

**WEYMOUTH SCHOOL COMMITTEE  
M I N U T E S (approved 12/17/15)**

Date: August 27, 2015

Location: Mary J. Livingstone Humanities Center  
Weymouth High School

Present: Chairman Guilfoyle, Mrs. Sheehan, Ms. Flemer, Mrs. Curran, Mrs. Nardone, Ms. Belmarsh and Mayor Kay

Also present: Superintendent Salim, Assistant Superintendent Susan Kustka, Business Manager Mickey McGonagle

**Call to Order**

At 6:00 p.m. Chairman Guilfoyle called the meeting to order to go into Executive Session for the purposes of discussing union personnel strategy. Ms. Belmarsh joined at 6:05 p.m. in Executive Session.

At 7:40 p.m. Chairman Guilfoyle called the regular meeting to order. The meeting began with the Pledge of Allegiance to the flag.

A moment of silence was held for Nancy Welch the district Math Coach who passed away this past week.

**Approval of Minutes**

On motion of Ms. Flemer, seconded by Mrs. Sheehan, it was voted to approve the Minutes of the March 26, 2015 meeting of the Weymouth School Committee with changes read by Mrs. Sheehan. So voted, 7:42 p.m.

On motion of Ms. Flemer, seconded by Mayor Kay, it was voted to table the Minutes of the April 9, 2015 meeting of the Weymouth School Committee. So voted, 7:45 p.m.

**Student Advisory**

There was no update.

**Public Comment**

There was none.

## **Committee Announcements**

Mrs. Sheehan attended the SEPAC 3rd Annual Family Picnic on Saturday, August 22nd at the Murphy School. It was well attended. The high school students came as part of their community services to help out. Dance team attended and danced with the children. It was a lot of fun.

Town Wide Parent Council will have their first meeting of the new school year on September 8th in the Humanities Center. Town Wide Parent Council will also be having a School Committee Candidate Forum on Thursday, October 15th.

SEPAC will have their meeting on October 6th in the Abigail Adams Library, all are welcome.

SEPAC will be holding a Basic Rights workshop on Tuesday, October 13th at 7:00 p.m... This will be done jointly with Braintree and Holbrook. All are welcome.

Ms. Belmarsh announced that there are two school supply donation drives. There are two different places that are collecting supplies. The first drop off is Dunkin Donuts at 180 and 645 Bridge Street. Also, the Facebook group, Everything Weymouth is also doing a supply drive, drop off is at 37 Vernon Street. All donations will be brought to the Weymouth Youth and Families.

Mayor Kay announced the Great Pumpkin Give-Away will be on Saturday October 3rd.

Mrs. Nardone thanked Kelly Stukenborg for putting out the all call to the students to do Community Service.

## **Superintendent's Report**

Dr. Salim introduced Matthew Meehan as the new principal at Abigail Adams Middle School. Mr. Meehan came to the table and thanked the staff and administration for the opportunity to be in Weymouth. Dr. Salim gave a special thanks to Laura Balan, Andy Materna, the secretarial staff and volunteer staff who have come in to help the past few weeks. Very excited to start the school year.

Dr. Salim announced Wednesday, September 2nd will be the first day of school for student's grades 1-12 and Kindergarten will start on September 8th. Teachers will start on September 1st. Today there was an orientation for incoming 9th graders to Weymouth High School and Chapman held an orientation for incoming 7th graders.

Dr. Salim thanked the custodial and maintenance teams who have been hard at work to ready our schools during this short summer for the opening of school.

Dr. Salim provided an update of the FY16 budget. In June the committee voted a level service budget and how to close the gaps that existed. As part of the plan, Mayor Kay indicated that she would put forward a measure for \$350,000 for the school department once free cash is certified. Dr. Salim detailed the upcoming budget adjustments and FY17 budget drivers.

Dr. Salim provided an update on the August Leadership Retreat. Dr. Salim reviewed the workshop "Breakthrough Coaching". This workshop is designed to provide additional time to administrators by secretaries taking some operational duties from their administrators.

During the second week the school administrators, housemasters, deans joined the retreat with a focus on professional learning communities, data analysis, providing feedback and the instructional strategies of accountable talk. Over the course of the year we will share more information on this.

Dr. Salim congratulated Heike Tuplin who was awarded the Healthy School Hero Award for her work to fight childhood obesity and improve children's health and readiness to learn.

