

**WEYMOUTH SCHOOL COMMITTEE  
M I N U T E S**

Date: February 2, 2017

Present: Chair Belmarsh, Mrs. Sheehan, Mrs. Nardone, Mrs. Curran, Dr. Sullivan and Mayor Hedlund

Absent: Diana Flemer

Also present: Superintendent Curtis-Whipple, Assistant Superintendent Kelly Stukenborg, Assistant Superintendent Kustka and Business Manager Mary Lee

**Call to Order**

At 7:01 p.m. Chair Belmarsh called the meeting to order. The meeting began with the Pledge of Allegiance to the flag.

**Executive Session**

At 7:02 p.m. Chair Belmarsh called for a motion to go into Executive Session to approve and review Executive Session Minutes: 1/21/16; 4/28/16; 5/12/16; 5/26/16; 6/23/16, 12/1/16, a roll call vote was taken; Dr. Sullivan: YES; Mrs. Sheehan, YES; Mrs. Nardone, YES; Mrs. Curran, Yes; Mayor Hedlund, YES; Chair Belmarsh, YES. So voted.

Chair Belmarsh thanks everyone for their patience and asks for motion to move the consent agenda to the end of the meeting.

School Committee meeting resumed at 8:50 p.m.

On motion of Mrs. Sheehan, seconded by Mrs. Nardone move the consent agenda to the end of the meeting. So voted, 8:53 p.m.

**Student Advisory Committee**

Chair Belmarsh apologizes to the Student Advisory Committee and Mrs. Yannizzi as they had to leave due to the late hour. They will present at the next School Committee meeting.

**Public Comment**

Chair Belmarsh opened the meeting to public comment. There was none.

**Superintendent's Report**

**Correspondence**

Our Math Coaches held the first of a three part series of math family nights at the Nash primary school last evening. The event had great attendance and each family left with a book of math games and the manipulatives needed to have math fun at home. Dr. Curtis-Whipple thanked Jeremy Angelos and Lauren Cusson for developing this series of events as well as the many staff members, and Justin Delano and his family, who volunteered their time to run the different tables. Justin is a WHS senior who is doing his Math focused Capstone at the Murphy School.

On Wednesday, February 8, 2017 6:00 – 8:00 pm the WPS Family and Community Engagement has an upcoming event with Keynote Speaker Julie Nason, UMass Medical School – Center for Mindfulness in Medicine, Health Care, and Society. The topic is: Mindfulness an evening geared towards a great understanding of Parenting challenges as well as what happens in our schools. Informational Tables: 6:00 pm Keynote Speaker for Adults: 6:30 pm Movie for Children: Inside Out

Lastly, our NEASC final report will be made available within the next few weeks. A copy has been posted to the School Committee Blog. We will maintain our accreditation, but have been asked to provide a one-year progress report in March 2018. The report outlines many commendations as well as many recommendations. Principal Haviland and Associate Principal Curtin will present the report to School Committee at the March 9<sup>th</sup> School Committee Meeting. Tonight, their School Improvement Plan budget implications discussion is directly related to the NEASC findings.

The library automation is moving forward. The high school librarian and library aides have started the weeding process. Formal training with the new system will take place either at the end of February or the first of March.

Two Chromebooks were ordered for each school to assist parents who may not have home access for online registration purposes.

Bandwidth will increase to 500 mbps within the next two weeks. This increase will significantly assist with online testing for the district at large.

### **Appointment of Maureen Hanifan to Scholarship Committee**

Dr. Curtis-Whipple invites Mrs. Lois Desmond from the Town Scholarship Committee to the table. Dr. Curtis-Whipple thanks Mrs. Pines for all of her hard work on the committee. Mrs. Desmond thanks to the Committee and speaks to her tenure on the Committee and that she is stepping down as the School Department Representative on the Scholarship Committee. She speaks to Ms. Hanifan's interest to be on the Scholarship Committee and that she urged her to apply. She has been selected to replace Lois Desmond as the School Department Representative on the Town Scholarship Committee.

### **New Business**

**Town Budget Review for FY18 – Chief of Staff Ted Langill and School Business Manager Mary Lee**  
Chair Belmarsh invited Chief of Staff Ted Langill and School Business Manager Mary Lee came to the table. Chair Belmarsh stated that the last Budget Sub—Committee meeting was postponed due to the town budget process beginning and will be moving forward once the town budget status is set.

Mr. Langill reviewed the FY17 School Budget. He then reviewed the upcoming 2018 budget preview and some of the early signs for a more challenging 2018. An 8% increase in health insurance; state aid, CBA settlements and increase in the cost of retirement benefits. He also share positive news, continued increase in new growth; growth in local receipts (motor vehicle excise) building permits. Mr. Langill shared the budget timeline.

