

**TOWN COUNCIL MINUTES
BUDGET/MANAGEMENT COMMITTEE
Town Hall Council Chambers
October 19th, 2006 Meeting**

Present: Kenneth DiFazio, Chairperson
Susan Kay, Vice-Chairman
Councilor Paul J. Leary

Absent: Councilor Molisse
Councilor O'Connor

Also Present:

Councilor Arthur Mathews
Councilor Kevin Whitaker
Councilor Michael Smart
James Wilson, Chief Financial Officer
Jane Hackett, Chief of Staff
Richard Swanson, Town Auditor
Paul Haley, Chairman, Board of Assessors
Pamela Pantermoller-Principal Assessor
Walter Flynn, Chairman, Community Preservation Committee
Mary Jo Livingston-Schools

Recording Secretary: Susan DeChristoforo

Chairman DiFazio called the Budget/Management Committee Meeting to order at 6:50 PM.

A MOTION was made by Councilor Kay to take Measure 06-149 out of order and was seconded by Councilor Leary and UNANIMOUSLY VOTED.

Measure 06-149 Order to Create, Expend and Receive Funds in Certain Revolving Accounts for the School Dept.

Mary Jo Livingstone of the School Department came before the Committee to address Measure 06-149. Members were told that the School Department would like to create a Revolving Fund for parking fees received by the students. The measure read: That the Town of Weymouth authorize the creation of the following revolving accounts in accord with the Ma. General Laws, Chapt.71, Sect. 71E for Fiscal Year 2007. Furthermore, that this revolving account be permitted to accept funds in the aggregate to the limit set forth below and expend those funds in the aggregate to the limit herein expressed with the consent of the School Committee. (New Acct. Fund Name: WHS Parking Fund Limit to accept: NONE Limit to Expend: \$100,000. It was noted that presently the monies received for this purpose have been going into a Student Activities Account, where they are severely restricted on the manner that these funds can be expended. If the monies were to go into a Revolving Fund, it would allow for the monies to be expended for such useful purposes -and in a more appropriate manner, such as the purchase of uniforms, security supplies, etc.

Councilor Kay asked about the amount of the student's parking fee and was told it was \$25 per student per year.

Councilor Leary asked if there was adequate parking for the students and was told there is approximately 300 spaces. Additionally, it was noted that there are not enough parking spaces for all of the students vehicles - and that presently parking is provided for the Seniors and that the balance of parking spaces are determined by lottery.

Mr. Swanson asked who would have permission to sign for expenditures and was told that the High School Principal could authorize purchase orders or direct payment for items under \$500. It was noted that the present balance was \$12,000 in this account - and that they raise between \$7,000-\$8,000 annually from the parking fees.

A MOTION was made by Councilor Kay to recommend FAVORABLE ACTION to the full Town Council on Measure 06 149 to Create, Expend and Receive Funds in Certain Revolving Accounts for the School Department and was seconded by Councilor Leary.

Discussion: It was asked if a public hearing would be required to pass this measure and the response was 'yes'.

Councilor DiFazio asked for action on Councilor Kay's motion at it was UNANIMOUSLY VOTED

Measure 06-153 Tax Classification.

A MOTION was made by Councilor Kay to take Measure 06-153 out of order and was seconded by Councilor Leary and UNANIMOUSLY VOTED.

Mr. Jim Wilson appeared before the Committee and addressed the Ordinance that governs tax classification. He said that the Board of Assessors has forwarded to Mayor Madden a request to shift \$1.75 shift in the tax classification. To speak further on this measure he introduced Paul Haley, Chairman of the Board of Assessors and Pamela Pantermoller, Principal Assessor who came before the Committee.

