

**WEYMOUTH SCHOOL COMMITTEE**  
**MINUTES**  
**Approved 6.22.17**

Date: June 8, 2017

Present: Chair Belmarsh, Mrs. Sheehan, Mrs. Curran, Ms. Flemer, Dr. Sullivan, Mrs. Nardone

Absent: Mayor Hedlund and Business Manager Mary Lee

Also present: Superintendent Curtis-Whipple, Assistant Superintendent Kustka and Assistant Superintendent Kelly Stukenborg

**Call to Order**

At 7:07 p.m. Chair Belmarsh called the meeting to order. The meeting began with the Pledge of Allegiance to the flag.

Mrs. Sheehan called to have the following Minutes pulled from the Consent Agenda this evening:  
April 27<sup>th</sup> Meeting of the Whole and Regular Meeting May 11<sup>th</sup> Regular Meeting and May 31, 2017 Special Meeting.

Mrs. Flemer moved to pull the April 27<sup>th</sup> Meeting of the Whole and Regular Meeting and May 11<sup>th</sup> Regular Meeting from the Consent Agenda, The motion was seconded by Mrs. Sheehan at 7:08 PM

**Consent Agenda**

Payment of Bills

Approval of Minutes

April 27, 2017 – Executive Session

May 11, 2017 Executive Session

May 25, 2017 – Meeting of the Whole

May 25, 2017 – Regular Meeting

May 25, 2017 – Executive Session

Field Trip: Grade 12 – Skills USA, Louisville, KY June 19-24, 2017

**Payment of Bills**

The Committee and Chair discussed the changes to be made to the Warrant that was up for approval this evening. The date of the Warrant needed to be changed to 6/12/17. The Chair called for a motion to amend the warrant date.

Ms. Flemer moved to change the date of the warrant to 6/12/17. Mrs. Curran asked for a point of Information. She stated that she had the correct warrant page in her folder. Chair Belmarsh confirmed that the change would only need to be made to the cover of the Warrant.

Mrs. Flemer moved to approval the Consent Agenda –Warrant # 50-2017 dated 6/12/17 in the amount of \$530,930.96 with money to pay. Mrs. Sheehan seconded the motion at 7:10 PM. So voted – 7:10 PM

Mrs. Sheehan thanked Assistant Superintendent Stukenborg for getting the extra chaperone for the Field trip as per our new chaperone policy.

The Committee reviewed the Minutes from April 27<sup>th</sup> and May 11<sup>th</sup>. Chair Belmarsh clarified that the draft minutes were all in the Committee members' folders for their review.

The changes to the April 27<sup>th</sup> meeting of the whole minutes were discussed. Chair Belmarsh stated that there was a request for a change to the language on page 6 one paragraph from the bottom. "Also a violation of.... "

Mrs. Curran clarified the comment made and asked to have it changed. She said that she stated that "texting is not an Open Meeting law violation"... she said she had stated that it was frowned upon. The use of an electronic device would need to be stated in the documentation of the meeting.

Chair Belmarsh asked Mrs. Curran if she would prefer to strike the comment entirely from the minutes. Mrs. Curran responded by re-stating that it was not an open meeting law violation and to please have the text changed. A typo-graphical error was discussed and changed.

Also, a change was proposed by Mrs. Sheehan on page 7 – language regarding the High School incident. Mrs. Sheehan and Chair Belmarsh discussed the issue and the Chair asked that the only change that should be made was to strike the word "yesterday". She did not agree with any other changes to be made to the minutes at this time. One more change was requested- to change a \$ to a # sign under reason for Executive Session.

Mrs. Flemer moved to approve the April 27<sup>th</sup> meeting minutes with corrections on the bottom of page 6 and to strike the word "yesterday". Dr. Sullivan seconded the motion at 7:18 PM. Mrs. Curran asked again if they were leaving her comments in incorrectly. The Chair stated the committee is voting on the motion on the table. Motion passed 4 - 2 with Flemer, Sullivan, Nardone, Belmarsh voting yes and Curran and Sheehan voting no. 7:19 PM. The motion passed.

The Chair then requested the Committee to ask for the changes to the April 27<sup>th</sup> Regular Meeting Committee minutes. Mrs. Sheehan asked to change the wording on page 3 – last paragraph. She had thought the district had changed its' policy on the use of private vehicles. Mrs. Sheehan also referred to page 5 of the draft notes. She stated that the job descriptions were placed onto the agenda too late. Changes were made mid-afternoon and she felt that was not enough time to warrant an addition to the agenda for that evening.

