

Town of Weymouth



School Building Committee Maria Weston Chapman Middle School

MSBA - Town of Weymouth Maria Weston Chapman Middle School Kick-Off Meeting Chapman Middle School July 26, 2017 – 2 pm

Objective:

Meeting to introduce the project team, discuss the project goals, procedures, and schedule.

Meeting Agenda:

1. Introductions
2. MSBA Communication Protocol
3. Status of Contracts and Agreements
4. Project Schedule
5. Feasibility Study (*Module 3*)
 - a. Preliminary Design Program (“PDP”)
 - b. Preferred Schematic Report (“PSR”)
 - c. Facilities Assessment Subcommittee Presentation (“FAS”)
 - d. MSBA Board of Directors Meeting – Preferred Schematic Design
6. Schematic Design (*Module 4*)
 - a. Schematic Design Submittal (“SD”)
 - b. Project, Scope and Budget Conference
 - c. MSBA Board of Directors Meeting – Project, Scope and Budget
7. Questions, Comments, Concerns