

TOWN COUNCIL MEETING MINUTES
Budget/Management Committee
June 20, 2015-Monday

Present: Michael Molisse, Chairman
Patrick O'Connor, Vice Chairman
Jane Hackett, Councilor
Rebecca Haugh, Councilor
Brian McDonald, Councilor

Also Present: Ted Langill, Chief of Staff
Richard Swanson, Town Auditor
Kenan Connell, DPW Director
Rob McLean, Library Director
Dr. Kenneth Salim, Superintendent of Schools
Richard Grimes, Chief of Police
Mike Parker, Animal Control Officer
Keith Stark, Fire Chief

Chairman Molisse called the meeting to order at 6:02 PM.

16 066 A -Town Council

A Motion was made by Councilor Hackett to forward item 16 066 A to the full Town Council with a recommendation for favorable action and seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 B-Mayor's Office

A Motion was made by Councilor Hackett to forward item 16 066 B to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 C-Reserve Fund

A Motion was made by Councilor Hackett to forward item 16 066 C to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 D-Municipal Finance

A Motion was made by Councilor Hackett to forward item 16 066 D to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 E-Town Solicitor

A Motion was made by Councilor Hackett to forward item 16 066 E to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 F-Information Services

A Motion was made by Councilor Hackett to forward item 16 066 F to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 G-Town Clerk

A Motion was made by Councilor Hackett to forward item 16 066 G to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 H-Planning and Development

A Motion was made by Councilor Hackett to forward item 16 066 H to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 I-Town Building Maintenance

A Motion was made by Councilor Hackett to forward item 16 066 I to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 J-Administrative Services-no budget for fiscal year 2017

A Motion was made by Councilor Hackett to forward item 16 066 J to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 K-Human Resources

A Motion was made by Councilor Hackett to forward item 16 066 K to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 L-Police Department

A Motion was made by Councilor Hackett to forward item 16 066 L to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 M-Fire Department

A Motion was made by Councilor Hackett to forward item 16 066 M to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 N-Licensing and Inspections

A Motion was made by Councilor Hackett to forward item 16 066 N to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 O-Department of Public Works

A Motion was made by Councilor Hackett to forward item 16 066 O to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 P-Health

A Motion was made by Councilor Hackett to forward item 16 066 P to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 Q-Library

A Motion was made by Councilor Hackett to forward item 16 066 Q to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

BM arrived 6:08

16 066 R-Veterans' Services

A Motion was made by Councilor Hackett to forward item 16 066 R to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 S-Parks and Recreation

A Motion was made by Councilor Hackett to forward item 16 066 S to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 T-Elder Services

A Motion was made by Councilor Hackett to forward item 16 066 T to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 U-Civil Defense

A Motion was made by Councilor Hackett to forward item 16 066 U to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 V-Commission on Disabilities

A Motion was made by Councilor Hackett to forward item 16 066 V to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 W-Youth and Family Services

A Motion was made by Councilor Hackett to forward item 16 066 W to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 X-Debt

A Motion was made by Councilor Hackett to forward item 16 066 X to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 Y-Pensions and Benefits

A Motion was made by Councilor Hackett to forward item 16 066 Y to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 Z-Schools

A Motion was made by Councilor Hackett to forward item 16 066 Z the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 AA-State and County Assessments

A Motion was made by Councilor Hackett to forward item 16 066 AA to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 BB-Overlay for Abatements

A Motion was made by Councilor Hackett to forward item 16 066 BB to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 066 -General Government Annual Appropriation

A Motion was made by Councilor Hackett to forward item 16 066 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh.

Councilor Hackett noted that she was pleased with the candor of all parties. She reported on last year's circumstances with what originally was reported for free cash estimates against what ultimately was available, and noted she was pleased with the administration's candor and transparency in this year's discussion. She is optimistic about the next few years finances and the town's stabilization. She also noted there will be significant revenue realized from Southfield and is hopeful it will be invested in the town's departments. She also touched on the Capital Improvement Plan- it's time to make some headway into maintenance projects that will only become more emergent if ignored. Although the plan is comprehensive, it lacks three major projects; the Library, Chapman School and Lovell Field. She would like to see these bonded as soon as possible. UNANIMOUSLY VOTED.

