

**COMMUNITY PRESERVATION COMMITTEE  
RECORD OF MINUTES AND PROCEEDINGS  
November 10, 2011  
MINUTES**

**PRESENT:**

Walter Flynn, Chairman  
Ed Harrington  
Donna O'Sullivan  
Dan Condon, Vice Chairman  
Colleen Kelley  
Scott Dowd  
Donald Sheehan  
Donald Mathewson

**NOT PRESENT:**

Christopher Hannan, Clerk

**ALSO PRESENT:**

James Clarke, Director of Planning and Community  
Development  
Robert Luongo, Principal Planner  
Mary Ellen Schloss, Conservation Administrator  
Arthur Mathews, President, Town Council  
Tom Daru, Whitman's Pond Association

**RECORDING SECRETARY:**

Christine Callbeck

Chairman Flynn called the meeting to order at 7:00PM and introduced and welcomed Colleen Kelley as the new representative from the Recreation Department replacing Steven Ford.

**WHITMAN'S POND VEGETATION MANAGEMENT ACTION PLAN**

Mr. Clarke stated that after the last meeting Ms. Schloss made a presentation for the members of the working group and Arthur Mathews.

Ms. Schloss stated CPC members should have received copies of the DMF letter from May 10, 2010 and a June 9, 2010 Conservation Commission letter.

Ms. Schloss stated that the working group met on November 1, 2011; thanks to Mr. Mathews for working on getting that group together again. Departments and individuals that were present at the meeting included:

- DPW
- Jim Clarke
- Scott Dowd
- Whitman's Pond Association
- Mayor Kay

- Assistant Herring Warden

Ms. Schloss handed out the new, revised proposal stating that the new information in the proposal only strengthens the proposal. When this data is collected it will not duplicate any already collected data. The contractor will meet with the working group at various stages of the project. Also added to the proposal is a full lake herbicide treatment. Sediment samples will not duplicate efforts; will be used if needed to supplement existing sediment studies.

Chairman Flynn asked if the letter from the Whitman's Pond Association can now be submitted into record. Mr. Daru stated the letter was from Trish with a thought that WPA would be for this. The letter did not get brought up in front of WPA; it was just assumed to be from it. Mr. Daru further stated at the next WPA meeting in January the letter will be discussed. Mr. Daru stated he does not feel that anyone will object to it being submitted into record then. Mr. Mathews stated he tried to bring the topic up at the last WPA meeting but was not given the time to speak. Chairman Flynn asked CPC if anyone on the Committee needs to contest the letter being submitted from WPA. Mr. Mathews stated he will vouch for the fact that the proposal before the CPC was in fact voted for at the last WPA meeting. Chairman Flynn stated he will not include the letter into record at this time.

Mr. Clarke stated that if CPC acts tonight, the schedule on page 3 of the proposal may need to change because there is not enough time to hire a contractor and get work to begin in the fall.

Mr. Mathews stated he would like to thank everyone (CPC and WPA) for getting together on this proposal. There was a working group meeting after the last CPC meeting. The success on this document will be the success of the working group. The working group plans to work closely with the contractor with periodic reviews of all information. This is a very unique pond.

Ms. Schloss stated this proposal covers all coves in the pond.

Mr. Daru stated this is a good document; everyone is on the same page. Maybe the Town will be able to get some fresh ideas for the pond. This study may be able to support the grant with environmental trust.

Mr. Harrington asked if not CPC, where else would you want to go for this study. Ms. Schloss stated that there are 604 grants but the scope is too narrow. Mr. Harrington stated that the Conservation Commission could go through the Town for grants because it is tapped into the water supply. Mr. Mathews suggested adding to the document that the proponent is looking for alternative sources of funds. Ms. Schloss stated that the working group could work on agreeing to look for additional funding sources.

Chairman Flynn stated that this new edited proposal should have the changes from the last proposal highlighted so that members could easily decipher the changes.

Ms. O'Sullivan made a MOTION to APPROVE this funding proposal in the amount of \$24,800 for the Whitman's Pond Vegetation Management Action Plan from the General Reserve. Mr. Dowd SECONDED the MOTION. It was UNANIMOUSLY VOTED.

## **OTHER BUSINESS**

Chairman Flynn asked if the members who serve on others boards, commissions or committees if they need to get reappointed to the CPC each year? Mr. Clarke stated that he will check with Solicitor Lane.

Chairman Flynn stated that there is currently a vacancy for the position of Vice Chairman of CPC.

Ms. O'Sullivan NOMINATED Mr. Condon as Vice Chairman of the CPC. Mr. Sheehan SECONDED the NOMINATION. It was UNANIMOUSLY VOTED. Mr. Condon accepted the position of Vice Chairman.

Mr. Condon NOMINATED Mr. Hannan as Clerk of the CPC. Mr. Harrington SECONDED the NOMINATION. It was UNANIMOUSLY VOTED.

## **PROJECT UPDATES**

### **Legion Field**

Mr. Clarke stated that work continues; the fencing is at the shop and ready to go the next step.

### **Brad Hawes**

The Conservation Commission met and approved and signed the Conservation Restrictions. Now it is ready to move to the State for its recommendations and then to the Mayor and Town Council. Chairman Flynn indicated that if members feel strongly about a CR, a letter can be prepared and sent.

### **Emery Estate**

The Town Council voted unanimously for the marketing study.

Mr. Clarke asked the new members if they need a copy of the CPC Manual. It includes the ethics commission package, open meeting law, blue card on Executive Session voting. Four (4) copies are needed; Mr. Harrington, Ms. Kelley, Mr. Condon and Mr. Dowd. Mr. Clarke stated he may just update the package and give to all members.

### **Abigail Adams - Update**

The RFP's went out.

On site visits for bidding.

Two bids.

Need to discuss bids

Need a recommendation from them.

Expect to go forward with their recommendation.

Also working with in-kind contributors, work to be done includes:

HVAC

Electrical

National Grid

Work in house will happen during winter time

Will talk with Massachusetts Architect Access Board regarding HP access

Will work with High School students on handicap access w/respect to video/audio aspects (this is a good use of the partnership/capstone project).

Mr. Condon stated he applauds the outreach to the High School.

### **OTHER BUSINESS**

Ms. Deb Sullivan, North Cemetery. Mr. Clarke suggests moving this item to next month's agenda.

### **PUBLIC COMMENTS**

#### **Legion Field**

Mr. Mathews asked if the cement work went to bid. Mr. Clarke stated the architect suggested not to proceed with the concrete bid because winter would soon arrive. The plan is to get the iron work done, and then apply in winter for concrete work to be done in the spring. Mr. Mathews suggested locking in the prices now.

Mr. Clarke stated that the Back River Trail project is pending

### **NEXT MEETING**

The next meeting of the Community Preservation Committee will be held on December 1, 2011 at 7:00PM.

### **ADJOURNMENT**

At 7:45P.M., there being no further business, a MOTION was made by Mr. Condon to ADJOURN and SECONDED by Mr. Sheehan. It was UNANIMOUSLY VOTED.

Approved by: \_\_\_\_\_  
Walter H. Flynn, Jr., Chairman

Dated: \_\_\_\_\_