Mrs. Curran inquired about the additional wording in the draft minutes – "Mrs. Curran did not know if she could support that kind of money". Mrs. Curran stated that she said it that's a lot of money "

Mrs. Sheehan also added that needs list never brought up the Assistant Curriculum positions in any discussions and..

There were two additional changes requested by Mrs. Sheehan- that the correct Term to be used was Unit A, not Unit B and to change the adjournment time from 10:18 PM to 9:51 PM.

Mrs. Flemer moved to approve the April 27<sup>th</sup> School Committee Minutes with changes. Mrs. Sheehan seconded the motion at 7:24 PM. Chair Belmarsh called for a vote and all Committee members voted yes. The motion passed at 7:24PM.

The draft minutes of May 11, 2017 regular meeting were the considered for changes. Mrs. Sheehan asked to change language on page 6 – last paragraph – regarding the pilot program information; Mrs. Sheehan stated that she requested clarification not information on that Program. On page 8 top of the page paragraph Mrs. Sheehan asked to have the comments regarding the Open Meeting law and 48 hours of the meeting deleted from the text. Chair Belmarsh said she would have it deleted. Mrs. Curran asked to add her comment asking to have a special, one item agenda meeting called if there are last minute changes such as those that occurred at the last meeting.

Mrs. Flemer moved to approve the Minutes of May 11, 2017 with changes. The motion was seconded by Mrs. Sheehan and voted to approve as corrected at 7:26 PM

Chair Belmarsh reminded the committee that these minutes are available a week prior to the meeting according to the process that all members agreed with on reviewing them. Chair Belmarsh stated that she was looking to have the special meeting minutes on May 31, 2017 notes approved as written – no changes.

Mrs. Sheehan felt that the comments made by Mrs. Nardone were made twice during the meeting, not just once. Chair Belmarsh then stated after reviewing the notes from the recording secretary the comment were only stated once and not made twice.

Dr. Sullivan asked to be recognized. Noting the lines and lines of red, which indicate changes already requested by Committee members, he felt that the practice of making last minute changes at the table “has to stop”. He felt that making changes at the table in this manner was “burning people’s time”. He expressed his concern for the students that were waiting to present the Student Advisory reports. He was very aware that they needed to get home, do their homework and not stay to listen to our list of changes on minutes. He also commented that some of the changes being made at the table were in black on the text; indicating that they were new changes to the table this evening. He commented that these could have been brought forward earlier and agreed upon before the meeting. The audience agreed with Dr. Sullivan and indicated their agreement through applause.

Mrs. Flemer moved to approve the Weymouth School Committee Special Meeting on 5/31/17. The Chair asked that the 4<sup>th</sup> paragraph come out on page 2. Mrs. Sheehan asked to express a Point of Information. She recalled Mr. Perez asking that all comments be reflected in the minutes and that Chair Belmarsh assured him that would be the case. Chair Belmarsh called for the vote – Mrs. Sheehan and Mrs. Curran voted NO, all other members voted YES. The motion passed at 7:33 PM.

### **Student Advisory Committee**

Chair Belmarsh asked the Student Advisory members to come forward to the table.

The class officers of the Class of 2018, Class of 2019 and Class of 2020 introduced themselves to the Committee and the audience. Each of them spoke briefly of their goals for Weymouth High School in the coming years.

Sabrina Manzelli reported to the Committee on the Student Voice Summits held during the FY16/17 school year. Highlights of her report included the Summit’s many accomplishments- new communication boards, updating the Wildcat App and increased communication through a Student Voice website. Several other initiatives are currently in the process of being formulated and implemented for the Fall. The Senior Honor wall is one example of these ongoing projects.

Students from the Music Department reported on their trip to Hershey Park. for the “Music in our Parks” Concert Program held at Hershey Park Pennsylvania on May 19-21 , 2017. The Weymouth High School Jazz Ensemble won Best Overall Concert Band and Concert were awarded third place in a field of many talented school music programs from across the country.

Rebecca Gallahue reported on the Skill USA Competition. She was proud to announce that Weymouth was able to medal three times during the event. Weymouth was able to compete in both the District and State levels this year.

One Gold and two Silver medals were awarded including a silver medal for Rebecca in Graphic Communications.