Dr. Salim announced that there will be a Family and Community Engagement Event on September 26th from 10-3 at Weymouth High School. Assistant Superintendent Susan Kustka has been working on this event. Mrs. Kustka reviewed the event. We are hoping to do this event yearly. There will be no rain date.

As you recall, Lisa Maroney donated buddy benches to all of the primary schools. The benches have been delivered to the school district and these will be installed.

### **Southfield**

Dr. Salim reported that we have moved forward with the purchase of 6 vans from the funding source from the mitigation agreement with Southfield.

This past Monday representatives from Southfield presented to the Town Council and we have shared that presentation electronically for the School Committee.

### **Report on Teaching and Learning**

#### **NEASC Update**

Dr. Salim invited Principal Peter Haviland and Associate Principal Kelly Stukenborg to the table. Associate Principal Stukenborg provided an outline of the NEASC Accreditation process. Mrs. Stukenborg described the visit and what it will entail and how they are preparing for the visit. All questions asked by the Committee were answered. The visit will be March 6-9, 2016.

Chairman Guilfoyle left the meeting at 7:55 p.m. and returned at 7:59 p.m.

Ms. Belmarsh left the meeting at 8:10 p.m. and returned at 8:15 p.m.

### **Reports of Sub-Committees**

- Budget Sub-Committee
- There is no report.
- Collective Bargaining Sub-Committee
- Ms. Flemer stated that they have a contract to be settled. Thanked members of the Committee, Mrs. Curran and Mrs. Sheehan because they took 2 meetings this summer and were able to complete the work.
- Mrs. Flemer read the details of the contract for cafeteria employees. Mrs. Flemer reviewed the increase, snow days, vacation, personal days, and clothing allowances. Thanked the Union for being open to suggestions. We are bringing this to the committee with the recommendation to ratify.
- On motion of Ms. Flemer, seconded by Mrs. Sheehan to ratify the Memorandum of Agreement between Weymouth School Committee and SEIU Local 888, Cafeteria Employees. So voted, 8:18 p.m.
- Policy Review Sub-Committee
- Mrs. Sheehan stated that there are no updates. We will find meeting times for the next school year. Mrs. Sheehan gave everyone a copy of the meeting notes from the last meeting. Ms. Flemer asked if we could establish dates at the school year.

Chairman Guilfoyle left the meeting at 8:20 p.m. and returned at 8:25 p.m.

### **Discussion Items**

#### **Adjustments to 2015-2016 Calendar**

Dr. Salim addressed that there will be an additional early release day for High School students only due to the NEASC visit to WHS. All other schools will have a regular day. The date is September 29th and it will be an early release day.

On motion of Mrs. Sheehan, seconded by Ms. Flemer it was unanimously voted to approve the change in the 2015-2016 School Calendar. So voted, 8:24 p.m.

#### **Domestic Abuse Policy – Second Reading**

Mrs. Sheehan reviewed Policy GCCD changes. Mr. Guilfoyle opened for public comment. There was none.

On motion of Mrs. Sheehan, seconded by Mayor Kay, to combine the 2nd and 3rd Reading of Policy GCCD, Domestic Abuse. So voted, 8:25 p.m.

On motion of Mrs. Sheehan, seconded by Mayor Kay, to move and approve the Domestic Abuse Policy GCCD as read by Mrs. Sheehan. So voted, 8:26 p.m.

#### Immediate Family Language – First Reading

Mrs. Sheehan read the Immediate Family language including the word step-child that will go in our family medical leave policy – GCCC. Mr. Guilfoyle opened to public comment for this policy, there was none.

On motion of Mrs. Sheehan, seconded by Ms. Flemer to combine the second and third readings with the first of the immediate family language. So voted, 8:28 p.m.

On motion of Mrs. Sheehan, seconded by Ms. Belmarsh to approve the definition of the family language for the district. So voted, 8:28 p.m.

#### Chapman Feasibility

There was no report.

