## Town of Weymouth Massachusetts

Robert L. Hedlund Mayor

75 Middle Street Weymouth, MA 02189



Office: 781.340.5012 Fax: 781.335.8184

TTY: 781.331.5124

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TO:

TOWN COUNCIL

FROM:

ROBERT L. HEDLUND, MAYOR

RE:

FREE CASH FOR MATCHING FUNDS FOR COLUMBIAN

**SQUARE GRANT** 

DATE:

**JANUARY 16, 2020** 

I submit the following measure to Town Council for its consideration and action:

"That the Town of Weymouth transfer the sum of \$50,000 from Free Cash for the purpose of funding the Town's share of costs associated with the completion of a survey and preliminary engineering plans (25% design) for the revitalization and reconstruction of Columbian Square, and all other costs incidental and related thereto."

The total cost of these services is \$233,000, for which the town received a \$183,000 state grant from the Department of Housing and Community Development.

This measure requires a legal notice and a public hearing.

At the time of this submittal the available Free Cash is \$6,586,670.00

Referral Die.\_\_\_\_\_PH Die.\_\_\_\_

Comm. Referral\_\_\_\_\_TC Vote\_\_\_\_\_

Comm. Vote \_\_\_\_\_TC Vota Die.\_\_\_\_

Comm. Vote Dte.



# FY 2020 Housing Choice Initiative Capital Grant Workplan and Budget

Name of Municipality Include name of Subcontractor if applicable	Program Manager Name, phone and email Include name and contact information of person preparing report if different from project manager
Town of Weymouth	Program Manager:
	Name: Robert Luongo
Subcontractor: Green International	Phone: 781-340-5015
Affiliates, Inc.	Email: rluongo@weymouth.ma.us
	Reports:
	Name: Christine Howe
	Phone: 781-682-3636
	Email. chowe@weymouth.ma.us

# **Project Description Brief Summary of Project**

This project will fund a consultant to complete the survey and preliminary engineering (25% design) plans for the revitalization and reconstruction of Columbian Square, one of Weymouth's four Village Centers. Columbian Square serves a number of businesses directly in the Village Center as well as major residential neighborhoods, and will support the future development of more than 2,000 residential units in Union Point.

Project Tasks	Cost by Task
Environmental Report	\$1,962.98
25% Design Submission including: Survey; project development engineering; functional design report; interchange justification/modification report	\$186,644.33
Design Public Hearing	\$8,947.94
Geotechnical Design	\$4,114.66
Direct Expenses	\$31,330.09
TOTAL	\$233,000

(add additional rows as necessary)

#### COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any charges made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the **Standard Contract Form Instructions**, **Contractor Certifications** and **Commonwealth Terms and Conditions** which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: <a href="https://www.macomptroller.org/forms">https://www.macomptroller.org/forms</a>. Forms are also posted at OSD Forms:

https://www.mass.gov/ilsts/osd-forms.						
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Legal Address: (W-9, W-4): 75 Middle St., East Wey	mouth, MA 02189 - 1359	Business Mailing Address: 100 Cambridge Street, Boston, MA 02114				
Contract Manager: Robert Hedlund	Phone: (781) 682-3636	Billing Address (if different):				
E-Mail: rhedlund@weymouth.ma.us	Fax:	Contract Manager: Julissa Tavarez Phone: 617-573-1407				
Contractor Vendor Code: VC6000192052		E-Mail: Julissa.Tavarez@mass.gov	Fax: 617-573-1460			
Vendor Code Address ID (e.g. "AD001"): AD 001	:	MMARS Doc ID(s): SCOCD321020820670000				
(Note: The Address ID must be set up for EFT payme	ents.)	RFR/Procurement or Other ID Number: HCIP NOFA				
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Other Procurement Exception (Attach authorizing specific exemption or earmark, and exception justific	Contract Employee (Attach Employment Status Form, scope, budget)  Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)		Contract Employee (Attach any updates to scope or budget)  Other Procurement Exception (Attach authorizing language/justification and updated scope and budget)			
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PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days % PPD; Payment issued within 15 days % PPD; Payment issued within 20 days % PPD; Payment issued within 30 days % PPD. If PPD percentages are left blank, identify reason: _x_agree to standard 45 day cycle statutory/legal or Ready Payments (M.G.L. c. 29, § 23A); only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)  BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) FY 2020 Housing Choice Funds will be used for to fund preliminary engineering design services for reconstruction of Columbian Square to facilitate revitalization, remediate traffic concerns, in accordance with the attached scope of services, workplan, and budget.						
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:  _ 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date.  _ 2. may be incurred as of, 20, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date.  _ 3. were incurred as of, 2019, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.						
CONTRACT END DATE: Contract performance shall terminate as of _6/30, 20_21 _, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.						
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications equired under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference level to support compliance, and agrees that all terms governing performance of this Contract Form Instructions, Contractor Certifications, the applicable commonwealth Terms and Conditions, the Request for Response (RFR) or other solicitation, the Contractor's Response, and additional negotiated terms, provided that additional legotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.  AUTHORIZING SIGNATURE FOR THE COMPARACTOR:						
(Signature and Date Must Be Handwritten A	ate: <u>IZ/Z/J</u> /9 t Time of Signature)	X: Date: (Signature and Date Must Be Handwritten At	Time of Signature)			
Print Name: ROBERT L HEDLUND Print Name: Janelle Chan Print Title: MAYOR Print Title: Undersecretary						

### COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

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Contractor Vendor Code: VC6000192052	The spin	E-Mail: Julissa.Tavarez@mass.gov				
Vendor Code Address ID (e.g. "AD001"): AD 001		E-Mail: JUISSE lavarezomass.gov Fax: 617-573-1460  MMARS Doc ID(s): SCOCD321020820670000				
(Note: The Address ID must be set up for EFT paym		RFR/Procurement or Other ID Number: HCIP NOFA				
_x_ NEW CONTRA	CT					
PROCUREMENT OR EXCEPTION TYPE: (Check on		Enter Current Contract End Date Prior to Amendment	CONTRACT AMENDMENT  Enter Current Contract End Date <u>Prior</u> to Amendment:, 20			
Statewide Contract (OSD or an OSD-designated I		Enter Amendment Amount: \$ (or "no change"	, 20 <u></u> .			
Collective Purchase (Attach OSD approval, scope	, budget)	AMENDMENT TYPE: (Check one option only. Attach de	etails of amendment changes )			
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Emergency Contract (Attach justification for emerg		Interim Contract (Attach justification for Interim Contra	ct and updated scope/budget)			
Contract Employee (Attach Employment Status Fo		Contract Employee (Attach any updates to scope or be	udget)			
Other Procurement Exception (Attach authorizing specific exemption or earmark, and exception justifications)		Other Procurement Exception (Attach authorizing language/justification and updated scope and budget)				
The Standard Contract Form Instructions, Contract	or Certifications and the follow	wing Commonwealth Terms and Conditions document is in ms and Conditions Commonwealth Terms and Condition	acorporated by reference into			
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(Signature and Date Must Be Handwritten A	Time of Signature)	(Signature and Date Must Be Handwritten At	Time of Signature)			
Print Name: ROBERTL HEDLUND	<b>-</b>	Print Name: Janelle Chan				
Print Title: MAYOR		Print Title: Undersecretary				

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required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation						
upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, this Standard Contract Form, the Standard Contract Form Instructions, Contractor Certifications, the applicable						
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