Neil Bowen discussed the upcoming Weycathlon and Street Fair event taking place on June 10, 2017. It would be held at the Weymouth High School parking lot until 3:30PM.

Anjelkia Macaibay commented on the Equality Summit accomplishments this year. The Summit focused on Cultural Awareness in our buildings. The Anti-Defamation League presented to the Summit on topics that included Anti-Semitism, Bigotry and Cultural Awareness in our schools. She wanted to emphasize that this experience made students more aware of people and the world around them. It also helped to prepare students for the workforce. The Peer Leadership aspect of the program expanded students’ perspectives.

Question and answer-

Mrs. Curran asked for more details on the Street Fair – Pep Rally. Neil Bowen provided additional details for the Committee. The event would take place on the football field and parking lot of the High School during 7<sup>th</sup> period until 3:30 PM.

Mrs. Sheehan inquired about the various participants and Neil responded that the Robotics Club, CTE and Rotary would have tables as well.

Chair Belmarsh congratulated the Student Advisory members for their great report. She commented on what a great opportunity the Student Summit and Peer Leadership Program was for our students. She thanked all of them and stated that they did a great job this year. She also wished them a great summer!

The Robotics Team was invited to present by Chair Belmarsh. The members of the team came to the table and introduced themselves. They asked if there were any volunteers from the Committee to try out the robot Jebediah. The team wanted the audience to know that the success of their team came from the support of community, mentors, CTE teachers, parents and schools staff. They thanked everyone for all of their support this past year.

Dr. Sullivan volunteered to work with the team and the robot this evening. Team members brought out their robot for a demonstration. Dr. Sullivan was asked to “drive” the robot remotely. This robot was the exact one brought to the World Competition and placed in the second highest division. The audience and Committee members applauded them for their accomplishment. “This year has been absolutely incredible” Team members described the experience at the World Completion. One of the tasks the robots had to perform was climbing a rope. They described the process necessary to achieve that task and then described the building process. They shared designs with other teams at the competition and were able to learn so much from the other students competing with them.

Mrs. Sheehan asked for the names of each team member. Bryce, Kathy and Robert all presented this evening.

Robert brings announcement to share with the Committee that there would be a fundraiser Meat Raffle at the Cathy Chinese Restaurant in N. Weymouth on June 23rd. There would be posters placed around town with the details.

Chair Belmarsh congratulated them and thanked them for their wonderful presentation.

### **Public Comment**

Chair Belmarsh opened the meeting to public comment.

Mrs. Carrie Pallazo asked to be recognized by the Chair for Public Comment.

Chair Belmarsh invited her to the table to speak. Mrs. Pallazo commented on the Second Reading of Life Threatening Food Allergy policy on the agenda this evening. She wanted to share her own personal experience with life threatening allergy issue in her family. She also wanted to assure everyone that this was her own family experience every family is different.

She asked the audience and those at home to be compassionate and be aware of the foods that they serve and to be compassionate to all of the children around you. She stated that she “did not want your pity... we just want compassion”. She asked the Weymouth community to elevate their compassion and awareness and think .....

Debbie Buttkus from the Wessagusset Parent Council asked to be recognized and came to the table to speak. She wanted the Committee to be aware that Parent Councils district-wide have been requesting guidance on how to handle the allergy situation when organizing and holding in-school events. We were eventually told not to serve any food at in-school events. She emphasized that Parent Councils wanted to “keep kids safe”. They were disappointed that there was no guidance given regarding out of the classroom events. Multi-Cultural nights, etc.

She requested that the School Committee go back and look at the policy more carefully. She asked that the policy address guidelines for Parent Council groups and other parent volunteer organizations regarding the food allergy

issue in Weymouth Schools. She wanted to be sure that “we make it safe for all children especially those with life threatening allergies”.

Chair Belmarsh thanked both women for their comments this evening and closed Public Comment at 8:03PM.

### **Superintendent’s Report**

#### **Correspondence**

Superintendent Whipple congratulated Abigail Adams Middle for winning the National Grid and Celtics contest on Energy Conservation and Consciousness. She thanked Mr. Mullaney, Mr. Ash and Mr. Belini for their incredible support. Abigail Adams will have a new STEM Lab constructed at the Adams Middle Schools with an unveiling on June 21<sup>st</sup>. It is over \$60,000 worth of work. Great job!

