

TOWN COUNCIL MINUTES
BUDGET/MANAGEMENT COMMITTEE
Town Hall Council Chambers
October 18, 2010

Present: Kenneth DiFazio, Chairperson
Patrick O'Connor
Michael Molisse
Arthur Mathews
Michael Smart

Also Present: Richard Swanson, Internal Auditor
Michael Gallagher, Director of Admin. & Comm. Svcs
Eric Kinsherf, Interim CFO
Scott Bois, Coordinator of Financial Services
Dan McCormack, Director of Health
Paul Milone, Harbormaster

Recording Secretary: Diane T. Hachey

Chairman Kenneth DiFazio called the Budget/Management Committee meeting to order at 6:45 PM.

10 103-General Government Supplemental Fiscal Year 2011

Mr. Kinsherf presented on behalf of the Mayor and notes that the result of the supplemental budget submission are that the state assessment will decrease by \$10,000 and the amount in the reserve fund will increase, resulting in an overall \$10,000 increase.

A MOTION was made by Councilor O'Connor for favorable action on item number 10 103 and was seconded by Councilor Molisse. UNANIMOUSLY VOTED.

10 104-Appropriation for Waterways Fund

Mr. Milone and Mr. Kinsherf presented on behalf of the Mayor and requested funding from the waterways fund (balance is currently \$136,000) for an overhaul of the engines of the "Seawatch". This winter overhaul is being recommended to avoid future unnecessary repair charges. The quote obtained is from Gorham's Diesel from Braintree. Mr. Milone performs the basic maintenance on the boat.

A MOTION was made by Councilor O'Connor for favorable action on items number 10 104, and was seconded by Councilor Molisse. UNANIMOUSLY VOTED.

10 105-Reappropriation for Computer Hardware

Mr. Gallagher presented on behalf of the Mayor and explained that through an energy grant he has obtained hardware for a Town Hall system upgrade. He further noted that he wants to build a disaster recovery system which would be housed at the Police Station and vice-versa. This appropriation will be utilized to purchase the server piece as the disc drives have previously been purchased.

It was noted that Mr. Gallagher will absorb the annual charge in his budget, with the licensing cost being charged to the Comcast Fund. This charge covers general government disaster recovery system only-schools are separate and have their own system.

Councilor DiFazio questioned the origin of these funds and it was stated that this was funding which was appropriated, but never expended.

Councilor Smart requested that Mr. Swanson conduct an audit to ascertain similar situations within the confines of the budget.

A MOTION was made by Councilor O'Connor for favorable action on item number 10 105, and was seconded by Councilor Molisse. UNANIMOUSLY VOTED.

10 112-Reserve Fund Transfer-Rabies Testing

Mr. Kinsherf and Dan McCormack presented on behalf of the Mayor and request funding to quarantine and test rabid animals who do not have owners. \$150 was budgeted for this line item but due to high instances of rabid animals, we have already expended \$220 for this purpose. It was noted that the health department utilizes the services of the New England Wildlife Center in Weymouth for test preparation. The request of \$1,000 will cover this function until the end of the fiscal year.

A MOTION was made by Councilor O'Connor for favorable action on items number 10 112, and was seconded by Councilor Molisse. UNANIMOUSLY VOTED.

A MOTION was made by Councilor O'Connor to recommend favorable action on item and was seconded by Councilor Smart. UNANIMOUSLY VOTED.

Adjournment

At 7:10 PM, there being no further business to conduct, Councilor O'Connor made a MOTION to ADJOURN the meeting, seconded by Councilor Molisse and UNANIMOUSLY VOTED.

Respectfully submitted by Diane T. Hachey as Recording Secretary

Approved by: Kenneth DiFazio as Chairman