#### Action Items

- Bills Paid  
On motion of Mrs. Sheehan, seconded by Ms. Flemer it was unanimously voted to pay the bills on Warrant # 09-2016 in the amount of \$300,093.27 with money to pay. So voted, 8:30 p.m.
- Weycare Site Coordinator Salary Schedule
- Dr. Salim reviewed in detail the new salary schedule proposed by the Weycare Director and Administration.
- Mrs. Sheehan made a motion to table the Weycare Site Coordinator Salary schedule, seconded by Mrs. Curran. A roll call vote was taken: Mrs. Nardone: No; Ms. Belmarsh: No; Ms. Flemer: No; Mrs. Sheehan: Yes; Mrs. Curran: Yes; Mayor Kay: No. No's carry. Motion Carries.
- On motion of Ms. Flemer, seconded by Mayor Kay to approve the Weycare Site Coordinator Salary schedule. Mrs. Sheehan voted No. So voted. 8:34 p.m.

#### New Business

Mrs. Sheehan is looking for an update on the work our data director is doing and thought she would be at this meeting. Dr. Salim explained she was out of town due to a personal matter and would attend a future meeting.

Mrs. Sheehan stated that she did not get the amended agenda this evening and would like to get it ahead of the meeting.

Mrs. Sheehan asked why the Chartwells contract was not on the agenda. Dr. Salim and Mickey McGonagle addressed.

Mrs. Nardone noticed the bus stops were posted in the Weymouth News and was wondering if it will also remain on the website. Dr. Salim addressed.

Mrs. Nardone wanted to remind everyone about stopping when busses stop, especially on Route 18.

Mrs. Nardone stated there are rumors we are in for another bad winter and wants to start thinking of our plan of action for snow removal.

Mrs. Nardone would like to know the current enrollment for the first day of school. As well as teacher and parent enrollment for the first of the year.

Mrs. Nardone read a post spoke about an anonymous letter and a \$100 donation to Tufts Library.

Mrs. Curran stated she could not attend the SEPAC picnic but the connected did not go out until Saturday night.

Mrs. Kustka provided the Endicott survey numbers.

### **Reorganization of School Committee Officers: Chairperson**

Chairman Guilfoyle stated that there would be a reorganization of the School Committee Chair. Thanked his colleagues for voting him chair for 5 terms. He is choosing to step-down this evening due to the demands of his day job have become much more than recently. The Chair would like give someone else the opportunity to do this. He will be stepping down at the beginning of the September 10<sup>th</sup> Meeting. The Chair checked on the policy and how we go about this. The Chair contacted MASC and our attorney. The Chair read the letter from Attorney Joseph Emerson.

There are two options for replacing the chair, have the vice chair assume the position or the Committee vote a new Chair.

Chair Guilfoyle opened for discussion. There was a detailed discussion where each member discussed the policies, Roberts Rules, voting, and how the voting should proceed.

Mrs. Sheehan stated at Policy Sub-Committee Chair Policy Chair, that she strongly feels that we should be following our policy and Roberts Rules of Order, so she will be abstaining from this vote.

On motion of Ms. Belmarsh, seconded by Mrs. Nardone to go forward with an election process for a new Chair of the School Committee to fulfill the balance of the Chair. So voted. Mrs. Curran voted no.

Mrs. Nardone nominated Lisa Belmarsh to become chair. Ms. Flemer seconds

Mayor Kay asked if chairs of the subcommittees would remain the same. Ms. Belmarsh stated chairs would stay the same except for Budget Sub-Committee she would step down.

Mayor Kay nominated Gail Sheehan to become chair. Mrs. Curran seconds.

On motion of Mr. Guilfoyle, seconded by Ms. Flemer to vote Lisa Belmarsh, Chair of the School Committee. Motion passes 5-2 with one abstention. 9:03 p.m.

### **Next Meeting of the Weymouth School Committee**

The Weymouth School Committee will next meet on September 10, 2015 at 7:00 p.m. in the Mary J. Livingstone Humanities Center at Weymouth High School.

### **Adjourn**

At 9:04 p.m., on motion of Mrs. Sheehan, seconded by Ms. Flemer, it was unanimously voted to adjourn.

Respectfully submitted,

---

Diana R. Flemer – Secretary

Weymouth School Committee Meeting  
August 27, 2015

Documents Related to Meeting and Retained at School Administration Building

- Agenda
- NEASC Update
- Domestic Abuse Policy
- Immediate Family Language
- 2015-2016 Calendar Adjustments
- MOA Weymouth School Committee and SEIU Local 888 Cafeteria workers
- Weycare site coordinator salary schedule