16 067-Revolving Accounts Annual Authorization

A Motion was made by Councilor Hackett to forward item 16 067 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 068-Gift Accounts Annual Authorization

A Motion was made by Councilor Hackett to forward item 16 068 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 069-Unpaid Bills

A Motion was made by Councilor Hackett to forward item 16 069 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 070-MTBE Settlement-FY 16 Snow Removal

A Motion was made by Councilor Hackett to forward item 16 070 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 071-Free Cash-FY16 Snow Removal

A Motion was made by Councilor Hackett to forward item 16 071 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 072-Sewer Enterprise Fund Annual Appropriation

A Motion was made by Councilor Hackett to forward item 16 072 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 073-Sewer Department-MWRA I/I Phase 9 Allocation

A Motion was made by Councilor Hackett to forward item 16 073 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 074-Sewer Retained Earnings-Capital Equipment

A Motion was made by Councilor Hackett to forward item 16 074 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 075-Water Enterprise Fund Annual Appropriation

A Motion was made by Councilor Hackett to forward item 16 075 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 076-Water Retained Earnings-Water Main Improvements

A Motion was made by Councilor Hackett to forward item 16 076 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 077-Water Retained Earnings-Capital Equipment

A Motion was made by Councilor Hackett to forward item 16 077 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 078-Water Retained Earnings-Water Treatment Plant Upgrades & Improvement

A Motion was made by Councilor Hackett to forward item 16 078 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 079- Community Preservation Committee Annual Appropriation

A Motion was made by Councilor Hackett to forward item 16 079 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

Mayor's Capital Improvement Plan FY 2017

A Motion was made by Councilor Hackett to forward the Capital Improvement Plan FY2017 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh.

Chairman Molisse reported that the budget was received by the Council and referred to committee on April 19th. The Committee met on Mondays and Wednesdays to review. He thanked the administration, department representatives and school committee. This was one of the best years reviews. A budget was presented that provides level service, is fiscally responsible and with some small growth. He thanked Diane Hachey for meeting schedule organization.

UNANIMOUSLY VOTED.

Vote out the following non-budget measures:

16 102-Special Purpose Stabilization Fund Transfer for Equipment at Pond Meadow Park

Mr. Langill reviewed the next six measures. He reported that he had to learn the history of the Special Purpose Stabilization fund and what are acceptable projects.

Auditor Swanson verified the balance in the fund and that this item is included in the Host Community Agreement list. A public hearing is scheduled.

A Motion was made by Councilor Hackett to forward item 16 102 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 103-Special Purpose Stabilization Fund Transfer for Two Replacement Air Conditioning Compressors for Tufts Library

A Motion was made by Councilor Hackett to forward item 16 103 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh.

This is a temporary fix and the library may be replaced over the next few years, however, Mr. Langill noted that the building is currently used as a shelter in extreme weather. Councilor Haugh asked if air conditioning repairs will be completed in time for summer. Mr. Langill responded yes. UNANIMOUSLY VOTED.

16 104-Special Purpose Stabilization Fund Transfer for Installing Air Conditioning for the Whipple Senior Center

A Motion was made by Councilor Hackett to forward item 16 104 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. Mr. Langill reported these funds supplement what the council has already voted. UNANIMOUSLY VOTED.

16 105-Special Purpose Stabilization Fund Transfer for Repairing or Replacing Town Sidewalks

A Motion was made by Councilor Hackett to forward item 16 105 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh.

Councilor Hackett and Chairman Molisse asked for a list of streets that this covers. Councilor Haugh asked about resident notification. UNANIMOUSLY VOTED.

16 106-Special Purpose Stabilization Fund Transfer for a New Dump Truck with Plow for Public Works

Chairman Molisse asked how soon the vehicle would be ready. Mr. Connell responded that it will have to be built.

A Motion was made by Councilor Hackett to forward item 16 106 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 107-Special Purpose Stabilization Fund Transfer for Elder Services Van

Mr. Langill reported that with matching funds the department will be able to secure two new vehicles.

A Motion was made by Councilor Hackett to forward item 16 107 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 108-Free Cash for School Information Technology Needs

Dr. Salim reported that this was presented but not formally discussed and is based on technology review over the last 6 months. It addresses the first of 4-5 year plan around

disaster recovery, bandwidth, and access in classrooms. Laura Stevenson reviewed the measure. Councilor Hackett noted the funding sources which include state funds and a grant from Comcast. She suggested the town and school IT departments explore collaborative purchasing to maximize each other's strengths.

A Motion was made by Councilor Hackett to forward item 16 108 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 109-Free Cash for Two School Maintenance Vehicles

Dr. Salim reported that this is a different funding source than was identified in their last presentation. He reported on the condition of the vehicles this will replace.

