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MEASURE 21- 083

TO: TOWN COUNCIL

FROM: RICHARD SWANSON, TOWN AUDITOR

SUBJECT: FY 2020 AUDITED FINANCIAL STATEMENTS & MANAGEMENT LETTER

DATE: MARCH 17, 2021

The Fiscal Year 2020 Audited Financial Statements and Management Letter are finalized and ready to be distributed to the Legislative and Executive/Administrative branches of Town Government. The Town's Independent Audit firm, Melanson are prepared to present and review these reports with Councilors and to the Public at both a Budget/Management and Town Council meeting, date to be determined by our President and Chair of B/M.

This **Measure 21- FY 2020 Audited Financial Statements & Management Letter** is being introduced by your Town Auditor to the Town Council tonight to be referred to the Budget/Management Committee. The Budget Management Committee needs to vote to "Accept the audited Financial Statements" and "Management Letter" and refer this Measure to the full Town Council for vote.

I hereby request that Erica Lussier, Audit Manager at Melanson and Town Auditor Swanson be allotted 30 minutes on the Budget/Management Committee agenda and 15 minutes on the Town Council agenda meetings. During both meetings Manager Lussier and Mr. Swanson will review said statements and answer Councilor questions.

Regards,

Richard Swanson
Town Auditor