

**TOWN COUNCIL MEETING MINUTES**  
**Budget/Management Committee**  
**January 19, 2016-Tuesday**

Present: Michael Molisse, Chairman  
Patrick O'Connor, Vice Chairman  
Jane Hackett, Councilor  
Rebecca Haugh, Councilor  
Brian McDonald, Councilor

Also Present: Ted Langill, Chief of Staff  
Richard Swanson, Auditor  
Nick Bulens, Planning Dept.  
Joseph Comperchio, Captain WPD  
Michael Flaherty, Housing Director

Recording Secretary: Mary Barker

Chairman Molisse called the meeting to order at 6:30 PM.

A motion was made by Councilor Hackett to take measure 15 140 out of order and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

**15 140-Community Preservation Committee-Housing Authority Security Cameras at Lakeview Manor**

Planning Director Jim Clarke presented for \$100,000 from Community Preservation funds, Affordable Housing portion with Housing Authority Director Michael Flaherty, and Capt. Joseph Comperchio, WPD. The funds will be used for installation of cameras to increase security at Lakeview Manor Housing and sought after determining with the police department ways to create a safer environment for the residents' security. Capt. Comperchio noted that the department has been working with the fire department and the administration to build the infrastructure for surveillance. It is in use in different areas in the town and this project will use the same equipment utilizing access to security. Cameras will be installed in different areas; 17 units with capability to monitor 42 areas and with real-time views, recording and storage capability for later viewing. The units will be tamper-proof and weather resistant. Site work will need to be done to accommodate the units, such as tree trimming, pole installation and lighting adjustments and is included in the cost.

Councilor Hackett questioned the use of CPA funding for the project. Auditor Swanson verified the balance in the Housing Reserve is adequate to cover the measure. Councilor Haugh asked if there is an overabundance of calls to the location. Capt. Comperchio responded that the department responds to certain types of activities such as drug transactions, but he isn't sure that there are necessarily more calls. Councilor Haugh asked if the \$30,000 grant funding attached to the project will be returned to the CPA

when received. Mr. Clarke responded that the project will utilize 100% of the state grant; whatever is not used from CPA will be returned.

Chairman Molisse asked how the camera system works. Mr. Flaherty explained it will be on the existing fiber network and the server will be with the Housing Authority. It will not be monitored, but recorded to a single source that can be remotely accessed throughout the town and the police department will have access. It works in real-time application and recordings can be stored for up to 30 days. The funds will pay for installation and there will be a service contract through the Housing Authority.

Councilor Haugh asked if the request was vetted through the legal department to ensure it doesn't infringe on personal property or rights. Private areas can be blocked out and they will only monitor public access areas.

A motion was made by Councilor Hackett to hold measure 15 140 in committee, pending the close of the public hearing, and was seconded by Councilor Haugh.  
UNANIMOUSLY VOTED.

**15 136-General Fund Reserve Appropriation for Teen Center Custodian Salary**

Nick Bulens and Ted Langill presented the measure on behalf of the Mayor to transfer \$9,000 which represents costs to pay for a part time custodial position at the teen center. Due to an oversight, this funding was not included when the budget was presented. Auditor Swanson confirmed that he reviewed MUNIS and at the current payroll run rate, there is not enough in the account line to cover the cost for the fiscal year.

A motion was made by Councilor Hackett to forward measure 15 136 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

**15 137-Free Cash for Special Purpose Stabilization Fund**

Nick Bulens and Ted Langill presented the measure on behalf of the Mayor to raise and appropriate the sum of \$720,000 received from LNR as amended to read "Fiscal Year 15."

Auditor Swanson reviewed the \$1.2 million received and booked from the definitive agreement with LNR. Mr. Bulens responded that the definitive agreement was negotiated separately. Councilor Hackett noted she has some thoughts on future utilization of monies. A discussion ensued on the free cash estimates provided to the Council and how they factored it into an override request. She noted that the Council was misled by not having accurate financial projections that may have had led to exploring other avenues. She urged the current administration to be more forthcoming on strategy going forward and to establish a policy of candor and frankness. During this discussion, at 6:53 PM, Vice Chairman O'Connor arrived.

A motion was made by Councilor Hackett to forward measure 15 137 to the full Town Council with a recommendation for favorable action and was seconded by Vice Chairman O'Connor. UNANIMOUSLY VOTED.

**15 138-Free Cash for School Department to Close Level Service Gap**

Nick Bulens and Ted Langill presented the measure for \$350,000 free cash to the school department to fill the gap in operating costs for FY16. It was noted that these monies were promised in the last budgeting process in the event the override did not pass.

A motion was made by Councilor Hackett to forward measure 15 138 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

**15 139-Free Cash for School Department to Reimburse Capital Costs**

Nick Bulens presented the measure for \$250,294 to replace passenger vans as agreed to in the mitigation agreement. The administration had agreed to reimburse expense up to \$300,000.

Auditor Swanson reported that he reviewed the mitigation agreement. 9 sped vans were budgeted for FY16; he examined each invoice and verified FY16 procurements and amounts. Councilor Haugh asked for a report of how many vans in the fleet still need replacing.

A motion was made by Councilor Hackett to forward measure 15 139 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

**ADJOURNMENT**

At 7:03, there being no further business, a motion was made by Councilor Hackett to adjourn the meeting and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

Respectfully submitted by Mary Barker as Recording Secretary

Approved by Michael Molisse as Chairman of the Budget/Management Committee  
Voted unanimously on 7 March 2016