Superintendent Whipple invited Elizabeth Drolet , the new Principal of Wessagusset Primary School and Nancy Schuhwerk, the new Principal of Seach Primary to the table. She introduced each one to the Committee and the audience.

She said she was very excited to have two new Primary principals. Ms. Drolet had come to us from Hobomack School in Pembroke and Superintendent Whipple looked forward to welcoming her on July 1st. Ms. Drolet had already met with Wessagusset Parent Council and spent a day in the building to introduce herself to the students, parents and staff.

Ms. Schuhwerk is currently at the Seach School as the Interim Principal and has been named Principal of Seach primary effective on July 1<sup>st</sup>. Superintendent Whipple told the audience that Ms. Schuhwerk had been with Weymouth for a while and has taken on the PBIS District-Initiative. “She is a tremendous asset to our district”.

She expressed her excitement and welcomed them both.

Mrs. Curran commented on the STEM Lab. She had been in the room itself and wanted the Committee to know that it was very GREEN. (Celtics influence). She wanted to thank the town for their generous funding of Technology in the Schools. The review indicated that our bandwidth needed to be increased. The new funding allowed for the increase in bandwidth; now Abigail Adams will have will have the bandwidth to handle the new STEM Lab!

### **New Business**

#### **Report on Teaching and Learning: Special Education Update- Patricia Hayes**

Chair Belmarsh called Assistant Special Education Director Patricia Hayes to the table to present her Power Point. Assistant Director Hayes opened her presentation by thanking the Committee and saying that she was very happy to be at the meeting this evening.

Chair left meeting- 8:08pm.

Assistant Director Hayes presented a Power Point highlighting the Special Education Department in the Weymouth Schools. Power point presented- She reported on data collected within the district and compared the data to State averages on several levels.

There had been a slight rise in Special Education numbers over the past year. The Out-of District placements dropped by 2.7% this year. The department is very proud of that accomplishment. Those that are currently out-placed have social-emotional and autism that would require services out -side of the school day.

Assistant Director Hayes also reported on the various programs that Weymouth provides “in-house”. They include, Life Skills classes, Integrated Kindergarten, CEP programming for Autistic students, a Therapeutic

Chair Belmarsh returned to the meeting at 8:14 p.m.

Learning classroom and several others. All of these programs provide quality services to our students within the school day, eliminating the need to out-place in many cases.

A detailed report on professional development and professional development using inclusive practices was presented. It included the professional development offered to paraprofessionals such as updates on restraint training and strategies for use in the Special Education Classroom.

Assistant Director Hayes concluded her report and asked for questions from the Committee.

Mrs. Curran thanked Mrs. Hayes for her report and commented on how glad she was to see more programming is now "in-house". She hoped to see that trend continue. She asked Mrs. Hayes how the out of district placements went down.

Mrs. Hayes replied that many programs had expanded and so several students were able to return to our district for services.

Mrs. Curran also commented on the increased in young babies coming into special needs programs due to drug addicted mothers. Mrs. Hayes stated that Early Intervention was critical in this situation. Early intervention is critical.

Mrs. Sheehan also asked Mrs. Hayes about out of district programming. She asked if there were numbers at each out of district school. Mrs. Hayes stated that she would be able to get those to Mrs. Sheehan as soon as possible.

Mrs. Sheehan asked about the Life Skills program 5-8 at Chapman. She was concerned about the number of students in the one program and if there was the opportunity for those students to interact with their peer groups.

Mrs. Hayes responded that the one program had not been an issue this year. She added that although the program is intact, it does provide the opportunity for interaction with peers.

Mrs. Sheehan then requested that Mrs. Hayes obtain the numbers on each of the programs. Mrs. Hayes will get those numbers to the Superintendent for the Committee.

Chair Belmarsh thanked Assistant Director Hayes and stated it was good information.

#### Report of Sub-Committees

##### Collective Bargaining Sub-Committee Report

Mrs. Flemer reported on the Collective Bargaining Sub-Committee contract with SEIU 888 – Custodians. She described the details of the contract to the public and Committee members. The contract was for 3 years, 1%, 2%, 2%. Year 3 will add Step 6 - \$425 more for each position. The total impact for FY 18 is \$18,882.68. Mrs. Flemer related additional details to the Committee. They included cleaning up language, sick leave changes, added marijuana to drug testing, vacation policy was completely overhauled and new hires will fall under the new language with others grandfathered in.

