

**COMMUNITY PRESERVATION COMMITTEE  
RECORD OF MINUTES AND PROCEEDINGS  
MARCH 8, 2007**

**PRESENT:**

Walter Flynn, Chairman  
Arthur Mathews, Vice Chairman  
Adrienne Gowen, Clerk  
Tom Curtis  
Christopher Hannan  
Stephen Ford  
Lawrence Lambros

**NOT PRESENT:**

James Cunningham  
Brian O'Halloran

**ALSO PRESENT:**

Robert Luongo, Economic Development Planner,  
Planning Department  
Scott Bois, Coordinator of Financial Services,  
Municipal Finance Department  
James Wilson, Chief Financial Officer

**RECORDING SECRETARY:** Christine Callbeck

Chairman Flynn called the meeting to order at 7:00PM and noted that Mr. Cunningham and Mr. O'Halloran were not present.

Chairman Flynn stated that the committee would forego the reading of the minutes.

Chairman Flynn stated that Mr. Clarke is responsible for reviewing the minutes of six different committees and so, in order to share some of that burden, Chairman Flynn will now be reviewing the CPC minutes. Mr. Lambros asked why the minutes take so long to get onto the web site. Chairman Flynn indicated that he would look into the matter.

**CPC Documents – Finance Department**

Mr. Bois gave the committee a review of the CPC documents that will go to Town Council. Chairman Flynn stated that the Needs Assessment is not the current one and needs to be replaced. Mr. Bois stated that included in the Fund Balance Sheet are the projects that the committee voted on. Mr. Bois reviewed the wording on the measures and stated that the wording is very important on these documents and that this is what the committee can expect to see on all measures.

Memorandum regarding CPC – Recreation Pavilion, dated April 1, 2007 was read to the committee.

Memorandum regarding CPC – Elmwood/Reed Cemetery Improvements, dated April 1, 2007 was read to the committee.

Mr. Bois asked if the committee had any questions. Mr. Ford asked if the CPC received signoff from the Historical Commission on the historic significance regarding the measure. Mr. Curtis and Chairman Flynn stated no. Discussion ensued regarding need for signoff on historical significance. Mr. Wilson stated that the CPC does not need the blessings of the Historical Commission to spend Historical Funds.

Mr. Mathews stated, as a point of information, that each measure has its own individual number.

### **Operating Budget Fiscal Year 2007**

Mr. Bois stated that because the CPC voted to allocate monies, changes needed to be made to the budget. Mr. Bois stated that the board voted \$12,000 of historical funds for the purpose of a study of Abigail Adams Birthplace. Mr. Bois stated that the committee did not take into account the recording secretary fees of \$1,800. Mr. Bois stated that when the memoranda go to the Town Council, they will include Measure #1 and Measure #2.

Mr. Lambros asked, doesn't administration monies come out once at the end. Mr. Bois stated yes.

Memorandum regarding CPC – Abigail Adams Birthplace, dated April 1, 2007 was read to the committee.

Memorandum regarding CPC – Wessagusset Field Improvements, dated April 1, 2007 was read to the committee.

Memorandum regarding CPC – FY2008 Budget, dated April 1, 2007 was read to the committee. Mr. Bois stated that the changes to the budget reflect projects the CPC has voted on. Mr. Bois stated that the committee needs to vote on the FY2008 Budget changes.

Mr. Mathews made a MOTION to rescind the prior vote on the FY2008 Budget and accept the new FY2008 Budget dated March 8, 2007. Mr. Ford SECONDED the MOTION. UNANIMOUSLY VOTED.

Mr. Wilson stated that the Town Council may ask for supporting details. Mr. Wilson asked Chairman Flynn what would the committee like to submit for details. Chairman Flynn stated that a copy of the application and minutes of the March 1, 2007 meeting which reflects the discussions. Mr. Mathews stated that sometimes the Town Council requires back up information. Mr. Wilson suggested that with regards to the Fogg Library project, that the project request and the CBI, or Leak Evaluation and Existing Conditions Report, be provided. Mr. Mathews stated that with regards to the Herring

Run, the CPC could reach out to Caroline LaCroix for back up information. Chairman Flynn stated it would behoove the town agencies and officers that are supportive of the measures, such as Caroline LaCroix and Bob O'Connor, to be prepared to provide back up data as required. Mr. Lambros suggested that the community needs to see the criteria used to evaluate projects. Mr. Mathews stated that many councilors are eager to see what the CPC has chosen to approve as its first projects. Chairman Flynn stated that no choices have been made; all projects have been approved that did not involve land acquisitions.

### **Other Business**

Chairman Flynn stated that Stuart Saginor's group, the Community Preservation Coalition, is considering going to a membership organization and therefore, it would approach the cities and towns for dues. Discussion ensued. Chairman Flynn stated that the CPC is authorized to expend CPC funds for this in that the Community Preservation Coalition acts as an advisor.

Mr. Mathews stated that the coalition was helpful on the telephone but they did not follow through with the information he requested. Discussion ensued regarding support of the Community Preservation Coalition membership dues.

Mr. Ford made a MOTION to amend the Community Needs Assessment, Recreation Section by eliminating the period and adding the word "to" at the end of the first bulleted item and joining the second bulleted item to it after changing the initial letter "P" to a lower case "p". Mr. Mathews SECONDED the MOTION. UNANIMOUSLY VOTED.

Chairman Flynn stated that the new Needs Assessment will include Councilor DiFazio's incinerator demolition item in the Open Space category.

### **Public Comment**

Kathy Curran  
26 Babcock Avenue  
Weymouth, MA

Ms. Curran asked if the CPC could speak at the Budget Sub-Committee meeting. Chairman Flynn stated yes. Ms. Curran asked would there be a time for public comment on line items. Mr. Mathews stated that the procedure is that the measures are submitted in the Mayor's Budget. Mr. Mathews stated that Chairman Flynn will come before the sub-committee and then a motion will take place and then a public hearing, where the public can speak.

Ms. Curran asked Ms. Gowen where the escrow money was located. Ms. Gowen stated that Ms. Curran could contact Mary Ellen Schloss at the Conservation Division.

Chairman Flynn read a memorandum prepared by Mr. Clarke to Mayor Madden from the Community Preservation Committee:

The Weymouth Community Preservation Committee is pleased to submit this report and recommendation for project funding and the FY08 Budget. The projects approved for funding by the CPC include the use of the FY06 to FY08 budget years.

Since August, 2006 the committee has held nearly twenty meetings and two public hearings to set goals and objectives, prepare a needs assessment, and solicit and review project proposals. These are our first recommendations as a result of that intensive seven-month process.

We look forward to your review and the Town Council's review as the process proceeds.

Mr. Wilson stated that, after approval, the memo and the package that the Finance Department has prepared needs to be sent to the Mayor's office. Mr. Wilson further stated that if Chairman Flynn signs the transmittal letter, he would forward the package to the Mayor's office.

Chairman Flynn stated that the next meeting of the CPC would be announced shortly.

### **EXECUTIVE SESSION**

#### **Adjournment**

At 8:40PM, there being no further business, a MOTION was made by Mr. Mathews to adjourn and was SECONDED by Mr. Curtis. UNANIMOUSLY VOTED.

Approval: \_\_\_\_\_  
Walter Flynn, Chairman

Dated: \_\_\_\_\_