

**TOWN COUNCIL MINUTES
BUDGET/MANAGEMENT COMMITTEE
Town Hall Council Chambers
May 6, 2019**

Present: Michael Molisse, Chairman
Christopher Heffernan, Councilor
Maureen Kiely, Councilor

Absent: Brian McDonald, Councilor
Jane Hackett, Councilor

Also Present: Ted Langill, Chief of Staff
Richard Swanson, Town Auditor
Joseph Callanan, Town Solicitor
George Pontes, Veterans' Director
Steve Reilly, Recreation Director
Karen Johnston, Elder Services Director
Cathy Collins, Youth and Family Services Director
Justin Myers, WFD
Captain Comperchio, WPD
Shawn Rothman, Information Technology Director
John MacLeod, Procurement/Asset Management Director
Caroline LaCroix, Human Resources Director
John Mulveyhill, Emergency Management Director

Recording Secretary: Diane Haohley

Chair Molisse called the meeting to order at 6:00 PM.

Review/discuss Mayor's Office, Information Services, Veterans' Services, Parks and Recreation, Civil Defense, Commission on Disabilities, Youth and Family Services, Town Solicitor, Town Building Maintenance, Asset Management, Elder Services and Human Resources.

*approved
unanimously
ON 17 June
2019
DH*

Deliberate the following measures:

19 051 B-Mayor's Office

Ted presented on behalf of the Mayor's Office via power point presentation.

19 051 F-Information Services

Shawn Rothman presented on behalf of the Information Technology Department via power point presentation.

19 051 R-Veterans' Services

George Pontes presented on behalf of the Veterans' Services Department via a power point presentation. It was noted that Massachusetts is the only state which offers a benefit program-- that provides public assistance to Veterans who qualify. It was further noted that the youngest of World War II Vets are now 92 years old.

19 051 S-Parks and Recreation

Steve Reilly presented on behalf of the Parks and Recreation Department via power point presentation. Mr. Langill stated that he will be looking at all town fees sometime in the fall and his goal is to update and house them in one central location

19 051 U-Civil Defense

John Mulveyhill presented on behalf of the Civil Defense Department via a power point presentation.

19 051 W-Youth and Family Services

Cathy Collins presented on behalf of the Youth and Family Services Department via a power point presentation. The teen center sees 70-100 kids each evening.

19 051 E-Town Solicitor

Joe Callanan presented on behalf of the Town Solicitor's Department via a power point presentation. Mr. Callanan noted that to date we have expended in excess of \$1.5 million for the Compressor Station opposition. Councilor Kiely asked if the costs with our outside legal counsel will be re-negotiated. Mr. Callanan noted that Miyares and Harrington are competitive and Motley Rice bills on a contingency fee basis. If we hire outside counsel, it would cost the town \$175 per hour and if kept in-house would only be \$65 per hour.

19 051 J-Town Building Maintenance

John MacLeod presented on behalf of the Town Building Maintenance Department via a power point presentation. Chairman Molisse asked about the condition of Hollis Street and Mr. MacLeod confirmed that it is in good shape, the roof was redone and much work was performed to the HVAC system.

19 051 I-Asset Management

John MacLeod presented on behalf of the Asset Management Department via power point presentation.

19 051 T-Elder Services

Karen Johnston presented on behalf of the Elder Services Department via power point presentation. Ms. Johnston noted that historically her programs budget was \$1500, but has been doubled this year, which is wonderful. She is happy that we have brought back the annual senior picnic, as many seniors have repeatedly requested this.

19 051 K-Human Resources

Caroline LaCroix presented on behalf of the Human Resources Department via power point presentation. She noted many of the programs her department sponsors: webinars, in house training, working in conjunction with the health department on the wellness program, employee relations support etc. She recognized Sue McDonough for her work in decreasing the town's health insurance costs.

Non-budget measure to be voted:

19 049-Extended Lease Term of Radio Towers-Industrial Communications and Electronics, Inc.

Captain Comperchio and John MacLeod presented and noted that the last several years the town has been trying to restructure to correct deficits to arrive at a solution to give Police and Fire, and Civil Defense the tools needed to perform their duties. Captain Comperchio noted that he has

invested a lot of time choosing a vendor who is recognized by the industry. He is here seeking approval for the contract.

Councilor Heffernan motioned for favorable action on measure number 190 49, motion seconded by Councilor Kiely, and voted unanimously.

ADJOURNMENT

At 7:01 PM, there being no further business, a motion was made by Councilor Heffernan to adjourn and was seconded by Councilor Kiely. UNANIMOUSLY VOTED.

Respectfully Submitted by Diane Hachey as Recording Secretary.

A handwritten signature in black ink that reads "Michael T. Molisse". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Approved by Michael Molisse as Budget/Management Committee Chairman
Detailed power point presentation including questions/answers attached

DRAFT