

**TOWN COUNCIL MINUTES
BUDGET/MANAGEMENT COMMITTEE
Town Hall Council Chambers
December 1, 2005**

Present: Kenneth DiFazio, Chairperson
Paul J. Leary
Gregory Shanahan

Also Present: Jane Hackett, Chief of Staff
James Wilson, CFO

Not Present: Susan Kay
Michael Molisse

Recording Secretary: Gregory Shanahan

Transcribed by: Janet Murray

Chairman DiFazio called the Budget/Management Committee Meeting to order at 6:30pm.

Councilor Shanahan made a MOTION to take 05 150 OUT OF ORDER and was seconded by Councilor Leary and UNANIMOUSLY VOTED.

05 150 – Free Cash Appropriation – FY 00 – FY 05 Workers' Compensation Audit

Ms. Hackett and Mr. Wilson spoke regarding Worker's Compensation bill not included in previous unpaid bills.

Councilor DiFazio asked if these cumulative charges were missed over the past five years. Ms. Hackett responded yes.

Councilor Leary made a MOTION to recommend FAVORABLE ACTION on Item 05 150 and was seconded by Councilor Shanahan and UNANIMOUSLY VOTED.

05 153 – Parking Easement – Bridge Street

Ms. Hackett stated that a constituent is looking to buy town owned land to expand parking for sale of property. Mayor Madden and Councilor Shanahan inspected the land and met with the neighbor to seek easement in the amount of \$2,000.

Councilor Leary questioned if this is a permanent easement and if a public hearing is required.

Councilor Shanahan asked if the \$2,000 was a one time payment. Ms. Hackett responded yes.

Councilor Leary asked if the home is occupied. Councilor Shanahan replied that it is.

Councilor Shanahan made a MOTION to recommend FAVORABLE ACTION on Item 05 153 and was seconded by Councilor Leary and UNANIMOUSLY VOTED.

05 155 – Re-appropriation request – Town Council

Councilor Leary made a MOTION to recommend FAVORABLE ACTION on Item 05 155 and was seconded by Councilor Shanahan and UNANIMOUSLY VOTED.

05 156 – Appointment – Planning Board – Sandra Williams

Ms. Hackett stated that Ms. Williams was unable to attend this evening's meeting due to a prior commitment.

Councilor Leary would like to question this applicant as to residency.

Councilor DiFazio would like to see her on Monday night to interview. Other Councilors sought her attendance on Monday, also.

Councilor Leary asked if the applicant was seeking the appointment. He noted that there is no letter of interest. Ms. Hackett stated that the applicant expressed interest by telephone.

Councilor Leary asked why the applicant was not present this evening. Ms. Hackett stated that Ms. Williams was giving a final exam this evening and could not be present.

Councilor Leary made a MOTION to recommend NEGATIVE ACTION on Item 05 156. There was no second.

Councilor Shanahan made a SUBSTITUTE MOTION to recommend NO ACTION on Item 05 156 and was seconded by Councilor Leary and UNANIMOUSLY VOTED.

05 157 – Appointment – Memorial Committee – Steven McCloskey

A MOTION was made by Councilor Leary to recommend FAVORABLE ACTION on Item 05 157 and was seconded by Councilor Shanahan and was UNANIMOUSLY VOTED.

05 149 – Free Cash Appropriation – FY 06 IT Maintenance contract

Mr. Wilson stated that the Internal Auditor sought a response from Administration and one was not forthcoming. The measure was from Mr. Wilson, not the head of Information Technology.

Several contracts were up in 06/06 or beyond. Budget/Management and Administration agreed that using fiscal year funds from one year to fund another was inappropriate. The Town Accountant would not release the funds. Mr. Wilson stated that per an agreement between Administration and the Town Council, funds would not be used in this way.

Mr. Wilson directed that FY 06 funds would be used to fund the payment even though it was not budgeted. Using "best judgment", Mr. Wilson stated that he directed Mr. Limby to make the

payment. The FY 06 funds were allocated. Mr. Wilson stated that he would seek a measure from the Mayor to pay the bill for the five contracts.

Mr. Limbey had no provision for these five contracts which are unfunded and payment has not been made. These are maintenance contracts and are separate from Mr. Tomas networking contract. The Town pays Axum through Bitwise. As of FY 07, all contracts will utilize funds normally.

Councilor DiFazio asked when the contract is up.

Councilor DiFazio stated that the Town Auditor would like to see a copy of the contract.

Councilor Leary asked if Mr. Limbey would like to speak. Mr. Limbey replied no.

Lasertone	\$ 4,150.00
Livermore	\$ 3,875.00
Axum 1	\$20,050.00
Axum 2	\$19,500.00
Dell	\$ 4,648.00

A MOTION was made by Councilor Leary to recommend FAVORABLE ACTION on Item #05 159 and was seconded by Councilor Shanahan and UNANIMOUSLY VOTED.

There being no further business to conduct, a MOTION was made by Councilor Leary to ADJOURN and was seconded by Councilor Shanahan, and UNANIMOUSLY VOTED.

Approved by: _____
Kenneth DiFazio, Chairperson