Chairman Haley informed members that those cities and towns which certify the full cash value can recommend a shift within the classification; i. e., commercial/industrial verses residential. He explained that the shift does not raise the Town's tax levy, but determines the money to be borne by each classification. He further stated that the commercial tax rate could be increased significantly, but the Assessors' recommendation is a shift of 75% of the overall tax burden to commercial/industrial. He referred members to Page 3 of their copy of the Assessor's analysis, which referred to FY07 options. He said with the shift the residential/open space would be under 77.3% of the tax levy burden, similar to last year when it was 77.8%. Mr. Haley said it was felt that those levied with the commercial/industrial tax rate were better prepared to handle the nominal increase than residential property taxpayers - who were comprised in part of senior citizens. He noted that the commercial rate would increase from \$17.61 to \$17.88.

Mr. Haley went on to refer to their analysis, explaining/reviewing the minor changes in the overall tax levy as it pertained to commercial/industrial and residential. In summary he said on an average the shift would result in an increase on the average of \$80.00. He further cited (on the last page of the handout) that the Town of Weymouth has one of the lowest residential tax rates - with the average homeowner paying \$2,955 as compared to Hingham \$5,993; Cohasset \$8,422 and Weston \$12,875. He felt that the services provided Weymouth justified the property owner's tax rate and were commendable, referring to the management of the town and its fiscal affairs.

Members discussed past rates and the status of the appraised values with Mr. Haley informing the Committee that the next re-evaluation will be in 2008 and would involve a very lengthy process.

Councilor DiFazio asked if the re-evaluation would be based on fair market value and Mr. Haley responded 'yes'.

Mr. Haley said that the tax rate would be set in 2006 for FY2007. He noted that the housing sales have slowed down, referring to the numbers he had through April 2006.

A MOTION was made by Councilor Kay to recommend Favorable Action to the full Town Council on Measure 06 153 Tax Classification in reference to the Assessor's recommendation and was seconded by Paul Leary and was UNANIMOUSLY VOTED.

Measure 06-151 Community Preservation Committee - Fiscal Year 2007 Budget

Mr. Jim Wilson/CFO noted that Mayor Madden has forwarded to the Council the Community Preservation Report/Budget. To address this measure in further detail, he then introduced the Chairman of that committee, Walter Flynn.

(Councilor Smart arrived)

Chairman Flynn then took a moment to introduce the members of his Committee who were present in the audience. He next told the members that he and Mr. Wilson would be making a Power Point presentation (created by Scott Bois/Coordinator of Financial Services) outlining their proposed FY2007 budget. The first item addressed by Mr. Flynn was 'The Law' creating the Community Preservation Act, followed by their Mission Statement.

Next Mr. Flynn gave the chronology of the Committee, noting the tight time constraints they have been under as their last three members were just appointed by the Mayor on August 21st. From that point they worked toward getting their budget approved on 9/21/06, which was addressed at a public hearing on that date. He stated that all of this work was done in 31 days by a very industrious Committee.

Mr. Flynn spoke further about their September 21st public hearing, which included a variety of presentations from such organizations as the Abigail Adams Society (in support of financial assistance re. the Abigail Adams House, Weymouth Cemetery Commission (who spoke about the 8 cemeteries in Town), the So. Weymouth Neighborhood Assn. (re. Stella Tirrell Park and others), South Weymouth residents (re. Fogg Library), and a presentation by Jody Purdy-Quinlan (re. 43 Bicknell Road).

Additionally, Mr. Flynn reported that they spent some time speaking about the application process. At present they have a form drafted by a member and Town Councilor Arthur Mathews. They have asked those interested in having their proposals considered, to fill out the application and at that point it is submitted to the Department of Planning and Community Development. They further explained to those who attended the public hearing, that even if they don't submit their request on the application form, the members would still consider the request.

Mr. Flynn went on to say that the CPC has invited a variety of speakers to come before them in an effort to learn more about the areas they will be focusing on: Open Space, Community Housing and the Historical Resources. Speakers have included Jane Hackett/Mayor's representative, Bob O'Connor/DPW, Jim Clarke re. Open Space, with discussion about what is viewed as maintenance and the distinction between what is not. On October 5th and October 12th they spoke with John Parnaby re. Community Housing needs, as well as. Roland Moussally/Weymouth Housing Authority discussing community housing needs. For the future, the Committee has plans on inviting Paul Halkiotis to discuss Weymouth's Master Plan (past staff member of the Weymouth Planning Dept. and now serves on Marshfield's CPC). They have also approached Braintree's CPC.

