

**COMMUNITY PRESERVATION COMMITTEE
RECORD OF MINUTES AND PROCEEDINGS
February 3, 2011
MINUTES**

PRESENT:

Walter Flynn, Chairman
Stephen Ford, Vice Chairman
Dan Condon, Clerk
Laura Harbottle
Donna O'Sullivan
Donald Mathewson
Ed Harrington
Donald Sheehan

NOT PRESENT:

Christopher Hannan

ALSO PRESENT:

James Clarke, Director of Planning and Community
Development

RECORDING SECRETARY:

Christine Callbeck

Chairman Flynn called the meeting to order at 7:00PM.

PUBLIC HEARING

A MOTION was made by Mr. Condon to OPEN the PUBLIC HEARING. The MOTION was SECONDED by Mr. Ford. It was UNANIMOUSLY VOTED.

A MOTION was made to WAIVE the READING of the PUBLIC NOTICE by Mr. Condon and SECONDED by Mr. Ford. It was UNANIMOUSLY VOTED.

Committee Membership

- Walter Flynn, Chairman & Planning Board representative
- Stephen Ford, Vice Chairman & Recreation Commission representative
- Daniel Condon, Clerk, Mayor appointee
- Christopher Hannan, Mayor appointee
- Donna O'Sullivan, Mayor appointee
- Ed Harrington, Town Council representative
- Laura Harbottle, Conservation Commission representative
- Donald Sheehan, Weymouth Housing Authority representative
- Donald Mathewson, Historical Commission representative

The Law

The Community Preservation Act found at Massachusetts General Law chapter 44B, as amended and as voted upon by the Citizens of the Town of Weymouth in November, 2005, permits the Town to raise monies through a 1 percent surcharge on the real estate tax levy on real property. The Town has adopted two exemptions based upon residential use and value.

Mission Statement

The Committee will recommend the expenditure of these funds to acquire, create and preserve open space; acquire and preserve historic resources; create, preserve and support community housing; and acquire and/or preserve land for recreational use.

Chairman Flynn has asked the Finance Office for updated revenue numbers. Mr. Bois has been unable to complete this task as yet.

FY 2012 Budget

Revenue

- 1% surcharge estimated - \$536,541.84
- State Match estimated - \$143,908.00
- Investment Income - \$5,000.00
- Estimated Interest & Penalties Reimbursement - \$1,000.00

Total FY12 Estimated Revenue - \$686,449.84

Administrative Costs

Administrative Costs - \$34,000.00
(5% maximum of FY12 Total Estimated Revenue)

- Recording Secretary \$2,000.00
Approximately 15 meetings
- Miscellaneous Expenses \$12,000.00
- Salary Allocations \$20,000.00

Mandatory Set Aside Reserves

- From the FY12 Estimated Revenues a minimum of 10% must be allocated to each of the following:
 - Open Space Mandatory Set Aside Reserve

- Historic Resources Mandatory Set Aside Reserve
- Community Housing Mandatory Set Aside Reserve
- Funds may be expended during FY12 or set aside for future projects within the allocated category.

FY12 Open Space Expense Budget

- Specified Projects/Acquisitions \$0
- Unspecified Reserve \$0
- Mandatory Set Aside Reserve \$68,644.98

FY12 Historical Resources Expense Budget

- Specified Projects/Acquisitions \$0
- Unspecified Reserve \$0
- Mandatory Set Aside Reserve \$68,644.98

FY12 Community Housing Expense Budget

- Specified Projects/Acquisitions \$0
- Unspecified Reserve \$0
- Mandatory Set Aside Reserve \$68,644.98

FY12 Recreation Expense Budget

- Specified Projects/Acquisitions \$0
- Unspecified Reserve \$68,644.98

FY12 Debt Service Budget

- Principal & Interest \$0

FY12 General Reserve Expense Budget

- General Reserve \$377,869.91

Funds remaining at end of Year

- Funds remaining in the Mandatory Set Aside Reserves at the end of the fiscal year will roll into the designated Reserved Fund Balance and remain restricted to that area.

- The remaining unexpended funds at the end of the fiscal year will roll into the Unreserved Fund Balance and become available for unrestricted use.

