

TOWN COUNCIL MEETING MINUTES
Budget/Management Committee
September 21, 2015-Monday

Present: Michael Molisse, Chairman
Jane Hackett, Councilor
Rebecca Haugh, Councilor
Brian McDonald, Councilor

Also Present: James Clarke, Director of Planning
Steve Reilly, Director, Parks & Recreation
Kathleen Deree, Town Clerk
Michael Gallagher, Director of Administrative Services

Not Present: Patrick O'Connor, Vice Chairman

Recording Secretary: Mary Barker

Chairman Molisse called the meeting to order at 7:00 PM.

15 093-Community Preservation Committee-Birches Playground

Jim Clarke and Steve Reilly were invited to the table to review the request for \$55,000, for playground improvements to the Birches Playground. This is part of the Mayor's continuing parks improvement program. A spreadsheet was provided to the committee outlining the breakdown of the costs for this project:

New black vinyl perimeter fencing	\$14,500
Wooden guard rail	\$3,500
Street and park drainage improvement	\$15,000
Handicap Parking, paving and signage	\$3,000
Benches and picnic tables	\$4,500
Backstop repairs	\$2,500
Loam and seed	\$3,000
Park Sign	\$3,000
Contingency	\$6,000
Total	\$55,000

Auditor Swanson reported that he reviewed MUNIS and there was adequate funding in the account to support the measure. Councilor Hackett arrived during this discussion. She thanked the town administration for the attention to the parks in town. A meeting of the Public Parks and Recreation Committee is scheduled next Monday to discuss this further.

Chairman Molisse also noted he was happy to see this measure put forward. A public hearing is scheduled later at the Council meeting. A motion was made by Councilor Hackett to forward measure 15 093 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

15 103-Reserve Fund Transfer – FY16 Election

Town Clerk Kathy Deree reported that this measure is requested to cover costs of the special election that was not previously budgeted.

A motion was made by Councilor Hackett to forward measure 15 103 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

15 104-Reserve Fund Transfer Request-Special Pension Payment for Military Service

Michael Gallagher presented the request for \$900 from the Reserve Fund to the Contributory Retirement for one police officer who was on a ten-week military activation. Submission includes a letter from the Director of the Retirement Board and a supporting memorandum from PARAC.

A motion was made by Councilor Hackett to forward measure 15 104 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

15 105-Appointment to the Conservation Commission-John Reilly

John Reilly was invited to the table. He reviewed his qualifications and interest. He is the former town moderator. Chairman Molisse welcomed Mr. Reilly back to public service.

A motion was made by Councilor Hackett to forward measure 15 105 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

ADJOURNMENT

At 7:13 PM, there being no further business, a motion was made by Councilor Hackett to adjourn the meeting and was seconded by Councilor Haugh. UNANIMOUSLY VOTED.

Respectfully submitted by Mary Barker as Recording Secretary

Approved by Michael Molisse as Chairman of the Budget/Management Committee

Voted unanimously on 9 November 2015.