

Minutes of the Planning Board held on February 25, 2003 at 7:30 P.M. in the Third Floor Conference Room of Town Hall

Present: Paul Dillon, Chairman, Paul Hurley and Walter Flynn

Staff: Rod Fuqua, Principal Planner

Attendees: James Keefe, Municipal Finance

Meeting called to order at 7:30 P.M.

## CAPITAL BUDGET REVIEW

Mr. Fuqua said the highlighted projects in the last column on the spreadsheet are the projects that need to be rated. He explained the matrix.

The Rating as follows:

1. High Priority (critical nature or public safety)
2. Routine Maintenance
3. Annual Cycle for Upgrades
4. New Facility or Service

The total funding requests for all departmental projects are listed for each department.

The official report is due in March.

### Administrative & Community Services

#1, 2 & 3 McCulloch School items do not need to be rated.

#5 Fogg Library does not need to be rated.

#7 Tufts Library – there is a need because of the rugs and shelving. There may be some additional work that is required in the ceiling. Rated 04-2

### Fire Department

#13 Fire Apparatus Replacement Engine Co. #1 - top priority. Rated 04-1

#14 Vehicle Replacement of Ford Expedition has been moved back one year. Rated 04-3

#17 Fire Equip., hose, tools etc. Rated 03-1

#18 Air compressor for self contained breathing apparatus is a priority. Rated 04-1

#19 Fighting equip., bunker gear is a high priority. Rated 03-1

#21 Ladder Truck Rated 04-2

#23 Vehicle upgrade, sedans (2) to SUV's. Rated 04-3

#25 Engine #3 – open cab for firefighters in rear is not suitable Rated 04-2

#28 Fire alarm and communications system has some funding. No need to rate.

#### Information Technology

#31 Centralized Back-up System - requesting \$20,000. Funding for 02, \$20,000 was expended in 03.  
Rated 04-1

#32 Hardware Replacement Cycle – ongoing replacement to keep tech. Current. Rated 04-2

#33 Network Disaster Recovery- this was going to be split between school and town. Rated 04-2

#### Planning

#40 Misc. Intersection Improvements has been moved from 02 to 04. Rated 04-2

#41 Traffic Calming Improvement has been moved from 02 to 04. Rated 04-3

#43 Columbian Square Improvement Project is a Master Plan recommendation for Town centers. Rated 04-1

#45 Echo Avenue is a new facility. Rated 04-4

#46 Libbey Parkway Improvements – 1<sup>st</sup> yr. design cost is \$34,000. This dovetails with #150.  
Rated 04-2

#### Police

#50 Cruiser Replacement – Rated 04-2

#51 Upgrade Police Radio System – Mr. Flynn would like a five (5) year study to be done to see how this would interface with the Town. Will ask BOFPC to check on this. Rated 04-1

#53 Harbormaster – dewatering pump and on board generator. Rated 04-3

#### Public Works

#54 Resurface town owned parking & driveways – not eligible for Chapter 90 funds. Rated 03-3 & 04-3

#56 Lane Beach Bathhouse Renovations is a BOFPC priority study. Rated 04-4

#58 Whitmans Pond Restoration (Aeration) – . Aerators are under consideration & review  
Rated 04-3

A recommendation is needed for 03 as there is not funding provided. Rated 03-3

#59 Whitmans Pond Restoration West Cove Weed Harvesting – on going project Rated 04-3

#63 Flood Mitigation at Wituwamat & Wessagussett Rds. – chronic flooding problem. FEMA Grant reimb. 75%. This is Grant eligible. Engineering would do the design and survey work and that would be the Town's share. Rated 04-2

#65 Drainage Projects, various locations – funded in 03 by CDBG. Have applied for additional funds under CDBG. Rated 04-3

#66 Seawall Repairs, various locations – multi-year request. Rated 04-3

#### Department of Public Works

#68 New Equip. – Sand Spreader Units – have received one sander. Rated 03-1 & 04-2

#69 New Equip. – 35,000 GVW Dump Trucks. Rated 03-1 & 04-3

#70 New Equip. – 2 One Ton Dump Trucks. Rated 03-3 & 04-3

#71 New Equip. – One Rubber Tire Backhoe. Rated 03-3

#72 New Equip. – One 35,000 GVW Catch Basin Cleaner. Rated 03-2

#73 New Equip. – One Street Sweeper. Rated 04-3

#74 New Equip. – 6-11" Snow Plows. Rated 03-3 & 04-3

#75 New Equip. – One Wood/Brush Chipper. Rated 03-3

#76 New Roof at DPW Headquarters – roof leaks. Roof fixed with a patch. Rated 03-1

#78 Flail mower with M-trim for Holder machine – Rated 03-2

#94 Wessagussett Beach renovation & nourishment – looking for the money to be provided by Algonquin Gas. Waiting for a commitment for the funds.