Mary Lee then presents a powerpoint. Discussion included a draft budget, dates that the school budget will be available (February 22<sup>nd</sup>). Ms. Lee also reviewed the timeline going forward for the school budget process.

Questions from School Committee member Curran asked about real numbers for retirement and health insurance. Mr. Langill outlines this.

Mrs. Sheehan asked about free cash and capital improvement needs. Mr. Langill describes the plan or free cash/capital and improvement for the schools going through the budget process.

Mrs. Sheehan appreciates the town consideration of the School Budget but is concerned with the amount of funding offered from town for schools is not enough to properly educate children.

Asked about schedules for budget subcommittee meetings going forward – will different departments be attending? Dr. Curtis-Whipple and Chair Belmarsh address this question. Dr. Curtis-Whipple, Mary Lee, the principals and department heads met to prioritize needs. Since the needs have not significantly changed in the last 2-3 years, the Superintendent worked to prioritize the needs and assess based on changes over this time period rather than meet in budget sub to review.

Chair Belmarsh recognizes Mr. Perez

Mr. Perez discusses that the summary of details of the budget needs to be made available as well as the needs list. Chair Belmarsh acknowledges the concern stating that the budget draft proposal and the needs list would be published as required and available at the town clerk and school administration building on and after Feb. 22<sup>nd</sup>.

Mr. Perez also expresses concerns with how our school budget is presented to the town approaching it from the top not the bottom of a level service budget. Chair Belmarsh explains how the process will proceed.

Dr. Sullivan highlights schools have a different situation than other departments when we come in at the top in our budget requests we are at the absolute minimum of what we need to educate our children.

Mr. Langill discusses the town commitment and desire to see a positive change in the district. FY17 had increased revenues and we committee funds to the schools. FY18 revenue is in a “good spot” but not as strong as FY17. We are willing to look at that for FY18.

Mr. Perez agrees with Mr. Langill that FY17 was a positive step forward but need to continue the commitment going forward. Mr. Langill stated that the town needs to consider the same for all town departments who all also have their own requirements for funding.

Weymouth School Building Committee Status of Feasibility Study, Chair Ted Langill and Vice Chair Sean Guilfoyle

Mr. Langill and Mr. Tom Eldridge (parent representative on the Building Committee) came to the table. Mr. Langill shared that it was a productive and positive week. The Committee chose the project manager for the feasibility study. Mr. Langill reviewed there are 15 members on the Committee. Mr. Langill then reviewed the process for selecting the project manager. Received over 30 requests for the OPM RFS packet. 12 firms took part in the tour of the Chapman Middle School. Eleven firms submitted a response to the OPM RFS. Building Committee members scored each proposal based on established criteria and scoring. The Building Committee invited the top 5 scoring firms for interviews. Interviews were held on January 30<sup>th</sup> and 31<sup>st</sup>. The same 7 questions were asked of each firm. Scores were tallied and SMMA and Hill International finished in a virtual tie. The building committee chose Hill International as our OPM.

We will submit our finalist and narrative to MSBA on February 8, 2017. MSBA will meet on March 6, 2017 to approve Hill International as our OPM. Mr. Langill reviewed the budget during the feasibility stage. After MSBA approval the OPM will help us choose a designer/architect. The entire feasibility phase can take up to 24 months.

#### Report on Teaching and Learning WHS School Improvement Plan

Chair Belmarsh calls for a motion to table the Weymouth High School School Improvement Plan. On motion of Mrs. Sheehan, seconded by Mrs. Nardone it was voted to table the Weymouth High School School Improvement Plan. 10:20 p.m.

#### Weymouth High School Program of Studies – First Reading

Dean Karen Monahan and Director of CTE, Cathie Rebelo came to the table. Ms. Monahan guides the committee through the changes in the program of studies for FY17/18.

Mrs. Curran asks about Capstone changes. Would like to know the number of children that had to extend their time for capstone into the evening. Ms. Monahan addresses.

Mrs. Sheehan asked about the students that leave the regular High School and go to the Evening High School, if they have to complete the Capstone requirement. Ms Monahan stated that doing a Capstone project is not a requirement for the evening program; and added that they do not get a WHS a diploma, but an Evening High School diploma.

Ms. Rebelo discusses the changes in CTE.

Mrs. Sheehan stated she is concerned there are not enough electives for 9th graders. Ms. Monahan addresses.

Dr. Sullivan thanked Ms. Monahan and Ms. Rebelo for their great work. Would suggest summarizes the changes in the future.

Chair Belmarsh thanks Ms. Monahan and Ms. Rebelo for their presentation.

Mrs. Kustka leaves the meeting at 10:30 p.m. returns 10:33 p.m.

## **Old Business**

### **Policy EE– Transportation – Public Schools – Second Reading**

Mrs. Curran read into the record Policy EE – Transportation – Public Schools and read the proposed changes to the policy.

