

TOWN COUNCIL MINUTES
BUDGET/MANAGEMENT COMMITTEE
Town Hall Council Chambers
June 13, 2006 - Thursday

Present: Kenneth DiFazio, Chairperson
Susan Kay, Vice-Chairperson
Paul J. Leary, Councilor
Michael Molisse, Councilor
Patrick O'Connor (arrived at 7:00)

Also Present: Jane Hackett, Chief of Staff
James Wilson, Chief Financial Officer
Arthur Mathews, Councilor
Kevin Whitaker, Councilor
Richard Swanson, Town Auditor
Sean Guilfooy, Chairman, Weymouth School Committee
Joseph Rull, Superintendent of Schools
Robert Leary, Chief, Weymouth Fire Department

Recording Secretary: Mary Briggs

Councilor DiFazio called the Budget /Management Committee meeting to order at 6:30 PM.

06 104 - CDBG Approvals for Fiscal year 2007

Ms. Hackett reported that this is the annual request for authorization for acceptance of expenditure of CDBG funds. This year there are cuts from the federal level; 9% on CDBG and 5% in HOME funds. Detail of what is proposed in public hearing was submitted as back up. Money for administrative work matches funding on CDBG spreadsheet submitted. Councilor Leary asked if the numbers reflect after the cuts were made, and Ms. Hackett responded yes.

Auditor Swanson asked what the 12-month schedule period is as it does not coincide with the town fiscal year. Mr. Wilson responded that the federal and state fiscal years are different. Federal runs through 9/30/06. What is in the Federal FY06 will be expended in the town's FY07 year.

Councilor DiFazio asked if any of the projects listed in the back up under CDBG are Capital Improvement Plan items. Ms. Hackett responded yes. He asked how they are selected. Ms. Hackett responded that items are advertised by the Department of Planning and Community Development after the grant award is proposed by the federal government. Applications are submitted by various town and non-town agencies and non-profits for utilization of the funds. On the CDBG project, the school building barrier removal---a component of the project is funded. It

is identified as \$25000 for hardware at Abigail Adams School for ADA Compliance. He also asked about the roof improvements at the Administration building; Ms. Hackett noted that it refers to the Housing Authority Administration building, not the school department. The plan is to address substantial roof leak repair.

She explained that to utilize money, the area in town needs to qualify under CDBG standards.

Councilor Leary asked how many salaries are paid from the general administration portion. Ms. Hackett responded that it pays a portion of Mr. Clarke's, a percentage of the clerical support and the funding for Jody Lehrer, who is the CDBG Administrator, and Kate Marshall who is the Assistant CDBG Administrator. A portion of the Economic Developer's salary is in the cost as well.

Councilor Kay asked for a breakdown of the administrative costs, which Ms. Hackett noted was already supplied in the packet. Ms. Hackett also noted that there was no change in the allocations of those from FY06 to FY07.

Councilor Kay asked if having a CPA could alter the CDBG funding. Ms. Hackett noted it has not been indicated in a meeting with the Mayor and HUD representative. One of the three functions of the Community Preservation Committee is affordable housing and all of the HOME funds \$816,000 are applied towards affordable housing. Councilor Kay noted that it will free up other areas.

A MOTION was made by Councilor Kay to forward item 06 104 to full Council with a favorable recommendation and was seconded by Councilor Leary. UNANIMOUSLY VOTED.

06 105 - Payment of Fire Alarm Lease-Reserve Fund Transfer

Mr. Wilson reported that this is a request by the Mayor to supplement funds for the fire alarm lease. In FY05 the town entered into an agreement -capital lease for the purposes of paying for a radio alarm system. The conditions of the lease which was negotiated late in the budgetary process, requires 13 payments in FY06. A portion of the 12th and all of the 13th payments were not budgeted.

Auditor Swanson asked where in the MUNIS report the payments are shown charged. This was clarified by Mr. Wilson, in the equipment line. Part of the cost was pre-funded.

A MOTION was made by Councilor Kay to forward item 06 105 to full Council with a favorable recommendation and was seconded by Councilor Leary . UNANIMOUSLY VOTED.