#### Public Works – Sewer Division

#96 I & I Pro. Southeast/Landing inspection. Rated 04-2

#98 I & I Pro. Mill River & No.Wey.- Flow Isolation, TV-ing design & construction. Rated 03-2

#99 I & I Planning of above projects have been funded in FY03. No need to rate.

- #102 Construction Capital Improv. Winter to Essex St. Retained earnings or bond. Rated 04-2
- #103 Construction Capital Improv. Essex & Jaffrey St. Retained earnings or bond. Rated 03-3
- #107 Sewer Main Ext.Pro. Rated 04-2
- #108 Ejector Stations (17) Rehab. Retained earnings. Rated 03-2 & 04-2
- #110 Septage receiving facility – BOFPC study. Retained earnings. Rated 03-2

Public Works – Water Division

- #112 Great Pond Treat. Plant Improv. Retained earnings or bond. Rated 03-2 & 04-2
- #113 Great Pond Treat. Plant, long term feasibility. Feasibility study. Rated 03-2
- #114 Arthur Bilodeau Treat. Plant. Retained earnings or bond. Rated 04-2
- #115 Water Main Replacement Pro – ACO annually. Retained earnings or bond. Rated 03-2 & 04-2
- #119 Removal of lead services – ACO Rated 03-2

School Buildings and Grounds

- #123 New High School – need to check with Mr. Wilson to see how this was set up.
- #124 WHS Pleasant St. – Doors Phase 1 – priority Rated 04-1
- #125 WHS Pleasant St. – Ceiling & Lights Phase 1 Rated 04-3
- #126 WHS Pleasant St. – Fire Alarm Rated 04-3
- #131 WHS Commercial St. – Floor Covering Phase II Rated 04-3
- #142 Various Schools – Phones - priority for phones outside of Admin. Build. Rated 04-3
- #143 Abigail Adams ADA Requirements Phase 1 Rated 04-2
- #149 WHS Commercial St. – Roof Phase IV Rated 04-2
- #154 Nash –Masonry Restoration & Waterproofing Rated 04-2
- #155 WHS Commercial St. – Waterproofing Phase V Rated 04-2
- #159 Abigail Adams – Asphalt Phase 1 Rated 04-3

#160 Seach – Asphalt Phase 1 Rated 04-3

#161 Pingree – Asphalt Phase 1 Rated 04-3

#186 Classroom Furniture Replacement – multi-year request Rated 03-3 & 04-3

#189 Administrative Software Rated 04-3

#191 Photocopy Machines Rated 03-2

#### School Vehicles

#192 Vehicle – Food Serv. Refrig. Truck – priority Rated 04-3

#193 Vans – Spec. Ed. wheelchair accessible - total of 4 vans needed in the fleet Rated 03-1 & 04-1

#194 Vans – Spec. Ed. special needs. Rated 04-3

#197 Maint. Dump Truck & Sander - rec. one truck & one sander as a priority & 1 funded if funds avail. Rated 03-2

#198 Maint. GMC Jimmy Rated 03-3

#199 Tractor – Maint. Combined 178 & 185. Rated 03-2 & 04-3

#201 Maint., 2 4x4 pick up trucks Rated 04-3

Motion by Mr. Flynn seconded by Mr. Hurley to send tonight's revised list of Capital Budget projects to the Mayor. SO VOTED.

Mr. Fuqua, Jim Keefe, Jim Wilson and Jane Hackett will be making a presentation to the Council in March.

#### OTHER BUSINESS

Bond Reduction – Summer Woods

Mr. Fuqua is recommending reducing the bond from \$53,500 down to 32, 700.

Motion by Mr. Hurley, seconded by Mr. Flynn to reduce the bond on Summer Woods from \$53,500 down to \$32,700. SO VOTED.

#### FORM A

Greenvale – this is between Essex & Middle St. This was Town owned property sold in the auction. The Town is keeping the part with the pump station.

Motion by Mr. Flynn seconded by Mr. Hurley to endorse the Form A. SO VOTED.

Next meeting is on March 18, 2003

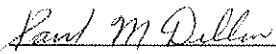
Motion to adjourn. SO VOTED

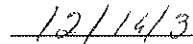
Meeting adjourned at 9:30 P.M.

Respectfully submitted,

Annette M. Cignarella  
Recording Secretary

APPROVED:

  
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Paul Dillon, Chairman

  
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Date