Applicants Coordinator** (Michael Grafton and Jaimie Lane)-



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- Inputting all applicants as they come from Donna
- We have approximately 50 applicants logged at this time.
- **Publicity and Recognition (Matt Tierney)-**
 - Posted deadline was today
 - Lots of direct messages on facebook yesterday and today regarding applying.
 - Ginny asks: how many students/winners were we able to highlight last year on facebook
 - Approximately 31-35
- **Nominating Committee 2022 (Annmarie Rush and Jaimie Lane)-**
 - No new information

OLD BUSINESS:

- No old business

NEW BUSINESS:

- Scholarship Ceremony
 - Town council made a decision to hold a hybrid model for the annual town budget presentation.
 - Only way to hold it hybrid is in council chamber and they can not fit all recipients in that area
 - Ideas floated out:
 - King Oak Park: not great because of weather and seating
 - Ask town about booking a school venue/area
 - Preferably High School or Abigail Adams
 - Library big room
 - Need to check capacity
 - Talks about day of the week:
 - Group decides a weekday is best. Likely a Monday or Tuesday.
 - Matt Tierney and Caitlin McInnes will take point on planning the ceremony
 - Venue, snacks, invitations



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- Ceremony Review From Ginny (it has been 2 years since we had a ceremony):
 - Arrive 5-5:30 for set-up.
 - Janitor fees covered by town budget meeting
 - Between 5:30-6:30
 - 1 person Check-in Recipient and 1 person Check-in Sponsors in Abigail Adams cafeteria
 - When both have arrived, picture was taken of the two together
 - At 6:30 Lois spoke and reminded recipients how to claim money
 - Ginny lined up the recipients and escorted them to the auditorium.
 - names called and certificates awarded in Auditorium
 - Cable recorded ceremony because they are present for town budget meeting
 - Ceremony would end around 7:45-8:00 and we would clean up.
 - RSVP was conducted as part of their award letter
- This year will be different as we will not be holding our ceremony with the Town Budget presentation

MEETING DATES:

- April 12, 2022

ADJOURNMENT: 8:30

- Motion to adjourn was made by Donna Shea and seconded by Alicia Lyons. All in favor:
 - Jaimie Lane: yes
 - Ginny Snell: yes
 - Annmarie Rush: yes
 - Michael Grafton: Yes



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- Alicia Lyons: yes
- Matt Tierney: Yes
- Caitlin McInnes: yes
- Donna Shea: Yes
- Tracey Nardone: not present