

JOB DESCRIPTION

Town of Weymouth - Weymouth Recreation Department

Job Title: Developmental Swim Team Coach

Employment Type: Part-Time

Hours: 20-25/week plus swim meets. Mostly weekends, some weekday evenings.

POSITION SUMMARY:

The Head Swim Team Coach is responsible for coaching swimmers, coordinate swim meets, communicate with parents, addressing concerns, answering questions, advising parents on the best course of action for their swimmers, supervising and directing Asst. Coaches, communicating with Recreation Program Developer and promoting the team in a positive manner on accepted social media platforms.

Other responsibilities include various age-group coaching duties with an emphasis on safety, proper skill and stroke development, team member development, seasonal planning, daily workouts, and goal setting.

ESSENTIAL FUNCTIONS:

- Creates a safe and positive atmosphere that welcomes and respects all individuals and promotes safety in accordance with the Town of Weymouth and the Recreation Department's policies and procedures.
- Knows and reviews all emergency procedures and responds to emergency situations immediately in accordance with the Recreation Department's policies and procedures. Completes related reports as required.
- Knows, understands, and consistently applies safety rules, policies, and guidelines for the pool and aquatic area.
- Have prepared workouts, drills and lesson plans for each practice.
- Conduct swim team workouts, drills and practices for the duration of each season. Workouts should be age and skill level appropriate.
- Lead all team related activities. Including but not limited to off season clinics, pre-season activities, tryouts, practices, meets, team parties, championships and league related tasks.
- Perform various clerical duties in support of the swim team such as responding to parents and/or swimmers questions and/or concerns, creating workouts, taking attendance, assisting with meet entries, assisting with bathing suit orders and other basic duties as needed.
- Operate a variety of pool, office, and coaching equipment including but not limited to a tablet, PC, and assigned software as needed.
- Performs equipment checks and ensures appropriate equipment is available as needed. Reports damaged equipment to supervisor in a timely manner. Submits requests for new equipment when needed.
- Convey information on other Recreation aquatic programs and schedules and Recreation programs and/or Camps to the participants and the public.
- Performs other duties as assigned

JOB REQUIREMENTS

- Applicants should have a background and experience in competitive swimming. (Age Group: High School, or College)
- Be positive, enthusiastic, and good at problem solving.
- Be able to adapt workouts based on participant's abilities, age, and the number of participants.
- A passion for swimming and teaching children how to swim competitively.
- Be available for practices and meets during the season.

Other considerations for this position:

Lifeguard, CPR, First Aid. WSI

Other related certifications.

Other teaching and youth development experience.