Payroll for Custodian will be kept at bi-weekly with the introduction of punch cards to be used for custodial details and overtime.

Mrs. Flemer went on to thank the negotiating team (Mrs. Nardone, Dr. Sullivan, Dr. Kustka and Mrs. Lee) for all of the hours spent in meetings and negotiations. There were over 20 meetings of the team since January 2017. The contract will be posted on the website once the Committee has ratified this evening. It was her hope that the unions with upcoming contract negotiations would consider starting the process in the fall. She stated that it would be helpful to the Budget Sub-Committee to know the economics as the budget is being built.

Mrs. Flemer asked to take items c. and d. out of order in order to ratify the Side-Letter for Unit B.

Mrs. Flemer moved to take items c. and d. under Sub-Committees out of order. The motion was seconded by Mrs. Sheehan at 8:27 PM. So voted.

Ratification of Collective Bargaining Agreement /Side Letter with Weymouth Educational Association, Unit B (Action Required).

Mrs. Flemer made a motion to ratify the Side/Letter with the Weymouth Educational Association (Unit B); the motion was seconded by Dr. Sullivan at 8:22PM.

Mrs. Curran requested to see the organizational chart showing the new positions. Asst. Superintendent Stukenborg addressed her request.

Mrs. Sheehan requested several details of the Side-Letter. Superintendent Whipple described the contents of the Side-Letter to the Committee and the audience.

She stated that they were the Assistant Curriculum positions were year-round curriculum positions with a teaching component during the academic year. Mrs. Sheehan thanked her for the clarification.

Chair Belmarsh called for a vote. On motion of Ms. Flemer, seconded by Mrs. Sheehan it was voted to ratify the Side-Letter with Unit B. So voted at 8:25PM.

Ratification of Memorandum of Agreement between Weymouth School Committee and SEIU Local 888, Custodial Employees (Action Required).

Mrs. Sheehan made a motion to ratify the MOA between the Weymouth School Committee and SEIU Local 888 Custodial Employees. Dr. Sullivan seconded the the Motion passed at 8:27PM.

Mrs. Flemer stated that theses two items have been ratified and would now be posted on the website for public viewing.

Budget Sub-Committee

Chair Belmarsh asked Mrs. Nardone to report on the Budget Sub-Committee. Mrs. Nardone read her Budget Sub-Committee report to the Committee. Chair Belmarsh called for a motion to accept the report.

Mrs. Sheehan moved to accept the report of the Budget Sub-Committee and Ms. Flemer seconded the motion at 8:30 PM. The Committee voted unanimously to accept the report.

Mrs. Sheehan requested an updated revenue report on revolving and Food Services accounts. Superintendent Whipple asked if Mrs. Sheehan would send a request in an email. She would able to address that as soon as possible.

Policy EE – 1 Transportation Private Schools - (First Reading)

Mrs. Curran read the changes to the Committee. They included taking out the term *parochial school* and adding *multiple schools*; removing references to *Immaculate and St. Albert's parishes*; and striking the term *Payrider* in the same paragraph. It was considered redundant. *Payrider* hardship, students must ride their assigned busses and parent's responsibility to meet children at the end of the day at a bus stop was also discussed. It was determined that the child would be returned to school if there was no responsible adult at the bust stop to take responsibility for them.

Dr. Sullivan requested that the term denomination be deleted as well. He explained that it also gave the impression that it was referring to a religious school being the only private school mentioned in the policy.

Mrs. Sheehan felt that denomination was a term that covered everything. The Chair discussed the interpretation of denomination and Dr. Sullivan commented on his concern with making a policy that would keep up with future changes. He added that private schools in Weymouth were not always affiliated with a parish, etc. The term denomination is usually associated with a religious group. The discussion continued with several Committee members commenting.

Chair Belmarsh felt that the drafts of this policy should be sent to the Private Schools so they have an input into the changes being made here in Weymouth.

Chair Belmarsh moved the policy to a Second Reading on June 22<sup>nd</sup>.

Space for non-sponsored Weymouth High School trips: February 2018-Quebec; April 2018 Paris to London (Action Required).

Superintendent Whipple presented details of the proposed trip to Quebec and Paris and London. It has been a practice for the organizer of these trips to request meeting space to present details to students and parents regarding the process in trip planning. Kristen Kames has organized many of these trips in the recent past and is fully aware that these are non-school sponsored trips. She is requesting meeting space at the Weymouth High school for these informational sessions.

