

**COMMUNITY PRESERVATION COMMITTEE
RECORD OF MINUTES AND PROCEEDINGS
JUNE 14, 2007**

PRESENT:

Walter Flynn, Chairman
Arthur Mathews, Vice Chairman
Adrienne Gowen, Clerk
Tom Curtis
Brian O'Halloran
Stephen Ford
James Cunningham
Lawrence Lambros

NOT PRESENT:

Christopher Hannan

ALSO PRESENT:

James Clarke, Director of Planning and Community
Development
Robert Luongo, Economic Development Planner
James Wilson, Chief Financial Officer

RECORDING SECRETARY:

Christine Callbeck

Chairman Flynn called the meeting to order at 7:00PM and noted that Mr. Hannan would not be present.

Minutes – May 24, 2007 – Executive Session

Mr. Mathews stated that he feels the Committee should wait until projects are approved before approving the minutes that will be released as public information. Mr. Wilson advised the Committee that all minutes can be approved and the Committee makes an additional vote to make Executive Session minutes public information when projects are finalized.

Mr. Ford made a MOTION to approve the May 24, 2007 Executive Session minutes. The motion was SECONDED by Mr. Curtis. UNANIMOUSLY VOTED.

Mr. Lambros offered his thanks to the people who put the minutes on the Town's web site. Chairman Flynn asked Mr. Clarke how the minutes of the last CPC meeting are coming along. Mr. Clarke will look into it and report back to the Committee.

Mr. Clarke stated that minutes are approved and executive session minutes are approved but nothing is released into public information until the Committee resolves the issue. When the CPC votes to release executive session minutes, each topic will be released by item as approved. CPC goes into executive session on many items each night so, as a project is approved or finalized those items may be released into public information. Chairman Flynn asked Mr. Clarke if he recommends that the CPC do this as a normal course of events. Mr. Clarke stated that it needs to be a decision of the CPC.

Project Administration Discussion

Mr. Wilson reported that the budget is now complete.

Mr. Wilson read the description of Article 30B, Procurement of Supplies and Service.

Mr. Wilson read the description of Article 149, Building Construction Contracts.

Mr. Wilson read the description of Article 7. S38A-O, Public Building Projects Design Services.

Discussion ensued regarding the different articles. Mr. Wilson answered random questions regarding the read articles.

Mr. Wilson read the description of the Construction Steering Committee which was created by Ordinance at Section 3-203. Mr. Wilson advised the CPC that Town policy is that the Mayor is the final arbiter, but the Mayor takes recommendations from the Construction Steering Committee. Discussion ensued.

Mr. Lambros asked, to clear the matter; projects that CPC has passes for \$24,999 and 25%, CPC manages and oversees; projects for \$25,000+, CSC manages and oversees. Mr. Wilson answered yes.

Mr. Clarke stated, to make all clear, CPC won't be doing actual work. CPC will be doing higher level oversight. For example, Bob O'Connor will work with the Cemetery Committee; he will get quotes and make recommendations to the CPC. Mr. Clarke further stated that the idea is to develop a quarterly reporting system for project updates. The staff people, as required, will present reports. Ms. Gowen asked, can the CPC ask for progress reports? Mr. Clarke answered yes. As milestones are achieved or updates are necessary, and budgetary reports will be received from Mr. Wilson.

Mr. Luongo asked, when projects co-mingle money with CPC money and private sector money, for example Abigail Adams, who ends up being the awarding authority? Mr. Wilson stated that Town taxes trumps anything. Mr. Ford asked what does the Herring Run fall under. Mr. Clarke answered Town property.

Mr. Wilson reviewed the Calendar for the Community Preservation Committee.

Other Business

Mr. Mathews questioned backup information from Stuart Saginor. Mr. Mathews read the letter from the Community Preservation Coalition asking Weymouth's CPC to join. Mr. Mathews reported that the Coalition used to be funded by the State but is now operating in a non-profit status and is asking for \$1,500 in annual dues to support its activities. The dues amount is based on tax revenue that each CPC receives. Chairman Flynn reported that they are an information clearing house and an organizer. They promise to be more active.

Mr. Mathews made a MOTION to approve the invoice for \$1,500 in dues for the 2007 CP Coalition from FY 08. Mr. Lambros SECONDED the motion. Discussion ensued.

Mr. Mathews amended his MOTION to approve the invoice for \$1,500 in dues to the 2007 CP Coalition, part from FY 08 and part from Miscellaneous Expenses. Mr. Lambros SECONDED the motion. UNANIMOUSLY VOTED.

Chairman Flynn asked committee members to withhold any vote on 43 Bicknell Road until the entire committee is present, and Chairman Flynn would specifically like Christopher Hannan present. Chairman Flynn continued that it is best if all votes are done when the entire committee is present.

Mr. Mathews stated that the Whitman's Pond project is time sensitive and asked if there was a timeframe on this project. Mr. Clarke stated that the staff is still reviewing the proposal. Chairman Flynn reported that the project went forward with the best technical data that CPC had and the Mayor and staff are reviewing the project. Mr. Wilson stated that the issue was brought to attention last Tuesday and Mr. Clarke needs to decide if it is a maintenance or restoration issue. Mr. Clarke stated that he will make sure it is worked on this week. Mr. Clarke further stated that it is within the purview of the Committee to send these issues to the Mayor. Chairman Flynn indicated that the Committee should assume that the Mayor is working on it.

Next Meeting Dates

Chairman Flynn stated that the next two meetings of the CPC will be held on July 12 and August 23, 2007, both at 7:00PM.

EXECUTIVE SESSION

Adjournment

At 8:40PM, there being no further business, a MOTION was made by Mr. Mathews to adjourn and was SECONDED by Mr. Curtis. UNANIMOUSLY VOTED.

Approval: _____
Walter H. Flynn, Jr., Chairman

Dated: _____