Mr. Flynn next referred to the CPC's future plans (through December), which calls for extensive efforts to formulate a needs assessment. This will be the criterion for which the proposals will be judged. He told the Councilors that the budget process turned out to be an easy process due to Jim Wilson's positive relationship with the Mass. Dept. of Revenue. The DOR has given them an FY07 Waiver, allowing the CPC to maintain the money in an unspecified reserve fund.

Councilor Leary stated that he saw the CPC's public hearing on Cable TV and commented that they did a wonderful job.

Mr. Wilson spoke next, stating that he would like to address the "revenue" portion of the budget. For FY07 the total estimated revenue is \$946,793; which includes a 1% estimated surcharge in the amount of \$476,693. He was happy to report that the state match was received on October 12th in the amount of \$470,100.

Mr. Swanson referred to the \$465,070 figure for FY06, and asked - based on 07 if it was viewed as Cash Receipts and Mr. Wilson said it was.

Mr. Wilson referred to the \$6,000, explaining that although it was billed, it was not collected. He stated that the \$477,000 figure is the amount they hope to collect, adding that abatements were granted which reduced the number, with only 98% being collected.

Mr. Wilson further explained that on 9/12/06 the CPC decided how to allocate the funds and voted, as permitted by DOR, and voted in support of the following categories: Administrative Expenses, Open Space, Historical Resources, Community Housing, Recreation, Debt Service and General Reserve (as a result of a waiver granted by DOR). In regard to the Administrative Costs \$7,000 was voted for the services of a Recording Secretary, \$5,340 for Miscellaneous Expenses (legal notices, printing and supplies), Salary Allocations in the amount of \$35,000 (for staff interaction including services provided by Scott Bois/Coordinator of Financial Services, the Board of Assessors/staff and the Accounting Staff (abatement assistance). He noted that the other large area of support to the Committee has come from Jim Clarke/Director of Planning and Community Development and his staff who are the primary contact for this Committee.

Mr. Wilson went on to acknowledge that in June the Town Council voted \$30,000 for Salary Allocations, with the CPC voting, in turn, to set aside \$35,000 for Salary Allocations. He wanted to clarify that at this point only \$30,000 has been appropriated to be moved to the General Fund for Salary Allocations.

Councilor Kay asked if the staff was working for the CPC during the day/work week and members were told that some of the work is during the day and some at night (attending their meetings).

Mr. Swanson asked if the CPC will be having an independent audit and Mr. Wilson responded 'no', adding the audit of this Committee would fall into and be included in the Town's independent audit, adding that he didn't think a separate audit would be necessary-- since the funds are part of the General Fund (so it should be included in the auditor's fee as part of the tax levy).

Mr. Wilson further stated that it is mandated that the CPC set aside 10% from the FY07 estimated revenues for Open Space, Historic Resources and Community Housing; noting that each of the 3 categories have 3 line items; i. e., Specified Projects/Acquisitions, Unspecified Reserve and Mandatory Set Aside Reserve. He said the amount voted for Mandatory Set Aside in each of the categories is \$94,679. He explained that these funds might be expended during FY07 or set aside for future projects within the allocated category.

Mr. Wilson went on to explain that there was No Debt Service, but there was a line item for Principal and Interest. He stated that after you deduct the four reserves at \$94,679 each and the Administrative Costs at \$47,340 the balance in the General Reserve is \$520,737, with the grand total of the FY07 Expense Budget being \$946,793. He noted that in order to expend this money, Town Council approval is required.

Councilor DiFazio then stated "theoretically if we don't spend the money, each year, the \$94,679 in each account reverts back to the General Fund - if not it would eventually go away".

Mr. Wilson wanted members to know that the budget shows the FY06 monies first.