Expenditure of Funds

- The CPC makes project recommendations to the Mayor
- Mayor may submit CPC recommendations to the Town Council
- Town Council must approve all project funding requests

Project Status Updates

Current Projects

- Reed Cemetery Study & Headstone Restoration/Preservation
 - Appropriated \$80,325.00
 - Expended \$71,822.08
 - Balance \$8,502.92
- Fogg Library Restoration (Exterior)
 - Appropriated \$1,702,000.00
 - Expended \$1,527,782.07
 - Balance \$174,217.93

Mr. Ford asked if any decision has been made on the interior plans for the Fogg Library. Mr. Clarke stated that he spoke with Mayor Kay today. Mayor Kay would like to have all the plans together by the spring, sit with the new Director of the library, and discuss.

- Herring Run Pool
 - Appropriated \$246,946.00
 - Expended \$203,031.00
 - Balance \$43,915.00

Mr. Clarke stated this project is completed except for the new signs and the water that is going to be brought to the site. This additional work is being done for free. Mayor Kay wants to have an event at the site in the spring.

- Acquisition of Recreation Land (2 acres) added to Bradford Hawes Park
 - Appropriated \$69,000.00
 - Expended \$69,000.00
 - Balance \$0
- Abigail Adams Property Assessment
 - Appropriated \$24,999.00

- Expended \$18,000.00
- Balance \$6,999.00
- Joseph Crehan Elderly Housing
 - Appropriated \$110,000.00
 - Expended \$110,000.00
 - Balance \$0

Mr. Clarke stated this project was completed along with help from the CDBG fund.

- Whitman's Pond Weed Treatment
 - Appropriated \$75,875.00
 - Expended \$0
 - Balance \$75,875.00

Mr. Clarke stated that the funds for this project are on hold because the Town is trying to assess the appropriate way to take care of the weeds in the pond without damaging the plants and fish in the pond. A study is being done.

- Veteran's Memorial Field Historic Wall and Gate
 - Appropriated \$281,000.00
 - Expended \$251,071.13
 - Balance \$29,928.87

Mr. Clarke stated that this project requires a special meeting of the CPC with Gene Raymond to discuss combining Phases 2 and 3 into one (1) phase. A special meeting is to be held on February 17, 2011.

Chairman Flynn stated that a new group has been formed. The group is meeting to discuss fund-raising for Legion Field. Their first meeting is tonight in the Kelly Room.

- Neck Street Land Acquisition
 - Appropriated \$339,000.00
 - Expended \$207,467.50
 - Balance \$131,532.50

Mr. Clarke stated that John DeVito from Northern Contracting volunteered his time and equipment to demolish and remove the home that was located on the parcel/land acquisition at Neck Street. The work that Mr. DeVito volunteered would have cost the Town approximately \$25-\$45,000 if the Town had to pay for it.

Past Projects - Completed

- Wessagusset Field - \$138,281.93
- Bike Racks - \$951.75

- Woodbine Road Land - \$300,000.00
- 43 Bicknell Study - \$10,000.00
- 721 Main Street Housing - \$125,000.00
- Tammy Brook - \$150,000.00
- Cemetery Study - \$12,000.00
- Whitman's Pond (West Cove) - \$24,675.00

Revenues & Expenditures

FY 06 - FY 11 (to date)

Total Revenues Received \$4,691,430.00

Total Expenditures \$3,286,287.00

Application Procedure

- Application Form/Funding Proposal
 - Contact Information
 - Project Name
 - Description
 - Purpose
 - Fiscal Year Funds needed

Mr. Ford made a MOTION to CLOSE the PUBLIC HEARING. The MOTION was SECONDED by Mr. Condon. It was UNANIMOUSLY VOTED.

Mr. Ford asked why this meeting was not televised. Mr. Clarke stated that he completely forgot to contact WETC because Mr. Luongo is on vacation. Mr. Condon suggested checking with Mayor Kay to see if the power point presentation of the FY12 CPC Budget can be broadcast on WETC.

OTHER BUSINESS

Mr. Clarke suggested the Committee meet again in two (2) weeks with Gene Raymond regarding the Legion Field Memorial Wall and the Back River Trail on February 17, 2011.

Mr. Clarke stated that the Budget Management Committee voted favorable action on the Abigail Adams Society's request for \$90,000 in a 4-0 vote with 1 abstention because that counselor is a member of the Abigail Adams Society.

Chairman Flynn stated he read a *Globe* article of positive statewide interest in the project.

ADJOURNMENT

At 7:50P.M., there being no further business, a MOTION was made by Mr. Ford to ADJOURN and SECONDED by Mr. Harrington. It was UNANIMOUSLY VOTED.

Approved by: _____
Walter H. Flynn, Jr., Chairman

Dated: _____