Chair Belmarsh opened to Public Comment, there was none.

Chair Belmarsh moved to third reading at the next School Committee Meeting.

On motion of Mrs. Sheehan, seconded by Mrs. Nardone to pull Approval of Minutes: April 28, 2016, Amended Minutes June 23, 2016; January 5, 2017; January 12, 2017; approval of Meeting of the Whole Minutes: 8/25/16; 9/29/16; 10/27/16; 11/10/16 from the consent agenda. So voted, 10:46 p.m.

## **Consent Agenda**

Warrant 32-2017 in the amount of \$893,996.15

On motion of Mrs. Sheehan, seconded by Mrs. Nardone, it was voted to approve the consent agenda with money to pay. So voted, 10:46 p.m.

Chair Belmarsh explained that it had come to her attention prior to the last meeting that changes had been made to the minutes without everyone having a chance to review. These minutes have been posted to the blog, reviewed by Committee members and changes have been sent to Eileen. In folders, there are the original minutes as well as the minutes with track changes. At our next meeting there will be a discussion on the agenda around the process of correcting minutes.

Chair Belmarsh stated she would like to entertain a motion to approve minutes by date, with discussion on the minutes prior to final vote.

On motion of Mrs. Sheehan, seconded by Mrs. Nardone to approve the amended minutes with changes of April 28, 2016. So voted, 10:50 p.m.

On motion of Mrs. Sheehan, seconded by Mrs. Nardone to approve the amended minutes as amended of June 23, 2016. So voted, 10:51 p.m.

On motion of Mrs. Sheehan, seconded by Mrs. Nardone to approve the minutes of January 5, 2017 as corrected. So voted, 10:52 p.m.

On motion of Mrs. Sheehan, seconded Mrs. Nardone to approve the minutes of January 12, 2017 as corrected. So voted, 10:52 p.m. Mrs. Sheehan abstained. 5/0/1

Chair Belmarsh moved on to the Meeting of the Whole Minutes. Regarding the August 25 minutes, considerable changes were made and recommends tabling until the next meeting until all changes have been reviewed.

On motion of Mrs. Sheehan, seconded by Mrs. Nardone to table the minutes of the Meeting of the Whole for August 25, 2016. So voted, 10:54 p.m.

On motion of Mrs. Sheehan, seconded by Mrs. Nardone to approve the minutes of the Meeting of the Whole for September 29, 2016. So voted, 10:55 p.m.

On motion of Mrs. Sheehan, seconded by Mrs. Nardone to approve the minutes of the Meeting of the Whole for October 27, 2016.

Mrs. Curran stated she is confused with the changes.  
Chair Belmarsh stated the minutes could be tabled.

Amended motion by Mrs. Sheehan, seconded by Mrs. Nardone to table the October 27, 2016 Meeting of the Whole. So voted.10:57 p.m.

On motion of Mrs. Sheehan, seconded by Mrs. Nardone, to table the November 10, 2016 Meeting of the Whole. So voted, 10:58 p.m.

### **Announcements**

Walk with a Wildcat, Thursday, February 9th – 6:30 p.m. – 8:00 p.m., WHS Auditorium

Norfolk District Attorney's Office presents "The Other Talk", Tuesday, March 21, 2017

6:00 – 8:00 pm, WHS MJL Humanities Center

Save-the-Date WEF Quiz Night, Friday March 31st

SEPAC- meeting Tuesday, February 7 at Tufts Library

There is no TWPC as it is on Valentine's Day this month.

Kindergarten Information night on February 9<sup>th</sup> – 11:00 to 12:00 & evening session 5:00 to 6:00 p.m. at Tufts Library for adults -no childcare

Dr. Curtis-Whipple shared that on February 6, 2017 we will be opening a family portal to register for Kindergarten online. Thank you to Judy Dozois for making this happen.

Mrs. Curran would like more events prominent on the district calendar on the website.

### **Next Meeting of the Weymouth School Committee**

The Weymouth School Committee will next meet on February 16, 2016 at 7:00 p.m. in the Mary J. Livingstone Humanities Center at Weymouth High School.

### **Adjourn**

At 11:04 p.m., on motion of Mrs. Sheehan, seconded by Mrs. Nardone, it was unanimously voted to adjourn.

Respectfully submitted,

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Gail Sheehan – Secretary

Weymouth School Committee Meeting  
February 2, 2017

Documents Related to Meeting and Retained at School Administration Building

- Agenda
- Minutes: April 28, 2016, Amended Minutes June 23, 2016; January 5, 2017; January 12, 2017
- Warrant 32-2017 in the amount of \$893,996.15
- High School Presentation
- High School - School Improvement Plan
- High School Program of Studies – First Reading
- Town Budget Presentation
- MSBA School Building Committee Presentation
- Policy EEAEK – Student Conduct on School Buses –Third Reading

APPROVED