Councilor Whitaker referred to the Administrative Costs and asked how the extra \$5,000 was treated (\$35,000 less \$30,000) and Mr. Wilson said it is included in the Supplemental Budget, which shows an additional \$5,000. He wanted to point out that this money could not be used, because it could only be expended by vote of the Town Council. He said that the amount would remain there for now, then it would go into the General Fund at the end of the year.

Councilor Leary asked about the \$520,737 and Mr. Wilson clarified that Town Council's approval is required to expend any/all the money.

Councilor DiFazio asked if the CPC could vote to expend some of the money this year and Mr. Wilson reiterated, yes, but only with Town Council approval. He emphasized that all expenditures must be revisited by the Town Council.

Councilor Whitaker asked if the proposed expenditures go to Mayor Madden first and Mr. Wilson replied 'yes'.

Councilor DiFazio referred to Community Housing and asked if action regarding this category went through the Weymouth Housing Authority.

Mr. Wilson responded that there was nothing from preventing the CPC from doing their own independent work. He explained that at the end of FY06, the money collected was \$465,066 - but at that time there CPC was not in place, so they took the money and placed \$46,506 in each of the (3) set-asides: Open Space, Community Housing and Historic Resources. He went on to say that this amount has been certified by DOR as being available for expending in an area consistent with the statutes.

Mr. Swanson referred to the First Quarter Community Preservation Fund and \$560,000 (4th quarter), commenting that he noticed the figure of \$476,000-- and Mr. Wilson responded that was because no abatements had been granted, which will affect the estimate.

Mr. Flynn wanted to point out that it was important that they do the 'needs assessment', which is required under the Community Preservation Act, because the funds cannot be expended without it. In addition they need to come up with the criteria within the four categories. He said that one of the important administrative chores they need to address is the development of a form to be used by the residents. He said in creating the form, he would like to see included as much of an explanation on the need as possible and information that they would like to see as part of the application; such as, assessed value of the property, any deed restrictions, etc.

At this point Chairman Flynn recapped CPC's calendar:

- From now to December 2006 – Draw up Needs Assessment
- January & February 2007 – Compile and File 6-year plan
- January through March 9, 2007 – FY08 budget creation

Chairman Flynn said they need to file their own report and the report of the CPC. It is then sent to Mayor Madden and then to the Town Council. At that point the CPC will be deliberating on their budget for FY08, which should be completed 21 days prior to final submission on March 9th. It was noted that Mayor Madden would include this information in his final budget.

Councilor DiFazio asked 'what happens at the end of the fiscal year if the money is not expended?' Mr. Wilson explained that the funds remaining in the Mandatory Set Aside Reserves at the end of the fiscal year will roll into the designated Reserve Fund Balance and remain restricted to that particular area. The remaining unexpended funds will be rolled into the Unreserved Fund Balance and will become available for unrestricted use by the Community Preservation Committee. He added that if the monies were totally unexpended they would revert to the three mandatory areas with the balance going into the Unspecified Fund.

Mr. Wilson further explained that 'Recreation' is not considered a mandatory set aside, so if there are funds set aside for this purpose it will go into the Unspecified Set Aside.

Councilor DiFazio asked, "so the disadvantage is not expending the money?" and Mr. Wilson replied 'yes' (for 2-3 years, the funds would stay in the separate accounts and collect interest).

Councilor DiFazio asked, "if a person wanted to know how the money was being allotted, would they just attend a meeting?" and Mr. Wilson responded 'yes'.

Mr. Flynn explained that anyone who might be interested in submitting a proposal could do so by attending one of their meetings, but for now the Committee has specific tasks they need to attend to within strict time limits.

Councilor Kay commented that she expected there would be a keen interest in people applying for the money. She also took a moment to commend the members for their hard work.

Councilor Smart asked for clarification on the funds :

- in four separate accounts
- or three 10% accounts
- or one account

Mr. Wilson explained for budget purposes there are (6) line items; i. e., the 4 Set Aside accounts, the Administrative Account and the General Fund.

Councilor Smart referred to the Fund Balance Sheet and asked about the FY06 funds, which was viewed as Cash on Hand.

