

TOWN COUNCIL MEETING MINUTES
Budget/Management Committee
Council Chambers
May 17, 2017

Present: Michael Molisse, Chairman
Jane Hackett, Councilor
Brian McDonald, Councilor

Also Present: Ted Langill, Chief of Staff
Joseph Callanan, Town Solicitor
Richard Swanson, Town Auditor
Nick Bulens, Planning Dept.
Greg Guba, Human Resources
Brian Connolly, Chief Financial Officer
Patrice Cook, Accountant
Brenda O'Toole, Assessor
Robert Conlon Jr., Treasurer/Collector
John Mac Leod, Asset Mgmt & Procurement
Robert Luongo, Planning & Development
Jeff Richards, Licensing & Inspections
Kathleen Deree, Town Clerk
Daniel McCormack, Health

Absent: Patrick O'Connor, Vice Chairman
Rebecca Haugh, Councilor

Recording Secretary: Janet Murray

Chairman Molisse called the meeting to order at 6:00pm.

Deliberate the following measures:

17 025D-Municipal Finance

Brian Connolly gave a Power Point presentation to the committee regarding the Fiscal Year 2018 Budget.

17 025I-Asset Management & Procurement

John MacLeod gave a Power Point presentation to the committee regarding the Fiscal Year 2018 Budget.

Councilor Hackett stated that she has been an advocate for an additional coordinator of what gets done on town property and who has the authority to make that happen. Someone needs to be in charge of the \$11 million in assets-one person should be in charge and accountable.

Capital Improvement Plan

A motion was made by Councilor Hackett to forward the Capital Improvement Plan to the full Town Council with a recommendation for favorable action and was seconded by Councilor McDonald. UNANIMOUSLY VOTED.

17 025H-Planning and Development

Bob Luongo gave a Power Point presentation to the committee regarding the Fiscal Year 2018 Budget.

Mr. Luongo stated that there was a Planning Board meeting last night (5/16/17) where there was discussion about zoning changes to the Highway Transition (HT) and B-1 zones. He noted that he had been in contact with Councilor DiFazio who is the chair of the Ordinance Committee.

Councilor Hackett asked about the Housing Production Plan. Bob Luongo stated that it is expected to be completed in November.

17 035-Community Preservation Committee Annual Appropriation

Bob Luongo gave a Power Point presentation to the committee regarding the Fiscal Year 2018 Budget.

17 025N-Licensing and Inspections

Jeff Richards gave a Power Point presentation to the committee regarding the Fiscal Year 2018 Budget.

17 025A-Town Council

There was no discussion as there were no questions.

17 025G-Town Clerk

Kathleen Deree gave a Power Point presentation to the committee regarding the Fiscal Year 2018 Budget.

17 025P-Health

Daniel McCormack gave a Power Point presentation to the committee regarding the Fiscal Year 2018 Budget.

17 025K-Human Resources

Greg Guba, Director of Human Resources, gave a Power Point presentation to the committee regarding the Fiscal Year 2018 Budget.

Vote measures:**17 022-Reserve Fund Transfer-Human Resources**

Mr. Guba stated that he needed to expand the number of hours during the open enrollment period. There were drop-in sessions that were held later in the afternoon

(4pm – 6pm and 6pm – 8pm). GIC has changed the input process. GIC used to do the input, however, the town is now responsible for the input.

A motion was made by Councilor Hackett to forward measure 17 022 to the full Town Council with a recommendation for favorable action and was seconded by Councilor McDonald. UNANIMOUSLY VOTED.

ADJOURNMENT

At 7:22pm, there being no further business, a motion was made by Councilor Hackett to adjourn the meeting and was seconded by Councilor McDonald. UNANIMOUSLY VOTED.

Respectfully submitted by Janet Murray as Recording Secretary

Approved by Chairman Molisse

Power point presentations attached
Voted unanimously on 5 June 2017