06 106 - Reappropriation to Fire Department Overtime

Ms. Hackett reported on the request- \$100,000 from the Fire Suppression Salary account to the Overtime account. As of June 1st when the request was written there was \$16,000 in the overtime account, with five weeks remaining in the fiscal year. Money was needed for anticipated

overtime costs. Councilor Kay noted there are two documents; one is to Councilor Lacey from Mayor Madden, and one to the Council from Auditor Swanson-- relative to Measure number 06 106. She asked for an explanation, and Chairman DiFazio provided it; Councilor Lacey wrote a letter from the Town Council to the Mayor's office requesting overtime information. The letter received today and dated the 13th to Mr. Lacey from Mayor Madden is his response. The third document was received today from Auditor Swanson.

Auditor Swanson was asked to explain his letter and his recommendation. He responded that he met with Chief Leary who was asked to join the discussion. The narrative was reviewed first. He reviewed the highlights of the overtime. He noted that it is at an all-time low. The injury leave rate is significantly higher than the first year used as comparison, FY02. In FY02, there were no firefighters with cancer; this year there are four. One came back to work fairly early in the fiscal year, one retired in April, and two who have been out the full fiscal year. The other significant cost driver is the surgery leaves which have occurred. A number have had to undergo surgery for injuries received. 28 members of the department had injuries which cost time. In 2000 there was no Family Medical Leave Act in place; it's been a great benefit to the members to be able to stay home with wives following childbirth, taking generally 2-4 weeks off to stay home. One also is utilizing the leave to spend time while his wife undergoes breast cancer treatment. The FMLA, while a great benefit, is also a cost driver.

In the initial quarterly allocations there was a retroactive payment to be made following the signing of the MOA, which was \$24,174 and which came out of the overtime fund. A reappropriation of \$50,000 was made from salary to overtime shortly thereafter. The quarterlies were adjusted in the chart. In the fourth quarter, the figure was \$43,512. The Chief realized going into the quarter that additional funding would be required. The initial request for \$100,000 came back on 5/2, at which time he had proposed putting the fourth engine back in service. That request did not go through. The department does not expect to use \$100,000 by June 30th. He assumes at most he will use just under half of that amount.

The remaining section of the narrative is a breakdown of shifts lost due to injury. One member was just lost to active duty and will be gone a year, and although that cost is not factored in, it will be a driver in the next fiscal year.

The department is in the process of filling three vacancies going into the next fiscal year, and since calling for the Civil Service list, the Chief has been made aware of three and potentially four more vacancies between now and August. The hope is to hire seven people and send them through the Boston Fire Academy-- to be on trucks by the end of October.

Auditor Swanson requested clarification on attachment B, spreadsheet, to go over the 5,000 shifts lost to the categories explained. He asked what percentage of the shifts required covering shifts will be paid on an overtime basis--and the Chief will provide that information.

Auditor Swanson also pointed out to the Council that he reviewed the MUNIS report and as of today, there is a balance of \$5000 with three weeks remaining in the fiscal year. \$100,000 in his opinion is not needed; perhaps \$40,000 to cover three weeks. The Chief responded that he was of

the assumption that any funds remaining in either salary or overtime would flow into next year's free cash. Requesting the \$100,000 was done just in case the department was able to go back to the four truck/ one engine distribution.

Ms. Hackett pointed out that this is a reappropriation of funds; not a raise and appropriate-taking money from the salary line to the overtime line, and not a free cash situation. Councilor Kay asked for a review of the manpower complement from July on with vacancies and retirements and when they took place. There are currently three openings. Firefighters work 29 shifts per month.

Councilor Molisse asked how many injuries resulted in shift loss and if all are as a result of on-the-job injuries. Chief Leary responded there are five, and all are injuries occurring during work. There were others throughout the year, but several have come back; five are out currently.

Councilor Kay noted that would be reflective of 70 shifts per month. She asked what the correct figure should be for the rest of the year if the \$100,000 is excessive. The Chief responded that there is a spreadsheet in the packet, showing actual overtime usage. With the trend, it should be \$6000 average weekly, but vacation use will be spiking to about \$15000 for the last three weeks. Councilor Kay asked if \$60,000 would give an appropriate cushion and the Chief responded yes. He also reminded the Committee that another significant driver to overtime was the number of fires, and the associated personnel costs in coverage, and not all costs are recoverable. He has attempted to recoup a portion of the costs reimbursed through insurance, but was not very successful.

