**LOCAL EMERGENCY PLANNING COMMITTEE**

**June 3, 2014**

**Police Station - EOC Training Room**

**140 Winter Street**

**MINUTES**

**PRESENT:** John Mulveyhill, Chairman

 Matt Brennan

 Mary Heinrichs

 Joan Cooper-Zack

 Charlotte Jenkins

 Jonathan Tose

 Tom Slattery

 David Phillips

 Kenan Connell

 Mike Gallagher

 Chris Grazioso

 Steven Murray

 Bob Kenney
 Jeanne Savoy

 Vinnie Fagan

 Jason Cappello

**RECORDING SECRETARY**: Christine Malloy

Chairman Mulveyhill called the Local Emergency Planning Committee meeting to order at 9:00am.

**MINUTES**

Mr. Gallagher made a MOTION to APPROVE the minutes of April 1, 2014 as amended with the spelling correction of Ms. Joan Cooper-Zack's last name. Mr. Connell SECONDED the MOTION. It was UNANIMOUSLY VOTED.

Mr. Gallagher made a MOTION to take the June 19, 2012 minutes off the table. Ms. Savoy SECONDED the MOTION to take minutes off the table.

Mr. Gallagher made a MOTION to APPROVE the minutes of June 19, 2012 with the correction that he was present at the meeting. Mr. Connell SECONDED the MOTION. It was UNANIMOUSLY VOTED.

Mr. Gallagher made a MOTION to take the October 2, 2012 minutes off the table. Mr. Phillips SECONDED the MOTION to take minutes off the table.

Mr. Gallagher made a MOTION to APPROVE the minutes of October 2, 2012. Mr. Phillips SECONDED the MOTION. It was UNANIMOUSLY VOTED.

**HAZARDOUS MATERIALS**

Mr. Brennan stated there have been no hazardous material incidents to report.

**OTHER BUSINESS**

**NEW WORDING in CHAPTER 639**

Chairman Mulveyhill stated the amendment of Chapter 639 adds the wording "and household pets and service animals".

*Any emergency plan of operations shall include strategies to support the needs of people with household pets and the needs of household pets under their care, including service animals. The local organization for civil defense shall take appropriate steps to educate the public regarding the resources available in the event of an emergency and the importance of emergency preparedness planning.*

Chairman Mulveyhill stated he will send the new wording out to all LEPC members.

**EOC TRAINING CENTER**

Chairman Mulveyhill stated in case of an emergency all LEPC members and emergency response personnel will meet in this room. Mr. Fagan explained how things work in the room and listed all the equipment available as resources in the EOC:

* Town cameras
* IMB
* Dispatch
* Remote (this is not completely set up as of today)
* Smart board
* Windows TV - 2 channels can be watched at the same time.
* Cable
* Building cameras
* iPad mirroring
* public eye/iPad can be displayed on screens

Chairman Mulveyhill stated the town is set up to follow Level 2.

Ms. Cooper-Zack asked when LEPC will get a drill on how to use the equipment in the room. Chairman Mulveyhill stated he will plan a subcommittee to do a couple of drills on how to use the equipment. Ms. Savoy asked if Chairman Mulveyhill will form a subcommittee. Chairman Mulveyhill stated yes.

Mr. Gallagher stated the town is putting cameras in at various locations throughout the town; schools, parks, squares, Emery Estate, etc. So that if there is an event it will be helpful to see what is happening without having to travel out to that remote location. The cameras can be used for multiple things.

Ms. Cooper-Zack asked has anything been done about the phone issue in this EOC room. Chairman Mulveyhill stated yes. Mr. Gallagher stated the room is equipped with Wi-Fi access now.

Ms. Cooper-Zack asked has the work been done to the windows for the wind protection in the event of an emergency situation. Mr. Gallagher stated it was determined to be cost prohibitive. Wind protection is still on the table, just looking for other alternatives. Ms. Cooper-Zack suggested the EMPG Grant. Chairman Mulveyhill stated the EMPG Grant paid for all of what is here in this room now.

Ms. Cooper-Zack asked what the status on the hand radios is. Chairman Mulveyhill stated he is working on the hand radios; they require 20 pages of paperwork.

Mr. Gallagher advised Crown Castle has another entity that wants to put equipment here. It frees up space at this building.

Mr. Gallagher advised that he is in the process of changing over the iPhone 4's with iPhone5's to have better communications with his staff.

Chairman Mulveyhill stated he is looking to mimic the Command Center to mimic the EOC. Chairman Mulveyhill stated he uses the EOC for the town pages to document information for Weymouth

Chairman Mulveyhill stated with IMC Police Shift Commander can add where trucks are at any given moment; can see fire trucks anywhere. All 911 calls can be viewed in EOC room. Ms. Heinrichs asked, are cameras recording or just live? Mr. Fagan stated they are both recording and have snapshot capacity.

**SOUTH SHORE HOSPITAL TRAINING**

Ms. Cooper-Zach stated South Shore Hospital has Hazardous Materials Radiation Training; she invited public health to work with SSH.

**EOC TRAINING ROOM SUBCOMMITTEE**

Mr. Gallagher asked Chairman Mulveyhill to set up the subcommittee now. Chairman Mulveyhill stated the subcommittee will consist of

* Jonathan Tose
* Chris Grazioso
* Dave Phillips
* Matt Brennan
* Charlotte Jenkins
* John Mulveyhill
* Jason Cappello
* Vinnie Fagan

Chairman Mulveyhill stated this group will meet here at the Police Station/EOC Training Room soon to learn how to use the equipment. This will fulfill the drill requirements.

**WETC - STREAMING LIVE NOW**

Ms. Heinrichs stated WETC is now streaming all town meetings live.

**ACTIVE SHOOTER EXERCISE**

Ms. Cooper-Zack thanked Police, Fallon and Fire Departments for all of their help during the South Shore Hospital Active Shooter Exercise.

**NEXT MEETING**

The next meeting of the LEPC will be announced at a later date.

**ADJOURNMENT**

Mr. Gallagher made a MOTION to ADJOURN at 9:50AM. Ms. Jenkins SECONDED the MOTION. It was UNANIMOUSLY VOTED.

Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

John Mulveyhill, Chairman

Dated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_