

**COMMUNITY PRESERVATION COMMITTEE
RECORD OF MINUTES AND PROCEEDINGS
November 2, 2006**

The Community Preservation committee of the Town of Weymouth held a public meeting on Thursday, November 2, 2006, at 7:00PM at McCulloch Building, Whipple Center Conference Room, 182 Green Street, Weymouth, MA.

Present: Walter Flynn, Chairman
Arthur Mathews, Vice-Chairman
Adrienne Gowan, Clerk
Brian O'Halloran
Christopher Hannan
Larry Lambros
James Cunningham
Stephen Ford
Tom Curtis

Also Present: James Clarke, Director of Planning & Community
Development
Bob Luongo, Economic Development Planner

Recording Secretary: Christine Callbeck

At 7:00PM Chairman Flynn called the meeting to order and noted that all members are present.

Minutes – October 5, 2006

Mr. Mathews made a MOTION to ACCEPT the minutes from the 10/5/06 meeting and was seconded by Mr. O'Halloran and UNANIMOUSLY VOTED.

Minutes – October 12, 2006

Mr. Mathews made a MOTION to ACCEPT the minutes from the 10/12/06 meeting and was seconded by Mr. Hannon. Ms. Gowan and Mr. Curtis made changes/corrections to the minutes.

A SUBSTITUTE MOTION was made by Mr. Mathews to APPROVE as AMENDED the 10/12/06 minutes. The motion was seconded by Mr. O'Halloran. UNANIMOUSLY VOTED.

Mr. Clarke introduced Mr. Luongo to the committee members. Mr. Luongo has been with the Town of Weymouth since August 2006, he is the Economic Development Planner.

Discussion of Submission Forms and Selection Criteria

Mr. Mathews offered a point of information, stating that only the Application Sheet has been approved by committee members.

Chairman Flynn stated that in making the sample applications and criteria information given to the committee members, he obtained all application information from the community preservation coalition web site. Chairman Flynn stated that the information placed before all committee members is a work in progress. Discussion ensued.

Mr. Lambros made a MOTION to ACCEPT the first paragraph, which reads:

In November 2005, the voters of Weymouth accepted the provisions of Massachusetts General Law, Chapter 44 B, the Community Preservation Act (CPA). The act allows for the acquisition, creation and preservation of open space; for the acquisition, preservation, rehabilitation and restoration of historic resources; for the acquisition, creation, preservation, and support of community housing; and for the acquisition, creation and preservation of land for recreational use.

Mr. Ford seconded the motion. Chairman Flynn stated the MOTION is now open for discussion. Mr. Mathews stated that he will be opposed to the motion because this committee may decide to change these items at a later date.

Mr. Lambros made a MOTION to ACCEPT the second paragraph.

Mr. Mathews seconded. Chairman Flynn stated the MOTION is now open for discussion. Mr. O'Halloran stated the wording needs to be changed. Mr. Mathews stated the language is not right. Further discussion ensued. Mr. Lambros moved that the second paragraph be ACCEPTED as AMMENDED which now reads:

The Act directs that a Community Preservation Committee (CPC) be established. The Weymouth Ordinance Sec. 3-226 directs that the Committee recommend to the Mayor and Town Council projects for community preservation that have a public benefit. CPC funds may not be used for normal maintenance.

Mr. Hannan seconded the MOTION. UNANIMOUSLY VOTED.

Mr. Lambros made a MOTION to ACCEPT the third paragraph.

The motion was seconded by Mr. Hannan. UNANIMOUSLY VOTED. Further discussion ensued. Mr. Hannan made a SUBSTITUTE MOTION to accept the third paragraph with additional changes to the paragraph. Discussion ensued. Mr. Ford made a SUBSTITUTE MOTION to ACCEPT the third paragraph with additional changes which now reads:

Funding proposals should include as much written detail as possible. Applicants will be contacted by the CPC to discuss the submission process. Applicants will be invited to attend the CPC meeting when their project will be discussed.

UNANIMOUSLY VOTED.

Mr. Lambros made a MOTION to ACCEPT the fourth paragraph, which reads:

Please answer these questions as thoroughly as possible on a separate sheet:

Mr. Mathews seconded the MOTION to ACCEPT. Mr. Hannan suggested a change in wording. Discussion ensued. Mr. Ford proposed a SUBSTITUTE MOTION to read:

To submit a proposal please complete the attached application and include supporting documentation. This should include the following questions as applicable.

Mr. Hannan seconded the SUBSTITUTE MOTION. UNANIMOUSLY VOTED.

Chairman Flynn stated the committee members will read items #1 through #9 and Chairman Flynn will entertain one motion at the completion of all items.

- #1 Project goals: What are your project goals?
- #2 Community need: Why is the project needed for the community?
- #3 Is there community support for the project? (attach any letters and petitions)
- #4 Timelines: What is the schedule for the project? Are there critical milestones?
- #5 Budget: What is the total budget (for up to six years, if appropriate)? Clearly identify all expenditure items. Provide quotes, independent appraisals, and cost estimates whenever possible.
- #6 Other funding: are additional funding sources available? Include commitment letters if available. Describe attempts to secure other funding for the project.
- #7 Maintenance: Is ongoing maintenance required for the project? If so, how much will it cost and how will it be funded?
- #8 Implementation: Who will be the project manager and what is his or her experience? How will progress and success be measured?

Mr. Mathews made a MOTION to ACCEPT items #1 through #8 as amended. Mr. Curtis seconded the MOTION. UNANIMOUSLY VOTED.

Mr. O'Halloran made a MOTION to AMMEND the fourth paragraph to read:

To submit a proposal, please complete the attached application, and include any supporting documentation. Keeping in mind the criteria for project selection, please include answers to the following questions as applicable.

Mr. Mathews seconded the AMENDED MOTION. UNANIMOUSLY VOTED.

Mr. Lambros suggested that the committee's next job will be to create criteria.

Other Business

Mr. Clarke stated that the next meeting will be November 9, 2006 at 7:00PM. Mr. Clarke further stated that Stuart Saginor of Community Preservation.org will be in attendance at the November 30, 2006 meeting.

Public Comment

Kathy Curran
26 Babcock Avenue

Ms. Curran requested additional copies of handouts at meetings. Ms. Curran agreed with the committee members, regarding obtaining as much information on the application as possible.

Adjournment

At 9:25PM, there being no further business, a MOTION was made by Mr. Mathews to adjourn and was SECONDED by Mr. Hannan, UNANIMOUSLY VOTED.

Approved _____
Walter Flynn, Chairman