Councilor DiFazio asked if the overtime request is to meet the objective of operating at 4/1 complement. The Chief noted he is hoping to, but that is an administrative decision. Councilor DiFazio asked for the percentage of 4/1 and 3/2 complement for the last few months. Chief Leary has not completed a study, but will furnish one to the Committee.

Councilor Kay asked how the 4/1 complement would affect the request; the Chief responded that it would increase the need from \$15,000 to \$20,000 per week.

Auditor Swanson pointed out to the Committee that based on average overtime rates, the costs add up quickly.

Chairman DiFazio noted that Ms. Hackett reported that this is a reappropriation. He asked if the Council wished to discuss the need to reduce the request. Councilor Kay responded that if the need for \$100,000 was indicated, she would agree, but the Chief even notes that with the complement at 4/1, \$100,000 is not needed, and the administration concurs. She thinks it is prudent to recommend the amount that is needed. A reappropriation may be needed from those funds for something else in the town or the department.

A MOTION was made by Councilor Kay to forward item 06 106 to full Council with a recommendation to amend--- reappropriate \$60,000 from 13204110.510001 to 13204210.513001 Fire Suppression and Rescue Overtime and was seconded by Councilor Leary . The Chief noted

he made his original request on May 2nd, and it was a two-month's request. The \$60,000 will be adequate. UNANIMOUSLY VOTED.

Chairman DiFazio noted that an Ordinance Committee meeting is scheduled for 7:30 PM, and unless it is pushed back a bit, the Budget /Management Committee will not have time to get through its full agenda. The consensus of the Committee is to take the two school department items out of order at this time, and make a decision on the balance of the agenda items after those measures are discussed.

A MOTION was made by Councilor Kay to take items 06 114 and 06 119 out of order and was seconded by Councilor Molisse. UNANIMOUSLY VOTED.

06 114 -School SPED Vans-Free Cash Appropriation

Ms. Hackett reported that this item is in the amount of \$75,000, item #35 on the March 2006 Capital Improvement Plan for the purchase of three Special Education vehicles for the School Department; \$25,000 each. The current balance in free cash as of the date of the submission of this measure is \$394,242.

Councilor Kay asked why free cash is being used. Ms. Hackett responded that these were on the Capital Improvement Plan submitted by the School Committee to the Planning Board. At this point in time, the Mayor reviewed the priorities against the free cash available.

A MOTION was made by Councilor Kay to forward item 06 114 to full Council with a favorable recommendation and was seconded by Councilor Leary. UNANIMOUSLY VOTED.

06 119 - FY06 School Utility Costs-Free Cash Appropriation

Ms. Hackett reported a combination request; for \$150,000 from free cash and \$25,000 from the reserve fund for the purpose of funding a projected deficit within the School Department. As everyone is aware, she explained that each town department has experienced difficulty with utility costs this fiscal year; however, she noted that the projection is down significantly from what was originally anticipated in January. The weather has helped, as well as some aggressive conservation measures by the school department. The projected deficit as of the submission of the request in the middle of May was for \$217,000, however, it was submitted as a request for \$200,000 because there are some monies in the utility line items which can be recouped to help offset the reduction. The Mayor, upon his review, notes free cash is short, and in order to accommodate the \$175,000 request it is hopeful that the remaining \$25,000 could be absorbed in another line item within the school department budget. There needs to be some money remaining in free cash for year- end emergencies. Reserve fund balance is \$371,000.

