**LOCAL EMERGENCY PLANNING COMMITTEE**

**November 18, 2014**

**Police Station - EOC Training Room**

**140 Winter Street**

**MINUTES**

**PRESENT:** John Mulveyhill, Chairman

 Matt Brennan

 Sarah Darcy

 Charlotte Jenkins

 Jonathan Tose

 David Phillips

 Kenan Connell

 Mike Gallagher

 Chris Grazioso

 Jeanne Savoy

 Rich Latour

 James Manion

 Vinnie Fagan

 Dan McCormack

**RECORDING SECRETARY**: Christine Malloy

Chairman Mulveyhill called the Local Emergency Planning Committee meeting to order at 9:00am.

**HAZARDOUS MATERIALS**

Mr. Brennan stated there were two hazardous materials incidents:

* A boat was removed; Deputy Tose responded; issue was turned over to the Coast Guard
* A resident called regarding 200lb tank that released into ground; issue is being taken care of

**OTHER BUSINESS**

**EQUIPMENT @ EOC, POLICE STATION TRAINING ROOM**

Mr. Fagan gave a list of the equipment available to LEPC members in the EOC at the Weymouth Police Station, Training Room:

* Services
* Town website
* GIS links
* IMC capability
* Multiple TV feed
* Local cable
* National cable
* Three ways to bring news in

Mr. Gallagher stated this room has eyes and ears on everything in the event LEPC needs it; including news from local and national. Mr. Gallagher stated he would like to have cameras in different areas in town to be able to see what is happening on the Town streets as an issue is happening. LEPC is able to get into MEMA's website in this room. There is a laptop for every workstation in this room, with telephones at each workstation, all wireless. Next step is to create a call center in the closet area of this room so that people can make telephone calls and be able to hear what is being said back to them in the case of an emergency.

Mr. LaTour stated this room can tie into statewide via WEBEOC. This is how Weymouth reports conditions of the town or its needs from the state. Mr. LaTour showed LEPC members how to request assistance from the state electronically; reminding members to describe the objective not specific resource that it thinks is needed; most important list who is the contact person for this request. This website allows users to check significant events daily to see what is happening in EOC on a daily basis.

Mr. LaTour pointed out important pages on the WEBEOC such as:

* Timeline
* Activity log
* Hurricane dashboard
* Weather dashboard
* Shelter status
	+ ICS forms

Chairman Mulveyhill stated he is very pleased with this tool and will do some training on this website. Mr. Gallagher stated LEPC can use as WEBEOC instead of gathering physically. Can download WEBEOC mobi in the app store; only available on Apple products.

Chairman Mulveyhill stated he will e-mail all LEPC members today with the password.

Mr. LaTour offered to host training sessions; can be found under "region 2 training" only. Mr. LaTour will speak with Chairman Mulveyhill and set up a date for training.

Mr. Tose suggested a printer in case the electronics/internet goes down in an event. Mr. Tose asked will phone be recorded in this room. Chairman Mulveyhill stated no, phones not recorded other than dispatch.

Mr. Gallagher stated Comcast is the Town's provider, if it goes down we go down. Mr. LaTour stated it would not be a bad idea to have a redundant source for internet.

Mr. Tose suggested LEPC still operate at EOC until proficient then all departments can open WEBEOC from their respective offices without having to come together here.

Mr. Brennan asked if Health Guide will be on the laptop here in the EOC room, it’s a tool he needs to use in an emergency and would like on the laptop. Mr. Gallagher stated he can work on that.

Chairman Mulveyhill stated he and Mr. Gallagher have discussed and going forward into the winter season there is a good chance that the EOC will be opened up in an emergency even if only to resolve issues and close.

Chairman Mulveyhill asked Ms. Darcy to ask Ms. Cooper-Zack to send him South Shore Hospital's #2 and #3 representatives contact information. At the present time Chairman Mulveyhill only has Ms. Cooper-Zack's information.

**NEXT MEETING**

The next meeting of the LEPC will be announced at a later date.

**ADJOURNMENT**

Mr. Gallagher made a MOTION to ADJOURN at 9:55AM. Ms. Jenkins SECONDED the MOTION. It was UNANIMOUSLY VOTED.

Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Mulveyhill, Chairman

Dated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_