Mr. Wilson said to use the FY07 monies and the Cash on Hand – they must differentiate where the money is coming from. At the end of FY07 the money will go into four (mandatory) set-aside accounts, with any remaining cash going into the Unreserved Fund Balance. This is the information which goes to DOR.

Councilor DiFazio commended Walter Flynn and the CPC members along with Mr. Wilson for their time and efforts. He wanted to acknowledge the people of the Town who voted to surcharge themselves with the goal of expending their money for the purpose of creating a better Weymouth.

A MOTION was made by Councilor Kay to recommend Favorable Action to the full Town Council on Measure 06 151, Community Preservation Committee, Fiscal Year 2007 budget and was seconded by Paul Leary and was UNANIMOUSLY VOTED.

Measure 06-145 Proposed Ordinance - Salary for the Clerk of the Council

Councilor DiFazio noted that this measure was proposed by Councilor Whitaker, whereby he was proposing an Ordinance which addressed the salary of the Clerk of the Council - and asked Councilor Whitaker if he wanted to discuss the financial impact of something that was not yet an Ordinance.

Councilor Leary interjected that he thought it should first go to Human Resources.

Councilor Whitaker wanted to point out that the 'idea' is what was important to him, confirming that he had reviewed the Charter. He said he was looking at the position with regard to where it says the Town Clerk is permitted to serve as Clerk of the Council and asked if the salary is distinct from the Town Clerk. He felt it should be funded and handled.

Councilor Whitaker went on to say that the matter was brought to his attention because of one person serving in two positions. He said he would like some input on this from the Town Solicitor, adding he was open to the history and what was permitted. He stated that he has great respect for Franklin Fryer, the Town Clerk, who is presently serving in both positions. He said he would like to recognize the two separate roles he serves; i. e., Town Clerk and Clerk of the Council. He noted that he also serves on the Licensing Board. He said that he has found him to be the first person at their meetings and the last to leave and wanted to acknowledge this.

Councilor Kay said she agreed 'somewhat' with Councilor Whitaker, but cautioned that they were speaking about a position and not a person. She told Councilor Whitaker that in the past the Council fought to reclassify the Town Clerk's position because he was serving in two capacities. This reclassification was accomplished and she urged Councilor Whitaker to keep this recent reclassification in mind. She went on to say that the Charter states " may be Clerk of the Council" with no funding element. She explained that the reclassification and additional salary were based on that extra burden to the Town Clerk's position.

Mr. Swanson noted that the Town Clerk's position went from a Grade '13' to a '16', because of the addition of the "Clerk of the Council". He went on to explain that the tasks assigned to the Clerk of the Council are essentially performed by others, including himself, the recording secretary and Ms. Hachey who prepares the agendas. Based on these facts, he urged a no vote on this measure.

Councilor DiFazio asked if Clerk of the Council was mentioned in the Ordinances. He further commented that in the beginning the Council was grateful they didn't have to have another person in this position, but, he commented, maybe it should be outlined by way of a line item, even if the amount is "0".

Councilor Kay said she believed the word "MAY" in relation to this position was deliberately written into the Charter, so that filling the position could be handled in either way.

Councilor Leary stated that they tried in 2000 to have the Town Clerk's position reclassified because of the extra duties. At that time they spoke with Denise Coleman in Human Resources and she justified the reclassification for this position. He then asked 'who else could be Clerk of the Council', with Mr. Swanson responding 'me' and with Councilor DiFazio adding 'anyone could be Clerk'.

Councilor Leary replied "for \$5,000?"

Councilor Whitaker commented that he saw it as a structural issue and his primarily goal was essentially to have some discussion on it. He asked "what's the incentive for the future Town Clerk to be the Clerk of the Council?" He asked - should it be separate with a separate job description with separate funding? Structurally, he felt it should be separate.

Councilor Leary replied to Councilor Whitaker that he didn't know if he totally agreed with him on that point, adding that he sees both duties as part of the Town's Clerk's job description.

Mr. Swanson pointed out that the duties are broken out separately, then added, if there are changes the Union could become involved.

