

TOWN COUNCIL MINUTES
BUDGET/MANAGEMENT COMMITTEE
Town Hall Council Chambers
April 23, 2007 - Monday

Present: Kenneth DiFazio, Chairperson
 Paul J. Leary
 Michael Molisse
 Patrick O'Connor

Not Present: Susan Kay

Recording Secretary: Mary Briggs

Chairman Kenneth DiFazio called the Budget/Management Committee meeting to order at 6:57 PM.

Item 07-029 – Bond Authorization – Extraordinary Repairs to Parks

Chairman DiFazio addressed the members in the audience first. He thanked them for coming, and advised them the purpose of the meeting, which is for discussion by the members only, and not a public hearing. He also noted that the committee needed more time during which to determine what recommendation to bring to full Council, and noted that no vote would be made for that purpose at this meeting.

He also noted that Susan Kay had another obligation and was unavailable for the meeting, but did email some questions to the Chairman.

For the record, the Chairman DiFazio noted this measure was initially referred by the Town Council to the Budget/Management Committee on March 19, 2007. The Budget/Management Committee met on March 27, 2007 to consider the measure. A Public Hearing was held on April 2, 2007, and continued to a further Public Hearing on April 17, 2007. The Public Hearing was closed on April 17, 2007. The meeting tonight is the second Budget/Management meeting on the measure.

Chairman DiFazio polled the members of the committee to determine whether they felt they needed additional information to vote to bring a recommendation to the full Town Council:

Councilor Molisse responded that he would need more information.

Councilor Leary responded that he would need more information.

Councilor O'Connor responded that he would need more information.

Chairman DiFazio agreed that he would need more information also.

Chairman DiFazio reported that he has received several documents which he would like reviewed by the committee. He distributed the five documents and reported that from these, a list would be generated with questions that the committee will ask be addressed by the Administration.

A MOTION was made by Councilor Leary to prepare a comprehensive list for the next committee meeting, using questions from the five documents as a guideline, and removing redundancies, and was seconded by Councilor O'Connor. UNANIMOUSLY VOTED.

Chairman DiFazio reported that an operational audit of the Public Works Department and the Recreation Department should be conducted by Auditor Swanson in regard to field use and upkeep.

A MOTION was made by Councilor Leary to request authorization, through Town Council President Michael Smart, for operational audits of the Public Works Department and the Recreation Department, with regard to field use and upkeep. This was seconded by Councilor O'Connor.

On the motion, Councilor Leary requested that what the committee is looking for is a summary of use and funds spent on field conditions, upkeep, and organizational use. Councilor Molisse additionally noted what should be included in the audit is the current conditions and costs to maintain the fields. UNANIMOUSLY VOTED.

Chairman DiFazio noted that if committee members had specific questions they wanted included as part of the audit process, they can be requested of Auditor Swanson or through the Council President.

**Chairman DiFazio requested the following documents become part of the record on this measure:

1. The Minutes from the Town Council meeting of April 2, 2007, in draft form- A MOTION was made by Councilor Molisse to include the minutes as exhibit one, and was seconded by Councilor O'Connor. There was a brief discussion as to whether draft minutes should be included or whether to wait for the final version. The consensus was to go forward with the draft form. UNANIMOUSLY VOTED.
2. A letter received from Michael Colclough of 25 Garey Street-dated April 18, 2007. A MOTION was made by Councilor Leary to include this letter as exhibit 2 and was seconded by Councilor Molisse. UNANIMOUSLY VOTED.
3. A letter to Mayor Madden from Councilor O'Connor dated April 23, 2007 (requesting additional information on Legion Field from the Administration) as exhibit 3 – a MOTION was made by Councilor Leary to include this request as part

of the record and was seconded by Councilor Molisse. UNANIMOUSLY VOTED.

4. The survey and results generated and distributed by Diane Molono- a MOTION was made by Councilor Leary to include this as exhibit 4 and was seconded by Councilor O'Connor and UNANIMOUSLY VOTED.
5. A Memorandum dated April 19, 2007 from Linda Burmeister – a MOTION was made by Councilor O'Connor and seconded by Councilor Leary to include this as exhibit 5. UNANIMOUSLY VOTED.

Chairman DiFazio asked the committee to review each of the above items to be prepared to discuss at the next Budget/Management committee meeting. He also noted that Auditor Swanson has received the information which the committee had requested at a prior meeting from Environmental Partners, LLC, and included some of the back-up detail. Further Chairman DiFazio stated that Mr. Swanson will be prepared to discuss this issue at the next meeting also.

Councilor Leary suggested that the Mayor should also appear before the Committee, without Environmental Partners, LLC, to discuss the measure.

Chairman DiFazio noted that he will leave a few days open for the committee members to gather any additional requests for questions they want to see included to the Administration. He recommended the Committee try to meet before the next Town Council meeting on May 7, 2007 to prepare said list for forwarding to Administration. The next meeting of the committee will be to approve a list of questions to the Administration. Chairman DiFazio suggested adding it to the agenda of another Budget/Management meeting to address it prior to the Town Council meeting.

Chairman DiFazio also reported to the audience that once a list of questions has been approved to bring before the Administration, they may request a copy.

At 7:25 PM, there being no further business, a MOTION was made by Councilor Leary to adjourn and was seconded by Councilor Molisse. UNANIMOUSLY VOTED.

Approved by:
Chairman Kenneth DiFazio

**Five exhibits entered into the record are available for viewing in the Town Clerk and Town Council's Office