

**TOWN COUNCIL MINUTES
BUDGET/MANAGEMENT COMMITTEE
Zoom # 825 4228 7409
February 1, 2021, Monday**

Present: Michael Molisse, Chairman
Jane Hackett, Vice Chairman
Pascale Burga, Councilor
Christopher Heffernan, Councilor

Absent: Maureen Kiely, Councilor

Also Present: Kathleen Deree, Town Clerk
Richard Swanson, Town Auditor
Joseph Callanan, Town Solicitor
Keith Stark, Chief, Weymouth Fire Dept.
James Malary, Chief Financial Officer

Recording Secretary: Mary Barker

Chair Molisse called the meeting to order at 7:00 PM.

21 003-Reappointment-Town Clerk- Kathleen Deree

This measure was referred to the Budget/Management Committee on January 19, 2021.

A motion was made by Vice Chair Hackett to forward measure 21 003 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Burga. Vice Chair Hackett thanked Kathy for everything done by the clerk and her staff, during a difficult election cycle, with mail in voting and during a pandemic. Chair Molisse, Councilor Burga and Councilor Heffernan also echoed the comments.

A roll call vote was taken:

Councilor Burga-Yes, Councilor Heffernan-Yes, Vice Chair Hackett- Yes, Chair Molisse- Yes. UNANIMOUSLY VOTED.

21 004-Reappointment – Assistant Town Clerk- Lee Hultin

This measure was referred to the Budget/Management Committee on January 19, 2021. Ms. Hultin was not present.

A motion was made by Vice Chair Hackett to forward measure 21 004 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Burga.

A roll call vote was taken:

Councilor Burga-Yes, Councilor Heffernan-Yes, Councilor Kiely-Yes, Vice Chair Hackett- Yes, Chair Molisse- Yes. UNANIMOUSLY VOTED.

21 005- Reserve Fund Transfer-Fire Department Needs

This measure was referred to the Budget/Management Committee on January 19, 2021. Chief Keith Stark presented the request to transfer \$36,180 from the reserve fund to cover the costs of replacing three HVAC units at Station 5 in South Weymouth, and additional stock apparatus to retrofit the new engine and ladder truck the town ordered recently, so that all equipment is the same across the department.

Two of the 21-year old HVAC units in Station 5 were found to be leaking carbon monoxide back into the building and were shut down. He received competitive quotes and chose EnviroServices to obtain replacements, which are on order. Once they are back in, the heat will be back on. In the meantime, they are using space heaters in the units, and existing electric heat. Auditor Swanson reported that he reviewed MUNIS and confirmed the transfers are needed and that the balance in the reserve fund is sufficient to cover the request.

The chief noted the HVAC units have been on his Capital Equipment Plan since becoming chief, so this purchase will remove them from the list. Installation will be conducted once they are in. Councilor Burga noted that in a letter the chief sent to the Mayor, he indicated other units in Station 3 are similarly aged. Have they been inspected? The chief responded that he had 1 rooftop unit replaced due to snow load. A heat exchanger was replaced on another unit. Trane, which provides the units is a name brand and he is confident of its ability. Councilor Burga added that newer units will increase the efficiency of the units. She asked about warranty information. The chief will provide when he has it. Auditor Swanson asked the CFO if these purchases, over \$25,000 will be capitalized to the building. The CFO confirmed they will.

Two stock apparatus will be purchased from this funding also, at a cost of \$10,000. It has been ordered and is due late February. The trucks are already built so the department couldn't customize as they would, and the apparatus is so their equipment is consistent across the department.

A motion was made by Vice Chair Hackett to forward measure 21 005 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Heffernan.

A roll call vote was taken:

Councilor Burga-Yes, Councilor Heffernan-Yes, Vice Chair Hackett- Yes, Chair Molisse- Yes.
UNANIMOUSLY VOTED.

ADJOURNMENT

At 7:18 PM, there being no further business, a motion was made by Vice Chair Hackett to adjourn and was seconded by Councilor Burga.

A roll call vote was taken:

Councilor Burga-Yes, Councilor Heffernan-Yes, Vice Chair Hackett- Yes, Chair Molisse- Yes.

UNANIMOUSLY VOTED.

Respectfully Submitted by Mary Barker as Recording Secretary

Approved by Michael Molisse as Budget/Management Committee Chairman
Voted unanimously on 16 Feb 2021