Councilor Kay believed the option to serve as the Clerk of the Council should be given to the Town Clerk, adding that she didn't believe the Charter lists it as a separate and distinct function. She felt there was a way to handle it within the classification or

the reclassification with an upgrade. She said it would first have to go through HR, then it would have to be posted and advertised. She noted that one employee receiving two salaries would not be allowed, so the extra hours would have to be viewed as overtime. She cautioned about this happening, referring to a time in the past when it became a problem when it happened with the Harbormaster's position. She felt the Town Council felt the same about the money and one person performing the tasks. That is when they decided to reclassify the position. She went on to say that if, in the future, the Town Council says 'no' to this second duty, they may choose to think differently about it and they could consider a new decision at that time.

President Smart read Sect. 2304 regarding the Town Clerk, which stated in part 'that he will also serve as Clerk of the Council'.

Councilor Kay saw no problem with that, commenting she didn't think the Charter allows for that - referring to the word "may". She said that Councilor Whitaker could recommend reclassification if he wanted to upgrade the position.

Councilor DiFazio told members that in the beginning he was somewhat concerned re. viewing it as a separate issue, with part of his concern being that the person was working for both Mayor Madden and the Town Council. He went on to say that he felt any action taken regarding this position should be made by the Town Council. He also noted that the Charter says "may" not "shall", so, he commented, it leaves the question open for a reason.

It was noted that the appointment was coming up shortly.

A MOTION was made by Councilor Kay to recommend No Action to the full Town Council on Measure 06 145/Proposed Ordinance, Salary for Clerk of the Council, because the intent didn't accomplish what it was meant to do and was seconded by Councilor Leary.

Discussion: Councilor Kay told members that she felt the matter could be handled within the Personnel Policies by way of the Human Resources Department.

It was also noted that it was made clear that the money was not meant to have any significance.

Councilor Leary pointed out that the position of the Town Clerk and the Town Auditor fall under the Town Council, based on that he felt it was a foggy area and that it should be pursued further by Human Resources.

Councilor DiFazio accepted Ms. Kay's motion.

UNANIMOUSLY VOTED

Councilor Kay encouraged Councilor Whitaker to take another avenue to resolve this issue for himself.

Councilor Whitaker responded that it may be worth exploring, but wanted to be clear that his intention was really structural.

Measure 06-147 Re-appropriation to Fire Department Clothing Allowance

Ms. Hackett explained that this measure is a re-appropriation request for \$6,125 from the Fire Department Supplies Line Item to Clothing Allowance for the purpose of accommodating (7) Firefighters who have completed their training and the request is in accordance with the Collective Bargaining Agreement.

A MOTION was made by Councilor Kay to recommend Favorable Action to the full Town Council on Measure 06 147 to re-appropriate the sum of \$6,125 from Line Item 13204110.510001 Fire Suppression Salary to Line Item 13204310.519300 Fire Suppression and Rescue, Clothing Allowance and was seconded by Paul Leary and was UNANIMOUSLY VOTED.

Measure 06-148 Unpaid Bills Free Cash

A MOTION was made by Councilor Kay to recommend Favorable Action to the full Town Council on Measure 06 148 for the Town of Weymouth to raise and appropriate the sum of \$5,072.44 from Free Cash for the purpose of paying the following Unpaid Bills: Eckert, Seamons Cherin & Mellot in the amount of \$2,701; Eckert, Seamans Cherin & Mellot in the amount of \$407.00; Copley Court in the amount of \$1,747; First American Group in the amount of \$105.00; Main Street Mobile in the amount of \$112.44 . The motion was seconded by Paul Leary and was UNANIMOUSLY VOTED.

Measure 06-150 Free Cash Appropriation - Six-Month Payment for High School Bond

Mr. Wilson explained to the members that on behalf of Mayor Madden he was requesting the town raise and appropriate \$322,987 from Free Cash to Line Item 17514920.5911500/Long Term Debt, Interest (noting that Free Cash at this time is \$1,408,008) for the purpose of funding the 1st interest payment for the permanent financing of the High School Project.