Councilor DiFazio questioned that if this measure is approved, if the school department has to spend it on the utilities. Mr. Wilson responded no. Superintendent Rull came to the table and reported that as of last week, there is \$153,000 in fuel bills waiting to be paid, and will definitely use it to pay them. This is strictly for fuel oil and gas deficit areas. Councilor DiFazio asked for

clarification and Mr. Rull responded that the figure is \$153,000. Councilor Kay asked if it includes June, and Mr. Rull responded it does not. She then asked if any one building ran shorter than the others. Mr. Rull responded that all are at a deficit, and is due to an increase to \$1.89/gal for fuel oil. Councilor Kay noted that it was a relatively warm winter, and asked if the school department under budgeted. Mr. Rull responded that was true. When the deficit was first projected in January; the deficit was about \$500,000. It was whittled away by the warmer winter. Councilor Kay asked if the school department participated in collaborative purchasing. Mr. Rull noted they do lock in a rate with the town, but that hasn't occurred yet. Mr. Wilson notes fuel oil isn't locked in until August. Councilor Kay noted that if the rate was locked in August of last year, if there was an increase which occurred after that. Mr. Wilson noted that a number was budgeted in January/February of 05. The bid then came in during August 05. They are almost a full year behind on budgeting. Another factor in the budgeting was that the electric procurement was not secured until January for the High School. Councilor DiFazio asked if there was a separate measure for \$45,000 to heat the Fulton School building. Mr. Wilson responded that he believes that was discussed in School Committee chambers, and was separate from any appropriation. Councilor DiFazio noted that if they hadn't heated Fulton, they'd have \$45,000 theoretically. Mr. Rull asked if that was total utilities, electricity, water, etc., and the response from Mr. Wilson was that it was all utilities. Mr. Guilfoyle noted a comment made by the Mayor, during discussion in a School Committee meeting concerning possible disposition of the Fulton School--that whether the school retained jurisdiction over the building or turned it back to the town, it would be heated.

Councilor Mathews noted he was unsure he would be supporting this measure when it is presented to full Council. He will speak to Auditor Swanson first as to how much was budgeted for heating for the Fulton School. He believes he heard Mr. Slattery state at a School Committee meeting during the winter, that the School Committee had not budgeted utility costs for the Fulton School. Mr. Rull responded that was correct, and it has not been budgeted for FY07 as well. Councilor Mathews is concerned that the building has been closed for three years, and the reason the School Committee closed it was to save \$46,000. For the past three years the building has been heated, and with another measure coming before Council for a supplemental budget, some of the Council members have received phone calls about not all of the Chapter 70 funding going to the school department. He feels taxpayer money is being wasted; there has been three years to make a decision. He would rather see the money better utilized to purchase textbooks, for example. He would rather see a reserve fund transfer or cash appropriation for school supplies. He cannot see going forward and supporting this measure when it is presented to full Council. It's not budgeted as Mr. Rull pointed out in the next budget. Utility costs keep increasing.

Mr. Rull responded that as Mr. Guilfoyle stated, the school department has an obligation to maintain the building as long as the school is within its jurisdiction, as he believes the town would if it were under its jurisdiction. He has made a recommendation to the school committee, the school committee is studying the issue and is meeting at the facility as this meeting is occurring. He hopes to get a recommendation this summer. So long as the building is within the school committee's jurisdiction, it will be maintained. He does not want to see what happened to other buildings historically in the town -- happen to this one, for lack of being maintained.

Councilor Mathews followed up. Both school department representatives said that while the building is within their jurisdiction, they are obligated to maintain it. Why then are they not budgeting for it, for the fourth year in a row. Mr. Rull responded that it is his recommendation that the school committee turn the building over to the town. Councilor Mathews understands that and said again to Mr. Guilfoyle, if it is the intent to maintain it, why isn't it being budgeted? Mr. Guilfoyle responded that this is the first year it was not included in the budget; in the past few years it housed the animals for the Science Specialist, Tom Heyman's department and there was a budget for it. FY06 was the first time it was not included in the budget. Councilor Mathews asked if the school committee will be budgeting in FY07 and Mr. Guilfoyle responded no. He also noted there is no disposition for the building as yet.

Councilor DiFazio noted that there is some frustration on the part of Councilor Mathews in that no decision has been made in three years. The school committee is making one recommendation; the Mayor is making one, and notes that maybe with their meeting tonight a decision will be made. He asked if the School Department will be making an imminent decision and Mr. Guilfoyle responded that he could not speak for the Committee, but as Mr. Rull stated, a recommendation has been made to the School Committee, which has been taken under advisement. There will be resolution one way or another as expeditiously as the Committee can.