Mrs. Flemer moved to approve space at the Weymouth High School for non- school sponsored trips. The motion was seconded by Mrs. Sheehan at 8:40PM. The motion passed.

2017-2018 School Committee Dates

Chair Belmarsh clarified that this was not on the agenda for a vote this evening. It was to remind Committee Members to check their calendars against the proposed dates for the 2017-2018 Weymouth School Committee meeting schedule.

Mrs. Sheehan suggested moving the draft October 2017 dates from the 1st and 3rd Thursdays to the 2nd and 4th Thursdays (October 12 and 26) in October as we only have one meeting in November; and last year that meeting agenda was packed. Dr.Curtis-Whipple will check dates at Administration.  
Chair Belmarsh stated that they could discuss that proposal going forward.

Superintendent Evaluation Process

Chair Belmarsh asked to table the Superintendent Evaluation item on the agenda this evening.

Mrs. Flemer made a motion to table the Superintendent Evaluation and Mrs. Sheehan seconded the motion at 8:41PM.

FY 17 Audit of Student Activity Funds conducted by Town Auditor (Action Required).

Chair Belmarsh explained the vote to be taken by the Committee this evening. The Committee has been asked to vote on an independent auditor to perform an audit on our Student Activity funds. Mr. Richard Swanson has been chosen as our independent auditor.

The Chair requests a vote by the Committee to accept the independent auditing services of Mr. Swanson.

Mrs. Flemer made a motion to accept the Independent Auditing Services of Mr. Swanson for our FY 17 Student Activity accounts. It was seconded by Mrs. Sheehan and the motion was passed at 8:43PM.

**Old Business**

MSBA Chapman Feasibility Study

Chair Belmarsh reported there is continued progress. The Charter meetings were very well attended, over 100 attended the two sessions on June 6, 2017. The meetings were taped, but not live. The programming will be available on WETC. She encouraged everyone to watch. The meetings were very informative and allowed for the public to voice their opinions and discuss their ideas. There were "break-out" sessions in the evening meeting where participants created their own charts depicting enrollment, configuration, etc. Chair Belmarsh announced that the public can still participate by sending ideas and comments to the Weymouth School Building Authority on the district and town websites.

Superintendent Whipple commented on how great the response has been from the community. Mrs. Curran also commented on the great attendance and how they will be making sure the public is informed as this process moves forward. She said they were considering electronic signage as well as Social media- Facebook etc.

JLDD – Management of Life Threatening Allergies – Second Reading

Chair Belmarsh asked the audience if there was any further public comment on Policy JLDD.



Carrie Pallazo came to the table and was recognized by the Chair to speak. She thanked the Committee for the opportunity to share her experience earlier in the meeting. Mrs. Pallazo wanted to add to earlier discussion regarding the policy and build on comments about outside/ special events. How they want to be part of the conversation parent council events. Two most important for her – classroom teacher specialists responsibilities- avoid use of foods for craft or science projects, as well as events in the classroom. Send a notice to parents, parent council give one week ahead to those parents of children w/ life threatening allergies.

Language was suggested by the Superintendent included adding a discussion of food being used as part of the curriculum. Mrs. Pallazo added that there should be language around the handling of “special celebrations”. i.e. events outside of the classroom. Superintendent Whipple asked that the special celebration language should be stated separately from the language involving the curriculum.

Mrs. Pallazo also wanted to be certain that Parent Councils receive some clarification on how to handle the outside school events. Dr. Sullivan added that he would like to see the policy include some reference to after-school parent events, etc.

Asst. Superintendent Stukenborg addressed some of these concerns by suggesting that Parent Councils work with Administration and Chartwells (our Food Service contractor) on process and procedure for addressing food allergies.

Superintendent Whipple stated that it was very important that Parent Councils and others involved with students need to be aware of what is being adopted in this policy and how it would look in action.

Chair Belmarsh brought up some areas of concern, for example Science projects using food as par to of the experiment. She thought that the policy would be adopted to avoid use of food in the classrooms unless approval was given by the Schools Nurse and Administration. The Committee and Mrs. Pallazo discussed the policy further.

As a result of the discussion, Mrs. Curran stated that they could always bring the policy back and revise it before it was voted by the Committee.

Mrs. Pallazo added that we needed to hear more from administrators, teachers, medical professionals, along with feedback from families that are currently managing their children’s food allergies. She said that it should be a conversation that comes from the district as a whole.

