

**TOWN COUNCIL MINUTES  
BUDGET/MANAGEMENT COMMITTEE  
Town Hall Council Chambers  
December 16, 2019, Monday**

Present: Michael Molisse, Chairman  
Christopher Heffernan, Councilor  
Maureen Kiely, Councilor  
Brian McDonald, Councilor

Absent: Jane Hackett, Vice Chairman

Also Present: James Malary, Chief Financial Officer  
Richard Swanson, Town Auditor  
Joseph Callanan, Town Solicitor  
Keith Stark-Chief, Fire Chief

Recording Secretary: Mary Barker

Chair Molisse called the meeting to order at 6:46 PM.

**19 115-Appointment / Contract of Town Auditor**

This measure was referred to the Budget/Management Committee on December 2, 2019. The new contract would be through December 31, 2020. Councilor Smart reported that the auditor does a great job. He has been under contract since 2009 and prior to that was in the position full time. Chair Molisse reported he was happy to see this before the committee and looks forward to another year working with Mr. Swanson.

A motion was made by Councilor Smart to forward measure 19 115 to the full Town Council with a recommendation for favorable action and was seconded by Councilor Kiely. UNANIMOUSLY VOTED.

**19 116-Purchase of a New Fire Engine**

This measure was referred to the Budget/Management Committee on December 2, 2019. Chief Stark was invited to the table. He provided a handout to the committee. They originally were trying to buy a fire engine. He reviewed the current vehicle roster; vehicles, mileages and run numbers. E3 is currently doing 4000 runs per year. all of the others account for 25%. With Station 2 closed, Engine 3 has to pick up the slack. They are still in negotiations for Station 2. What happens there will determine which vehicles are put into service. Some repairs can be done by DPW, but others require sending out for service. He also reviewed the status of the fleet with the Capital Improvement Plan and how reserve pieces will be taken out of service. The fleet is in need of a bolster, and this measure will help. This piece will take the place of E2 which will become reserve, depending on storage capacity. The apparatus is currently evenly distributed around town and revitalizing Station 2 will help. If they get the new truck before Station 2 opens, it will be used elsewhere. Councilor Smart asked if they have 3 vendors from which to

obtain quotes. Chief Stark responded that they are approved state contractors. Pierce is good equipment, with a good track record for maintenance. Chair Molisse asked about trade ins. It was noted that E2 can be traded. The new vehicle will take about 10 months to receive. Councilor Kiely noted she lives in District 2 and supports the effort. Councilor Heffernan supported maintaining critical safety functions.

Auditor Swanson reported he reviewed MUNIS and the CIP and confirmed balances are adequate for the measure and the CIP matches.

A motion was made by Councilor Smart to forward measure 19 116 to the full Town Council with a recommendation for favorable action, pending a favorable public hearing, and was seconded by Councilor Kiely. UNANIMOUSLY VOTED.

#### ADJOURNMENT

At 7:02 PM, there being no further business, a motion was made by Councilor Smart to adjourn and was seconded by Councilor Kiely. UNANIMOUSLY VOTED.

Respectfully Submitted by Mary Barker as Recording Secretary.

Approved by Michael Molisse as Budget/Management Committee Chairman  
Voted unanimously on 21 January 2020