A Motion was made by Councilor Hackett to forward item 16 109 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 110-Free Cash for Curriculum Needs

Dr. Salim reported that the department currently has outdated materials and this measure will provide what they need in several subjects. They are all available on e-text or pdf format.

A Motion was made by Councilor Hackett to forward item 16 110 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 111-Free Cash for New Police Cruisers and Motorcycles

Chief Grimes reviewed the request for 7 cars and 4 motorcycles purchased from the Capital Improvement Plan.

A Motion was made by Councilor Hackett to forward item 16 111 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 112-Free Cash for a New Fire Engine

Mr. Langill reported that this is also on the CIP and was chosen as a top needed item.

A Motion was made by Councilor Hackett to forward item 16 112 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 113-Reserve Fund Transfer to Hire a Library Building Architectural Firm

Library Director McLean reported on the progress report on the Library Building Program. By the end of January they will have full plans for a new library with a decision made by the State at this time next year; it will be 6 months from grant funding to have local funding in place. He acknowledged that fund-raising will be part of the process.

A Motion was made by Councilor Hackett to forward item 16 113 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 114-Line Item Transfer from Employee Benefits Health Insurance to Employee Benefits -Worker's Compensation

Mr. Langill reported that the account is currently a little short. An additional request was with the anticipation for a settlement that has been pushed out. Auditor Swanson reported that he has reviewed the account.

A Motion was made by Councilor Hackett to forward item 16 114 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 115-Free Cash for Stabilization Fund

Mr. Langill reported that this request is nowhere near what a town this size should be funding. The administration hopes to make this a more frequent request.

A Motion was made by Councilor Hackett to forward item 16 115 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 116-Free Cash for OPEB Trust Fund

Mr. Langill reported that no amount will get close to what the obligation is, but this is being done in an effort to be fiscally responsible – in discussion with bonding agencies it was noted that any effort is seen as favorable. Auditor Swanson reported that he reviewed the account and he corrected the account fund number to which it will be transferred.

A Motion was made by Councilor Hackett to forward item 16 116 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 117-Borrowing Authorization for Road and Sidewalk Repairs and Reconstruction

Mr. Langill reported that there are several streets on the list of unaccepted ways. They plan to be aggressive addressing this; if a street is not accepted then it isn't eligible for Chapter 90 funding for repairs/restoration. The administration is also looking at ways to streamline the acceptance process. The bonding process was briefly reviewed.

A Motion was made by Councilor Hackett to forward item 16 117 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 118-Appointment of the Chief Financial Officer-Brian Connolly

Mr. Connolly was invited to the table. He reviewed his employment history for the committee.

A Motion was made by Councilor Hackett to forward item 16 118 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 119-Special Police Officer Appointment-Animal Control Officer

Chief Grimes and Animal Control Officer Parker were invited to the table. Chief Grimes reported that the measure is a matter of housekeeping as the position has developed over the last several years.

A Motion was made by Councilor Hackett to forward item 16 119 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 120-Appointment to the Planning Board-Paul Rotondo

Paul Rotondo was invited to the table to review his interest and qualifications.

A Motion was made by Councilor Hackett to forward item 16 120 to the full Town Council with a recommendation for favorable action and was seconded by Councilor McDonald. UNANIMOUSLY VOTED.

16 121-Appointment to the Community Events Committee-Angela Mitchell

This measure has been withdrawn by the Administration- no action required.

16 122-Reappointment to the Board of Registrars-Michele Cronin

A Motion was made by Councilor Hackett to forward item 16 122 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 123-Reappointment to the Fourth of July Committee-William Robinson

A Motion was made by Councilor Hackett to forward item 16 123 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 124-Reappointment to the Community Preservation Committee-Christopher Hannan

A Motion was made by Councilor Hackett to forward item 16 124 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 125-Reappointment to the Board of Assessors-John Sheehan

A Motion was made by Councilor Hackett to forward item 16 125 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

16 126-Reappointment to the Weymouth Braintree Regional Recreation Conservation District-Robert McConnell

A Motion was made by Councilor Hackett to forward item 16 126 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

ADJOURNMENT

At 7:30PM, there being no further business, a Motion was made by Vice Chairman O'Connor to adjourn the meeting and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

Respectfully submitted by Mary Barker as Recording Secretary

Approved by Michael Molisse as Budget/Management Chairman
Voted unanimously on 15 August 2016