Mrs. Curran added that they would have the School nurses more involved as well. There seemed to be many questions so we could start with this and move forward with more information.

Mrs. Nardone commented that she was comfortable with the language in the current version of the policy.

Mrs. Sheehan suggested that all of the comments given this evening be taken back to policy sub, as we have a meeting on Monday, June 19th and we can discuss these concerns before our next meeting on June 22nd.

Chair Belmarsh agreed to continue the second reading at the next meeting.

#### WHS Student Handbook – Third Reading

Chair Belmarsh asked Dean Rebecca Fisher & Principal Peter Haviland to come to the table.

Ms. Fisher discussed the safety concerns from the last meeting. She stated that they consulted with the Police Dept. and they brought back School Council to meet on Safety issues. Sgt. St. Croix met with Rebecca and Peter Haviland along with the School Council (reconvened for this meeting). After a detailed discussion, it was decided to change their proposal and leave in that Administration and Police would be contacted Sgt. St. Croix stated that he trusted the judgment of the Weymouth High School Administration, but he would agree with the School Council decision. The term that was removed was “if necessary.”

Chair Belmarsh asked the Committee if they had any comments.

Mrs. Sheehan thanked Ms. Fisher and Principal Haviland for addressing this issue. She asked that they specify when they would be notified in the language.

Ms. Fisher discussed the hope that a full time Resource Officer would be on-site at the Weymouth High School beginning next year. She described the process of notification with the Resource Officer present. The Committee discussed various scenarios and addressed the definition of trespassers. At this time, a trespasser could be anyone playing tennis, using the track etc.

Mrs. Sheehan stated that was not what she was talking about; she was referring to the intruder in the High School several weeks ago.

Superintendent Whipple asked that the discussion be focused on the language in the Handbook not on an situation that had been handled properly in the past.

Principal Haviland addressed the fact that there was much misinformation that went out regarding the situation and outlined the process in place through Dr. Kustka and the Safety and Security Team. He wanted the Committee to know that they would not wait to call Police if there was a serious threat, all of those procedures are in place.

Mrs. Curran asked if the School Resource Officer would be in the building the entire day. Both Principal Haviland and the Superintendent addressed these questions. Principal Haviland assured Mrs. Curran that the Officer would be present unless there is a Town-wide situation that would require him/her to leave the building.

Mrs. Curran then inquired about the definition of a trespasser and Mr. Fisher clarified the definition. She added that no trespasser signs have been placed at entrances in the front and back of the High School buildings.

The Police have asked to have the No Trespassers signs posted on all front and back doors..

Mrs. Curran also asked if there was any new information regarding the new Security Desk at the High School. Dr. Kustka explained that the plan was in place, but funding needed to be approved at this time.

Chair Belmarsh thanked Principal Haviland and Ms. Fisher for the changes made to the Handbook. She also stated that she appreciated all of the extra effort made to address this issue.

Chair Belmarsh called for a motion.

Mrs. Flemer moved to approve the WHS Student Handbook for 2017/2018. Mrs. Sheehan seconded the motion at 9:16PM. The motion passed.

#### Traffic Supervisors (Action Required)

Chair Belmarsh outlined the agreement made between the Police Department and Traffic Supervisors. It was a matter that came before the Town Council and an MOA was approved with the Traffic Supervisors and the Town.

The jurisdiction would be moved from the Police Department to the School Department under the supervision of Superintendent Whipple. After a lengthy discussion at Town Council, the measure was approved by Council.

The approval of the measure and the restructuring of the ordinance would now allow for a policy where the supervision of the Traffic Supervisors could be transferred to the Superintendent of Schools. Chair Belmarsh provided additional details of the agreement and the timeline it would follow over the next year. She stated that she would be requesting a motion be made to accept the Traffic Supervisors under the supervision of the Superintendent of Schools.

Mrs. Sheehan asked for a copy of the MOA. She had not seen it on the blog. Dr. Kustka said that she had just received a copy of the MOA that afternoon and she wanted time to review it before it was placed on the blog. Mrs. Flemer asked if the Committee should read it before they vote on it.

Superintendent Whipple and the Committee discussed additional details in the MOA including when the agreement was up for negotiation with the Police Department. Dr. Kustka stated that would not be for another year.

