

**ORDINANCE COMMITTEE and
BUDGET/MANAGEMENT COMMITTEE
Town Hall Council Chambers
December 6, 2004**

Present: Paul Leary, Chairperson of Ordinance Committee
Kenneth DiFazio, Chairperson of Budget/Management

Committee: Susan Kay, Michael Molisse, Colin McPherson, Michael
Smart, Art Matthews

Also Present: George Lane, Town Solicitor
James Thomas, Police Chief
Sergeant John Concannon
TJ Lacey

Recording Secretary: Janet Murray

ADJOURNMENT

At 6:30pm Councilor DiFazio called the joint meeting of the Ordinance and Budget/Management Committees to order.

04 180 Proposed Ordinance regarding the operation of motorized scooters

Councilor DiFazio stated that Lt. Governor Healy signed the bill into law that regulates the operation of motorized scooters. He also stated that the town's proposed ordinance would have final changes made to it to mirror the state legislation. A specific change to the ordinance will be to remove the reference to age. State legislation indicates the requirement that the operator possess a learner's permit or driver's license.

Councilor Kay noted that a copy of the proposed town ordinance and newly signed legislation is available.

A public hearing will be held on December 20, 2004.

Councilor DiFazio MOTIONED to recommend favorable action on Measure #04 180 to the full council. Councilor Smart seconded. UNANIMOUSLY VOTED.

04 211 Organizational Plan – Administrative and Community Services

Caroline LaCroix spoke to the organization of Administrative and Community Services. She noted that the organizational plan would result in changes in the reporting structure. The Human Resource Director and the Library Director would report directly to the Mayor as opposed to reporting to the Director of Administrative and Community Services. The Elder Services position will be classified as a Director. A Community Events Committee and Youth Council will also be created. These changes will have no budgetary impacts.

It was noted that all ordinances would need to be reviewed in 2005.

Councilor Kay questioned the budgetary implications of these changes and reclassifications. Ms. LaCroix was not aware of any grade/salary changes or changes to job description. Ms. LaCroix also noted that there are no present changes to the Administrative and Community Services.

A public hearing will be held on December 20, 2004.

Councilor Smart MOTIONED to recommend favorable action on Measure #04 211 to the full council. Councilor Kay seconded. UNANIMOUSLY VOTED.

04 196 Appropriation request \$11,512 – Administrative and Community Services

This request is to:

- Restore the part-time position of non-union secretary to the Elder Services Department.
- Increase from 25 to 28 hours the position of Administrative and Community Services Director.
- Move to non-union schedule B, the Director of Emergency Management/ Civil Defense.
- provide \$3000 for traffic vests

Councilor Molisse MOTIONED to recommend favorable action on Measure #04 211 to the full council. Councilor Kay seconded. UNANIMOUSLY VOTED.

At 6:50 pm a MOTION was made to adjourn, was seconded, and VOTED UNANIMOUSLY.

Approved by: _____
Paul Leary, Chairperson of Ordinance Committee

Approved by: _____
Kenneth DiFazio, Chairperson of Budget/Management Committee