Councilor DiFazio asked if the School Committee was considering keeping it open in anticipation of the NAS development or for any other reason. Mr. Guilfoyle responded that the formation of the subcommittee was to determine if there is a viable use for that facility as a school building. Ultimately that is the issue; they do not know what will happen. Councilor DiFazio noted that if that is the sole reason- the NAS development, there is an expense to the town, and if there is, the responsibility associated with any development of the NAS lies within that. Mr. Guilfoyle also added that a reason that it is taking this long to meet and make a decision was a result of the budget process putting off other things.

Councilor Molisse noted he understands the concern over the heating costs but reminded everyone that this is still town property, and it has to be maintained. When Central Junior High was closed several years ago, the heat was shut off and that was the end of the building. It became a disaster. He knows it's a cost to heat this school but it is still a responsibility.

Councilor Kay notes these are bills incurred that certainly have to be paid. There is assurance from the school department that there are no other means within their budget to pay them, and have a guarantee that the \$150,000 will be used to pay them. A MOTION was made by Councilor Kay to forward item 06 119 to full Council with a favorable recommendation to appropriate the sum of \$150,000 from free cash and transfer the sum of \$25,000 from the reserve fund for a total of \$175,000, AS AMENDED and was seconded by Councilor Leary. (On the floor "re" was crossed out during the submittal, so it is an appropriation from free cash and not a reappropriation.)

Councilor Leary notes the measure requires a legal notice and publication, and asked if that had already been done. Councilor DiFazio responded it was set up for the meeting on the 19th.

Councilor DiFazio requested that since several members of the Council have an interest in this, that the school committee report out to the Council the outcome of the school committee's subcommittee meeting on the Fulton School building Monday night. He would like to see someone from the committee at Monday's Town Council meeting. UNANIMOUSLY VOTED.

06 107 - Reappropriation-FY 06-07 IT Maintenance Contracts

Mr. Wilson reported that the Mayor requests \$49,552 be reappropriated from two line items within the IT budget to fund two specific contracts. \$24,552 for the first and \$25,000 for the second contract. Three fiscal years ago there was an agreement with the Budget/ Management Committee involving municipal finance in negotiating the IT contracts, for maintenance of the various pieces, including renewal of Microsoft licenses. These contracts expire the last week of June and to pay for them, requesting funds be moved from the appropriation in Fund 0002. They do not want to run into the issue raised by Auditor Swanson of paying for one year's contract out of another year's appropriation. F-Secure may go to a 13-month contract, but he does not believe Microsoft will move. It expires the last day of June, and he will be budgeting for FY08 to meet specific time requirements. This will be a one year transition. Councilor Kay asked what line item these are being reappropriated from and Mr. Wilson responded that they are from 5200, essentially support line items for IT software, and IT maintenance contracts. Councilor Kay then asked why there are remaining monies in those accounts, and Mr. Wilson responded that they anticipated they would be moving it. These were budgeted for 18 months ago, and anticipated having the issue this year and the changeover in the dates. That has not occurred. Rather than pay them inappropriately from FY06 when it should be an FY07 appropriation, moving the money allows this to occur.

A MOTION was made by Councilor Kay to forward item 06 107, reappropriation 06-07 maintenance contracts to full Council with a favorable recommendation and was seconded by Councilor Leary . UNANIMOUSLY VOTED.

06 108 - Legal Services-Reserve Fund Transfer

Ms. Hackett reported that this is a \$566 reserve fund request for the purpose of adjusting the Solicitor's salary in accord with the other non-union raises for the current fiscal year. This goes back to the last Budget /Management Committee meeting, where it was explained that the Solicitor's salary was omitted from the schedule, along with the Town Auditor's salary on the spreadsheet, and she apologized for the omission.

A MOTION was made by Councilor Kay to forward item 06 108, legal services for \$566 to full Council with a favorable recommendation and was seconded by Councilor Molisse . UNANIMOUSLY VOTED.

06 109 - Reappropriation-Legal Services Special Counsel

Mr. Wilson reported that there is a breakout by means of a letter from Solicitor Lane projecting what he believes to be expenses for FY06 for the various special counsel he hires and the

supporting reasons. This specific appropriation is for \$30,000 for special counsel, \$27,500 for special counsel from page 2. Historically these have been fairly good estimates; however, sometimes one or two invoices are received which exceed the amount. He does not want to come back for more money in July. Same is true for labor counsel, it is usually consistent, however if a grievance comes up such as the recent ones that were not anticipated. Councilor DiFazio asked if this will use up the damages and judgement line items. Mr. Wilson responds that it does not. There is about \$40,000 remaining.