Mrs. Curran expressed her concern that the Town would provide the funds to pay the Traffic supervisors. The MOA would cost approximately \$92,000. Dr. Kustka explained that the MOA is currently with the Police Department and the Town is providing the funding for the positions.

Mrs. Curran also asked if the Schools would be posting for substitute traffic supervisors. Superintendent Whipple asked that the actual positions be discussed and it is determined how it will all work before the schools post for reserve positions. Mrs. Curran reiterated that it would need to follow-up on that issue. We would need substitute traffic supervisors as backup; it would need to be addressed.

Chair Belmarsh assured the Committee that the Town Council Chair was specific that the funds would come to the School Department to pay the positions under our jurisdiction.

Dr. Sullivan thought that this contract was thorough with the subsequent details being worked out later. He asked to review the MOA to be sure the Police are responsible for uniforms, training, etc.

Superintendent Whipple addressed Dr. Sullivan's concerns. She stated that the Traffic Supervisors would have badges and the authority to address traffic issues if necessary.

Mrs. Sheehan wanted to be sure that they would have the same authority as the Police Department. Superintendent Whipple assured her that would be the case.

Mrs. Flemer made a motion to accept the move of Traffic Supervisors under the supervision of the Superintendent of Schools. Mrs. Sheehan seconded the motion at 9:26PM. The motion passed.

The following announcements were read:

SEPAC – Monday June 12th at 7:00PM @ Adams Library

TWPC- Tuesday, June 13th @ 7:00 PM @ Humanities

Budget Sub Committee- Wednesday, June 14th @ 6:00PM at Administration

Policy Meeting - Monday June 19th at Admin. @ 6:00PM.

Mrs. Sheehan announced that SEPAC would present a session on transitioning from the primary schools to middle schools.

Chair Belmarsh called for a Roll Call vote to enter into Executive Session.

Mrs. Flemer moved to go into Executive Session for the purpose of discussing the deployment of security personnel or strategies with respect thereto: Safety and Security Update and to discuss strategy with respect to a possible litigation matter and regarding a confidential personnel matter as an open meeting may have a detrimental effect on the litigating position of the public body; To discuss strategy relative to negotiation of nonunion contracts; Assistant Superintendent Contract. Mrs. Sheehan seconded the motion at 9:29PM. A Roll Call vote was taken – Dr. Sullivan – yes, Mrs. Nardone- yes, Mrs. Flemer- yes, Mrs. Sheehan- yes, Mrs. Curran – yes, the Chair voted yes and the Weymouth School Committee was now in Executive Session.

#### **Next Meeting of the Weymouth School Committee**

The Weymouth School Committee will next meet on June 22, 2017 at 7:00 p.m. in the Mary J. Livingstone Humanities Center at Weymouth High School.

#### **Adjourn**

At 10:03 p.m., on motion of Mrs. Sheehan, seconded by Ms. Flemer, it was unanimously voted to adjourn.

Respectfully submitted,

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Gail Sheehan – Secretary

DRAFT

Weymouth School Committee Meeting  
June 8, 2017

Documents Related to Meeting and Retained at School Administration Building

- Agenda
- Warrant # 2017-50 in the amount of \$530,930.96
- Approval of Minutes
- April 27, 2017 – Meeting of the Whole      May 11, 2017 Executive Session      May 25, 2017 – Regular Meeting
- April 27, 2017 – Regular Meeting      May 11, 2017 – Regular Meeting      May 25, 2017 – Executive Session
- April 27, 2017 – Executive Session      May 11, 2017 – Meeting of the Whole      May 31, 2017 – Special Meeting
- Field Trip: WHS Robotics – Grade 12 – Skills USA, Louisville, KY June 19-24, 2017
- Special Education Update – Patricia Hayes
- Collective Bargaining Sub-committee Report
- Budget Sub-Committee Report
- Policy EE-1 Transportation Private Schools (First Reading)
- Space for non-sponsored Weymouth High School Trips: February 2018 Quebec; April 2018 Paris to London
- Collective Bargaining Agreement/Side Letter with Weymouth Educators Association, Unit B
- Ratification of Memorandum of Agreement between Weymouth School Committee and SEIU Local 888, Custodial Employees
- 2017-2018 School Committee Dates
- FY17 Audit of the Student Activity Funds conducted by Town Auditor
- JLDD - Management of Life Threatening Allergies – Second Reading
- WHS Student Handbook – Third Reading

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