Mr. Wilson explained to members that back when they made their budget presentation, they didn't know if the High school Project audit would be completed, so they only made the bond payment, which expired in September. He informed members that to date 99.5% of the audit has been completed. He said that the Bond Counsel gave them two options, one of which was to bond the actual amount, which they did. He said they are now making a request for the six-month payment, the interest portion only - then they will move to the debt schedule in FY08, then the SBA will be paid. He noted that Weymouth has just received an A1 rating, adding there will be a significant and positive change in future payments.

Mr. Swanson asked 'since the request for the funding is coming out of Free Cash, how is it comprised?'

Mr. Wilson explained the figures, and referred to the March projections - he said that he had projected that the Motor Vehicle revenue would be \$200,000 less and all of the budget would be expended included Police, Fire and Debt Service, but this did not happen. He told members that budgeting was such a concern at that time that they were having weekly meetings as to how to spend the money.

Councilor DiFazio commented that the outcome now appears to be unfortunate, because previously they voted for such tight department budgets and now they end up having excess money.

Ms. Hackett wanted to point out that additionally they were also operating under an H.R. freeze.

Mr. Wilson acknowledged that was essentially how the excess money came about.

A MOTION was made by Councilor Kay to recommend Favorable Action to the full Town Council on Measure 06-150-- Free Cash Appropriation - Six-Month Payment for High School Bond and was seconded by Paul Leary and was UNANIMOUSLY VOTED.

Measure 06-152 Fiscal Year 2007 Supplemental Appropriation

Mr. Wilson explained to members that in the budget process the revenue figure must meet expenses. They have anticipated revenue based on actual FY06 and adjustments to the Cherry Sheet. Mayor Madden has recommended they adjust the budget in the amount of \$187,361 in order that it is balanced, and to provide for all the expenses, maintenance and operation of the Town's several departments and activities for FY2007. Additionally that the amount of \$187,361 be raised and appropriated from tax levy and available funds, with said amount to be applied to amend the following line items:

FY06 Snow Removal Deficit in the amount of \$31,059

FY06 Health Insurance Deficit in the amount of \$40,212 (more expended in claims than anticipated/some long term illnesses)

Mayor's Office Scholarship Committee in the amount of \$907 (increase in printing costs)

Town Hall Maintenance Salaries in the amount of \$6,500

Reserve Fund deficit in the amount of (\$15,766)

DPW Equipment in the amount of \$100,000 (the cost to reconfigure the DPW offices: \$60,000 walls & \$40,000 new equipment)

Health Department Clinics in the amount of \$15,000 (Flu Clinics)

State Assessments in the amount of \$9,449 (increase)

For a total amount of \$187,361

Mr. Swanson wanted to note that there was a typo on this memo - the figure reading \$121,863,387 should read \$121,863,587 - so noted.

A MOTION was made by Councilor Kay to recommend Favorable Action to the full Town Council on Measure 06-152 that Order 06-120 the FY07 appropriation Order for General Government be increased by the sum of \$187,361 from \$121,676,226 to \$121,863,587 to provide for all the expenses, maintenance and operation of the Town's several departments and activities for the fiscal year 2007 and that the amount of \$187,361 be raised and appropriated from tax levy and available funds, with said amount to be applied to amend the following line items: FY06 Snow Removal Deficit in the amount of \$31,059; FY06 Health Insurance Deficit in the amount of \$40,212 Mayor's Office; Scholarship Committee in the amount of \$907; Town Hall Maintenance Salaries in the amount of \$6,500; Reserve Fund deficit in the amount of (\$15,766); DPW Equipment in the amount

of \$100,000; Health Department Clinics in the amount of \$15,000; State Assessments in the amount of \$9,449; For a total amount of \$187,361 as amended - and was seconded by Paul Leary and was UNANIMOUSLY VOTED.

ADJOURNMENT

At 8:45 PM, there being no further business, a MOTION was made by Councilor Kay to ADJOURN and was seconded by Councilor Leary and UNANIMOUSLY VOTED.

Approved by: _____
Kenneth DiFazio, Chairperson

Date: _____