A MOTION was made by Councilor Kay to forward item 06 109 to full Council with a favorable recommendation and was seconded by Councilor Molisse. UNANIMOUSLY VOTED.

06 110 - Legal Services-Reserve Fund Transfer

Mr. Wilson noted this was the only line item not touched in the Solicitor's request for Tax Title. Although a significant amount of work has been completed on tax title, as a result of the auctions that will be taking place this \$30,000 is coming from the reserve fund to Tax Title line item under the Solicitor's budget. It's been an expensive year for the tax taking, but all of the tax title up to 2004 has been completed. In three year's time, twenty year's worth of tax title work has been done. Councilor Kay questioned if the reason the full amount of \$58,000 is not needed is because there is a balance. Mr. Wilson noted there are two funds.

A MOTION was made by Councilor Kay to forward item 06 110 to full Council with a favorable recommendation and was seconded by Councilor Molisse . UNANIMOUSLY VOTED.

06 111 - Appropriation to Stabilization Fund

Mr. Wilson noted that this is a request from the Mayor to fund \$4,000 from the reserve fund to the Stabilization fund account. Internal borrowing with regard to the Chapter 90 funds, the state has run out of money and has reimbursed all but \$4,000. This appropriation intends to make the loan on internal borrowing. The money will come from the state at some point during FY07. This is just to ensure that the loan goes away by September 30th without raising and appropriating or utilizing free cash. It is so record keeping on the town side goes uninhibited due to state lack of funding.

A MOTION was made by Councilor Kay to forward item 06 111 to full Council with a favorable recommendation and was seconded by Councilor Molisse . UNANIMOUSLY VOTED.

06 112 - Weymouth Day-Reserve Fund Transfer

Ms. Hackett reported that the total cost of Weymouth Day is \$50,000. \$15,000 is currently available, left unexpended from last October. The carnival held April vacation week at the High School raised \$12,000, which was a huge improvement over last year's receipts. Currently there is approximately \$25,000 available and administration is seeking an additional \$25,000 to bring the total to \$50,000. This is much less than was needed to expend in previous years from the reserve fund due to the success of the carnival and donations made last year. Councilor Kay

asked what the receipts were last year and Ms. Hackett responded that she did not recall. The \$15,000 remaining is from what was appropriated less what was received.

A MOTION was made by Councilor Kay to forward item 06 112, Weymouth Day Reserve Fund transfer to full Council with a favorable recommendation and was seconded by Councilor Molisse . UNANIMOUSLY VOTED.

06 113 - Free Cash Appropriation-Police Cruisers

Ms. Hackett reported this is a free cash appropriation in the amount of \$150,000 to satisfy #15 on the Capital Improvement Plan, purchasing of five police cruisers.

A MOTION was made by Councilor Kay to forward item 06 113, Free Cash Appropriation for Police Cruisers to full Council with a favorable recommendation and was seconded by Councilor Molisse. Councilor DiFazio asked if this wasn't done yearly and Ms. Hackett responded that it is, generally the Mayor seeks to do it after the budget has been certified. UNANIMOUSLY VOTED.

06 115 - Veteran's Bonus-Acceptance of Statute

Mr. Wilson reported this is a request from the Retirement Board to the Mayor, which he has submitted to the Council, recommending the adoption of Chapter 157 of the Acts of 2005, which permits a payment up to \$300 to veterans under the statute. There is an economic impact; which will not hit until FY09, roughly \$10,000 per year based on actuarial tables. Chairman DiFazio asked if it was the Retirement Board which wanted this; Mr. Wilson responded yes, but there will be an economic impact to the town, when they go to assess, commencing in FY09.

Councilor Kay noted many communities are adopting this legislature; it's certainly deserved by the veterans. A MOTION was made by Councilor Kay to forward item 06 115 to full Council with a favorable recommendation and was seconded by Councilor Molisse . UNANIMOUSLY VOTED.

