

**COMMUNITY PRESERVATION COMMITTEE  
RECORD OF MINUTES AND PROCEEDINGS  
May 4, 2017  
MINUTES**

**PRESENT:**

Christopher Hannan, Chairman  
Dan Condon, Vice Chairman  
George Loring  
Pat O'Leary  
Mark Schneider  
Victor Pap

**NOT PRESENT:**

Mark Kilban  
Ed Harrington

**ALSO PRESENT:**

Robert Luongo, Director Planning & Development  
Kate Marshall, Economic Planning & Development

**RECORDING SECRETARY:**

Christine Malloy

Chairman Hannan called the meeting to order at 7:00PM.

**PURITAN ROAD CULVERT – FUNDING REQUEST**

Mr. Luongo stated this is a request for funding for the Puritan Road Culvert for \$132,500 in CPC funds for the construction of the culvert at the end of Puritan Road. Additional funds will be solicited from Coastal Zone Management for \$397,500, required to get a match so they will use CPC for a match; total overall project cost of \$530,000.

- Construction                \$425,000
- Engineering & Bid        \$105,000

This is third time coming before CPC, 1<sup>st</sup> time was for \$10,700 in 2016 for a feasibility study; 2nd time in 2017 for \$8,496 for additional design and permitting and this time is now for the construction of the culvert. Each time the town has leveraged the funds with state matched grant monies/grant.

This culvert at the end of Puritan Road is a salt marsh that connects to the Back River via a salt marsh the culvert has failed. Over the culvert is a walkway. The salt marsh is turning into a fresh water area, not a healthy marsh area. This is a restoration of recreation project as well.

Coastal Zone management required the town to monitor this area for five years to make sure it improves from the state it is in now. The mayor is up to speed on this whole situation. Additionally, the mayor is in support of this project.

Ms. O'Leary asked when the town will know if it has been awarded the Coastal Zone Management grant. Mr. Luongo stated in September. Ms. O'Leary asked should people be parking there. Mr. Luongo stated he believes there is a parking restriction. Mr. Schneider asked if this financially completes the project. Mr. Luongo stated yes except for the \$55,000 for the 5 year monitoring.

Chairman Hannan stated this project sounds logical; provide funds, leverage funds to get more funds in.

Mr. Pap made a MOTION to APPROPRIATE and FUND \$132,500 from the Unreserved Fund Balance (4906-321001) for the construction of the Puritan Road Culvert as presented tonight and described in the application for funding. Mr. Loring SECONDED the MOTION. It was UNANIMOUSLY VOTED.

Mr. Pap stated this is a great use of CPC funds.

### **PROJECT UPDATES**

#### **Back River Trail/Osprey Park**

Plan to demolish the incinerator and crematorium. The location will not be used as a dog shelter anymore. Hope to have project completed by June 30, 2017. It's possible the dog shelter will be in the large building.

#### **Housing Production Plan**

The survey is up and on the town's website. Results will be posted on May 16, 2017. There will be a workshop at the Whipple Center later this month.

#### **King Oak Hill (formerly Emery Estates)**

Open Space Project 1.3million bond to design parking lot and trails. The mayor has created a new committee to give recommendations (in May or June) for the practical re-use of house (income generating) for maintenance of the house.

The small playhouse will come down as it is not on a foundation. The ancillary house will stay. Construction will begin late August/September.

#### **Veteran's Wall Preservation**

This project was approved by Town Council on May 1, 2017 and goes to bid next week.

Mr. Condon asked is there any conversation regarding the use of CPC funds; during construction put up signs saying funded by CPC. Mr. Luongo stated he has been speaking with John MacLeod to see about getting permanent plaques and signs during construction. Need to have a

discussion on how to handle this signage. Mr. Condon stated there seems to be a lack of knowledge or way to acknowledge how to let taxpayers know how their tax dollars are being used. Ms. O'Leary stated there was a nice sign at Abigail Adams House that was taken out by a car accident. Mr. Luongo stated CPC should institutionalize that this is what the town will do at all projects.

### **MINUTES**

Mr. Condon made a MOTION to APPROVE the Regular Minutes of July 7, 2016. Mr. Schneider SECONDED the MOTION. It was UNANIMOUSLY VOTED.

Mr. Condon made a MOTION to APPROVE the Executive Session Minutes of July 7, 2016. Mr. Loring SECONDED the MOTION. It was UNANIMOUSLY VOTED.

Mr. Condon made a MOTION to RELEASE TO PUBLIC the Executive Session Minutes of July 7, 2016. Mr. Pap SECONDED the MOTION. It was UNANIMOUSLY VOTED.

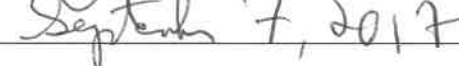
Mr. Condon made a MOTION to APPROVE the Regular Minutes of April 6, 2017. Mr. Pap SECONDED the MOTION. It was UNANIMOUSLY VOTED.

### **NEXT MEETING**

The next meeting of the Community Preservation Committee will be held on June 1, 2017.

Mr. Pap made a MOTION to ADJOURN at 7:40PM. Mr. Loring SECONDED the MOTION. It was UNANIMOUSLY VOTED.

Approved by:  \_\_\_\_\_  
Christopher Hannan, Chairman

Dated:  \_\_\_\_\_