06 116 - Back River Study-Reserve Fund

Ms. Hackett reported this is a request in the amount of \$20,000 for two scientists to survey the Back River watershed, water quality, fisheries, salt marshes, and tidal flats and then to make recommendations for its improvements. Supervised by Dr. David White and Dr. Brian Hawes who many on the committee have met with Mary Twomey. The cost is approximately \$20,000. A similar study was conducted at the Buzzards Bay area, and once this one is completed, it can assist the town in getting state and federal grant funding for improvement and preservation. Mr. Wilson added that as part of the plan for Great Pond Water Treatment Plant, the town has to show a total Capital Improvement Plan for the town, and there is a whole series of forms the town is required to complete. This study will become one of the areas adopted and utilized in this, to allow the town to get SRF funding.

Councilor DiFazio asked if there is a committee associated with this, and Ms. Hackett responded that the recommendations go directly to the Mayor. Councilor Kay asked if the study when completed comes back to the town. Mr. Wilson responded that was correct.

A MOTION was made by Councilor Kay to forward item 06 116 to full Council with a favorable recommendation and was seconded by Councilor Molisse . UNANIMOUSLY VOTED.

06 117 - Installation of Sewer Pump in the Landing-Sewer Reserve Fund

Ms. Hackett reported this is a reserve fund request from the Sewer Department for \$20,000 for installation of a sewer pump near a property in one area of the landing which continues to experience difficulty despite the work in the landing. Chairman DiFazio asked if this is basically a repair and Ms. Hackett responded that it is not; it is more of a help for the system. It's to prevent backups in a home that hasn't worked through the check valve process. Chairman DiFazio asked if it was on the CIP, and Ms. Hackett responded that it was not. This is a location that has experienced difficulty on three different storm occasions. For one reason or another, all of the improvements in the landing have not helped this particular property. The only way they know this won't occur again is by installing this pump. Councilor Leary asked what street this was on and Ms. Hackett responded that it is on Front Street. Councilor Kay thought she recollected that this is not part of the \$1.9M project and Ms. Hackett responded that it was not part of the landing improvements. She also asked if the town received any known break from the MWRA for this and Ms. Hackett responded no.

A MOTION was made by Councilor Kay to forward item 06 117, Installation of a Sewer Pump in the Landing out of the Sewer Reserve Fund to full Council with a favorable recommendation and was seconded by Councilor Leary . UNANIMOUSLY VOTED.

06 118 - Randall Street Cleanup-Water Reserve Fund

Mr. Wilson reported this is a request to clean up the Randall Street property. The tower which was dismantled and removed in December, in an environmental review prior to the sale of the land-- has determined there are paint chips from the tower which will affect the price. The cost of the cleanup will be \$6,100, and the contract is attached to the measure. It includes the engineering and actual removal of the paint chips. Councilor DiFazio asked if the property could just be sold without the cleanup, and Mr. Wilson advised that they could but would have to disclose that information--- and as a result it may lower the bidding price. Councilor Molisse pointed out for the record it is Randall Avenue, not Street. Councilor Kay asked if this property is off of Broad Street behind the Son's of Italy Hall. Councilor DiFazio noted it is by the old Humphrey School. Councilor Kay asked if there was a park nearby, and how widespread were the chips. Mr. Wilson explained the property is about 1.5 acres, and the tower which came out of service in 1991 was corroded and left paint chips mostly in the area from where the tank was removed, but there may be chips spread throughout the property. Auditor Swanson noted the measure calls for a transfer; should it say to what account it is going, or should it be worded "expended" versus transfer. Mr. Wilson responded that it was being transferred from the Water Reserve Fund and should say "to Fund 0002". After discussion the wording was amended to

read “from the Water Reserve Fund to Fund 0002, for the purpose of...”

A MOTION was made by Councilor Kay to forward item 06 118, as amended to full Council with a favorable recommendation, and was seconded by Councilor Molisse. UNANIMOUSLY VOTED.

At 7:46PM, there being no further business, a MOTION to adjourn was made by Councilor Kay and seconded by Councilor Leary. UNANIMOUSLY VOTED.

Approved _____
Kenneth DiFazio, Chairman